



Burlington Fire Department



BUSINESS OFFICE

Three North Avenue

Burlington, Vermont 05401-8378

(802) 864-4552 • (802) 658-2700 (TTY)

Business Fax (802) 864-5945 • Central Station Fax (802) 865-5387

TO: BOARD OF FINANCE

FROM: Lise E. Veronneau, Business Manager *REV*
BURLINGTON FIRE & POLICE DEPARTMENTS

DATE: June 28, 2011

RE: ***FY 11 Fire Budget - Internal Transfer***

This is a request from the **Burlington FIRE Department** to have the City amend the FY 11 Budget to reflect the internal transfer of funds.

<u>Increase</u>				<u>Reduce</u>			
15001	71180	Misc Stations	\$5,000	15001	71160	Batteries	\$5,000

Attached is the signed Internal Transfer form with additional details as processed within the Fire Department.

CC: Seth Lasker, Fire Chief
Steve Bourgeois, Administrative Deputy Chief

BURLINGTON FIRE DEPARTMENT
INTERNAL TRANSFERS

FY 11

FROM:				TO:					
PROGRAM CODE	SUBSIDIARY CODE	OBJECT CODE	ACCOUNT NAME	AMOUNT	PROGRAM CODE	SUBSIDIARY CODE	OBJECT CODE	ACCOUNT NAME	AMOUNT
15001		71160	Batteries	\$5,000.00	15001		71180	Misc. Stations	\$5,000.00
TOTALS:				\$5,000.00					\$5,000.00

REASON FOR REQUEST: To allow replacement of Misc. Station items.

REQUESTED (Increase To) Stephan E Boyce
Division Head/Account Manager

DATE: 6/1/11

ACCEPTED (Decrease From) Stephan E Boyce
Account Manager

DATE: 6/1/11

REVIEW David McManus
Business Administrator

DATE: 6/21/2011

APPROVED [Signature]
Fire Chief

DATE: 6-1-11