

## Burlington Planning Commission

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*Andy Montroll, Chair  
Bruce Baker, Vice-Chair  
Yves Bradley  
Alexander Friend  
Michael Gaughan  
Emily Lee  
Brynne Martin*

## Regular Meeting Burlington Planning Commission

Tuesday, December 14, 2021, 6:30 P.M.

Remote & Virtual Meeting via Zoom

In-Person Option Available:

Bushor Conference Room (Room 102), 1<sup>st</sup> Floor of City Hall, 149 Church St.

### To Join the Meeting on a Computer

Link: <https://us02web.zoom.us/j/84210936438>

### To Join the Meeting on a Phone

Number: +1 312 626 6799 Meeting ID: 842 1093 6438

## AGENDA

### I. Agenda

### II. Public Forum *See details on pg 3 of packet for participating remotely.*

### III. Chair's Report

### IV. Director's Report

### V. Discussion: Proposed CDO Amendment- Minimum Parking & TDM

Last month, the Commission was invited to join the Council Ordinance Committee to learn about and discuss an amendment proposed by Councilor Hanson to transition from minimum to maximum parking requirements citywide and to expand Transportation Demand Management (TDM) requirements to other parking districts. The Commission will discuss any additional comments on the proposed amendment it would like to provide to the Council Ordinance Committee ahead of its next meeting. Documents related to this item are enclosed in the agenda packet on page 4-35.

**Staff Recommendation:** Provide any additional input to staff for a communication to the Council Ordinance Committee.

### VI. Letter of Support – Planner Position

The Director will present a request to the City Council for the creation of a Planner position. Per previous discussions about the Commission's support for additional resources for department staffing and work plan, the Commission will discuss a draft letter of support to the Council. The draft letter will be provided during the meeting.

**Staff Recommendation:** Provide additional edits to staff regarding the draft letter, and approve for communication to City Council.

*The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (802) 540-2505. Written comments on items may be directed to the Planning Commission at 149 Church Street, Burlington, VT 05401, or at [mtuttle@burlingtonvt.gov](mailto:mtuttle@burlingtonvt.gov)*

**VII. 2022 Meeting Schedule**

The Commission will review and approve its 2022 Regular Meeting schedule and proposed committee meetings. A proposed calendar is enclosed in the agenda packet on page 36.

**Staff Recommendation:** Approve the 2022 Regular Meeting and committee meeting schedules.

**VIII. DRB Representatives to Committees**

The Commission will consider the DRB representatives for its Long Range and Ordinance Committees, who had not yet been identified during the annual reorganization meeting this summer.

- Ordinance Committee: Caitlin Halpert
- Long Range Committee: A.J. LaRosa

**Staff Recommendation:** Approve nomination of DRB representatives to committees.

**IX. Commissioner Items**

- a. Upcoming Meetings will be hybrid/online unless otherwise noted –
  - i. Tuesday, January 11, 2022 at 6:30pm
  - ii. Tuesday, January 26, 2022 at 6:30pm
- b. Committee Updates
  - i. Executive Committee meeting Tuesday, Jan. 26 at 5:30pm

**X. Minutes & Communications**

- a. The minutes of the November 9, 2021 meeting are enclosed in the agenda packet on page 37.
- b. Communications are enclosed in the agenda packet on page 40-129.

**XI. Adjourn**