



City of Burlington

Department of Public Works

Technical Services Engineering Division
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www.burlingtonvt.gov/DPW

Memo

Date: ~~January 9, 2020~~ January 15, 2020 update
To: Public Works Commission
From: Nicole Losch, PTP, Senior Planner
Subject: FY2021 Chittenden County Regional Planning Commission's Unified Planning Work Program

Recommendation

We respectfully request the Public Works Commission approve the following motion:

Support staff's recommended projects under the FY2021 Unified Planning Work Program (UPWP).

Background

The UPWP is the Chittenden County Regional Planning Commission's (CCRPC) annual work program for planning activities. The UPWP is the mechanism to implement the regional strategies outlined in the ECOS Plan (www.ecosproject.com) and also helps the City implement local plans.

The majority of UPWP funding is Federal and is provided by the US Department of Transportation, Federal Highway Administration, and Federal Transit Administration. As such, most funding is available for projects with a transportation nexus, including transportation planning, land use planning, and stormwater planning. UPWP projects are conceptual in nature and funding is for planning assistance only, which excludes the cost of municipal employees, detailed design or engineering, right-of-way acquisition, construction, and capital implementation. Requests for assistance can be for projects or for technical assistance. The UPWP is concurrent with the City's fiscal year.

For FY2021, the CCRPC anticipates having \$800,000 available for project requests. Some of this funding will already be allocated to additional phases of current projects. UPWP projects generally require a 20% local cash match from a non-federal source. Regionally-significant projects usually do not require a cash match. Small transportation projects that can be completed by CCRPC staff usually do not require a cash match, but small non-transportation projects that exceed more than 12-hours of staff time are charged \$50 per hour.

To be considered for assistance, project applications must be submitted by January 17, 2019. The City may submit more than one application but must prioritize all projects in case funding is limited. The

CCRPC's UPWP Committee then determines the selected projects and the allocation of local, state, and federal funds which advance their planning programs. The UPWP development process includes input from the public, stakeholders, interest groups, and CCRPC member communities.

All applications and local match commitments must be presented to and approved by the local governing body. The purpose of this meeting is to inform the community about the project requests, to solicit public comments, and confirm support for these projects.

Additional information on the UPWP can be found on the CCRPC's website:
<https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/>

Project Candidates and Local Match Requirements

The City's UPWP projects are developed by the various departments engaged in community planning: Public Works; Parks, Recreation, and Waterfront; Planning and Zoning; Community and Economic Development; City Arts. In addition to the individual project requests, the City must prioritize all projects to assist the CCRPC as all requests may not be funded due to financial constraints.

Projects are still being considered by each Department and cost estimates are being developed with guidance from the CCRPC. At the time of this memo, the City is considering (listed in no order of priority):

PROJECT		DESCRIPTION	MATCH SOURCE	PRIORITY
Continue FY2020 Projects	Winooski Avenue Transportation Study Phase 3: Parking Management Plan	The North Winooski Avenue Parking Management Plan is a recommendation of the Winooski Avenue Transportation Study and is anticipated to begin in FY2020.	DPW – Transportation	Very high
	Queen City Park Road and Bridge Scoping	With South Burlington, identify improvements for pedestrian safety along the roadway and bridge	n/a – Regional project	High
	Green Streets Opportunity Map	Continue the work of the Stormwater Integrated Planning effort. Overlay soils maps, potential transportation projects, and street characteristics to identify opportunities for stormwater treatments and improvements.	DPW – Stormwater	High
	Colchester Avenue Protected Bike Lanes and East Avenue Intersection Scoping	As recommended in the 2011 Colchester Avenue Corridor Study and the 2017 planBTV Walk Bike, identify options to improve the intersection of Colchester Ave / East Ave and improve the bicycling facilities on Colchester Avenue.	DPW – Transportation	Medium (due to staff capacity with other projects)

