

# Resolution Relating to

**RESOLUTION**  
Sponsor(s): ~~Councilors Keogh,~~  
Wright, Paul, Mulvaney-Stanak. Bd. of Finance

Introduced: 08/08/11  
Referred to: \_\_\_\_\_

CREATION OF THREE CLASSIFIED LIMITED SERVICE  
FULL- TIME POSITIONS – CRIMINAL JUSTICE SYSTEM LIAISON, \_\_\_\_\_  
OFFENDER RE-ENTRY PROGRAM SPECIALIST, \_\_\_\_\_  
OFFENDER RE-ENTRY RESOURCE & EMPLOYMENT ASSISTANT. \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor: \_\_\_\_\_

## CITY OF BURLINGTON

In the year Two Thousand Eleven.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the Director of the Community Economic Development Office has requested the creation of a limited service, full-time, Criminal Justice System Liaison; and

WHEREAS, the position shall be classified at a grade 15 according to the Willis Classification System; and

WHEREAS, the position is responsible for supporting the City of Burlington's Community Justice System with restorative programming; and

WHEREAS, the Director of the Community & Economic Development Office has requested the creation of a limited service, full-time Offender Re-entry Program Specialist; and

WHEREAS, the position shall be classified at a grade 16 according to the Willis Classification System; and

WHEREAS, the position is responsible for coordinating the City of Burlington's Community Justice Center's non-employment related Offender Reentry Programming; and

WHEREAS, the Director of the Community & Economic Development Office has requested the creation of an Offender Re-entry Program Resource and Employment Assistant; and

WHEREAS, the position shall be classified at a grade 15 according to the Willis Classification System; and

**Resolution Relating to**

CREATION OF THREE CLASSIFIED LIMITED SERVICE FULL- TIME POSITIONS – CRIMINAL JUSTICE SYSTEM LIAISON, OFFENDER RE-ENTRY PROGRAM SPECIALIST, OFFENDER RE-ENTRY RESOURCE & EMPLOYMENT ASSISTANT

WHEREAS, the position is responsible for supporting offenders being served by the City of Burlington’s Community Justice Center with both employment and non-employment needs; and

WHEREAS, the Human Resources Director and Board of Finance have approved these requests;

NOW, THEREFORE, BE IT RESOLVED that the creation of the classified limited service full-time Offender Re-entry Program Specialist position at grade 16, and the classified limited service full-time Offender Re-entry Program Resource and Employment Assistant position at grade 15, both according to the Willis Classification System, are approved effective as of City Council approval; and

BE IT FURTHER RESOLVED that the creation of the classified limited service full-time Criminal Justice System Liaison at grade 15 according to the Willis Classification System is approved effective July 11, 2011.