MEMORANDUM

To: Tenzin Chokden, Clerks Office
From: Chapin Spencer, Director
Date: November 6, 2020
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: November 18, 2020
Time: 6:30 – 9:00 p.m.

Due to current social distancing measures, this meeting will be held entirely virtually.

To view the meeting:
1. CCTV YouTube Channel (often streamed live) or on Burlington Telecom Channel 317 (aired on a later date, not live). Comments on YouTube are not monitored by DPW staff.
https://www.youtube.com/channel/UCJkJWMLScRNKLoYUZQjNoAcQ
2. Join via Zoom: https://us02web.zoom.us/j/83495330508
3. Call in for audio only: Phone number: 301-715-8592 Webinar ID: 834 9533 0508

To participate in public comment:
1. You must either join the meeting via the Zoom link above or by calling via the call-in information above.
2. If signed in via Zoom, please use the “Raise Your Hand” feature. This will alert DPW staff that you wish to speak and will automatically add you to the queue. When it’s your turn to speak, your name will be called and you will be unmuted.
3. If you are calling in, please press *9 which will alert DPW staff that you wish to speak. When it’s your turn to speak, your phone # will be called out and you will be unmuted.
4. If you encounter any difficulties when attempting to speak during public forum, please email DPWCommunications@burlingtonvt.gov.
5. In the event of challenges with Zoom video, please use the call-in option.
AGENDA

ITEM

1 Call to Order – Welcome – Chair Comments

2 5 Min Agenda

3 10 Min Public Forum (3 minute per person time limit)

4 5 Min Consent Agenda

A North Winooski Ave 15-Minute Parking Space

B Relocate Fletcher Place ADA Space

C North Winooski Ave Truck Loading Zone

5 20 Min Winter Maintenance Presentation

A Presentation, L. Perry

B Commissioner Discussion

C Public Comment

D Action Requested – None

Burlington City Ordinance Language Review to Address Gendered Pronoun Recommendations

6 10 Min Action Requested - Vote

6 5 Min Vote on Clerk Position for DPW Commission

7 5 Min Approval of Draft Minutes of 10-21-2020

8 10 Min Director’s Report

9 10 Min Commissioner Communications

10 Adjournment & Next Meeting Date – December 16, 2020

Non-Discrimination

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