Technical Assistance	Winooski Avenue Signal Timing Review	Peer review new signal timing plans for Winooski Avenue between Pearl Street and Main Street.	n/a	High
	Shelburne Street Roundabout Performance Measures	Develop the performance metrics that will be used to evaluate the single-lane roundabout after it is constructed.	n/a	High
New Project	School Travel Plans	Work with the Burlington School District, parents, and staff to evaluate and recommend improvements for school travel patterns and traffic safety for all BSD schools.	TBD	High
	<u>Burlington 2030 District Property Transportation Plans</u>	<u>Set benchmarks to improve transportation-related emissions through the development of ten Property Transportation Plans for BTV 2030 commercial properties that have already responded to a transportation survey.</u>	<u>TBD</u>	<u>TBD</u>
Counts & Inventories	Pavement inspections	1/3 of system – recurring annual request	n/a	High
	Traffic counts and ped/bike counts	Various locations determined by DPW to measure traffic calming impacts, identify baseline data for future projects, and/or establish baseline data	n/a	High

Burlington Public Works Department and Public Works Commission

*Document created for Ward 2/3 NPA by Solveig Overby, individually, not by the Public Works Department

1. Department of Public Works (DPW) Functions and Services:

(Website: <http://www.burlingtonvt.gov/DPW>); Customer Service: 802-863-9094, Option 3)

Technical Engineering	Construction Permits and Inspections (https://www.burlingtonvt.gov/codeenforcement)
Equipment Maintenance	Transportation
Streets	Sidewalks
Water – Wastewater -- Stormwater	Recycling
Traffic Signals, Signs, Roadway Markings, Parking	School Crossing Guards

How do we pay for these services?

1. Burlington City General Fund: annual amounts are allocated from property tax dollars for Public Works Department. Eg. snow plowing, street sweeping, engineering services.
2. Enterprise Funds: funds generated by delivery of particular services. Examples: water and wastewater, recycling.
3. Traffic Fund: funds generated from parking meters, city parking lots and garages. Pays for traffic signals, signs, roadway markings, parking and school crossing guards.
4. Debt: Burlington borrows money by selling general obligation bonds (repaid by taxes) and revenue bonds. Revenue bond debt incurred to fix the water and wastewater systems are repaid through increases in water and wastewater rates.

2. Public Works Commission (PWC) Functions and Services:

The Public Works Commission “represents the citizens of Burlington in determining and demanding appropriate Departmental performance.” Commissioners’ duties are listed at <https://www.burlingtonvt.gov/node/1916>. Seven (7) Commissioners are appointed jointly by the Mayor and the City Council, to three-year terms:

The Commission meets once a month on the third Wednesday, 6:30pm, usually in the Public Works Main Conference Room, 645 Pine Street. Check agenda. Meetings are open to all.

Agendas and documents considered by the Commission at their meetings are posted at:

<http://www.burlingtonvt.gov/DPW/Commission/Agendas>

Public Works Commission meetings are broadcast live on Channel 17, and recorded by CCTV. They can be viewed online at:

<http://www.cctv.org/watch-tv/series/burlington-public-works-commission>

Public Works Commissioners on 1/09/2020:

Tiki Archambeau, Ward 2 (Chair), Pablo Bose, Ward 5; Jim Barr, Ward 1; Chris Gillman, Ward 4 (Clerk); Brendan Hogan, Ward 5 (Vice-Chair); Peggy O’Neill-Vivanco, Ward 6; Solveig Overby, Ward 2

Commissioner contact information is at:

<http://www.burlingtonvt.gov/DPW/Commissioners>

Applicant Information

Tracking Number: GRANT12916945

Application #: 1863168

Date: 08-19-2019 12:14 PM

Grants.gov Information

Category Our Town
Name Burlington City Arts Foundation

Organization Information

Legal Name (per your IRS Determination Letter)

Burlington City Arts Foundation

Popular Name (if different)

Burlington City Arts

Date organization was incorporated (if applicable)

Applicant Organization Status *

Nonprofit Organization

Applicant Organization Description: Select the primary description that is most relevant to your organization *

Arts Council / Agency

Applicant Organization Description: Optionally, choose up to two additional descriptions

Arts Center ;

Applicant Organization Discipline: Select the primary discipline that is most relevant to your organization and, optionally, up to two additional disciplines. This refers to the primary artistic emphasis of your organization.

