

Burlington Planning Commission

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Andy Montroll, Chair
Bruce Baker, Vice-Chair
Yves Bradley
Alexander Friend
Michael Gaughan
Emily Lee
Brynne Martin

Burlington Planning Commission Tuesday, July 27, 2021, 6:30 P.M. Remote Meeting via Zoom, with City Hall In-Person Option Minutes

Members Present	A Montroll, B Baker, Y Bradley, A Friend, E Lee, M Gaughan, B Martin
Staff Present	D White, K Sturtevant
Attendance	M Boardman, S Bushor (phone)

I. Agenda

Call to Order	Time: 6:32pm
Agenda	No changes

II. Chair's Report

A Montroll	Welcome to new Commissioners
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III. Director's Report

D White	Update/recommendation on M. Boardman zoning amendment request. Update on STR "conversion" data requested by E Lee. On vacation week of Aug 9 and 16
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IV. Public Forum

Name(s)	Comment
M Boardman	Seeking Commission's Ordinance Committee to consider his request for greater flexibility with regard to the design standards regarding garages. B Baker moved Y Bradley seconded to send to Ordinance Committee. Unanimous

V. Public Hearing: Proposed CDO Amendment ZA-21-07 Heights, Dormers & Eaves

Action: Approve changes to proposed amendment, re-approve Municipal Bylaw Amendment Report, and refer to Council with recommendation		
Motion by: Y Bradley	Second by: A Friend	Vote: Approved Unanimously
Type: Public Hearing, Action	Presented by: D White	
The Chair opened the public hearing at 6:55pm and closed it at 7:00 pm with the following comments.		
Public Comments:		
• none		

VI. Public Hearing: Proposed CDO Amendment ZA-21-08 Act 179 Changes

Action: Approve Municipal Bylaw Amendment Report and refer to Council with recommendation for adoption in order to comply recent statutory changes.		
Motion by: A. Friend	Second by: B Baker	Vote: Approved Unanimously

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Type: Public Hearing, Action	Presented by: D White
The Chair opened the public hearing at 7:07pm and closed it at 7:10 pm with the following comments. Public Comments:	
<ul style="list-style-type: none"> S Bushor: BTV has different challenges that the rest of the state and the change to the number of bedrooms and adult occupants puts neighborhoods near the university at greater risk to conversion to investment property rather than families. Up to 8 adult occupants allowed in the two units. 	
Commissioner Comments:	
<ul style="list-style-type: none"> M Gaughan: Is there an opportunity to create incentives for the types of ADU's we want instead of adding restrictions? A Friend moved, B Baker seconded: refer to Ordinance Committee. Unanimous 	

VII. Public Hearing: Proposed CDO Amendment ZA-21-09 Updates & Corrections to Article 14

Action: Approve Municipal Bylaw Amendment Report and refer to Council with recommendation.		
Motion by: M. Gaughan	Second by: B. Martin	Vote: Approved Unanimously
Type: Public Hearing, Action	Presented by: D White	
The Chair opened the public hearing at 7:37pm and closed it at 7:38 pm with the following comments. Public Comments:		
<ul style="list-style-type: none"> none 		
Commissioner Comments:		
<ul style="list-style-type: none"> Y Bradley: Need to be careful about how much we require to be Shopfront as the market is simply not there now A Montroll: Proposal is applicable only to new street segments where mall redevelopment is planned and street activation is most important. M. Gaughan: Understands that a "Shopfront" does not prescribe a use so a residential lobby would also be acceptable 		

VIII. Annual Organizational Meeting

The Commission elected a chair, vice chair, and clerk for FY22 and appointed members to its Committees. All elections were unanimous	
Role	Member
Chair	A Montroll (Y Bradley nominator, A Friend)
Vice Chair	B Baker (Y Bradley nominator)
Clerk	Meagan Tuttle
Executive Committee At-Large Member	Y Bradley (M Gaughan nominator)
Long Range Committee Members	M Gaughan, B Martin, A Friend, R Crehan (CB), name (DRB)
Ordinance Committee Members	E Lee, B Baker, Y Bradley, J White (DAB), name (DRB)

IX. Commissioner Items

<ul style="list-style-type: none"> - Next Meetings are on Aug 10 and August 24 at 6:30pm. - Cancel Aug 10

X. Minutes and Communications

Action: Approve the minutes and accept the communications		
Motion by: M Gaughan	Second by: A Friend	Approved Unanimously
Minutes Approved: July 13, 2021 Communications Filed:		
<ul style="list-style-type: none"> Enclosed in agenda packet, and additional communications posted online 		

Tuesday, July 27, 2021

XI. Adjourn

Adjournment	Time: 8:07pm	
Motion: B Baker	Second: A Friend	Vote: Approved Unanimously



Andy Montroll, Chair

Signed: September 17, 2021

Respectfully submitted by:



David E. White, Director