

Burlington Department of Public Works Commission Meeting  
Draft Minutes, November 18, 2015  
645 Pine Street  
(DVD of meeting may be on file at DPW)

**COMMISSIONERS PRESENT:** Robert Alberry; Tiki Archambeau (Vice Chair); Jim Barr; Chris Gillman (*via phone starting at 7:20pm*); Solveig Overby; Jeff Padgett (Chair); Tom Simon.

**COMMISSIONERS ABSENT:** None.

**Item 1 - Call to Order - Welcome - Chair Comments**

Commission Chair Padgett calls meeting to order at 6:32pm and makes opening comments.

**Item 2 - Agenda**

Commission Vice Chair Archambeau requests a special Public Forum for Mark Porter (running late due to an emergency) and to take Item D off the Consent Agenda – Item D is reassigned as Agenda Item 4.5. Commissioner Simon makes motion to adopt the amended agenda and is seconded by Commissioner Barr.

Action taken: motion approved;  
“Ayes” are unanimous.

**Item 3 - Public Forum**

**Item 4 - Consent Agenda**

- A. North Street Accessible Space Relocation
- B. Convent Square Accessible Space
- C. State of Traffic Request Backlog - Consent Agenda

Commissioner Alberry makes motion to accept Consent Agenda and is seconded by Commission vice Chair Archambeau.

Action taken: motion approved;  
“Ayes” are unanimous.

**Item 4.5 - Additional Carshare VT Space in the Marketplace Garage**

DPW Engineering Technician Damian Roy recaps Item 4.5. Commission Vice Chair Archambeau asks questions with DPW Director Chapin Spencer and Technician Roy answering.

Commission Vice Chair Archambeau makes motion to push Item 4.5 to 12/2015 meeting and is seconded by Commissioner Alberry.

Commission Chair Padgett opens special Public Forum allowing Carshare Vermont's Executive Director Annie Bourdon an opportunity to speak with the commission.

Commission Vice Chair Archambeau withdraws motion to push Item 4.5 to 12/2015 meeting. Commissioner Barr makes motion to approve Item 4.5 and is seconded by Commissioner Overby.

Action taken: motion approved;  
Commissioner Gillman: N/A  
Commissioner Barr: Aye

Commissioner Alberry: Aye  
Commission Chair Padgett: Aye  
Commission Vice Chair Archambeau: Nay  
Commissioner Overby: Aye  
Commissioner Simon: Aye

Commission Chair Padgett opens special Public Forum allowing Mr. Porter, Ward 1, time to talk about potential stop sign at North Williams St and Brooks Ave and the Residential Parking Plan.

### **Item 5 - Regulation of Parking on Sears Lane**

A) Staff Presentation by Technician Roy where he speaks on the city's study and reevaluation of on-street parking on Sears Ln.

*\*Commissioner Gillman is called and joins the meeting via phone at 7:20pm\**

B) Commission Questions (see video)

The commission asks questions with Director Spencer, City Engineer and Assistant Director of Technical Services Norm Baldwin, and Technician Roy answering.

C) Public Comment

John Carlo, Ward 5, speaks in support of Item 5.

Rick Levinson, Ward 5 business owner, speaks against Item 5.

Roger Dickinson, representing Ward 5 developer Cresta Cooper Nedde LLC, speaks in support of Item 5.

D) Commissioner Discussion (see video)

E) Motion made by Commissioner Overby to accept Item 5.

Second by Commission vice Chair Archambeau.

Discussion

Commissioners Alberry and Simon would support Item 5 if the developer agreed to cost-sharing. Commission Chair Padgett and Commissioners Alberry and Overby talk about the safety needs of pedestrians. Director Spencer talks of high priority in 10 year plan to install sidewalks on north side of roadway.

Action taken: motion approved;

*\*Votes need to be done individually due to Commissioner Simon attending via phone.\**

Commissioner Gillman: Aye

Commissioner Barr: Aye

Commissioner Alberry: Nay

Commission Chair Padgett: Aye

Commission Vice Chair Archambeau: Aye

Commissioner Overby: Aye

Commissioner Simon: Nay

### **Item 6 - Mansfield/Loomis Crosswalks**

A) Staff Presentation by Technician Roy where he speaks on DPW's design solutions to increase pedestrian safety, installing traffic calming devices, and other proposed changes.

