

City of Burlington, VT

Budget Worksheet Report

	Account Number	Account Description	2016 Actual Amount	2017 Amended Budget	2017 Actual Amount	2018 Amended Budget	2018 Actual Amount	2019 Mayor Recommended	FY19 minus FY18 Amended	% change FY 19 from FY 18
Fund: 101 - General Fund										
REVENUES										
Department: 04 - Clerk/Treasurer										
Division: 000 - Admin										
TAXES - Taxes										
	4710	Interest On Taxes	298,354.62	300,000.00	268,435.65	300,000.00	228,191.62	250,000.00	(50,000.00)	-16.7%
Account Classification Total: TAXES - Taxes			298,354.62	300,000.00	268,435.65	300,000.00	228,191.62	250,000.00	(50,000.00)	-16.7%
INTERGOV - Intergovernmental Revenues										
	4825_160	Interdepartmental Administrative Fees	21,556.68	35,000.00	(4,077.78)	-	-	-	-	N/A
Account Classification Total: INTERGOV - Intergovernmental Revenues			21,556.68	35,000.00	(4,077.78)	-	-	-	-	0.0%
CFS - Charges for Services										
	4080	Recording Fees	281,157.80	280,000.00	255,075.30	280,000.00	236,594.23	265,000.00	(15,000.00)	-5.4%
	4094	Financial Services	-	-	66,380.34	50,000.00	50,000.00	50,000.00	-	0.0%
	4096	Burlington Telecom - Direct Reimbursement	40,844.34	35,000.00	13,719.26	35,000.00	12,462.78	-	(35,000.00)	-100.0%
	4285_100	Indirect cost Admin	1,369,343.59	1,348,477.00	1,381,252.28	1,433,662.00	1,422,447.57	1,455,834.00	22,172.00	1.5%
	4440	Taxi Fees	38,715.00	93,000.00	91,204.12	50,000.00	133,679.66	95,000.00	45,000.00	90.0%
	4600_100	Fees For Services General Government	27,169.27	32,000.00	20,499.33	28,000.00	18,342.99	22,000.00	(6,000.00)	-21.4%
Account Classification Total: CFS - Charges for Services			1,757,230.00	1,788,477.00	1,828,130.63	1,876,662.00	1,873,527.23	1,887,834.00	11,172.00	0.6%
FINES - Fines and Forfeits										
	4030_100	Late Fees General Government	1,112.00	-	1,070.00	-	932.00	-	-	N/A
	4055_100	Fines Misc General Government	540.00	-	1,092.00	-	1,004.00	-	-	N/A
	4065	Rebates	-	-	-	-	30.82	-	-	N/A
	4075	Penalties & Interest	26,506.63	50,000.00	24,826.26	28,000.00	-	20,000.00	(8,000.00)	-28.6%
Account Classification Total: FINES - Fines and Forfeits			28,158.63	50,000.00	26,988.26	28,000.00	1,966.82	20,000.00	(8,000.00)	-28.6%
LICENSES - Licenses and Permits										
	4100_100	Licenses And Certificates General Government	179,958.35	200,000.00	189,611.78	180,000.00	133,904.00	150,000.00	(30,000.00)	-16.7%
Account Classification Total: LICENSES - Licenses and Permits			179,958.35	200,000.00	189,611.78	180,000.00	133,904.00	150,000.00	(30,000.00)	-16.7%
INV INCOME - Investment Income										
	4700	Interest / Investment Income	-	-	-	-	203,679.39	-	-	N/A
Account Classification Total: INV INCOME - Investment Income			-	-	-	-	203,679.39	-	-	0.0%
OTHER REV - Other Revenue										
	4095_100	Purchasing Procurement Card	13,504.01	50,000.00	27,159.00	25,000.00	21,865.94	75,000.00	50,000.00	200.0%
	4095_105	Purchasing Rebate Programs	6,715.74	25,000.00	6,082.32	15,000.00	2,049.67	15,000.00	-	0.0%
