**BURLINGTON RETIREMENT BOARD**

**REMOTE MEETING WITH CALL-IN**

**BURLINGTON, VERMONT**

**MINUTES OF MEETING**

**DRAFT**

**December 10, 2020**

**MEMBERS PRESENT:** Robert Hooper, Chairperson

Munir Kasti, Vice-Chairperson

Benjamin O’Brien

Daniel Gilligan

 Patrick Robins

 David Mount

 Matthew Dow

 Katherine Schad

 **OTHERS PRESENT:**  Rich Goodwin

 Justin St. James

 Bob Rusten

 Arthur Meizner

 Rodger Metzger

 Pamela Minish

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**1.0       CALL TO ORDER**

Robert Hooper called the Retirement Board meeting to order at 8:31 AM.

**MOTION by Munir Kasti, SECOND by Dan Gilligan, to approve the agenda as written.**

**VOTING: unanimous; motion carries.**

**2.0      PUBLIC FORUM (VERBAL)**

2.01 Verbal Comments

None at this time.

**3.0 REVIEW RFP PROCESS AND RECOMMEND FINAL INTERVIEW \*\*EXECUTIVE SESSION ANTICIPATED\*\***

3.01 Review RFP Process and Recommend Final Interview

Mr. Hooper noted that the RFP working group has selected a number of candidates for discussion based on their bids.

**MOTION by David Mount, SECOND by Daniel Gilligan, to find that premature general public knowledge would clearly place the public body or person involved at a substantial disadvantage.**

**VOTING: unanimous; motion carries.**

**MOTION by David Mount, SECOND by Patrick Robins, that, based on that finding, the Retirement Board enter into executive session to discuss issues related to the contract negotiations.**

**VOTING: unanimous; motion carries.**

The Retirement Board entered into executive session at 8:36 AM.

The Retirement Board exited executive session at 11:45 AM.

Interviews will be conducted on December 17th. A Retirement Board meeting will also be scheduled for discussions with the actuary on December 18th.

**4.0 ADJOURN**

4.01 Motion to Adjourn at 12:07 PM

**MOTION by Benjamin O’Brien, SECOND by Daniel Gilligan, to adjourn the meeting.**

**VOTING: unanimous; motion carries.**

*RScty: AACoonradt*