

	A	B	C	D	E	F	G	H	I	J	K
1	City of Burlington, VT			FY23 Budget Worksheet - Clerk Tresury Office							
3		Account Number	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2023 Mayor's Budget	FY23 minus FY22	% change
5	Fund: 101 - General Fund										
6	REVENUES										
7	Department: 04 - Clerk/Treasurer										
8	Division: 000 - Admin										
9	TAXES - Taxes										
10	4710		Interest On Taxes	466,501	406,289	588,182	300,484	400,000	400,000	0	0%
11	Account Classification Total: TAXES - Taxes			466,501	406,289	588,182	300,484	400,000	400,000	0	0%
12	INTERGOV - Intergovernmental Revenues										
13	4890_100		Grant Federal - Non Operating Cares Act Relief	0	0	0	0	0	125,000	125,000	N/A
14	4990_115		Interfund Transfer Proceeds Reserved/Committed	0	0	77,584	0	0	0	0	N/A
15	Account Classification Total: INTERGOV - Intergovernmental Revenues			0	0	77,584	0	0	125,000	125,000	
16	CFS - Charges for Services										
17	4080		Recording Fees	222,569	335,790	445,710	397,024	450,000	450,000	0	0%
18	4094		Financial Services	50,000	49,000	10,000	24,347	41,000	50,000	9,000	22%
19	4096		Burlington Telecom - Direct Reimbursement	8,913	0	0	0	0	0	0	N/A
20	4285_100		Indirect cost Admin	1,466,248	1,494,403	1,616,502	1,496,335	1,560,679	1,901,105	340,426	22%
21	4440		Taxi Fees	177,825	144,658	47,334	51,239	15,000	45,000	30,000	200%
22	4600_100		Fees For Services General Government	20,804	19,638	26,318	19,319	20,000	20,000	0	0%
23	Account Classification Total: CFS - Charges for Services			1,946,359	2,043,489	2,145,864	1,988,263	2,086,679	2,466,105	379,426	18%
24	FINES - Fines and Forfeits										
25	4030_100		Late Fees General Government	927	57	596	284	0	0	0	N/A
26	4055_100		Fines Misc General Government	280	127	300	150	0	0	0	N/A
27	4075		Penalties & Interest	30,297	25,126	22,921	6,498	20,000	20,000	0	0%
28	Account Classification Total: FINES - Fines and Forfeits			31,504	25,310	23,817	6,932	20,000	20,000	0	0%
29	LICENSES - Licenses and Permits										
30	4100_100		Licenses And Certificates General Government	135,269	102,433	92,329	114,705	100,000	100,000	0	0%
31	Account Classification Total: LICENSES - Licenses and Permits			135,269	102,433	92,329	114,705	100,000	100,000	0	0%
32	INV INCOME - Investment Income										
33	4700		Interest / Investment Income	0	1,493	0	0	0	0	0	N/A
34	4700_300		Interest / Investment Income KB Analysis Earned Credits	1	0	45,711	29,606	29,118	50,000	20,882	72%
35	Account Classification Total: INV INCOME - Investment Income			1	1,493	45,711	29,606	29,118	50,000	20,882	72%
36	OTHER REV - Other Revenue										
37	4095_100		Purchasing Savings Procurement Card	84,583	114,982	93,297	48,649	90,000	95,000	5,000	6%
38	4095_105		Purchasing Savings Rebate Programs	17,394	(2,844)	4,798	1,466	5,000	2,000	(3,000)	-60%
39	4095_115		Purchasing Savings Discounts	200	3,500	0	0	1,500	1,500	0	0%
40	4095_120		Purchasing Savings Savings	43,670	46,448	0	77,000	312,327	350,000	37,673	12%
41	4566		State ED Tax Admin Fee	140,948	144,785	155,918	115,000	115,000	160,000	45,000	39%
42	4725		Use of Assigned Fund Balance	0	0	0	0	0	225,000	225,000	N/A
43	4725_101		Use of Assigned Fund Balance Elections	0	0	0	0	50,000	0	(50,000)	-100%
44	4725_102		Use of Assigned Fund Balance Digitalization	0	0	0	0	100,000	0	(100,000)	-100%
45	4725_108		Use of Assigned Fund Balance CT - Consultant Identify new Rev	0	0	0	0	0	250,000	250,000	N/A
