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2 **Resolution Relating to**  
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**RESOLUTION** \_\_\_\_\_

Sponsor(s): \_\_\_\_\_

Bd. of Finance: \_\_\_\_\_

Keogh, Mulvaney-Stanak, Wright, Paul 06/20/11;  
Introduced: \_\_\_\_\_

06/27/11

Referred to: \_\_\_\_\_

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7 ANNUAL APPROPRIATION AND BUDGET  
8 FOR FISCAL YEAR BEGINNING  
9 JULY 1, 2011

Action: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by Mayor: \_\_\_\_\_

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12 **CITY OF BURLINGTON**

13 In the year Two Thousand Eleven.....

14 Resolved by the City Council of the City of Burlington, as follows:

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16 That WHEREAS, Section 157 of the City Charter requires that the Mayor on or before June 15  
17 of each year, provide to the City Council an estimate of the necessary appropriations to cover the  
18 expenses of each department and branch of the City government for the next fiscal year; and

19 WHEREAS, the Mayor on June 10, 2011 provided to the City Council a Recommended  
20 Budget for the Fiscal Year beginning July 1, 2011 which is an estimate of the necessary  
21 appropriations to cover the expenditures of each fund, department and branch of City  
22 government, also an estimate of the revenues from sources other than property taxation,  
23 including certain carryover revenues, and the amount to be raised by taxation upon real and  
24 personal property within the City of Burlington; and

25 WHEREAS, pursuant to Section 157 of the City Charter it is necessary to adopt a budget  
26 and make annual appropriations for the Fiscal Year beginning July 1, 2011;

27 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Burlington,  
28 that said estimates of the revenues and expenditures shown, the schedules and accompanying  
29 narrative and tables of the Mayor's Recommended Budget, as amended herein, are hereby  
30 adopted as the annual appropriation and budget of the City of Burlington for the Fiscal Year  
31 beginning July 1, 2011 (Fiscal Year 2012); and  
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ANNUAL APPROPRIATION AND BUDGET  
FOR FISCAL YEAR BEGINNING  
JULY 1, 2011

41 BE IT FURTHER RESOLVED that the appropriations for the General Fund specified  
42 within the budget notwithstanding, programs designated as follows: library book fund, City Kids,  
43 Parks & Recreation Special Projects, Burlington City Arts, Memorial Auditorium, 242 Main,  
44 ambulance billing, recycling, DEA Equitable Sharing drug forfeiture, Comprehensive Code  
45 Enforcement, all grants including Police and Fire Grant, all Special Revenue Funds, all  
46 Enterprise Funds, and all Capital Project Funds, shall not be considered appropriations which are  
47 available for expenditure unless and to the extent there is received or reasonably expected to be  
48 received, for the benefit of such accounts the level of estimated revenue and other sources of  
49 funding for the credit of such accounts equivalent to the amount set forth in the budget; and

50 BE IT FURTHER RESOLVED that the funds for capital improvements and capital  
51 projects shall be considered as appropriated to reserve accounts with expenditures there from  
52 being authorized only upon the transfer of all or a portion of such funds to comparable  
53 expenditure accounts by recommendation of the Mayor and with the approval of the Board of  
54 Finance or by this City Council; and

55 BE IT FURTHER RESOLVED that the unexpended balances from the appropriations  
56 previously made for the continuing and existing grants and programs, general capital  
57 improvements, debt service reserves, central city computer, insurance reserves, and capital  
58 projects funds shall be carried over to the Fiscal Year 2012 Budget upon determination by the  
59 Chief Administrative Officer of the availability of such unexpended balances; and

60 BE IT FURTHER RESOLVED that the full expenditure of "Designated Funds,"  
61 including remaining small working capital bond funds, and in the Fund Balance of the General  
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68 Fund shall not exceed an amount that the remaining balance is inadequate to provide a sufficient  
69 reserve for uncollected delinquent taxes; and

70 BE IT FURTHER RESOLVED that the employee positions and grade levels now  
71 authorized for Fiscal Year 2012 shall be as set forth in the Section titled Personnel Listing, of the  
72 budget, filling of any vacant position shall be made within the budget level for that position  
73 including any accrued and paid benefits, not including retirement benefits, to the employee  
74 leaving the position; and

75 BE IT FURTHER RESOLVED that the employee positions and grade levels now  
76 authorized for Fiscal Year 2012 shall be as set forth in the Section titled Personnel Listing  
77 notwithstanding, the minimum compensation for any positions below the "Livable Wage"  
78 standard established for Fiscal Year 2012 shall be raised to meet such standard; and

79 BE IT FURTHER RESOLVED that no vacancy in any position shall be posted,  
80 advertised, or filled without advance approval of the Chief Administrative Officer and subject to  
81 appeal to the Board of Finance; and

82 BE IT FURTHER RESOLVED that the Community and Economic Development  
83 Department is authorized to charge up to 15% construction management fee to offset construction  
84 management costs of Neighborhood Planning Association construction projects; and

85 BE IT FURTHER RESOLVED that for the purposes of improving the budget process the  
86 street excavation fees for the water and electric funds shall be set based upon projected  
87 excavation activity and historical excavation cost of these departments and for the budget year  
88 beginning July 1, 2011 the payments shall be \$80,000 from the Electric Department Fund and

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96 \$70,000 from the DPW Water Division Fund or set to an additional level prescribed by the  
97 Board of Finance; and

98 BE IT FURTHER RESOLVED that the Chief Administrative Officer may, from time to  
99 time, make expenditures, from the General Fund of the City, for the purpose of acquisition,  
100 construction and installation of certain capital improvements or other obligations. The City may  
101 intend that such expenditures, including but not limited to parking and terminal improvements at  
102 the Burlington International Airport, downtown parking, Telecommunications Project, and street  
103 capital improvements, be reimbursed through the issuance of tax-exempt bonds or other  
104 obligations, and pursuant to Treasury Regulations Section 1.150-2, the City must declare an  
105 intent to reimburse such expenditure with the proceeds of bonds or other obligations. The Chief  
106 Administrative Officer is hereby authorized and designated as a representative of the City to  
107 adopt an official intent, on behalf of the City, to determine, in each case, whether an expenditure  
108 for capital improvements will be reimbursed with the proceeds of bonds or other form of  
109 obligation; and

110 BE IT FURTHER RESOLVED administrative expenditures and investment management  
111 fees and related expenditures of the Burlington Employees Retirement System shall be funded  
112 from the investment returns of the Retirement Fund and that such investment management fees  
113 and related expenditures shall not exceed \$490,000 in the fiscal year ending June 30, 2012;

114 BE IT FURTHER RESOLVED that the City Council hereby refers to the Ordinance  
115 Committee any fee increase requiring such Ordinance Committee approval; and

116 BE IT FURTHER RESOLVED that the City Council hereby includes Burlington  
117 Telecom for the purposes of continued operation and expansion of the telecommunications

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124 project subject to the acts and resolves of the City Council, said project to be considered an  
125 Enterprise Fund in accordance with Government Accounting Standards for the purposes of  
126 accounting and reporting.

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128 BE IT FURTHER RESOLVED that in order to increase the undesignated fund  
129 balance of the water and waste water funds, revenues in excess of the operating and capital  
130 expenses shall not be available except by further appropriation made upon the recommendation  
131 of the Mayor, approval by the Board of Finance and by this City Council.  
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lj/c: Resolutions/Annual appropriation and budget for FY beginning July 1, 2011  
6/164/11

