

ADDENDUM #1 – Leddy Park Bike Park Design/Build RFP

Date: March 1, 2024
To: All Bidders
From: Burlington Parks, Recreation & Waterfront
Re: Addendum #1 | Leddy Bike Park Design/Build RFP

BPRW is extending the proposal submission deadline for this project by 1-week to account for additional time required to respond to question #1 listed below.

The revised proposal due date is March 15, 2024 by 4:30 PM.

The following questions were received in accordance with the schedule and procedures outlined in the Leddy Park Bike Park Design/Build RFP.

1. Wondering what level design documents will be needed. Will we need a full survey of the site and engineered drawings?
 - a. We have reached out to our insurance provider for confirmation on this question and have not yet received a response. As such we are extending the submission deadline by 1-week to allow more time for the question to be answered and to give prospective bidders additional time to respond. We intend to post a second addendum by March 8th, if we are able to receive a response from our insurance provider.
2. Can you explain what "the current maximum limiting budget for Phase is \$75,000" means and how it applies in this case? Is this the total budget available for the design phase only?
 - a. *This means that the total budget for both design and construction of Phase I is \$75,000.*
3. The February 2024 Leddy Park Comprehensive Plan graphics shows an asphalt pump track but it is not listed in the written scope of work on page 3 of the RFP. Can you confirm whether an asphalt track is to be included in this design build scope or not?
 - a. *The asphalt pump track shown on the conceptual plan is not included in Phase I and not in the scope of work for this RFP.*
4. In relation to the permitting that might be required, is there a way we could get a better sense of what level of work might be required here? In the RFP it suggests that the building portion of phase 1 would need to be completed by December 1st of 2024 but what happens to that expectation if the permitting process makes that timeframe unfeasible?
 - a. *We are awaiting a written determination from contacts with the State of Vermont's Department of Environmental Conservation, but our preliminary communication indicates that a State Stormwater Operational Permit will not be required for the scope of work*



BURLINGTON
**PARKS
RECREATION
WATERFRONT**
VERMONT

outlined in the RFP, which is different than what was anticipated when the RFP was posted. As such, bidders do not need to include labor and materials for filing a State Stormwater permit within the design lump sum of their cost proposal.

Local Zoning, Stormwater, and Trades (if applicable) Permits will need to be filed with Burlington's Department of Permitting and Inspections. BPRW will file and acquire those permits with the Design/Build team providing the plans, cross-sections, sketches, and/or precedent images for submittal. Local permits typically take 1-2 months to procure, and will likely include a design review by Burlington's Development Review Board (DRB). The Design/Build team will not be expected to attend any meetings required for those permits, but may have to respond to technical questions that arise via email or phone.

Regarding the deadline, \$50,000 of the project budget is being funded by a State of Vermont VOREC grant, which has a deadline of December 31, 2024 (hence the deadline included in the RFP). If, for any reason, the project can't be completed by that date, BPRW would have to request an extension and grant amendment from the State Department of Forests, Parks, and Recreation's Grant Administrator, who would have the authority to approve or deny that request.

5. Related to [question #3], Is there an expectation for the amount of time and cost required to get this project off the ground from a planning perspective? In the instance where planning time and cost starts to eat up the construction portion of the budget what happens then?
 - a. *Aside from the construction deadline, there is no defined expectation for the amount of time and cost to be allocated toward design. Bidders should outline within their proposal how much time and cost they anticipate allocating toward each task and phase of the project. The expectation for this phase is to design/build approximately ¾ miles of flow-trails and/or jump lines, with return trails and connections to existing trails and roads within the park, as outlined in the Scope of Work of the RFP.*

If additional planning time and cost are required beyond what is listed in the selected bidder's cost proposal, that will have to be evaluated on a case-by-case basis.

In addition to the above questions and responses, Section IV.2d (Scope of Work, Construction) of the RFP is amended as follows, with deletions marked with a strikethrough and additions underlined, due to a typo:

- d) Prior to construction, the trail alignment and any trees above ~~8~~9" DBH to be removed or impacted by construction will be flagged for field-review at a construction kick-off meeting and walk-through with members of the BPRW Review Team.