46	4850		Cash Over	(34)	7	0	2	0	0	0	N/A
47	4956		Capital Contribution	0	0	0	0	0	101,000	101,000	N/A
48	Account Classification Total: OTHER REV - Other Revenue			286,761	306,878	254,012	242,117	673,827	1,184,500	510,673	76%
49	MISC - Miscellaneous										
50	4535		Misc Rev	31,157	6,510	7,083	20,895	0	40,000	40,000	N/A
51	Account Classification Total: MISC - Miscellaneous			31,157	6,510	7,083	20,895	0	40,000	40,000	
52	Division Total: 000 - Admin			2,897,552	2,892,402	3,234,582	2,703,001	3,309,624	4,385,605	1,075,981	33%
53	Department Total: 04 - Clerk/Treasurer			2,897,552	2,892,402	3,234,582	2,703,001	3,309,624	4,385,605	1,075,981	33%
54	REVENUES Total			2,897,552	2,892,402	3,234,582	2,703,001	3,309,624	4,385,605	1,075,981	33%
55	EXPENSES										
56	Department: 04 - Clerk/Treasurer										
57	Division: 000 - Admin										

	A	B	C	D	E	F	G	H	I	J	K
1	City of Burlington, VT			FY23 Budget Worksheet - Clerk Tresury Office							
3	Account Number	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2023 Mayor's Budget	FY23 minus FY22	% change	
58	<i>PER SERVICES - Personnel Services</i>										
59	5000_100	Salaries and Wages Regular, Full Time	1,171,736	1,229,665	1,243,232	1,285,574	1,432,638	1,773,526	340,888	24%	
60	5000_105	Salaries and Wages Limited Service	0	0	0	0	26,460	53,388	26,928	102%	
61	5000_110	Salaries and Wages Regular Part Time	0	0	35,070	23,323	28,000	55,000	27,000	96%	
62	5000_115	Salaries and Wages Seasonal/Temporary	9,633	28,719	87,419	105,924	35,000	20,000	(15,000)	-43%	
63	5000_900	Salaries and Wages Attrition/reorganization	0	0	0	0	(46,000)	(100,000)	(54,000)	117%	
64	5100	Overtime	17,955	14,740	21,969	34,662	20,000	16,000	(4,000)	-20%	
65	5200_106	Other Personnel Services Staffing	0	0	0	1,748	0	0	0	N/A	
66	5200_115	Other Personnel Services Other Compensation	5,868	4,407	9,535	5,677	6,500	8,000	1,500	23%	
67	5200_116	Other Personnel Services Longevity Pay	3,325	3,840	3,633	3,322	3,633	2,940	(693)	-19%	
68	5200_120	Other Personnel Services Shift Differential	80	88	89	88	100	100	0	0%	
69	5200_125	Other Personnel Services Taxable Reimbursements	0	0	0	0	10,000	10,000	0	0%	
70	5200_130	Other Personnel Services Allowance Taxable	8,435	7,561	7,462	7,087	10,000	8,000	(2,000)	-20%	
71	5400_100	Employee Benefits FICA	89,378	91,828	103,197	106,246	116,150	125,281	9,131	8%	
72	5400_115	Employee Benefits Retirement B	159,389	139,694	128,368	130,528	146,955	152,627	5,672	4%	
73	5400_120	Employee Benefits Workers Compensation	47,109	26,661	81,810	80,636	82,539	83,106	567	1%	
74	5400_125	Employee Benefits Health Insurance	209,074	195,817	240,346	229,596	228,082	316,769	88,687	39%	
75	5400_130	Employee Benefits Dental Insurance	16,595	13,723	16,410	17,642	17,560	19,864	2,304	13%	
76	5400_135	Employee Benefits Life Insurance	2,527	4,326	4,577	4,413	4,393	5,098	705	16%	
77	5400_145	Employee Benefits Employee Parking	2,880	1,460	3,600	3,383	3,000	2,000	(1,000)	-33%	
78	5400_150	Employee Benefits Recognition	3,158	3,477	0	4,282	4,000	5,000	1,000	25%	
79	<i>Account Classification Total: PER SERVICES - Personnel Services</i>		1,747,142	1,766,006	1,986,719	2,044,130	2,129,010	2,556,699	427,689	20%	
80	<i>GEN OPER - General Operating</i>										
81	6000	Office Supplies	13,934	6,683	13,769	11,255	14,000	12,000	(2,000)	-14%	
