

Burlington Department of Public Works Commission Meeting
Draft Minutes, 19 June 2019
645 Pine Street

(DVD of meeting may be on file at DPW)

Video file available within online within one-week of meeting <https://www.cctv.org/>

Commissioners Present: Robert Alberry; Tiki Archambeau (Chair, **via phone**); Jim Barr; Chris Gillman; Brendan Hogan (Vice Chair); Solveig Overby (**via phone**); Peggy O’Neill-Vivanco.

Commissioners Absent: None.

Item 1 – Call to Order – Welcome – Chair Comments

Vice Chair Hogan calls meeting to order at **6:32pm** and makes opening comments.

Item 2 – Agenda

Commissioner Alberry moves to approve the agenda with the amendment to move Agenda Item 6 to Item 3.5. It is seconded by Commissioner Gillman.

Action taken: Amended motion approved;

Roll call vote:

Commissioner Gillman: Aye

Commissioner Alberry: Aye

Commissioner Barr: Aye

Commissioner O’Neill-Vivanco: Aye

Commissioner Overby: Aye

Chair Archambeau: Phone silence

Vice Chair Hogan: Aye

“Ayes” are unanimous

Item 3 – Public Forum

Sophie Quest, Ward 1, speaks on Agenda Item 3.5.

J.F. Neubieser, Ward 2, speaks on Agenda Item 3.5.

City Councilor Jack Hanson, Ward 1, speaks on 3.5 & 5

Greg Tolman, Ward 1, speaks on Agenda Item 3.5

Anna Levine, Ward 2, speaks on Agenda Item 3.5

Marcy Kass, Resident of Williston, speaks on Agenda Item 3.5

Sandy Henneberger, Resident of Milton, speaks on Agenda Item 3.5

Griffin Shaw, Resident of Colchester, speaks on Agenda Item 3.5

Brynne Martin, Resident of South Burlington, speaks on Agenda Item 3.5

City Councilor Max Tracy, Ward 2, speaks on Agenda Item 3.5, 5, & 6

Bill Morris, Ward 5, speaks on Agenda Item 5

Mark Porter, Ward 1, speaks on Agenda Item 3.5

Colin McNeil, Ward 6, speaks about the need for a stop sign on South Union St at Adams

St.

Halina Dooley, Ward 1, speaks on Agenda Item 3.5

City Councilor Sharon Bushor, Ward 1, speaks on Agenda Item 3.5
Jason Stuffle, Ward 1, speaks on Agenda Item 3.5
Bill Mahoney, Owner of Kampus Kitchen, speaks on Agenda Item 3.5
Allegra Williams, speaks on Agenda Item 3.5, 5, & 6
Marcie Gallagher, Ward 5, Bike Lanes and the impact of cars on the environment & communities
Erhard Mahake, Ward 1, speaks on Agenda Item 3.5
Don Welch, Ward 1, speaks on Agenda Item 3.5

**Director Spencer arrived at 6:42pm*

Item 3.5 – Colchester Ave Safety Improvements & Parking Adjustments

A) Staff Presentation by Associate Planner Elizabeth Gohringer & Planning Intern Kim Furtado who speak on removing parking on the north side Colchester Avenue from East Avenue to Barrett Street and implement 15 minute parking from 6am to 9 pm except Sundays and Holidays in 3 designated spaces on the east side of Colchester Avenue in front of 273 Colchester Ave and 2 designated spaces on the east side of Colchester Avenue in front of 291 & 297 Colchester Ave.

B) Commission Questions (see video)

Chair Archambeau, Commissioner Hogan, Commissioner Gillman, Commissioner Overby, and Commissioner O’Neill-Vivanco ask questions with Associate Planner Gohringer, Planning Intern Furtado, Director Spencer, and Senior Planner Losch answering.

**Commissioner Alberry not present after 8:40 pm.*

C) Public Comment: S. Quest, H. Dooley, S. Bushor, J. Neubieser, E.Mahake, G. Tolman, J.Hanson, D. Welch, B. Mahoney, J. Stuffle

D) Commissioner Discussion (see video)

E) Motion made by Commissioner Archambeau to accept staff recommendation with the provision that the upcoming Colchester Avenue scoping study include a shared use path assessment and a report be provided to the Commission.

Seconded by Commissioner O’Neill-Vivanco. Commissioner Barr proposed an amendment to the original motion for staff to expedite a residential parking permit request for the residents of, Chase St, Barrett St, Mill St and the hill section of Colchester Ave if such a request is submitted by neighborhood.

Discussion

Action taken: amendment approved. Roll call vote.

Chair Archambeau: Aye

Commissioner Overby: Aye

Commissioner Gillman: Aye

Commissioner O’Neill-Vivanco: Aye

Commissioner Barr: Aye

Vice Chair Hogan: Aye

Action taken: motion approved;

Chair Archambeau: Aye
Commissioner Overby: Aye
Commissioner Gillman: Aye
Commissioner O'Neill-Vivanco: Aye
Commissioner Barr: Aye
Vice Chair Hogan: Aye

“Ayes” are unanimous.

Item 4 – Consent Agenda

- A. Champlain Elementary Bus Stop
- B. “Sherman Street 15 Minute Parking
- C. George Street Removal of 1 Parking Meter
- D. Industrial Parkway to Queen City Park Rd Ordinance Revisions
- E. Semi Annual Traffic Request Status Report

Commissioner Barr makes motion to adopt Consent Agenda and is seconded by Commissioner O'Neill-Vivanco.

