MEMORANDUM

To: Tenzin Chokden, Clerks Office
From: Chapin Spencer, Director
Date: April 15, 2021
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: April 21, 2021
Time: 6:30 – 9:00 p.m.

Due to current social distancing measures, this meeting will be held entirely virtually.

To view the meeting:
1. CCTV YouTube Channel *(streamed live)* or on Burlington Telecom Channel 317 (aired on a later date, *not live*). Comments on YouTube are not monitored by DPW staff. 
   [https://www.youtube.com/channel/UCJkWMLsSqRNKLoLoyUZQfNoAcQ](https://www.youtube.com/channel/UCJkWMLsSqRNKLoLoyUZQfNoAcQ)
2. Join via Zoom: [https://us02web.zoom.us/j/83495330508](https://us02web.zoom.us/j/83495330508)
3. Call in for audio only: Phone number: 301-715-8592 Webinar ID: 834 9533 0508

To participate in public comment:
1. You must either join the meeting via the Zoom link above or by calling via the call-in information above.
2. If signed in via Zoom, please use the “Raise Your Hand” feature. This will alert DPW staff that you wish to speak and will automatically add you to the queue. When it’s your turn to speak, your name will be called and you will be unmuted.
3. If you are calling in, please press *9 which will alert DPW staff that you wish to speak. When it’s your turn to speak, your phone # will be called out and you will be unmuted.
4. If you encounter any difficulties when attempting to speak during public forum, please email [DPWCommunications@burlingtonvt.gov](mailto:DPWCommunications@burlingtonvt.gov).
5. In the event of challenges with Zoom video, please use the call-in option.

AGENDA

ITEM

1 Call to Order – Welcome – Chair Comments
2 5 Min  Agenda

3 10 Min  Public Forum (3 minute per person time limit)

4 5 Min  Consent Agenda
   A  Update to Free Employee Parking Policy
   B  Parking Request for Lakewood Parkway GSI Project
   C  Design Vehicles Guidelines

5 20 Min  Water Resources Rate Recommendations
   A  Communication, M. Moir, J. Olson, J. Lavalette
   B  Commissioner Discussion
   C  Public Comment
   D  Action Requested – Vote

6 30 Min  Consolidated Collection Study Update
   A  Communication, L. Perry
   B  Commissioner Discussion
   C  Public Comment
   D  Action Requested – Vote

7 15 Min  BSD School Travel Plan Kickoff
   A  Communication, P. Peterson
   B  Commissioner Discussion
   C  Public Comment
   D  Action Requested – None

8 15 Min  Annual Downtown Parking Report
   A  Presentation, J. Padgett
   B  Commissioner Discussion
   C  Public Comment
   D  Action Requested – None

9 5 Min  Approval of Draft Minutes of 3-17-2021

10 10 Min  Director’s Report

11 10 Min  Commissioner Communications

12  Adjournment & Next Meeting Date – May 19, 2021

Non-Discrimination
The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.