



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

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**Chapin Spencer**  
*DIRECTOR OF PUBLIC WORKS*

## **M E M O R A N D U M**

To: Tenzin Chokden, Clerks Office  
From: Chapin Spencer, Director  
Date: February 14, 2019  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **February 20, 2019**  
Time: 6:30 – 9:00 p.m.  
Place: **645 Pine St – Main Conference Room**

## **A G E N D A**

### ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 5 Min Agenda
- 3 5 Min Election of Vice Chair
- 4 10 Min Public Forum (3 minute per person time limit)
- 5 5 Min Consent Agenda
  - A Parking Agreement With ICV for 100 Spaces in Lakeview Garage
  - B Parking Agreement With iMarket Solution for 10 Spaces in Lakeview Garage
  - C Killarney Drive Bike Path Access Parking Prohibition

### Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

- 6 20 Min Snow & Ice Control Plan  
A Communication, R. Green  
B Commissioner Discussion  
C Public Comment  
D Action Requested –None
- 7 20 Min Parklet Pilot Introduction  
A Communication, N. Losch, W. Clavelle, E. Gohringer  
B Commissioner Discussion  
C Public Comment  
D Action Requested – None
- 8 15 Min Public Engagement Plan 1-year Review  
A Oral Communication, R. Goulding & N. Losch  
B Commissioner Discussion  
C Public Comment  
D Action Requested – None
- 9 5 Min Approval of Draft Minutes of 12-19-18 & 1-16-19
- 10 10 Min Director's Report
- 11 10 Min Commissioner Communications
- 12 **Adjournment & Next Meeting Date – March 20, 2019**