82	6005	Postage	10,467	17,731	17,622	29,386	18,500	18,000	(500)	-3%	
83	6010	Computer Equipment	0	25	691	3,098	600	600	0	0%	
84	6015	Computer Software	130	182	0	0	0	0	0	N/A	
85	6020	Office Equipment	0	1,421	230	250	900	900	0	0%	
86	6025	Furnishings	240	504	110	0	0	0	0	N/A	
87	6200	Medical Fees And Supplies	330	220	205	2,040	500	1,500	1,000	200%	
88	6202	Printing/Copying/Paper Mgt	24,170	25,756	19,534	21,595	21,000	23,000	2,000	10%	
89	6203	Dues/Subscriptions	1,464	3,555	3,450	4,511	1,500	2,400	900	60%	
90	6208	Special Supplies	4,273	6,484	3,426	6,925	6,000	6,000	0	0%	
91	6238	Elections	119,017	44,559	0	0	0	0	0	N/A	
92	6238_500	Elections Wages & Compensation	0	0	74,515	39,049	50,000	50,000	0	0%	
93	6238_600	Elections Supplies & Postage	0	(4,149)	36,421	61,040	70,000	70,000	0	0%	
94	6238_620	Elections Ballots/Tabulators	0	(52)	16,042	119,994	105,000	100,000	(5,000)	-5%	
95	6238_635	Elections Legal Notices & Advertising	0	(2,242)	4,970	5,975	6,000	3,000	(3,000)	-50%	
96	6238_650	Elections AVS/Translations	0	0	6,728	11,659	11,000	12,000	1,000	9%	
97	6238_653	Elections Facility & Equipment Rentals	0	(125)	12,990	5,103	10,000	5,000	(5,000)	-50%	
98	6300	Repair & Maintenance	0	204	0	0	100	100	0	0%	
99	6350	Legal Notice & Advertising	20,883	25,421	27,700	26,281	35,000	25,000	(10,000)	-29%	
100	6400_125	Utilities Telecommunications	10,772	8,751	7,016	5,724	12,000	7,500	(4,500)	-38%	
101	6400_127	Utilities Cellular Communications	6,335	6,584	9,495	5,685	7,000	7,000	0	0%	
102	6500_112	Professional and Consultant Svs Audits - Melanson	88,685	88,500	27,041	193,400	90,000	100,000	10,000	11%	
103	6500_115	Professional and Consultant Svs Legal/Arbitration	11,970	589	334	454	10,000	5,000	(5,000)	-50%	
104	6500_118	Professional and Consultant Svs Contractual Services	51,378	98,069	132,705	445,682	60,000	310,000	250,000	417%	
105	6500_136	Professional and Consultant Svs Meeting Video	32,060	44,500	44,000	59,000	60,000	85,000	25,000	42%	
106	6530_115	Rentals Equipment	6,591	7,261	7,680	7,896	6,000	6,000	0	0%	
107	6700_100	Travel & Training Education	1,370	1,644	209	7,745	7,500	7,500	0	0%	
108	6700_105	Travel & Training Special Training	1,067	0	0	235	3,000	0	(3,000)	-100%	
109	6700_110	Travel & Training Travel Expense	124	1,662	0	0	4,500	0	(4,500)	-100%	
110	6700_115	Travel & Training Mileage	0	126	0	0	0	0	0	N/A	

	A	B	C	D	E	F	G	H	I	J	K
1	City of Burlington, VT			FY23 Budget Worksheet - Clerk Tresury Office							
3	Account Number	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2022 Amended Budget	2023 Mayor's Budget	FY23 minus FY22	% change	
111	7000	Bad Debt Expense	267	0	10	(30)	0	0	0	N/A	
112	7200_115	Capital Leases Equipment	4,835	3,852	4,049	4,002	3,893	3,800	(93)	-2%	
113	7303	Regulatory and Bank Fees	3,429	4,417	2,979	651	1,000	1,000	0	0%	
114	Account Classification Total: GEN OPER - General Operating		413,790	392,133	473,921	1,078,607	614,993	862,300	247,307	40%	
115	INTERFUND - Interfund										
116	8022	Franchise Admin Fee - BD	24,784	0	12,506	12,954	0	14,000	14,000	N/A	
117	Account Classification Total: INTERFUND - Interfund		24,784	0	12,506	12,954	0	14,000	14,000		
118	Division Total: 000 - Admin		2,185,716	2,158,139	2,473,146	3,135,692	2,744,003	3,432,999	688,996	25%	
119	Division: 010 - Elections/Voter Registration										
120	GEN OPER - General Operating										
121	6005	Postage	759	0	0	0	0	0	0	N/A	
