



MEMO

Date: September 12th, 2022
To: BPRW Commission
From: KJ Doyle, Event Planner, BPRW
RE: Changes to annual Halloween Howl event

Request for a Special Use Permit at Oakledge Park to extend the parking hours on Friday October, 21 until 10:30 pm for the Halloween Howl event and for a waiver to allow amplified sound on both days.

The annual Halloween Howl event has historically been a one-day event geared toward families. This year, we are adding an evening/night event geared toward adults on Friday, October 21st, with music, food, beer garden, hayrides, and a small vendor market. The family-oriented Saturday will remain virtually the same, with an additional hour added to the day for a sensory adaptive/friendly run of hayrides, bounce house, and other components of the rest of the day available. The event will be free but ticketed in order to control crowd numbers.

Staff contact for the event is KJ Doyle.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound and extension of parking hours.