This selection will not be used in the review of your application. *

Local Arts Agency

Applicant Organization Discipline: Optionally, choose up to two additional disciplines

Briefly summarize the mission of your organization. For non-arts organizations (e.g., universities, human service agencies), summarize your mission as it pertains to your cultural programs or services. *

REC010

Burlington City Arts' mission is to nurture a dynamic environment through the arts that makes quality experiences accessible to all regardless of economic, social or physical constraints. This mission is achieved by offering arts education opportunities; serving as the City's cultural planner; fostering partnerships among the arts, education, human service and business communities; and supporting Vermont artists.

Originally conceived as an all volunteer organization, BCA has championed arts accessibility as valuable component of civic life since its inception more than 38 years ago. BCA became incorporated as a City Department in 1990, and established 501c3 status in 1998. Using its dual status to leverage private donations through public investment, BCA has become a force for improving the quality of life for all in our region, reclaiming parks and public space by promoting family-friendly arts festivals, events and public art; nurturing a small gallery into a top regional destination for contemporary art; steering the Discover Jazz Festival into a nationally renowned event in partnership with the Flynn Center for the Performing Arts; providing equipment and studio spaces for all ages and abilities to make artwork; creating an education and scholarship program that puts learning in the arts within every community member's reach; and implementing a grants program for Burlington-based artists and small organizations.

Primary Partner Information

Primary Partner Legal Name: *

City of Burlington

Primary Partner Popular Name (if different):

Department of Public Works

Primary Partner's Taxpayer ID Number *

Redacted 1 VSA s 317 c 6

Primary partner date organization was incorporated (if applicable):

Primary Partner Organization Status *

Municipal Government

Mission/purpose of the partner organization: *

The mission of DPW is to steward Burlington's infrastructure and environment by delivering efficient, effective, and equitable public services.

Primary Partner Proposed Role: *

The City of Burlington's Department of Public Works will provide the location for the permanent public art work, input for the Call to Artists, access to the site for art creation, and local match for this grant.

Partner Organization Discipline: Select the primary discipline that is most relevant to your primary partner's organization and, optionally, up to two additional disciplines. This refers to the primary artistic emphasis of your primary partner's organization. This selection will not be used in the review of your application *

None of the Above

Primary Partner Organization Discipline : Optionally, choose up to two additional disciplines.

Primary Partner Organization Description: Select the primary description that is most relevant to your primary partner's organization *

Primary Partner Organization Description : Optionally, choose up to two additional descriptions.

Organization Budget

	Most Recently Completed FY	Previous FY	Two FYs Prior
FY End Date (MM/DD/YYYY)	06/30/19	06/30/18	06/30/17
Income:			
Earned	\$638,592	\$459,492	\$376,283
Contributed	\$1,670,367	\$1,472,445	\$1,428,883
Total Income	\$2,308,959	1931937.00	\$1,805,166
Expenses:			
Artisitic Salaries	\$706,799	\$690,372	\$600,510
Production/ Exhibition && Service	\$780,960	\$395,588	\$499,107
Administrative Expenses	\$821,200	\$845,977	\$701,928
Total Expenses	\$2,308,959	\$1,931,937	\$1,801,545
Operating Surplus and Deficit	\$0	\$0	\$3,621

In the space below, discuss the fiscal health of your organization. In addition, you must explain: 1) any changes of 15% or more in either your income or expenses from one year to the next, and 2) plans for reducing any deficit (include the factors that contributed to the deficit and its amount). *

BCA is a department of the City of Burlington, and also has independent status as a non-profit organization whose mission is to support the activities of the municipal agency. This dual identity has provided employee stability, fiscal responsibility, and the ability to fundraise to meet our creative community's evolving needs. In addition to City oversight, we have strong and invested boards of directors. In FY19, had two impacts on operations: we took over the New Year's Eve celebration with the closure of First Night, which added to earned revenue and fundraised income, and significantly

REC012

increasing production expenses. We also worked with the UVM Medical Center to commission and place artwork on a large expansion project that increased earned revenues and expenses paid out to artists.;

Project Information

Project Information

Our Town Project Type *

- Public art

Our Town Additional Project Type: select up to two

Project Activity Type: *

- Artwork Creation - Includes media arts, design projects, and commissions

Additional Project Activity Types: select up to two

- Building Public Awareness - Activities designed to increase public understanding of the arts or to build public support for the arts

Project Title

Many Voices - Community Building through Public Art

Project Description

To support the creation of a new public art work in the heart of Burlington's downtown in the aftermath of community conflict surrounding a controversial mural. The selected artist/artist team will create new, permanent art work in response to and through arts-based community engagement with racially diverse members of the greater Burlington community, conducted with BCA, the Fletcher Free Library and the Clemmons Family Farm. The new work will connect a downtown parking structure to the Church Street Marketplace, Burlington's pedestrian marketplace.

