DESIGN ADVISORY BOARD
Tuesday, July 28, 2020
Remote Meeting via Zoom

**Present:** Eric Morrow, Chair; Matt Bushey, Ron Wanamaker, Karyn Norwood
**Absent:** Tom Cullins.
**Staff present:** Mary O’Neil, Ryan Morrison

Applicants and guests present: Scott Thompson, Daniel Cockerline

**Session I – 3:00 PM – 3:30 PM**

**21-0005CA; 20 Ludwig Court (RL, Ward 6S) Scott Thompson**
Installation of replacement windows in an historic building.

Motion by Karyn Norwood: The proposed change from 3 adjacent double-hung windows to one large picture window is not approved, but replacement with 3 casement windows which replicate the lines of the existing double hung windows would be acceptable.

2nd: Ron Wanamaker

Vote: 4-0
Motion carries.

**Session II – 3:30 PM – 4:00 PM**

**20-0875CA; 115 North Union Street (RM, Ward 2C) Gerard Williams**
Renovation of historic carriage barn to convert second floor into a residential unit; construction of a new detached cottage for an additional residential unit for a total of five units on-site; rearrangement of parking; landscaping and fencing.

Motion by Matthew Bushey:
I move that the proposed renovations of the existing carriage house and construction of new cottage building be approved, with the following comments:
- The site plan showing 8 parking spaces and a footpath leading to the carriage house is approved. We recommend approval of a 2-space parking waiver, for a total of 8 parking spaces on the site to serve the 5 residential units, given the location of the building in the city and the smaller size of each residential unit, mostly 1-bedroom.
• The added detail proposed for the exterior of the cottage contributes to a design that is more compatible with the historic main house and is approved.
• Scaled building plans and elevations shall be provided with materials noted and utilities located.
• The added detail proposed for the exterior of the cottage - including either of 2 gable-end ornamentation proposed - contributes to a design that is more compatible with the historic main house and is approved.
• Vehicle separation, such as curbs, fencing, or landscaping, shall be added along the west edge of the parking area, to prevent cars from parking on the green open space.

2nd: Karyn Norwood

Vote 4-0. Motion carries.