122	Account Classification Total: GEN OPER - General Operating		759	0	0	0	0	0	0	0%	
123	Division Total: 010 - Elections/Voter Registration		759	0	0	0	0	0	0	0%	
124	Division: 012 - Payroll										
125	PER SERVICES - Personnel Services										
126	5000_100	Salaries and Wages Regular, Full Time	189,856	200,439	199,929	206,146	214,316	278,003	63,687	30%	
127	5100	Overtime	23,685	20,339	19,554	16,446	8,000	10,000	2,000	25%	
128	5200_115	Other Personnel Services Other Compensation	2,483	936	1,853	2,038	2,500	2,000	(500)	-20%	
129	5200_116	Other Personnel Services Longevity Pay	369	730	365	365	292	183	(109)	-37%	
130	5200_120	Other Personnel Services Shift Differential	0	96	162	152	200	0	(200)	-100%	
131	5200_125	Other Personnel Services Taxable Reimbursements	0	0	0	0	0	150	150	N/A	
132	5200_130	Other Personnel Services Allowance Taxable	1,586	1,275	1,446	1,948	1,500	1,800	300	20%	
133	5400_100	Employee Benefits FICA	16,047	16,341	16,271	16,520	16,395	21,267	4,872	30%	
134	5400_115	Employee Benefits Retirement B	0	0	0	17,183	0	0	0	N/A	
135	5400_120	Employee Benefits Workers Compensation	8,878	0	0	0	0	0	0	N/A	
136	5400_145	Employee Benefits Employee Parking	280	240	480	420	400	220	(180)	-45%	
137	Account Classification Total: PER SERVICES - Personnel Services		243,184	240,396	240,061	261,217	243,603	313,623	70,020	29%	
138	GEN OPER - General Operating										
139	6000	Office Supplies	2,084	3,359	3,768	2,506	2,885	2,800	(85)	-3%	
140	6005	Postage	0	39	0	0	0	0	0	N/A	
141	6010	Computer Equipment	0	0	0	213	318	250	(68)	-21%	
142	6020	Office Equipment	0	0	0	297	297	300	3	1%	
143	6202	Printing/Copying/Paper Mgt	299	151	17	17	800	800	0	0%	
144	6203	Dues/Subscriptions	0	258	0	0	0	0	0	N/A	
145	6350	Legal Notice & Advertising	842	0	300	0	500	500	0	0%	
146	6400_125	Utilities Telecommunications	2,133	2,142	2,041	1,297	2,500	2,500	0	0%	
147	6400_127	Utilities Cellular Communications	438	525	518	921	650	1,650	1,000	154%	
148	6500_118	Professional and Consultant Svs Contractual Services	61,156	63,045	65,067	65,270	65,000	65,000	0	0%	
149	6700_100	Travel & Training Education	115	298	795	420	2,000	2,000	0	0%	
150	6700_115	Travel & Training Mileage	0	0	0	0	500	500	0	0%	
151	7200_115	Capital Leases Equipment	1,177	810	845	835	811	811	0	0%	
152	7303	Regulatory and Bank Fees	200	0	0	0	0	0	0	N/A	
153	Account Classification Total: GEN OPER - General Operating		68,444	70,627	73,351	71,776	76,261	77,111	850	1%	
154	Division Total: 012 - Payroll		311,628	311,023	313,411	332,993	319,864	390,734	70,870	22%	
155	Department Total: 04 - Clerk/Treasurer		2,498,102	2,469,162	2,786,558	3,468,685	3,063,867	3,823,733	759,866	25%	
156	EXPENSES Total		2,498,102	2,469,162	2,786,558	3,468,685	3,063,867	3,823,733	759,866	25%	
158	Fund REVENUE Total: 101 - General Fund		2,897,552	2,892,402	3,234,582	2,703,001	3,309,624	4,385,605	1,075,981	33%	
159	Fund EXPENSE Total: 101 - General Fund		2,498,102	2,469,162	2,786,558	3,468,685	3,063,867	3,823,733	759,866	25%	
160	Fund Total: 101 - General Fund		399,449	423,240	448,024	(765,684)	245,757	561,872	316,115	129%	
162	REVENUE GRAND Totals:		2,897,552	2,892,402	3,234,582	2,703,001	3,309,624	4,385,605	1,075,981	33%	
163	EXPENSE GRAND Totals:		2,498,102	2,469,162	2,786,558	3,468,685	3,063,867	3,823,733	759,866	25%	
164	Grand Totals:		399,449	423,240	448,024	(765,684)	245,757	561,872	316,115	129%	