Project Background and Context *

Burlington's identity as a progressive, welcoming refugee resettlement community has been tested by recent events leading up to the 2018 vandalism of "Everyone Loves a Parade," a mural commissioned by the Church Street Marketplace to commemorate the arrival of Samuel de Champlain to the region. Dialogue around the accuracy of historical representations, inclusivity and racial injustice in art has sparked activism nationwide. Burlington too has experienced heated public controversy and conversation about the mural's omission of Native American leaders and leaders of color in its depiction of Burlington's past and present, and how we as a

community teach and tell this history. Working from the recommendations of a special task force set up by the City Council to address concerns about public art, BCA envisions transforming these challenges into an asset that will forge new paths for art creation and incorporating best practices into public art policy for our city. To do this, we have developed a preliminary vision that will bring together many voices and emerge as a form of collective community expression in a new permanent work. This work will be guided by the sensibility of an artist/artist team in collaboration with BCA and partnering organizations, including Clemmons Family Farm, Burlington's Department of Public Works, and the Fletcher Free Library.

Major Project Activities (This serves as the project narrative) *

Funding is requested to support arts-based engagement that will contribute to a permanent public artwork installed on and within the Marketplace Garage. Planned activities include:

1) Implement an arts-based community engagement strategy under the theme My Story, Many Voices. The goal of the engagement will be to reveal the stories of a diverse cross-section of participants through a variety of artistic media, ranging from multi-media visual arts, poetry, story-telling, movement and other art forms. BCA and Clemmons Family Farm will work together to identify other affinity groups from Native American, Asian, Hispanic and Latino to ensure engagement takes place in locations where people feel most comfortable meeting. All partners will work together to identify and place artists from diverse backgrounds in engagement activities. Examples of creative engagement activities may include:

- Artist Residency at King Street Center—mural painting as expression with youth
- Clemmons Family Farm—Storytelling, poetry and multi-media art workshops on the site of one of the largest African American owned farms in Vermont
- Family Art Saturdays—identity collage projects at the BCA Center, located on the Church Street Marketplace
- Fletcher Free Library—book discussion (*A Sense of Regard: Essays on Poetry and Race*, Laura McCullough, Editor) and "reaction" art activity
- Artist Workshops at the ONE Center—home to the Hindu Temple Association, Association of Africans Living in Vermont, the Family Room, Robin's Nest Childcare, North End Studios and Vermont Adult Learning.

2) Publicize/promote public exhibition of community stories and artwork created during engagement sessions at the Fletcher Free Library, and public information about new art work.

3) Commission a lead artist/artist team for the Marketplace Parking Garage by: Developing a Request for Proposals, devised collaboratively between BCA and the Clemmons Family Farm using content from community engagement sessions as a touchstone and input from City partners; establish stakeholder selection panel with input from partners and the BCA public Art committee; review proposals and select lead artist based on established criteria. The RFP will encourage applicants to consider and incorporate content from engagement sessions in the work, as well as include a form of public participation into the creation/installation of the work in the Marketplace Garage.

4) Facilitate the installation/creation of work onsite for artist and participants in collaboration with the Department of Public Works.

REC014

The Church Street Marketplace (CSM) is the central business and entertainment district in the City of Burlington. As a highly traversed public location, the Marketplace Garage entrance offers a unique opportunity for an art-based activation to create awareness of and showcase the diversity of voices in the greater Burlington community. The project will help carry forward a civil public discourse around social justice by modeling inclusion in the creative process, emphasizing that art and our public spaces welcome everyone, and creating understanding across difference.

Describe the significant dates in the project *

July 1, 2020 - Engagement planning begins. Includes identification of affinity groups, engagement session locations, and artist facilitators.