Action taken: motion approved;

Chair Archambeau: Aye
Commissioner Overby: Aye
Commissioner Gillman: Aye
Commissioner O'Neill-Vivanco: Aye
Commissioner Barr: Aye
Vice Chair Hogan: Aye
“Ayes” are unanimous

Item 5 – Flynn Ave Safer Biking Infrastructure & Parking Adjustments – Pine St. to Shelburne St.

A) Staff Presentation by Associate Planner Elizabeth Gohringer & Planning Intern Kim Furtado who speak on the recommendation of removing parking on the south side of Flynn Avenue from Pine Street to Shelburne Street to allow for an eastbound climbing bike lane.

B) Commission Questions (see video)

The commission asks questions with Associate Planner Gohringer, Planning Intern Furtado, Director Spencer, and Senior Planner Losch answering

C) Public Comment

Bill Morris, Ward 5, speaks on Item 5.

D) Commissioner Discussion (see video)

E) Motion made Chair Archambeau to approve staff’s recommendation with the addition that staff will evaluate the installation of a mid-block crosswalk on Flynn Avenue between Pine Street and Shelburne Road.

Seconded by Commissioner Barr.

Action taken: amended motion approved;

Action taken: motion approved;
Chair Archambeau: Aye
Commissioner Barr: Aye
Commissioner Gillman: Aye
Vice Chair Hogan: Aye
Commissioner O'Neill-Vivanco: Aye

“Ayes” are unanimous

Item 6 – Colchester Ave Safety Improvements & Parking Adjustments – moved to 3.5

Item 7 – 2019 VTrans Bicycle & Pedestrian Program Grant Candidates

A) Staff Presentation by Senior Transportation Planner Nicole Losch who speaks about the City’s grant candidates which include :

- Scoping for intersection improvements at Main Street/University Heights as recommended in the 2017 planBTV Walk Bike and the University of Vermont Active Transportation Plan.
- Small construction of a stairway trail connecting Sherman Street to Depot Street, including pedestrian amenities along Depot Street, as recommended in the 2009 Waterfront North Access Study. This will improve access to the northern waterfront from the Old North End and northern downtown.
- Design and construction for a shared use path along Intervale Road, as recommended in the 2018 Intervale Road Bicycle and Pedestrian Access Feasibility Study.

B) Commission Questions (see video)

Chair Archambeau, Vice Chair Hogan and Commissioners Barr, Gillman, and O’Neill-Vivanco ask questions with Director Spencer, Senior Transportation Planner Losch answering.

C) Public Comment

None

D) Commissioner Discussion (see video)

E) Motion that Commission support the applications made by Vice Chair Hogan.
Seconded by Commissioner O’Neill-Vivanco.

Action taken: motion approved;
Chair Archambeau: Aye
Commissioner Barr: Aye
Commissioner Gillman: Aye
Vice Chair Hogan: Aye
Commissioner O’Neill-Vivanco: Aye
Commissioner Overby: Aye

“Ayes” are unanimous

**Commissioner Overby left meeting after vote.*

Item 8 – Draft Minutes of 5-15-19

Public Forum – 3rd Speaker – UVM Gillian Scanilli
6th Speaker – Helina Dooley
Correct spelling of Jason Van Driesche

Commissioner Barr makes motion to accept minutes of 5-15-19 as amended with the names above and is seconded by Commissioner O’Neill-Vivanco.

Action taken: motion approved;
Chair Archambeau: Aye
Commissioner Barr: Aye
Commissioner Gillman: Aye
Vice Chair Hogan: Aye
Commissioner O’Neill-Vivanco: Aye

“Ayes” are unanimous

Item 9 – Director’s Report

Director Spencer reports that Water Resources is reclassifying and hiring a number of positions as part of the re-organization approved by the City Council. City Council directed staff to review our current rate structure and request the review and recommendations be completed by Spring 2020. Electric Bike Share & Proposed Electric Scooter Pilot: proposal to transition from 105 traditional bikes to 200 electric bikes and explore a scooter pilot if State law allows and Council approves. GMT is realigning routes, App providing real time information will be launched and mobile ticketing will be offered for cell phone users. Three year parking agreement with Burlington Business Association to improve downtown parking expires 6-30-19 and staff will be bringing proposal to continue the partnership to an upcoming meeting.

Item 10 – Commissioner Communications

Chair Archambeau asked about status of posts with no signs on Ward St & Manhattan Drive.

Commissioner O’Neill-Vivanco – commented about her personal experience with See Click Fix- Is there a way to control verbal attacks?

Vice Chair Hogan – FY20 Goals. Performance tracking accountability. Would like to see more automated, more meaningful reporting.
Appreciates all of DPW’s efforts.

Item 11 – Adjournment & Next Meeting Date – July 17, 2019

Motion to adjourn made by Commissioner Barr and seconded by Commissioner Gillman.
Action taken: motion approved;

Chair Archambeau: Aye
Commissioner Barr: Aye
Commissioner Gillman: Aye
Vice Chair Hogan: Aye
Commissioner O'Neill-Vivanco: Aye

“Ayes” are unanimous.

Meeting adjourned at 9:54 pm.