	4095_115	Purchasing Discounts	-	10,000.00	302.81	5,000.00	2,360.00	10,000.00	5,000.00	100.0%
	4095_120	Purchasing Savings	-	-	-	200,000.00	121,154.74	250,000.00	50,000.00	25.0%
	4566	State Reimbursement - School Tax Collection	121,017.85	105,000.00	125,887.27	110,000.00	-	115,000.00	5,000.00	4.5%
	4720	Use of Fund Balance	-	-	-	-	-	65,000.00	65,000.00	N/A
	4850	Cash Over	9.00	140,000.00	20.00	-	(3.92)	-	-	N/A
Account Classification Total: OTHER REV - Other Revenue			141,246.60	330,000.00	159,451.40	355,000.00	147,426.43	530,000.00	175,000.00	49.3%
MISC - Miscellaneous										
	4200	Preservation Restoration	23,918.64	30,000.00	21,541.70	23,000.00	-	-	(23,000.00)	-100.0%
	4535	Misc Rev	71,777.10	10,000.00	3,993.15	5,000.00	14,881.27	5,000.00	-	0.0%
	4565	Reimbursement For Services	19,797.93	-	-	-	-	-	-	N/A
Account Classification Total: MISC - Miscellaneous			115,493.67	40,000.00	25,534.85	28,000.00	14,881.27	5,000.00	(23,000.00)	-82.1%
Division Total: 000 - Admin			2,541,998.55	2,743,477.00	2,494,074.79	2,767,662.00	2,603,576.76	2,842,834.00	75,172.00	2.7%
Department Total: 04 - Clerk/Treasurer			2,541,998.55	2,743,477.00	2,494,074.79	2,767,662.00	2,603,576.76	2,842,834.00	75,172.00	2.7%
REVENUES Total			2,541,998.55	2,743,477.00	2,494,074.79	2,767,662.00	2,603,576.76	2,842,834.00	75,172.00	2.7%
EXPENSES										
Department: 04 - Clerk/Treasurer										
Division: 000 - Admin										
PER SERVICES - Personal Services										
	5000_100	Salaries and Wages Regular, Full Time	1,065,069.16	1,230,000.00	1,150,475.99	1,296,147.00	1,043,654.41	1,267,556.00	(28,591.00)	-2.2%
	5000_110	Salaries and Wages Regular Part Time	-	16,645.00	-	-	-	-	-	N/A
	5000_115	Salaries and Wages Seasonal/Temporary	17,463.77	21,592.00	21,591.70	28,000.00	31,234.08	34,000.00	6,000.00	21.4%
	5000_900	Salaries and Wages Attrition/reorganization	-	(27,000.00)	-	(30,000.00)	-	(35,000.00)	(5,000.00)	16.7%

	Account Number	Account Description	2016 Actual Amount	2017 Amended Budget	2017 Actual Amount	2018 Amended Budget	2018 Actual Amount	2019 Mayor Recommended	FY19 minus FY18 Amended	% change FY 19 from FY 18
	5100	Overtime	17,725.25	22,171.00	22,170.74	20,000.00	11,334.35	18,000.00	(2,000.00)	-10.0%
	5200_115	Other Personal Service Other Compensation	3,972.65	5,500.00	4,626.94	6,500.00	5,642.16	6,500.00	-	0.0%
	5200_116	Other Personal Service Longevity Pay	3,490.49	3,911.00	3,910.71	-	3,418.80	3,370.00	3,370.00	N/A
	5200_120	Other Personal Service Shift Differential	63.88	100.00	79.08	100.00	70.24	100.00	-	0.0%
	5200_130	Other Personal Service Allowance Taxable	6,621.61	10,861.00	10,860.76	8,000.00	8,390.46	8,000.00	-	0.0%
	5400_100	Employee Benefits FICA	100,798.49	115,700.00	105,937.11	120,000.00	95,870.95	100,689.00	(19,311.00)	-16.1%
	5400_115	Employee Benefits Retirement B	152,808.93	147,855.00	147,854.15	146,685.00	148,661.54	156,831.00	10,146.00	6.9%
	5400_120	Employee Benefits Workers Compensation	50,000.00	62,779.00	62,779.00	55,761.00	55,761.00	47,717.00	(8,044.00)	-14.4%