B) Commission Questions (see video)

The commission asks questions about the proposed project and public concerns.

C) Public Comment

Jim Langan, Ward 1, speaks in favor of a 3-way stop.

John Daly, Ward 1, speaks in favor of any work that can be done and a 3-way stop.

Rob Chandler, Ward 1, speaks in favor of a 3-way stop.

Rich Price, Ward 1, speaks in favor of a 3-way stop.

Hollie Shaner McRae, Ward 1, speaks in favor of a 3-way stop.

Glenn McRae, Ward 1, speaks in favor of a 3-way stop.

Sharon Bushor, Ward 1, speaks in favor of a 3-way stop.

D) Commissioner Discussion (see video)

The commission and the public engage in a discussion over Item 6.

E) Motion made by Commissioner Alberry to put in a 3-way stop.

Second by Commissioner Simon.

Commissioner Barr makes a friendly amendment to put in 3-way stop now while continuing to study pedestrian safety and traffic calming and Commissioner Alberry accepts. Commission Chair Padgett slightly alters friendly amendment so that putting in 3-way stop is contingent upon Mansfield Ave residents applying for the Neighborhood Enhancement and Traffic Calming Program which Commissioner Barr accepts.

Discussion

Action taken: motion with two friendly amendments approved;

Commissioner Gillman: Aye

Commissioner Barr: Aye

Commissioner Alberry: Aye

Commission Chair Padgett: Aye

Commission Vice Chair Archambeau: Nay

Commissioner Overby: Aye

Commissioner Simon: Aye

### **Item 7 - Railyard Enterprise Project**

A) Chittenden County Regional Planning Commission Presentation by Program Manager Eleni Churchill where she speaks about purpose and need of the Railyard Enterprise Project and the 3 alternatives (plans 1B, 2, and 5B) they're looking to forward to the City Council for approval.

B) Commission Questions (see video)

The commission asks questions with Manager Churchill and Director Spencer answering.

C) Public Comment

D) Commissioner Discussion (see video)

E) Motion made by Commissioner Barr to endorse the work the Railyard Enterprise Project steering committee put into the alternatives and the project's overall direction.

Second by Commission Vice Chair Archambeau.

Discussion

Action taken: motion approved;

Commissioner Gillman: Aye

Commissioner Barr: Aye

Commissioner Alberry: Aye

Commission Chair Padgett: Aye

Commission Vice Chair Archambeau: Aye

Commissioner Overby: Aye  
Commissioner Simon: Aye

**Item 8 - Draft Minutes of 10-21-15 & 10-28-15**

Commission Vice Chair Archambeau makes motion to table 10/21/2015 minutes.

Commissioner Alberry makes motion to approve 10/28/2015 minutes and is seconded by Commissioner Barr.

Action taken: motion approved;

Commissioner Alberry: Aye

Commission Vice Chair Archambeau: Aye

Commissioner Barr: Aye

Commissioner Gillman: Aye

Commissioner Overby: Aye

Commission Chair Padgett: Aye

Commissioner Simon: Aye

**Item 9 - Director's Report**

Director Spencer reports on Cliff Street sidewalk project, parking studies processes, FY17 Capital Budget details coming at 12/2015 meeting, and pay-by-cell parking pilot.

**Item 10 - Commissioner Communications**

Commissioner Barr comments on stop signs going in at Fleming and Colchester Ave intersection. Commission Vice Chair Archambeau would like to know more about Lakeside Ave and Pine St intersection project along with information on traffic circle at Mansfield Ave and North St. Commissioner Overby comments on having attended downtown parking plan meeting.

**Item 11 - Executive Session for Appeal - 132 N. Winooski Ave**

*\*Moved to after meeting – Commissioner Simon, due to being friends with appellant witness, recuses himself.\**

**Item 12 - Adjournment & Next Meeting Date - December 16, 2015**

Motion to adjourn meeting made by Commissioner Simon and seconded by Commissioner Barr.

Action taken: motion approved;

Commissioner Alberry: Aye

Commission Vice Chair Archambeau: Aye

Commissioner Barr: Aye

Commissioner Gillman: Aye

Commissioner Overby: Aye

Commission Chair Padgett: Aye

Commissioner Simon: Aye

Meeting adjourned at 9:54pm.