



BURLINGTON  
**PARKS  
RECREATION  
WATERFRONT**  
Cemetery Division

## **Cemetery Commission Meeting Agenda**

**July 9, 2015, 4:30 PM**

**Lakeview Cemetery, 455 North Avenue**

- I. Approval of Agenda
- II. Approval of Minutes from May 14, 2015 Meeting
- III. Old Business
  - A. Office Report tabled from May 14, 2015 Meeting
    1. Request to revisit defining resident status for lot purchase (attachment).
    2. Pontem database work has been revealing many documentation inconsistencies & errors—there is much more work to be done than previously suspected in that it's not simple data entry—often research must be done in order to enter data correctly.
- IV. Superintendent's Items
- V. Commissioner's Items
  - A. Status of Cemetery Commission
  - B. Commissioner Trutor's items:
    1. Resigning as Vice-Chair to encourage other Commissioners to serve, in light of upcoming election.
    2. Request for Supervisor to present plan to address Greenmount Fence maintenance, noting potential Vermont Title 18 issue.
    3. Request for CAO or his representative to explain Perpetual Care Fund investment strategy, show statements from the past three years and address obtaining higher investment return.
    4. Request for Supervisor to present status on installation of Chapel sign.
    5. Letters of Appreciation to Jim Woodman, Deborah Hardy and Civil War Walk.
    6. Pursuing funding and skilled volunteer labor to repair 100 headstones at Greenmount.
    7. Request for Supervisor to formally present Verizon proposal to the Commission.
    8. Request that the Commission discuss how to have gravel added to roads at Greenmount.
- VI. Office Report
  - A. Memorial Flag project update
    1. PVC pipe installed to protect flags on all known veterans' graves in Greenmount and Elmwood and on most of those at Lakeview.
    2. Each year the project gets easier & faster, as several loyal volunteers return to the same sections where they've become familiar with grave locations.
- VII. Adjournment