

Burlington Department of Public Works Commission Meeting  
Draft Minutes, February 19, 2020  
645 Pine St. – Main Conference Room

Meeting video link: <https://www.cctv.org/watch-tv/programs/burlington-public-works-commission-150>

**Commissioners Present:** Tiki Archambeau (Chair); Brendan Hogan (Vice Chair); Chris Gillman ; Solveig Overby; Peggy O’Neill-Vivanco, Pablo Bose; Jim Barr

**Item 1 – Call to Order – Welcome – Chair Comments**

Chair Archambeau calls meeting to order at 6:34 p.m. and made opening comments.

**Item 2 – Agenda**

ACTION: Commissioner Barr made a motion to approve the Agenda.  
Commissioner Gillman seconded  
Unanimous Approval

**Item 3 – Public Forum**

- Gentleman came in and spoke about the North Winooski Avenue two hours parking being removed, as it is not regularly enforced by the police. Businesses in this area do not want the two hour parking limit.
- Ben Katz of Overlake Park came in stating that the parking on this street is a 4 hour only limit between 8:00 a.m. and 5:00 p.m. making it hard for residents living on the east side of the street to get in and out of their driveways.
- Hans Van Weer of Overlake Park came in with the same concerns.

**Item 4 – Consent Agenda**

- A Removal of one ADA Parking Space on Main St Adjacent to Memorial Auditorium
- B Reallocation of One 30 Minute Time Limited Parking Space to a One-Hour Time Limited Parking Space on Marble Avenue
- C. Removal of Two-Hour Time Limited Parking on North Winooski Avenue
- D. Cherry Street vehicle Loading Zone

Commissioner Overby asked about the two-hour parking by the Community Health Center on Riverside Avenue.

Commissioner Barr made a motion to accept the Consent Agenda  
Commissioner Gillman seconded  
Unanimous Approval

**Item 5 – Slope Failure Presentation – Norman Baldwin, City Engineer**

Norman Baldwin advised that they were assessing the slopes in the city, especially looking at the ones on Manhattan Drive and Riverside Avenue identifying areas of risk. The Collision Car place on Riverside Avenue has put infill in but did not get any permits for this work. There were also a couple of places adjacent to this property that also had

infill put in without permits. There was a question about who is the responsible if someone gets hurt, who is responsible for the liability issues. There was also concerns if the property owners had any sense of concern for their properties going downhill.

Paul Beerman is a Geologist with UVM and this is what he studies. He noticed the small landslides in summer and then in October noticed serious cracking in the ground. There was a suggestion about getting a slope zoning ordinance before much more construction occurs. He also suggested getting a Geo Tech Engineer to evaluate and make sure site is secured before putting a building in place.

**Item 6 – Winooski Avenue Transportation Study**

Senior Transportation Planner Nicole Losch spoke about doing this study since late 2017 and we are in the process of wrapping this up. We want the street to be safe traveling and inviting for people traveling on the street. There will be a mini roundabout tested in the downtown and we hope to implement changes by September. Union Street will stay as it is for right now.

**Item 7 – Franklin Square Acceptance Update – Philip Peterson**

Mr. Peterson stated that in 1975 Franklin Square was considered an accepted street but was never dedicated, so now we have to get a boundary surveyor and a legal description of the property and once it is a dedicated street there is work that has to be done.

**Item 8 – Garage Occupancy Presentation – Jeff Padgett**

This was a discussion on the Lakeview and College Street garage. He stated that the greater flexibility that was granted to them has made a huge improvement. They have gotten more pass holders and have made more money. There were suggestions on getting a trolley or some sort of transportation to people from the garages to the Marketplace. In addition, suggestions on some better Way finding signage needs to be added.

**Item 9 – Approval of Draft Minutes 1-15-2020**

Commissioner Barr made a motion to approve the Draft Minutes of 1/15/2020.

Commissioner O'Neill seconded.

Unanimous approval

**Item 10 – Director's Report**

There are currently 30 traffic requests in the queue

Water Rate Study - March meeting and City Council on March 9<sup>th</sup>

See attached report in reference to the bike share

Case for Fraud for Management parking garage agreements – Company was charged the market rate in 2017, there was an in kind agreement for \$90.00 per month. This was an issue that did not go through commissioner and in 2014 this did not go through the commission.

Division Director of Water Resources, Megan Moir has come in tonight to go over the water main break and subsequent boil water advisory that occurred in the City over the

weekend. It was stated that the initial break was south of Main Street for the boil water order and then we were getting calls from people out of North Avenue so it was decided to do a city wide boil water order. There was a lot of information put out through VT-Alert, the website, on social media and updated frequently throughout the weekend until the notice was lifted.

Commissioner Overby asked about the bike share contracts. Mr. Goulding stated that the Gotcha Corporation is committed to the e bikes but they are affected by the coronavirus and other supply chain issue.

#### **Item 11- Commissioner Communications**

Commissioner Bose stated that the city did a good job during the snowstorm on snow removal.

Commissioner Hogan stated that there was a crosswalk that is still blocked with snow and would like to see that removed.

Commissioner Overby thanked the staff for their efforts during the snow storm and the notifications for the water break. She inquired about how the sidewalk plows did not do some of the streets during the storm and some of the streets. It was explained that during the height of the storm only the main areas going out of city were plowed and there was a snow bank which helped to get streets cleaned up after the storm. Commissioner Overby stated a bench was destroyed on St. Paul Street not sure if by plow or what.

#### **Item 12 – Adjournment & Next Meeting – March 18, 2020**

Commissioner Barr made a motion to adjourn.

Commissioner Gillman seconded

Unanimous approval.

Meeting ended at 9:30 p.m.