	5400_125	Employee Benefits Health Insurance	222,702.00	247,436.00	247,436.00	265,174.00	265,174.00	209,074.00	(56,100.00)	-21.2%
	5400_130	Employee Benefits Dental Insurance	18,375.00	20,630.00	20,630.00	17,100.00	17,100.00	16,595.00	(505.00)	-3.0%
	5400_135	Employee Benefits Life Insurance	2,215.00	2,130.00	2,130.00	2,215.00	2,045.00	2,527.00	312.00	14.1%
	5400_145	Employee Benefits Employee Parking	3,520.00	5,000.00	3,580.00	4,000.00	2,680.00	3,750.00	(250.00)	-6.3%
	5400_150	Employee Benefits Recognition	691.74	5,000.00	1,122.67	2,500.00	2,091.35	4,000.00	1,500.00	60.0%
<i>Account Classification Total: PER SERVICES - Personal Services</i>			<b>1,665,517.97</b>	<b>1,890,310.00</b>	<b>1,805,184.85</b>	<b>1,942,182.00</b>	<b>1,693,128.34</b>	<b>1,843,709.00</b>	<b>(98,473.00)</b>	<b>-5.1%</b>
<i>GEN OPER - General Operating</i>										
	6000	Office Supplies	12,397.30	15,027.00	15,038.89	15,000.00	11,034.23	14,000.00	(1,000.00)	-6.7%
	6005	Postage	13,657.17	20,000.00	13,131.85	20,000.00	13,131.68	15,000.00	(5,000.00)	-25.0%
	6010	Computer Equipment	1,371.75	-	-	-	-	-	-	N/A
	6025	Furnishings	2,105.00	5,000.00	827.00	4,000.00	5,064.06	3,000.00	(1,000.00)	-25.0%
	6200	Medical Fees And Supplies	401.49	3,000.00	1,002.59	3,000.00	1,290.44	1,250.00	(1,750.00)	-58.3%
	6202	Printing/Copying/Paper Mgt	24,673.04	31,961.00	31,960.39	25,000.00	20,449.77	25,000.00	-	0.0%
	6203	Dues/Subscriptions	310.00	2,500.00	588.20	2,000.00	1,286.39	1,000.00	(1,000.00)	-50.0%
	6208	Special Supplies	20,096.13	15,802.00	7,354.05	15,500.00	3,059.98	8,000.00	(7,500.00)	-48.4%
	6214	Clothing And Uniforms	-	207.00	207.00	-	-	-	-	N/A
	6238	Elections	48,437.94	105,639.00	105,498.67	50,000.00	41,124.04	105,000.00	55,000.00	110.0%
	6300	Repair & Maintenance	95.00	-	-	100.00	-	110.00	10.00	10.0%
	6350	Legal Notice & Advertising	29,002.40	33,223.00	33,222.11	21,000.00	38,961.99	35,000.00	14,000.00	66.7%
	6400_125	Utilities Telecommunications	12,551.97	13,000.00	11,645.89	10,000.00	10,692.66	10,000.00	-	0.0%
	6400_127	Utilities Cellular Communications	5,804.83	5,038.00	5,037.94	6,000.00	6,129.03	6,000.00	-	0.0%
	6500_112	Professional and Consultant Services Audits	99,466.00	80,000.00	79,586.00	85,000.00	46,000.00	90,000.00	5,000.00	5.9%
	6500_115	Professional and Consultant Services Legal/Arbitration	9,252.53	7,944.00	7,943.81	5,000.00	(9,012.73)	5,000.00	-	0.0%
	6500_118	Professional and Consultant Services Contractual Services	86,250.62	61,577.00	61,576.46	60,000.00	57,750.86	45,000.00	(15,000.00)	-25.0%
	6500_136	Professional and Consultant Services Meeting Video	25,999.92	32,324.00	32,323.26	36,000.00	30,533.26	36,000.00	-	0.0%
	6530_115	Rentals Equipment	5,446.17	5,450.00	5,272.20	5,450.00	4,143.90	5,450.00	-	0.0%
	6700_100	Travel & Training Education	1,482.57	10,000.00	2,009.79	7,000.00	1,244.00	6,000.00	(1,000.00)	-14.3%
	6700_105	Travel & Training Special Training	3,600.00	-	-	4,000.00	824.94	3,000.00	(1,000.00)	-25.0%
