



MEMO

Date: August 9th, 2022
To: BPRW Commission
From: Meghan O'Daniel, Community Garden & Parks Outreach Coordinator
RE: Courtney Utton Special Use Permit for August 27th, 2022

Request for a Special Use Permit and waiver to allow for amplified sound at Oakledge Park.

Courtney Utton has rented out the Upper Shelter at Oakledge on Saturday, August 27th for a celebration of life for her sister.

She is requesting to have amplified sound from 5pm – 8pm, with DJ Mike Detch from TopHat Entertainment and a microphone available for people to share stories about their loved one.

It is on a day with no conflicting events.

Staff Recommendations:

Allow for Special Use Permit including a waiver for amplified sound.