September 1- December 1, 2020 - Engagement activities are implemented

January 2021 - Call to Artists released and promoted

March 2021 - Selection of artist/artist team and contracting

April - June, 2021 - Preliminary studio work and research for selected artist/artist team

July - August, 2021 - Onsite installation/creation of participatory artwork

September, 2021 - Completion and closing event

Project Objectives**Strengthening Communities Objective Narrative ***

Burlington has experienced a period of intense public debate and anger associated with an artwork seen by many as inaccurate, hurtful, racist, and non-inclusive. This project will serve to increase social cohesion and improve social relationships, civic engagement and community empowerment by:

- Creating a welcoming experience for residents and visitors on the Church Street Marketplace
- Promoting positive, creative interaction among diverse individuals
- Improving the physical and aesthetic experience in the Marketplace Garage
- Building new audience for arts participation

REC015

Performance Measurement *

To measure the short-term success of the project, we will use the following indicators:

- number of artists engaged in the project over all
- number of participants engaged in the project over all
- demographics of participants in comparison to Chittenden County demographic characteristics per the American Community Survey

We will also implement a brief survey asking artists and engagement participants to rate:

1. how much they enjoyed the program
2. the extent to which they learned something new
3. if they were made to feel comfortable and welcome
4. likelihood of participating again in an arts activity

Long-term impacts will include incorporating best practices into a revised public art policy for the City of Burlington.

Intended Audience/Participants/Community. Who will benefit from the project and how? *

Intended beneficiaries include artists and residents of the City of Burlington and the greater Burlington area. Greater Burlington are towns with the highest participation in BCA activities include Winooski, South Burlington, Shelburne, Charlotte, Colchester and Williston. Based on Burlington's demographic distribution, special outreach efforts will be made to increase participation from artists and participants who identify as African American and African Diaspora, Asian, American Indian, Hispanic and Latino, and self-identified racial and ethnic groups.

Have the intended beneficiaries been consulted in the development of this project?

Yes No

Community Engagement *

This project is designed to be a meaningful creative engagement that leads to both shared vision and implementation in a public art work. BCA works frequently with a number of organizations that serve the project's target constituency in Burlington, such as King Street Center, Family Room, and Sarah Holbrook Center, and will extend its reach more broadly in partnership with the Clemmons Family Farm. To reduce barriers to participation, we will hold sessions in locations where people of various affinity groups feel most comfortable meeting, provide translation of the session goals in multiple languages, and cover transportation expenses for artists and participants. Artist facilitators will also have the option to take BCA's teaching artist workshops for social emotional learning and teaching in the arts for English Language Learners for no cost. BCA has conducted similar creative engagement projects in the past to develop input for larger city visions with support from Our Town; this will be the first geared toward creation of an art project as a tangible result.

Race/Ethnicity (choose all that apply)

- American Indian or Alaskan Native
- Asian
- Black or African American

REC016

- Hispanic or Latino
- Native Hawaiian or Other Pacific Islander
- White

Age Ranges (choose all that apply)

- Children/Youth (0-18 years)
- Young Adults (19-24 years)
- Adults (25-64 years)
- Older Adults (65+ years)

Underserved/Distinct Groups (choose all that apply)

- Individuals with Disabilities
- Individuals below the Poverty Line
- Individuals with Limited English Proficiency
- Youth at Risk

Population for your Town/City/Tribal Land? *

42,000

If appropriate, describe how the project will benefit the underserved community.

This project will benefit the underserved community by ensuring that their voices and stories are expressed and symbolized in a permanent work of art. Additionally, it will provide arts programming within organizations that frequently request additional support from BCA to better serve their constituents.

Project Locations

City	State	Zip	Action
Burlington	Vermont	05401	
Charlotte	Vermont	05445	

Work of Art

Description of Key Project Deliverables and/or Works of Art

REC017

Briefly describe any key works of art (e.g., public art, festivals and performances, and notable public spaces) that will be involved in the project. Indicate the process and criteria for the selection of these works of art and, where relevant, describe the role these works of art played in the development of the project to date. Where key works of art remain to be selected, describe the selection procedures that you plan to follow and the qualifications that you seek. **For design projects**, the works of art can include the final designs or documentation of the community design/visioning process. **For cultural planning**, the works of art can include a plan or other community documentation.

