

March 5, 2019
Annual City Election Calendar

Date	Event	Statutory Authority	
Thursday, December 13	First day to warn first public hearing on proposed Charter Amendments if PH held Jan. 22 in 2 public places, in clerk's office, & 2 public places in each ward	17 V.S.A. 2641(a) 17 V.S.A. 2645(a)(3),(6) 17 V.S.A. 2642	Not earlier than 40 days prior to 1st Public Hearing
Monday, December 17	Last practical date for City Council to propose or amend Charter Changes	Practical consideration given City Council meeting schedule & posting copy of changes requirements in 17 VSA 2645(a)(2)	
Wednesday, December 19	First day to warn second public hearing if held on Jan. 28 for proposed Charter Amendments by posting in 2 public places, in clerk's office, & 2 public places in each ward	17 V.S.A. 2641(a) 17 V.S.A. 2645(a)(3),(6) 17 V.S.A. 2642	Not earlier than 40 days prior to 2d Public Hearing
Sunday, December 23	Last day to warn first (Jan. 22) public hearing on proposed Charter Amendments	17 V.S.A.2641(a) 17 V.S.A.2645 (a)(3),(6) 17 V.S.A. 2642	Not later than 30 days prior to 1st Public Hearing
Saturday, December 29	Last day to warn second public hearing if held on Jan. 28 for proposed Charter Amendments by posting in 2 public places, in clerk's office, & 2 public places in each ward	17 V.S.A.2641(a) 17 V.S.A.2645 (a)(3),(6) 17 V.S.A. 2642	Not later than 30 days prior to to 2d Public Hearing
Monday, January 7	City Council Designation of Paper to Publish Warning	17 V.S.A.2641(b)	Annual designation of paper of general circulation to publish in
Saturday, January 12	Official copy of proposed Charter Amendments filed with the City Clerk & open for public inspection	17 V.S.A.2645(a)(2)	at least 10 days prior to 1st Public Hearing (on 1/22)

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Thursday, January 17	Last day to publish warning of 1st and 2nd Charter Ch a 17 V.S.A. 2641(b) Public Hearings, 1/22 and 1/28, in newspaper designated in annual resolution as paper of publication		at least 5 days before hearing
Thursday, January 17	Last day to file petitions signed by 5% of voters with City Clerk for public questions	17 V.S.A.2642(a)(3)(A)	not less than 47 days prior to election
Friday, January 18	Deadline for Clerk to return defective petitions	17 V.S.A.2642(a)(3)(B)	within 24 hours of receipt
Monday, January 21	Deadline for petitioners to file supplementary petitions	17 V.S.A.2642(a)(3)(B)	within 48 hours after petition returned by clerk
Tuesday, January 22	First Public Hearing on proposed Charter Amendments	City Council Schedule	at least 30 days prior to election
Thursday, January 24	First day to post warning & notice of election in same places as public hearing warnings were posted	17 V.S.A. 2641(a)	not more than 40 days prior to election
Thursday, January 24	Last day for BCA polling place designation	17 V.S.A. 2501(a)	at least 40 days prior to election
Thursday, January 24	Last day for BRV to divide checklist into wards/district	17 V.S.A. 2501(a)	at least 40 days prior to election
Monday, January 28 5:00 p.m.	Deadline for filing nominating petitions, consent forms endorsement forms for Councilors, Ward Officers, School Board	17 V.S.A. 2681 (a)(1),(2)	6th Monday prior to election
Monday, January 28	Second Public Hearing on proposed Charter changes	City Council Schedule	
Monday, January 28	Last practical date for revisions to proposed Charter Amendments by City Council	Practical consideration	
Monday, January 28	Last practical date for City Council to approve	Practical consideration	

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non-Charter ballot questions

Tuesday, January 29	Non-conforming petitions returned by Clerk	17 V.S.A. 2681(e)	within 24 hrs of receipt
Wednesday, January 30 5:00 p.m.	Deadline to submit supplemental petitions (if necessary)	17 V.S.A. 2681(e)	Wed. after filing deadline
Wednesday, January 30	Deadline for withdrawing consent to be on the ballot	17 V.S.A. 2681(d)	Wed. after filing deadline 5:00 p.m.
Sunday, February 3	Last practical day to post election Warning & Notice	17 V.S.A. 2641(a)	not less than 30 days prior to election
Sunday, February 3	Voter Registration Checklist Posted	17 V.S.A. 2141	at least 30 days prior to election
Sunday, February 3	Last day to post election warning & notice & checklist	17 V.S.A. 2641(a)	not less than 30 days before election
Wednesday, February 13	Last date to receive Local Ballots	17 V.S.A. 2681a(a)	at least 20 days prior to election
Wednesday, February 13	Last day to post copy of revised charter changes based upon comments at Public Hearings in all places hearing notices were posted	17 V.S.A. 2645(a)(4)	no less than 20 days before election
Wednesday, February 13	1st Publication of Bond Vote Warning Notice in Paper	24 V.S.A. 1758	3 consecutive weeks on the same day of the week with the last publication being not last than 5 more than 10 days before the election
Sunday, February 17	Last practical day to post warning of public informational meeting on any public questions in 2 public places in the city & the clerk's office	17 V.S.A. 2680(g)	at least 10 days prior to Public Informational meeting

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Sunday, February 17	Last legal day to post public info meeting warning	17 V.S.A. 2680(g)	10 days prior to meeting
Wednesday, February 20	2nd Publication of Bond Vote Warning Notice in Paper	24 V.S.A. 1758	3 consecutive weeks on the same day of the week with the last publication being not last than 5 more than 10 days before the election
Saturday, February 23	Last day to post sample ballots for City Election in clerk's office & 2 public places in wards	17 V.S.A. 2522(a)	at least 10 days prior to election
Saturday, February 23	Last day to Test Ballots and Voting Machines	17 V.S.A. 2493 (b)	at least 10 days prior to election
Wednesday, February 27	3rd Publication of Bond Vote Warning Notice in Paper of General Circulation (7 Days or BFP)	24 V.S.A. 1758	3 consecutive weeks on the same day of the week with the last publication being not last than 5 more than 10 days before the election
Wednesday, February 27 5:00 p.m.	Practical day to hold Public Informational Meeting on non-Charter Ballot questions	17 V.S.A. 2680(g)	within 10 days of election
Thursday, February 28	Last day to publish Warning and Notice of City Election local paper of general circulation (7 Days or BFP)	17 V.S.A. 2641	at least 5 days prior to election
Friday, March 1	Last day to request that an Absentee Ballot be mailed to voter	Practical Consideration	
Saturday, March 2	City Clerk's Office Open from 9:00 a.m. to noon for early/absentee voting		
Monday, March 4	Last day to request and vote by absentee ballot City Clerk's Office Open until 5:00 p.m. for early/absentee voting	Sect. 2531 (a), Title 17 V.S.A.	

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Tuesday, March 5
7:00 a.m. to 7:00 p.m.

Election Day - Polls Open

17 V.S.A. 2561, 2640

Friday, March 15

Deadline to submit Charter Change materials to the
Secretary of State's Office

17 V.S.A. 2645 (b)(2)