	6700_110	Travel & Training Travel Expense	4,310.09	5,000.00	1,456.14	5,000.00	5,176.84	4,500.00	(500.00)	-10.0%
	6700_115	Travel & Training Mileage	185.07	-	-	250.00	-	300.00	50.00	20.0%
	6800_160	Fees for Services Background Check	10,995.00	12,924.00	12,923.50	14,000.00	5,295.00	-	(14,000.00)	-100.0%
	7000	Bad Debt Expense	(2,273.05)	291.00	290.03	-	(245.40)	-	-	N/A
	7200_115	Capital Leases Equipment	6,426.72	6,550.00	6,426.72	7,000.00	5,891.16	7,000.00	-	0.0%
	7303	Regulatory and Bank Fees	32,291.89	25,000.00	(3,056.62)	-	6,981.69	1,800.00	1,800.00	N/A
<i>Account Classification Total: GEN OPER - General Operating</i>			<b>454,337.55</b>	<b>497,457.00</b>	<b>432,265.87</b>	<b>400,300.00</b>	<b>306,807.79</b>	<b>427,410.00</b>	<b>27,110.00</b>	<b>6.8%</b>
<i>INTERFUND - Interfund</i>										
	7900_200	Interfund Transfer Reserve Fund	23,918.64	30,000.00	21,541.70	23,000.00	-	-	(23,000.00)	-100.0%
	8022	Franchise Admin Fee - BD	-	-	-	-	-	12,500.00	12,500.00	N/A
<i>Account Classification Total: INTERFUND - Interfund</i>			<b>23,918.64</b>	<b>30,000.00</b>	<b>21,541.70</b>	<b>23,000.00</b>	<b>-</b>	<b>12,500.00</b>	<b>(10,500.00)</b>	<b>-45.7%</b>
<b>Division Total: 000 - Admin</b>			<b>2,143,774.16</b>	<b>2,417,767.00</b>	<b>2,258,992.42</b>	<b>2,365,482.00</b>	<b>1,999,936.13</b>	<b>2,283,619.00</b>	<b>(81,863.00)</b>	<b>-3.5%</b>
<i>Division: 010 - Elections/Voter Registration</i>										
<i>GEN OPER - General Operating</i>										
	6000	Office Supplies	480.00	-	-	-	-	-	-	N/A
	6400_127	Utilities Cellular Communications	81.76	-	-	-	808.24	-	-	N/A
<i>Account Classification Total: GEN OPER - General Operating</i>			<b>561.76</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>808.24</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Division Total: 010 - Elections/Voter Registration</b>			<b>561.76</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>808.24</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

Account Number	Account Description	2016 Actual Amount	2017 Amended Budget	2017 Actual Amount	2018 Amended Budget	2018 Actual Amount	2019 Mayor Recommended	FY19 minus FY18 Amended	% change FY 19 from FY 18
Division: 011 - Information Technology									
<i>GEN OPER - General Operating</i>									
6010	Computer Equipment	53.98	-	-	-	-	-	-	N/A
<i>Account Classification Total: GEN OPER - General Operating</i>		53.98	-	-	-	-	-	-	0.0%
<b>Division Total: 011 - Information Technology</b>		53.98	-	-	-	-	-	-	0.0%
Division: 012 - Payroll									
<i>PER SERVICES - Personal Services</i>									
5000_100	Salaries and Wages Regular, Full Time	193,667.92	212,975.00	212,974.85	220,781.00	191,342.17	219,059.00	(1,722.00)	-0.8%
5000_115	Salaries and Wages Seasonal/Temporary	5,233.48	-	-	-	-	-	-	N/A
5100	Overtime	8,572.34	8,967.00	8,966.52	8,500.00	9,323.27	8,500.00	-	0.0%
5200_115	Other Personal Service Other Compensation	2,992.78	2,606.00	2,603.41	4,000.00	2,854.46	5,000.00	1,000.00	25.0%
5200_116	Other Personal Service Longevity Pay	-	-	-	-	-	400.00	400.00	N/A