BCA will use its public art policy and guidelines for commissioning a lead artist/team for the project. The policy guides the details included in the request for proposals, as well as guidelines for selecting an equitable Public Art Review Panel, and sharing plans with the community.

Criteria for selecting a lead artist will include:

- Previous experience facilitating community-based or participatory artworks
- Demonstrated ability to be collaborative with artists and non-artists
- Demonstrated ability to work with underserved groups, including those with Limited English Proficiency, disabilities, and living below the poverty line
- Feasibility of proposed concept with allocated resources and materials
- Quality of public art portfolio

This project will be installed in proximity to an existing mural, *Everyone Loves a Parade*, commissioned by the Church St Marketplace in 2009. The location is also a pedestrian entrance to the Marketplace Garage and gateway to the Church Street Marketplace.

Programmatic Activities

Year 1 *	2018-2019
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REC018

**Representative
Examples Year
1**

Free Public Exhibition at the BCA Center: Crystal Wagner, Traverse Philadelphia based artist Crystal Wagner created an immense site-specific installation that traversed the walls of the gallery onto the exterior façade of the BCA building, located on the Church Street Marketplace. The bright colors and outdoor street experience brought the public into the gallery in record numbers, making it the most highly visited single exhibition in BCA's history, with 25,725 visitors over the course of 3 months.

Call to Artists, Great Streets Public Art: BCA worked closely with the Department of Public Works and Community and Economic Development to issue a call to artists, establish a selection panel, and select 4 public art projects totaling \$218,000 in public art investment for Burlington's visionary new design standards for streets as multi-modal public spaces.

City Hall Park public art/design integration: BCA facilitated the collaboration between the project landscape architects for City Hall Park and selected artists, resulting in an integrated public artwork that highlights the storm water components of the park's new design and functions itself as a mitigation tool.

Free Public Exhibition at the BCA Center: From Across the Distance, Select Video Works from the Barjeel Art Foundation

Exhibition featured artistic practices of the Arab world with work of London-based Palestinian artist Larissa Sansour, Iraqi-Finnish artist Adel Abidin, and Jordanian-born artist Lawrence Abu Hamdan. Each of these artists shares a portrait of urban capitals imagined during a past, present, or future moment of political and social instability.

BCA Community Fund: 14 grants awarded to individual artists and small arts organizations that encourage social innovation through the arts and contribute to the public good. Applicants are asked to address diversity, equity and inclusion in their proposals, and grantees are required to evaluate their project the level of the project's success in these areas.

See Think Do Partnership, The Family Room: The Family Room is a parent child center that provides education, promote physical, social, emotional, and linguistic development in children, many of whom are from immigrant families. Family Room teachers bring students to the BCA Center 4 times a year for See Think Do, which allows participants to explore exhibitions and have a hands on, minds on learning experience that is not dependent on English as a first language.

King Street Youth Center Artist in Residence partnership:

Year 2 *

2017-2018

REC019

Representative Examples Year 2 *	<p>Call to Artists, City Hall Park Public Integrated Public Art: BCA facilitated the artist selection process using its public art policy and guidelines. The selected Vermont/Maine artists, Kat Clear and Tessa O'Brien, joined the City Hall Park design team to imagine ways art could highlight green infrastructure in the park.</p> <p>Fiscal Sponsorship, Clemmons Family Farm Art Place America A Sense of Place Grant. The Clemmons Family Farm in Charlotte began working with BCA as a Fiscal Sponsor and establishing connections with African American and African diaspora artists throughout Vermont.</p> <p>BCA Community Fund: 16 grants awarded to individual artists and small arts organizations that encourage social innovation through the arts, and contribute to the public good.</p> <p>Family Art Saturday at the BCA Center: In an effort to broaden the audience and deepen experience with exhibitions, BCA launched this program which invites families to a free drop-in at the BCA Center every month to make their own artwork inspired by our current exhibitions, facilitated by a teaching artist.</p>
Year 3 *	2016-2017
Representative Examples Year 3 *	<p>Integrated Arts Academy (IAA) Family Portrait Project--A school-wide collaboration between BCA and the IAA celebrated our community's vibrancy and diversity through family portraits taken by BCA artist-in-residence, Michelle Saffran and stories written by Integrated Arts Academy (IAA) students. Saffran also photographed families and teaching students and taught key concepts in portraiture and photography. Students went back to the classroom to write the story of their unique family. The words: I have a family. So do you. So does everyone, begin each child's essay from kindergarten to grade five. These portraits and stories, written by children from over 20 countries, highlighted what makes each child's family special and reminded us how we are all connected. Work was exhibited in several locations throughout the community, including City Hall.</p> <p>BCA Community Fund: The second year of this program established in collaboration with Mayor Weinberger's administration. 12 grants awarded to individual artists and small arts organizations that encourage social innovation through the arts, and contribute to the public good through a competitive grants process. Selection panelists included members of the community from diverse backgrounds, different parts of the city, and with expertise in multiple disciplines.</p> <p>See, Think, Do!- BCA's gallery education program brings over 1000 students of all ages to exhibitions annually to learn and create using the content and artist techniques on view.</p>

