

## October 5, 2016, 7:33pm

Steering Committee Members Present: Chris Trombly, Michael McGarghan, Linda Deliduka, Martha Molpus, Liam Griffin, Matt Cropp

### Admin:

- Check for inactive members
  - Missed last 3 meetings in a row
    - Dan Weber
    - David Kirk
    - Sandi Omanovic
  - Michael McGarghan spoke to them a little while ago, had not been contacted other than emails.
  - Chris to follow up with David Kirk and Dan Weber to check if they are still interested in being involved.
  - Martha read applicable bylaws section.
  - Liam: checked minutes, they were appointed in May.
  - Chris: will contact these members to see if they are still interested in serving.

### Agenda:

- This Month's Meeting
  - Agenda
    - Timing
      - 6:45-7:00 - Snacks and socializing
      - 7:00-7:10 - Ground-rules, Introductions, Nominations, Announcements, and Requests
        - November meeting will be 11/16.
      - 7:10-7:20 - Open Forum
      - 7:20-7:30 - BPD Neighborhood Conversation
      - 7:30-7:40 - DPW Report
      - 7:40-8:10 - Discussion of Ballot Items with the Mayor
        - 7:40-7:50 - Report from the Mayor
        - 7:50-8:10 - Questions from the Community
      - 8:10-9:00 - Legislative Candidates Forum
        - 8:10-8:25 - Introductory Statements [3 min per candidates]
        - 8:25-9:00 - Questions from the Community
          - Questions submitted via form sent out by FPF.
          - Questions randomly drawn from a box by moderator.
    - Forum Format
      - Liam to send out form to include on FPF posts to collect questions
      - Will set out a box to collect questions from folks there.
      - Martha to pick up index cards.
      - Candidate responses to questions limited to 2 minutes.
    - Sections
      - House candidates
        - Kurt
        - Carol
        - Joanne
        - Michael
        - Jeanne O'Sullivan

- DPW [15 min]
    - Mayor [30 min] - Ballot items
    - City Council Update?
  - Logistics
    - Roles
      - Moderator: Chris
      - Timekeeper: Linda
        - Michael: Might be useful to have a stop-watch or loud timer.
      - Food: Martha
      - FPF Posting of Agenda [week before]:
        - Ward 7 - Liam
        - Ward 4 - Matt Cropp
- Next Month's Meeting -Tabled
- Logistics
  - Social Media
    - Matt to look into removing Jim from Facebook Page.
  - Presentation Request form -Matt to follow up
  - November Meeting 11/16
  - Dec Meeting 12/21?
  - Sandwich Boards
    - Michael is meeting with a teacher at Hunt Middle on 10/10 about having students make sandwich boards.
  - Move standing time back to 7pm
  - 10/19, 6:30-8:30 - All Wards NPA in the Art Room