

Burlington Department of Public Works Commission Meeting
Draft Minutes October 17, 2018
645 Pine Street – Main Conference Room

Commissioners Present: Tiki Archambeau, Jim Barr, Chris Gillman, Brendan Hogan, Solveig Overby - Bob Alberry by phone.

Commissioner Absent: Justine Sears

Item 1 – Call to Order – Welcome – Chair Comments

Chair Archambeau called the meeting to order at 6:30 p.m.

Item 2 – Agenda

Commissioner Barr made a motion to accept the agenda

Commissioner Archambeau wanted to pull off Item 4 Pearl Street Trial Update for more discussion. This would become Item 4.1.

Commissioner Barr made a motion to accept the agenda with the changes.

Commissioner Gillman seconded.

Roll call vote – all in favor

Item 3 – Public Forum (3 minute per person time limit)

There was no one present to speak during Public Forum.

Item 4 – Consent Agenda

- A. YMCA Project Temporary “No Parking” Zone
- B. Colchester Avenue – Chase Street Crosswalk
- C. 2019 Paving List
- D. Pearl Street Trial Update – “No Parking and No Turn on Red”
- E. North Union Street “No Parking” at Hickok Place
- F. “No Right Turn on Red” at Howard St./St. Paul St./So. Winooski Ave.
- G. CHT Parking Agreement for 194 St. Paul Street

Commissioner Barr made a motion to accept the Consent Agenda with the exception of Item d, which was pulled off for discussion.

Commissioner Gillman seconded

Roll call vote - all in favor

Item 4.1 Pearl Street Trial Update – No Parking and No Turn on Red

Nicole Losch stated this was a six-week trial period and she had feedback from different agencies and from the public. There was input to remove the last parking space on Pearl Street closest to Battery Street for right turn lane to be a little bit bigger.

Bruce Applegate, owner of the Vapor Shop on Pearl Street, suggested eliminating some parking spaces on Pearl Street as people had a hard time seeing traffic coming as they were exiting a couple different driveways on Pearl Street.

Right turns would be prohibited on red lights on Pearl Street.

Commissioner Alberry made a motion to accept staff's recommendations.

Commissioner Barr seconded.

Roll call vote - all in favor

Item 5 – Water Bond Authorization – Megan Moir

Megan did a quick presentation of the bond going over the most important points.

There was discussion by the Commission.

Commissioner Alberry made a motion to accept staff's recommendation.

Commissioner Gillman seconded.

Roll call vote - all in favor

Item 6 – Permit Reform Report – C. Spencer/N. Baldwin/T Archambeau

Brian Lowe of the Mayor's Office came down and stated that the City wants to put Planning and Zoning, Code and Inspection Services all in one location which would be located at 645 Pine Street. There would be one department head to cover all these merging departments. They are hoping to bring this before City Council before the end of the year.

Item 7 – Residential Permit Parking Process Update – Philip Peterson

Philip Peterson gave a presentation that right now most of the changes will be on the Administration side of this program. We are working on cleaning up the ordinance language.

Discussion by Commissioner.

One person from the public who lives on Cliff Street that came to speak at the meeting on this issue.

Item 9 – November Commission Meeting Date – Potential Change

The November meeting possible date change to November 28.

This was fine with all Commissioners.

Item 10 – Approval of Minutes – 9/18/18

Approval for these minutes have been postponed until November meeting because a quorum was not available to vote on them.

Item 11 – Director’s Report

There will be a tour of the Waste Water facility on 10/18/18.
South Union Street project is wrapped up there will be a discussion and debriefing on how the project went.

Item 12 – Commissioner’s Communications

Commissioner Barr happy with work being done on Colchester Avenue.
Commissioner Barr also stated that he received word from a resident on Curtis Avenue that the crews working there are very friendly and helpful.
Commissioner Archambeau stated the sidewalk work done on North Winooski Avenue is a great improvement.

Item 13 – Adjournment and Next Meeting Date –

Possibility of a meeting on November 28th.
Commissioner Barr moved for adjournment at 8:45 p.m.
Commissioner Gillman seconded.
All were in favor