



# City of Burlington, VT

## Ad-hoc Reappraisal Committee

### Minutes

To: Members of the Ad-hoc Reappraisal Committee  
Admin: John Vickery, City Assessor  
RE: Review of the 2021 Burlington Reappraisal project  
Date: 3/23/2022 @ 5 pm  
Location: City Hall Contois Auditorium

#### 1. Agenda;

##### a. Welcome. Opening statements

##### b. Introductions.

- i. Each member in attendance introduced themselves
- ii. Karen Blakelock was absent

##### c. Election of a Chair.

- i. James Unsworth was elected Chair of the committee. The vote was unanimous.

##### d. Review of Resolution Establishing the Committee and Charge

- i. Jonathan Chapple-Sokol pointed that the City Council charge was on lines 86 – 95.
- ii. The Resolution requires a city attorney to administrate these meetings.

##### e. Develop a Timeline to Propose to Council

##### i. The committee decided on the following;

1. Report to City Council by January 2023
2. Meetings with Public input are on the following dates/times.  
7/21/22 @5PM, 8/25/22 @2PM, 9/22/22 @6PM.
3. Committee Meetings are 9/8/22 @2PM and 10/11/22 @2PM.
4. Meetings will be in the Sharon Bushor Conference Room located on the ground floor of City Hall.

##### f. Discussion topics

- i. Web Page for the Ad Hoc Reappraisal committee to place public documents.
- ii. City Assessor to make a presentation to the committee on the reappraisal process in July
- iii. Presentation on how to appraise the property
- iv. Alan B. asked for the Commercial appraisers reappraisal manual
- v. Committee discussed ways to get information out about the public meetings. NPA was suggested, and an online survey

#### 2. Approval of meeting minutes;

- a. This is the first meeting. No minutes to approve

#### 3. Public Form;



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- a. **Anyone from the public in attendance to this meeting? Would they like to speak?**
  - i. No person from the public attended the meeting.
4. **Adjourn**
  - a. **Next meeting schedule date, time and location**
    - i. See Above
  - b. **Approve to close this meeting**
    - i. Meeting began at 5:05PM
    - ii. Meeting ended at 6:35PM

#### **Ad-Hoc Reappraisal Committee Members;**

Administrator: John Vickery, City Assessor  
North/Homeowner- Kevin Stapleton  
South/Homeowner- David Edwards  
Central/Homeowner- Dan Kirk  
East District, Board of Assessors/Homeowner-Jonathan Chappel-Sokol  
Councilor/Homeowner-Joan Shannon  
Renter-Karen Blakelock  
Renter-Christopher Haessly  
Commercial Property Owner-James Unsworth  
Tax Appeals/Homeowner- Alan Bjerke