

BURLINGTON PUBLIC WORKS COMMISSION
645 Pine Street
Minutes – October 20, 2010

The Burlington Public Works Commission held a meeting on October 20, 2010 at 6:17 p.m. at the Public Works Offices, 645 Pine Street. Present were Chairman Alberry, Commissioner Dugan, Commissioner Gundersen, Commissioner Lavery, and Commissioner Wood.

Commissioner Marshall and Commissioner Sherman were not present for this meeting.

Commissioner Alberry called the meeting of the Public Works Commission to order on October 20, 2010 at 6:22 p.m.

PUBLIC FORUM

Martha Lang who lives on Colchester Avenue stated the new way of traffic on Colchester Avenue are having a hard time. Asked to hold off on changes until more information is received.

PINE STREET CROSSWALK PARKING PROHIBITION

Norm Baldwin advised that for the time being he will be doing some traffic complaints as Corey Line has moved on. Joel Fleming will also be helping with these requests. Norm also stated the commissioner requests these to be heard as a full item.

Commissioner Dugan stated that if people have reviewed it I'm willing to make a motion that the staff's recommendation be accepted.

Commissioner Gundersen seconded.

There was a little discussion. Commissioner Alberry asked if all were in favor. All were in favor with the exception of Commissioner Wood who opposed this.

52-54 DREW ST. VACANT BUILDING FEE APPEAL

Norm stated this property has not been maintained to the standards described in the ordinance. The property was sold on July 29th and the new people are seeking a rebate. A decision was made they would carry the cost for July 1-29 only, \$138.00. Norm stated that Code Enforcement is in agreement with this.

Commissioner Gundersen made a motion to follow staff's recommendation.

Commissioner Wood seconded.

All were in favor.

SOLID WASTE DCOLLECTION LICENSES AND UPDATES

Nicole stated that a packet was sent out with recommendations. Tonight a paper was distributed for early pick up. The Myers label is missing. This is the same a previous year we have not added anything new this year. Greg's Trucking was here and Mike stated they were paying \$1700 today and another \$1700 in November and then another \$1200 a month towards the bill on top of monthly payment.

There was a question about if there was a procedure to notify haulers if they fall behind in payment and if not would like something to be done, phone calls and then a written notice.

Commissioner Gundersen made a motion to accept and renew license for the carriers and requested that staff come back with a procedure for notifying carriers and keeping them on target in making their payments.

Commissioner Wood seconded.

Unanimous approval.

BURLINGTON LEGACY PROJECT

Jennifer Green stated this was drafted ten years ago. Ms. Green stated there was a grand awarded from Home Depot Foundation to update the plan. They requests the commission to consider benchmarks for inclusion in the revised plan. Concern was expressed with the process of allowing stakeholders to buy into the process.

COLCHESTER AVENUE DEMONSTRATION

Nicole Losch provided slides and paperwork with data collected as well as the public comments. They feel it was a very successful plan. The comments we received from the cyclists was huge and very positive. The project will continue until next year's construction season.

TRUCK ROUTE UPDATE

Steve advised they looked at the ordinance and it needs to be cleaned up, there are words missing and we need to change the language. The word route is missing. There are slides presented on the truck routes. We need a definition for direct. There was some concern about the distributors use trucks that are larger than necessary for neighborhood deliveries.

Commissioner Gundersen made a motion to support staff's recommendation to the ordinance.

Commissioner Dugan seconded.

Unanimous approval.

SIDEWALK ORDINANCE

Would like to see the original ordinance and get more information. There was also discussion about the timing for the crossing lights. Want stopping at all points of the

intersection when there are lights for pedestrians to cross. There were questions on whether or not that skateboarders and bicyclist has to follow road rules. They were informed that the bicyclists had to follow the same rules as the cars. Skateboarders follow the pedestrian rules.

There will be further discussion of the dangerous pedestrian intersections.

QUARTERLY BUDGET REPORT

This was provided and handed out at the meeting tonight. Steve stated he did not have time to go through it but it looked good for the first quarters.

RECOMMENDATION FOR DPW COMMISSION WORK SESSIONS 8/19/10

Steve advised the agenda is done by the department. The discussion policy is the commissioners can say this is what we want to discussing. Should there be a time limit on discussions of the items during the meeting.

There was discussion on how to shorten vacant building appeals. Try to have reports from everyone before night of meeting to review.

MINUTES OF SEPTEMBER 15, 2010

There is a correction in Marc Sherman's name on the front page.

Commissioner Gundersen made a motion to accept the minutes

Commissioner Dugan seconded.

Unanimous approval.

CHAIR'S REPORT

No report at this time.

DIRECTOR'S REPORT

Steve advised leaf pick up will be the week of November 15 through 19th on the person's recycle day. The drop off area will be on Flynn Avenue.

Colchester Avenue construction will stop soon.

Transportation Plan was approved by Planning Commission and referred to city council.

Trucks on Willard Street – state to put up signs advising trucks they can use interstate.

COMMISSIONER'S COMMUNICATIONS

Need a sign for left lane from Heineberg Road to stay in the left lane when Shore Road has green light.

Manhole cover on Appletree a piece washed out.

Repaving Route 7.

A meeting for Decatur Street area on a bump out was well done, an excellent job.

COMMITTEE REPORT

None at this time.

POLICY UPDATE

None at this time

**DELIBERATIONS ON QUASI JUDICIAL PROCEEDING REGARDING 110
ARCHIBALD STREET**

Commissioner Alberry stated we needed a motion to go into executive session to discuss the vacant building ordinance.

Commissioner Gundersen made a motion to go into executive session.

Commissioner Wood seconded.

Unanimous approval.

Commissioner Alberry stated when we come out we'll be adjourned.