REC020

Project Participants

Selection of Key Organizational Partners:

Clemmons Family Farm

Fletcher Free Library

Department of Public Works

Organization Name	Description of the Organization	Organization Type	Proposed or committed?
Clemmons Family Farm	The Clemmons Family Farm (CFF) is one of the largest African-American-owned historic farms in Vermont and current recipient of a place-making grant from Art Place America. CFF will partner with BCA to develop a creative engagement session strategy and engage African American and African diaspora artists in the engagement process. They will host engagement sessions on their Farm. They will serve as a consultant on the development of the Call to Artists RFP and participate in artist selection.		Committed

REC021

Organization Name	Description of the Organization	Organization Type	Proposed or committed?
Fletcher Free Library	As a center for community connections, literacy, and archiving, FFL will serve as a public information hub that increases community awareness about this project. They will also contribute supporting programming that furthers its mission and enriches the project.	Local government agency	Committed
Department of Public Works	The Department of Public Works will provide access to and expertise on the Marketplace Garage site for BCA and selected artist(s). They will also provide match funding for the project.	Local government agency	Committed

Selection of Key Individuals: *

In addition to the individuals listed together here, BCA and the Clemmons Family Farm will work together closely to identify affinity groups and work with artist facilitators for community engagement sessions. These individuals will be selected based on their experience working as artist facilitators and the match between their primary artistic medium and goals of a particular engagement session. Listed proposed project participants in this area have worked with BCA or Clemmons Family Farm in this capacity in the past and serve as examples of the experience we will seek in artist facilitators.

BCA will use its public art policy and guidelines for commissioning a lead artist/artist team for the project. The policy guides the development of requests for proposals, as well as the selection of a Public Art Review Panel.

Last Name	First Name	Project Role	Title	Bio including the proposed role in the project	Proposed or committed?
REC022					

Last Name	First Name	Project Role	Title	Bio including the proposed role in the project	Proposed or committed?
Katz	Sara	Project Lead	BCA Assistant Director	Sara Katz has worked with BCA since 1999. In addition to her leadership role as Assistant Director, she manages the Art in Public Places program. In this capacity, she has managed the commissioning of artwork at many scales, and designed engagement strategies for BCA's past projects in collaboration with artists, consultants and other BCA staff. She will play a similar role for this project. She also an active artist.	Committed

REC023

Last Name	First Name	Project Role	Title	Bio including the proposed role in the project	Proposed or committed?
Kraft	Doreen	Project Lead	BCA Executive Director	Doreen was a founding volunteer of BCA in 1981, and has since shepherded the organization as both a board member and as Executive Director through monumental growth in programs, staff and operating budget. Under her leadership, the arts have become as embedded into City government as parks and libraries, providing thousands of citizens annually with access to creative experiences. Doreen will work closely with the Mayor and fellow department heads to advance planning and implementation.	Committed

REC024

Last Name	First Name	Project Role	Title	Bio including the proposed role in the project	Proposed or committed?
Clemmons	Lydia	Engagement Partner	Clemmons Family Farm Executive Director	Lydia is a medical anthropologist and strategic communications professional with a 35-year career in international health. She has designed, directed and evaluated national health programs in more than 20 African countries. She is the Executive Director for the Art Place America funded <i>A Sense of Place project</i> , providing leadership for the Farm's programming. She will serve as the primary contact between BCA and the Clemmons Family Farm.	Committed

