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2 **Resolution Relating to**

RESOLUTION
Sponsor(s): Councilors Bushor,
Shannon

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4 *removed from the consent agenda and will be on*
5 *the May 23, 2011 CC Deliberative Agenda (per Councilor*
6 *Bevernack)*

Introduced: 05/16/11

Referred to: _____

7 **ADOPTION OF THE MUNICIPAL ADMINISTRATIVE**
8 **PROCEDURES ACT FOR MASTER SIGN PLAN APPLICATIONS**

Action: _____

Date: _____

Signed by Mayor: _____

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11
12 **CITY OF BURLINGTON**

13
14 In the year Two Thousand Eleven.....

15 Resolved by the City Council of the City of Burlington, as follows:

16
17 That WHEREAS, the City Council adopted "on the record review" for all master sign plan
18 applications when it passed the rewrite of the Comprehensive Development Ordinance (CDO);
19 and

20 WHEREAS, to effectuate this ordinance state law requires that the Council adopt the
21 municipal administrative procedure act (MAPA); and

22 WHEREAS, both the Planning Commission and the Planning & Zoning Department have
23 requested that the Council adopt MAPA as soon as possible to avoid any complications with the
24 administration and enforcement of the CDO's provisions for master sign plan applications;

25 NOW, THEREFORE, BE IT RESOLVED that the City Council adopts MAPA for the
26 purpose of reviewing and determining master sign plan applications pursuant to CDO § 7.3.5.;
27 and

28 BE IT FURTHER RESOLVED that the Planning & Zoning Department will review the
29 use of On the Record Review under MAPA over an 18-24 month period from the date it begins
30 to be used and will report the department's findings and conclusions to the Planning Commission
31 and the City Council as soon as possible after the review is completed.