5200_120	Other Personal Service Shift Differential	1.16	-	-	-	4.65	-	-	N/A
5200_130	Other Personal Service Allowance Taxable	850.00	1,275.00	1,275.00	-	1,471.14	1,275.00	1,275.00	N/A
5400_100	Employee Benefits FICA	-	-	-	-	510.26	18,093.00	18,093.00	N/A
5400_120	Employee Benefits Workers Compensation	-	-	-	-	-	8,983.00	8,983.00	N/A
5400_145	Employee Benefits Employee Parking	400.00	240.00	240.00	-	220.00	240.00	240.00	N/A
<i>Account Classification Total: PER SERVICES - Personal Services</i>		211,717.68	226,063.00	226,059.78	233,281.00	205,725.95	261,550.00	28,269.00	12.1%
<i>GEN OPER - General Operating</i>									
6000	Office Supplies	2,925.71	4,180.00	4,191.76	5,000.00	4,522.63	5,200.00	200.00	4.0%
6020	Office Equipment	-	2,029.00	2,028.48	-	-	-	-	N/A
6025	Furnishings	-	773.00	773.00	-	-	-	-	N/A
6200	Medical Fees And Supplies	200.00	-	-	200.00	-	200.00	-	0.0%
6202	Printing/Copying/Paper Mgt	387.39	230.00	229.60	500.00	565.19	700.00	200.00	40.0%
6350	Legal Notice & Advertising	-	-	-	500.00	297.00	500.00	-	0.0%
6400_125	Utilities Telecommunications	2,476.38	2,115.00	2,114.84	2,500.00	1,926.71	2,160.00	(340.00)	-13.6%
6400_127	Utilities Cellular Communications	47.64	613.00	612.22	-	432.40	624.00	624.00	N/A
6500_118	Professional and Consultant Services Contractual Services	22,981.00	56,682.00	56,681.25	46,000.00	71,209.75	55,000.00	9,000.00	19.6%
6600	Maintenance Contracts	650.00	6,930.00	6,930.00	-	-	-	-	N/A
6700_100	Travel & Training Education	-	-	-	-	1,275.00	-	-	N/A
6700_115	Travel & Training Mileage	-	-	-	-	239.05	500.00	500.00	N/A
7200_115	Capital Leases Equipment	1,679.28	1,680.00	1,679.28	2,000.00	1,539.34	2,000.00	-	0.0%
7303	Regulatory and Bank Fees	-	-	(2.50)	-	-	-	-	N/A
<i>Account Classification Total: GEN OPER - General Operating</i>		31,347.40	75,232.00	75,237.93	56,700.00	82,007.07	66,884.00	10,184.00	18.0%
<b>Division Total: 012 - Payroll</b>		243,065.08	301,295.00	301,297.71	289,981.00	287,733.02	328,434.00	38,453.00	13.3%
<b>Department Total: 04 - Clerk/Treasurer</b>		2,387,454.98	2,719,062.00	2,560,290.13	2,655,463.00	2,288,477.39	2,612,053.00	(43,410.00)	-1.6%
<b>EXPENSES Total</b>		2,387,454.98	2,719,062.00	2,560,290.13	2,655,463.00	2,288,477.39	2,612,053.00	(43,410.00)	-1.6%
<b>Fund REVENUE Total: 101 - General Fund</b>		2,541,998.55	2,743,477.00	2,494,074.79	2,767,662.00	2,603,576.76	2,842,834.00	75,172.00	2.7%
<b>Fund EXPENSE Total: 101 - General Fund</b>		2,387,454.98	2,719,062.00	2,560,290.13	2,655,463.00	2,288,477.39	2,612,053.00	(43,410.00)	-1.6%
<b>Fund Total: 101 - General Fund</b>		154,543.57	24,415.00	(66,215.34)	112,199.00	315,099.37	230,781.00	118,582.00	105.7%
<b>REVENUE GRAND Totals:</b>		2,541,998.55	2,743,477.00	2,494,074.79	2,767,662.00	2,603,576.76	2,842,834.00	75,172.00	2.7%
<b>EXPENSE GRAND Totals:</b>		2,387,454.98	2,719,062.00	2,560,290.13	2,655,463.00	2,288,477.39	2,612,053.00	(43,410.00)	-1.6%
<b>Grand Totals:</b>		154,543.57	24,415.00	(66,215.34)	112,199.00	315,099.37	230,781.00	118,582.00	105.7%