

Burlington Department of Public Works Commission Meeting  
Final Minutes April 16, 2019  
645 Pine Street – Main Conference Room

**Commissioners Present:** Commissioner Alberry, Commissioner Archambeau, Commissioner Barr, Commissioner Hogan, Commissioner O’Neill-Vivanco

**Commissioner Absent:** Commissioner Gillman, Commissioner Overby

**Item 1 – Call to Order** – Commissioner Archambeau called the meeting to order at 6:35 p.m.

**Item 2 – Agenda -**

Commissioner Barr made a motion to accept the agenda

Commissioner O’Neill seconded

Director Spencer had a request that Item A, Proctor Place Parking Restriction, be taken off, as there were residents that may have some concerns but were unable to attend the meeting to discuss.

Commissioner Barr amended his motion to take off Item A

Commissioner Alberry seconded

Unanimous approval.

**Item 3 – Public Forum** (3 minute per person time limit)

Jason Stuffle, Drew Pollock-Bruce, Jason Segelman, David Cawley and Nancy Kirby are all residents of the Colchester Avenue area, and agree that parking should be removed from Colchester Avenue to connect bike infrastructure.

David Kerr is a South Champlain Street resident who has no driveway or place to park on South Champlain Street since parking was removed on one side of the street.

Eric Brotz supports the earlier comments on Colchester Avenue. On Flynn Avenue supports removal of parking on both sides.

Rick Sharp stated we need painted lines, need to create separate pathways for bicycles.

Martha Lang wants to keep parking on Colchester Avenue because many people depend on these parking spaces.

Allegra Williams of Local Motion put up a petition on line to remove parking on Colchester Avenue.

Sharon Bushor, City Councilor, stated that down past the cemetery at 407 Colchester Avenue they are experiencing vibrations when cars and trucks go by and they have stuff falling off the mantel. She also summarized a recent Ward 1/8 NPA resolution where residents have asked that that resources be allocated to spot repairs for sidewalks and not just full runs. If you eliminate parking there are some houses with no driveways and no place to park

Bill Mahoney part owner of Kampus Kitchen stated they rely on two parking spots in front of store.

#### **Item 4 – Consent Agenda**

- A. Proctor Place Parking Restriction**
- B. Latham Court Temporary Construction Parking**
- C. Electric Vehicle Charging & Car Share EV Pilot on Main**
- D. Plan BTV Walk Bike Implementation – Parking Revision on Austin Dr**
- E. Flynn Avenue Safer Biking Infrastructure Update**
- F. Colchester Ave Safer Biking Infrastructure Update**
- G. 15 minutes Parking at Champlain Elementary**

Commissioner Barr made a motion to accept the agenda.

Commissioner O'Neill seconded.

Director Spencer stated that some residents asked that Item A Proctor Place Parking Restriction be removed because they have some questions but not able to make the special meeting.

Commissioner Barr made a motion to accept the agenda with Item A removed

Commissioner Alberry seconded.

Unanimous Approval.

#### **Item 5 Crosswalk Guideline Presentation, M. Suender**

Power Point Presentation

There are 32 request in queue mostly for midblock crosswalks and for enhancement of crosswalks.

Commissioner Hogan asked that the power point be posted and stated that we were working on some bold projects.

Commissioner O'Neill stated that there were no more right turn signals at the intersection with traffic lights. School Department is evaluating safety corridors for bike traffic and pedestrians. Mr. Baldwin stated we currently run the Crossing Guard program and stated that there are a lot of challenging intersections and then drop off and parking by schools has to be an effort between the School Department and Public Works Department.

Commissioner Archambeau asked about the RRFB's on North Avenue and was informed that the project would start at the end of the month and be done before the start of the school year.

#### **Item 6 – Narrow Streets Update**

Mr. Peterson gave a presentation on the Narrow Streets policy implementation. He showed a picture of a recycling truck which couldn't get through Russell Street due to the snow on the sides of the roads and the cars that were parked on both sides of the road. Emergency vehicles could never make it down the roadway either with parking on both sides.

Commissioner O'Neill and Barr stated that this is an area where there is a lot of student parking and there is not enough parking in the yards or driveways. Mr. Peterson stated that they are going to have a neighborhood meeting with the Fire Department and Public Works to try and solve this issue.

#### **Item 7– 2019 Construction Overview**

Robert Goulding had a power point presentation for this item. He shared an update on the ongoing and upcoming construction season that DPW has planned. This includes capital projects, transportation projects, upcoming community relations activities and resources.

#### **Item 8 – Approval of Draft Minutes**

Commissioner Archambeau stated that Commissioner Overby's name should be added to the list of Commissioner's Present.

Commissioner O'Neill made a motion to accept minutes with Commissioner's Overby's name added.

Commissioner Barr seconded

Unanimous approval

#### **Item 9 – Director's Report**

Department Head Spencer stated that the City Council has delayed the Water Resources changes for two weeks to get public input, this is rescheduled for April 29<sup>th</sup>.

Bike and Scooter – working through a proposal to bring e-bikeshare to Burlington this summer and e-scooter-share as a future pilot.

Ned Holt has retired after 32 years of service with the Department of Public Works  
Rob Green will leaving at the end of next week for a new career in St. Albans.

#### **Item 10 – Commissioner Communication**

Commissioner O'Neill-Vivanco asked about the one year pilot project for EV charging for Car Share.

Commissioner Hogan stated the Great Street Main Street is a complete rehabilitation – and asked if the charging station will be removed and replaced.

Commissioner Archambeau stated at the May 15<sup>th</sup> meeting there will be an Executive Session after the regular meeting to evaluate the Director and City Engineer.

**Item 11 – Adjournment and Next Meeting Date – May 15, 2019**

Commissioner Barr made a motion to adjourn  
Commissioner O’Neill seconded  
Unanimous approval

Meeting adjourned at 9:10 pm.