

**City Hall Park Improvement Project - Professional Construction Inspection Services**  
**Addendum 1/1**  
**January 31, 2019**

**BID DUE DATE: February 11, 2019, 12:00 PM**

**BIDDER QUESTIONS: January 29, 2019, 12:00 PM**

**RESPONSES TO BIDDER QUESTIONS: To be posted on city website by February 1, 2019, 12 PM**

**FROM: Nina Safavi, City of Burlington Parks, Recreation & Waterfront, Project Manager**

**Question:** Please clarify the following sentence: "The MPM and the Construction Admin shall be allowed to be from the same firm, however the staff for the onsite inspection portion of the scope of work and the MPM services should be different." Can the Project Manager for the MPM firm be the same person as the Project Manager for the Construction Inspection firm? Similarly, can the team staff for the MPM firm be the same people as the team staff for the Construction Inspection firm?

**Response:** Yes the project managers for the MPM and the Construction Admin services can share a role; the City is looking to avoid having the selected MPM performing primary construction inspection services on a day-to-day basis.

**Question:** Does the 25 page limit for the Technical Proposal apply to just the narrative itself, or does it also include the "Appendix" information, i.e., prior projects descriptions, projects references, résumés, etc.? Attachment A does not count towards the page limit.

**Response:** The page limit includes the "Appendix" information, i.e., prior projects descriptions, projects references, résumés, etc.

**Question:** Will you indeed be requiring the RE to carry performance and payment bonds? I have never seen this before for this type of contract.

**Response:** No

**Question:** Insurance Coverage Requirements on page 5 of those Contract Provisions: Will you be requiring the Resident Engineer to have coverage for Item #8 – Collapse, Underground and Explosion Hazards?

**Response:** No, we confirmed with our insurance carrier that this contract will not have to carry this type of insurance

**Question:** Will you be requiring the Resident Engineer to have coverage for architect's / engineer's professional liability insurance, including error and omissions coverage?

**Response:** No, we confirmed with our insurance carrier that this contract will not have to carry this type of insurance

**Question:** I just read the RFP for CI Services. On the last page, it appears as though there is a hyperlink to an "Attachment A". When I clicked on it nothing happened. What is Attachment A?

**Response:** Attachment A is to be signed and included with qualification submission to confirm acknowledgement of having read and understanding of all procedures and requirements of the RFP and have complied fully with the general terms and conditions outlined in the RFP. Attachment A does not count towards the page limit. It is included on the City RFP: <https://www.burlingtonvt.gov/RFP> page and available here: <https://www.burlingtonvt.gov/sites/default/files/Attachment%20A.pdf>

**Question:** Will there be an RFP for Municipal Project (MPM) Services and when will it be released?

**Response:** The MPM will be selected through a bid process through the City's pre-qualified list of MPM contractors. The bid was released to the eligible prequalified list of contractors and is now closed.