



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Chapin Spencer
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

To: Tenzin Chokden, Clerks Office
From: Chapin Spencer, Director
Date: December 18, 2019
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **December 12, 2019**
Time: 6:30 – 9:00 p.m.
Place: **645 Pine St – Main Conference Room**

A G E N D A

ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 5 Min Agenda
- 3 10 Min Public Forum (3 minute per person time limit)
- 4 5 Min Consent Agenda
 - A Park St ADA Space
 - B Canfield St ADA Space Removal
 - C 2020 Sidewalk Work Plan

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.

- 5 15 Min Garage Occupancy Strategy/Generic Parking Agreement Update
A Communication, J. Padgett
B Commissioner Discussion
C Public Comment
D Action Requested – Vote
- 6 20 Min Traffic Calming Overhaul
A Communication, N. Losch
B Commissioner Discussion
C Public Comment
D Action Requested – None
- 7 30 Min Snow and Ice Control Plan
A Presentation, L. Perry
B Commissioner Discussion
C Public Comment
D Action Requested – None
- 8 30 Min Construction Season Debrief
A Presentation, C. Spencer, N. Baldwin & M. Moir
B Commissioner Discussion
C Public Comment
D Action Requested – None
- 9 5 Min Approval of Draft Minutes of 11-20-19
- 10 10 Min Director's Report
- 11 10 Min Commissioner Communications
- 12 **Adjournment & Next Meeting Date – January 15, 2020**