REC025

Last Name	First Name	Project Role	Title	Bio including the proposed role in the project	Proposed or committed?
Kasso Condry	Will	Creative Engagement	Artist Facilitator	Trenton, New Jersey native Will "Kasso" Condry is a renowned street artist currently living in Middlebury, Vermont. Having worked extensively with non-profits to build youth confidence through art making in Trenton, Kasso continues to promote and produce graffiti-inspired art throughout the US. He currently serves as the Alexander Twilight Artist-in-Residence at Middlebury College. Will has been engaged as an artist at Clemmons Family Farm is proposed an creative engagement facilitator.	Proposed

REC026

Last Name	First Name	Project Role	Title	Bio including the proposed role in the project	Proposed or committed?
Lacy	Mary	Creative Engagement	Artist Facilitator	Mary Lacy is a Burlington based mural and public artist with a keen interest in community projects. She has worked with BCA as an artist-in-residence at the Integrated Arts Academy, and is proposed as an creative engagement facilitator.	Proposed
Danko	Mary	Archivist and Public Programming	Library Director	Mary has served as the FFL Director since January of 2017. She has a long history of prioritizing community engagement in her 16 years as a librarian, and has strived to develop library programming that adds value to the lives of community members, as well as programming that is dynamic and responsive to current events. She will be a primary collaborator for program development and engagement opportunities through the FFL for this project.	Committed

REC027

Last Name	First Name	Project Role	Title	Bio including the proposed role in the project	Proposed or committed?
Padgett	Jeff	Primary Partner	Director of Parking and Traffic	<p>Jeff has been a practicing civil engineer for over 20 years in Vermont, running both his own firm and providing consulting services for Fortune 50 companies. After earning an MBA in sustainability from UVM, he directed operations at a growing produce packaging company, and is now spearheading growth and innovation in the parking systems for the City of Burlington.</p> <p>Jeff will work with multiple city departments City departments to provide leadership and support necessary to complete this project.</p>	Committed

Project Budget

Project Expenses

**DIRECT COSTS:
SALARIES & WAGES**

REC028

Title and/or Type of Personnel	Number of personnel	Annual or Average Salary Range	% of time devoted to this project	Amount
Public Art Manager	1	\$ 70000	25	\$17,500
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
Total Salaries and Wages				\$17,500

FRINGE BENEFITS	\$7,875
<u>Total Salaries and Fringe Benefits</u>	\$25,375

DIRECT COSTS: TRAVEL			
# of travelers	From	To	Amount
Total Travel Expenses			\$0

DIRECT COSTS: OTHER	
Description	Amount
Public Art Commission Fee	\$50,000
Artist Facilitators	\$15,000

REC029

Clemmons Family Farm Consultant	\$5,000
Supplies	\$10,000
Transportation	\$2,000
Translation	\$2,500
Documentation	\$5,000
Promotion	\$5,000
Space Rental Clemmons Family Farm	\$5,000
Space Rental Other	\$2,500
	\$0
	\$0
	\$0
	\$0
<u>Total Other Expenses</u>	\$102,000

<u>Total Expenses</u>	\$127,375
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INDIRECT COSTS (if applicable)	
Federal Agency	
Rate Agency(.0000)	0.00
Base	\$ 0.00
TOTAL INDIRECT COSTS	

Project Income

REC030

Cash Project Income	
Description	Amount
Department of Public Works	\$40,000
Church Street Marketplace	\$5,000
BCA	\$25,375
Private Fundraising	\$7,000
<u>Total Cash</u>	\$77,375

In-kind Project Income	
Description	Amount
	\$
	\$
	\$
	\$
	\$
	\$
<u>Total in-kind</u>	\$ \$0

REC031

Amount Requested from the NEA

\$ \$50,000

Total Cost Share/Match for this project (Total CASH + Total IN-KIND)

\$ \$77,375

TOTAL PROJECT COSTS/EXPENSES (Total Direct Costs + Total Indirect Costs)

\$ \$127,375

TOTAL PROJECT INCOME (Total Cost Share / Match + Amount Requested from NEA)

\$ \$127,375

Uploaded Docs, Work Samples

Support Material	Title	Description
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REC032