

BOARD OF POLICE COMMISSIONERS  
MINUTES OF MEETING

A meeting of the Board of Police Commissioners was held in the Burlington Police Department Community Room on **Tuesday, May 20, 2014**. Commissioner Kenney called the meeting to order at 6:13 p.m.

The following Commissioners were present: Commissioner Sarah Kenney, Commissioner Hochanadel and Commissioner Ed Smith. Also present were Chief Michael Schirling and Kimberly Caron, Police Commission Clerk.

**Public Forum:**

No one was present to address the Commission.

**Welcome:** Commissioners Kenney and Hochanadel welcomed new Commissioner Ed Smith. Commissioners Kenney and Hochanadel also acknowledged the contributions of outgoing Commissioner Phil LaVigne.

**Chief's Report:**

~Budget outline for FY15 will go to City Council on Monday. Three primary changes for the FY15 budget are the Crime Analyst position, which has been filled and will begin on June 2. \$30,000 has been allocated to body worn cameras. There will be a model policy regarding these cameras forthcoming – there is a policy in place now for the pilot project that will be updated. The Department is purchasing new vehicles instead of leasing them.

~The Community Outreach Support Specialist position is in progress. Interviews should be finished next week.

~The School Budget cut was passed regarding the SRO position. No impact to the SRO program is anticipated, though. The \$50,000 deficit will be absorbed within the City general fund budget.

~Staffing – Dispatch is fully staffed at 12. Sworn staff is at 93 with 7 graduating from the Academy on Friday. 7 Beach and Parks staff started today.

~Noise and quality of life complaints for the spring are down largely as a result of poor weather.

~Extra patrols covering the Fletcher Free Library are mostly complete.

~Marketplace patrols have been deployed for 3 weeks.

~CIT project – Door to door “knock and talks” will happen every month starting this Thursday and will rotate monthly to different areas of the City. Last year over 1,000 households were contacted.

~The Taser bill passed through Legislature. This won't change or impact the current practice for the Department.

~Precious Metal Dealer legislation also passed. Discussion followed. It represents some enhancement to the previous law but not everything law enforcement had suggested.

~The new K9 has been acquired and will enter training in the next few weeks. This will hopefully allow one of the older K9s to retire without impacting patrols.

~Chief Schirling briefly updated the Commission on the Suspicious Death investigation.

**Commissioners' Updates/Comments:**

~There were no comments or updates.

**Review Updated Directives:**

~There were no Directives to update.

**Consent Agenda - Minutes of the 4/22/2014 Meeting:** Commissioner Kenney suggested a minor change in the language of one of the Commissioner comments. Commissioner Hochanadel moved to approve the 4/22/2014 minutes pending the change. Commissioner Smith seconded, all in favor so passed.

**Executive Session:** (None needed)

**Next Meeting's Agenda Items and Date:** The next meeting will take place on Tuesday June 24, 2014 at 6:00 p.m.

**Adjournment:** Commissioner Hochanadel moved to adjourn the meeting, Commissioner Smith seconded, all in favor so passed at 6:45 p.m.

Respectfully Submitted,

  
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Kimberly Caron, Clerk of Police Commission

6/25/14  
Date