Burlington Planning Commission
Tuesday, November 9, 2021, 6:30 P.M.
Remote Meeting via Zoom, with City Hall In-Person Option

Minutes

I. Agenda

Call to Order
Time: 6:34pm
Agenda
No changes to the published agenda.

II. Public Forum

<table>
<thead>
<tr>
<th>Name(s)</th>
<th>Comment</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A Simon</td>
<td>Presenting a petition to preserve the land at 453 and 501 Pine Street. Request time for Save Open Space Burlington on an agenda in the coming months to discuss, including a review of the Barge Canal Site's history.</td>
<td></td>
</tr>
<tr>
<td>R Perry</td>
<td>Requesting that the Commission enter a partnership with the Save Open Space Burlington group to remediate the Barge Canal site as a working laboratory to manage the remediation of the site through nature based climate solutions.</td>
<td></td>
</tr>
<tr>
<td>S Bushor</td>
<td>Want to make sure that if we don’t build parking we are not strangling our city. How is handicap parking provided under a scenario where we eliminate minimum requirements, and remove on-street parking? Are we creating a city for aging-in-place and welcoming people with disabilities.</td>
<td></td>
</tr>
<tr>
<td>B Headrick</td>
<td>Opposed to changing policy, not sure where cars will park if we don’t have on-site parking. How does this coordinate with goal to have bike lanes, street trees? Unreasonable to expect that everyone will give up cars. Propose requirement that all streets are resident-only to push commuters to use transit, and ensure that UVM events are not using city streets.</td>
<td></td>
</tr>
</tbody>
</table>

III. Chair’s Report

A Montroll
No report.

IV. Director’s Report

M Tuttle
Next week Council will discuss several zoning items including two amendments referred by the PC, short-term rentals, and the parking amendment before the Ordinance Committee. Mayor will soon be announcing new housing initiatives, including and elevating three of the zoning amendments on the Commission’s radar- South End Enterprise District, Trinity Campus, and Missing Middle. City staff

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505.
is participating in Citywide Racial Equity Training; opportunity may be extended to Commissions in the future.

V. Discussion: Proposed CDO Amendment - Minimum Parking & TDM

Action: Communicate to Council Ordinance Committee that: “the Commission is requesting the Committee refer the draft parking amendment to the Commission for proper vetting for public input, review, and to make a recommendation about the amendment back to the Committee with the understanding that time is of the essence.”

Motion by: Y Bradley Second by: E Lee Vote: Approved Unanimously

Type: Discussion

Commission discussion:
- M Gaughan indicated that policy needs more study to find a TDM solution that can be implemented on a neighborhood scale, possibly run by the City, to recognize the unique needs of residential areas.
- Y Bradley indicated strong concerns with how the Commission was circumvented on an issue that deserves a lot of thought and discussion, and the feeling that being asked to rubber stamp this process. Acknowledged the urgency of the climate emergency, but felt that it wouldn’t be impacted by taking a few months to get public input and get the policy right. A number of Commissioners agreed, expressing concerns about minimizing Planning Commission role and power.
- E Lee indicated that parking is one of the most controversial and emotional issues, and at the same time there is a need to shift away from SOV, which is the biggest source of emissions in VT. Concern about city policies that give away free street parking, when that resource could be monetized to support a city-wide TDM program. Indicated general support for eliminating the minimum parking requirements, but noted that TDM needs a lot of focus and energy to get right.
- B Martin indicated full support for the policy, due to climate emergency and need to make more climate and housing friendly policies regarding parking.
- A Friend indicated concern that this is not a small issue, and that a lot of people care about getting this policy right. Also asked for information about the economics of parking as part of housing cost.
- A Montroll expressed a concern that there isn’t a deep level of focus on the amendment and making sure the details are right.

Letter of Support - Planner Position

Action: Approve Letter of Support with edits

Motion by: M Gaughan Second by: A Friend Vote: Approved Unanimously

Type: Discussion, Action

Presented by: M Tuttle

M Tuttle shared a draft letter of support for creation of a new position based on Commission’s past discussions about department resources. M Tuttle answered a questions about future staffing and about the department’s role in applying for and managing work through ARPA and Infrastructure Bill programs

VI. 2022 Meeting Schedule

Action: Approved 2022 Regular Meeting and Executive Committee meeting schedules

Motion by: A Friend Second by: M Gaughan Vote: Approved Unanimously

Type: Action

Presented by: M Tuttle
VII. DRB Representatives to Committees

<table>
<thead>
<tr>
<th>Action: Approve nomination of DRB representatives to committees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion by: B Martin</td>
</tr>
<tr>
<td>Type: Action</td>
</tr>
</tbody>
</table>

VIII. Commissioner Items

- Next meetings are January 11 and January 25, 2022.
- Next Executive Committee is January 25, 2022.

IX. Minutes and Communications

<table>
<thead>
<tr>
<th>Action: Approve the minutes and accept the communications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion by: A Friend</td>
</tr>
</tbody>
</table>

Minutes Approved: November 9, 2021

Communications Filed:
- Documents included in agenda packet: https://www.burlingtonvt.gov/CityPlan/PC/Agendas

X. Adjourn

<table>
<thead>
<tr>
<th>Adjournment Time: 8:05pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion: E Lee</td>
</tr>
</tbody>
</table>

Signed: January 11, 2022

Andy Montroll, Chair

Respectfully submitted by:

Meagan Tuttle, Director