|  |  |  |
| --- | --- | --- |
| **2024 CDBG Project Application Scoring Form**  **Score each Section on a scale of 0 – 3 points using the criteria below. Do not exceed a maximum of 3 points for each Section. Once you have scored each section, transfer the section scores to the Rating Spreadsheet (excel). You will be submitting the Rating Spreadsheet ONLY. This Scoring Form is an internal tool for you to use and does not need to be submitted.** | | |
| Project Name: Project Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ | | |
| Evaluator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
|  |  |  |
| **Section 1: Demonstrated Need** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Rationale for project + CDBG objectives + unbiased local data shows need | 3 |  |
| Only two of the above | 2 |  |
| Only one of the above | 1 |  |
| **Total Points - Demonstrated Need** |  |  |
|  |  | |
| **Section 2: Program/Project Design** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Explained activities + positive outcomes + Anti-Poverty Strategy + community/participant input | 3 |  |
| Only three of the above | 2 |  |
| Only two of the above | 1 |  |
| **Total Points - Program/Project Design** |  |  |
|  |  | |
| **Section 3: Proposed Outcomes** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Outcomes respond to problem/need + outcomes ‘smart’ + show value and match org goals | 3 |  |
| Only two of the above | 2 |  |
| Only one of the above | 1 |  |
| **Total Points - Proposed Outcomes** |  |  |
|  |  | |
| **Section 4: Impact/Evaluation** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Explains benefit + achieved outcomes + beneficial outcomes for participants = excellent | 3 |  |
| Explains benefit + achieved outcomes + beneficial outcomes for participants = good | 2 |  |
| Explains benefit + achieved outcomes + beneficial outcomes for participants = fair | 1 |  |
| **Total Points – Impact/Evaluation** |  |  |
|  |  | |
| **Section 5: Experience/Organizational Capacity** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Agency capacity/matches mission of organization/committed to racial equity/successful with grants | 3 |  |
| Meets 3 of the 4 satisfactorily | 2 |  |
| Meets 2 or less of the 4 satisfactorily | 1 |  |
| **Total Points - Experience/Organizational Capacity** |  |  |
|  |  | |
| **Section 6:**  **Proposed Low- & Moderate-Income Beneficiaries** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Will serve 51 – 100% low/mod population + intake process | 3 |  |
| Will serve beneficiaries above the low/mod income limits (above 80% median) | 2 |  |
| Did not answer section in full | 1 |  |
| **Total Points - Proposed Low- & Moderate-Income Beneficiaries** |  |  |
|  |  | |
| **Section 7: Commitment to Equity, Inclusion and Belonging** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Demonstrates programs are accessible, equitable, inclusive and culturally appropriate = Excellent | 3 |  |
| Demonstrates programs are accessible, equitable, inclusive and culturally appropriate = Good | 2 |  |
| Demonstrates programs are accessible, equitable, inclusive and culturally appropriate = Fair | 1 |  |
| **Total Points - Commitment to Equity, Inclusion and Belonging** |  |  |
|  |  | |
| **Section 8: Budget/Financial Feasibility** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Reasonable budget for project + use of CDBG funds + leverage + cost per beneficiary + recordkeeping | 3 |  |
| Agree with budget but 2-3 parts are unreasonable | 2 |  |
| Unreasonable budget for project or use of CDBG funds or leverage or cost per beneficiary | 1 |  |
| **Total Points - Budget/Financial Feasibility** |  |  |
|  |  | |
| **Section 9: Collaboration/Efficiency** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Demonstrates full collaboration + efficiency + program is not duplicative in community | 3 |  |
| Demonstrates 2 sections sufficiently | 2 |  |
| Demonstrates only one or less | 1 |  |
| **Total Points - Collaboration/Efficiency** |  |  |
|  |  | |
| **Section 10: Sustainability** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Long term benefit to City + continued benefit + project sustainable past funding + flexible project scaling | 3 |  |
| Demonstrates 3 out of 4 | 2 |  |
| Demonstrates only 2 or less | 1 |  |
| **Total Points - Sustainability** |  |  |
|  |  | |
| **Section 11: Overall Impression of Application Excellence/Project Impact** | **Max** | **Points** |
|  | **Points** | **Awarded** |
| Very favorable | 3 |  |
| Favorable | 2 |  |
| Unfavorable | 1 |  |
| **Total Points - Overall Impression of Application Excellence/Project Impact** |  |  |
|  |  | |
| **Total Application Points** |  |  |
|  | | |
| **Most favorite thing about application:** | | |
|  | | |
| **Least favorite thing about application:** | | |
|  | | |
| **Comments:** | | |
|  | | |