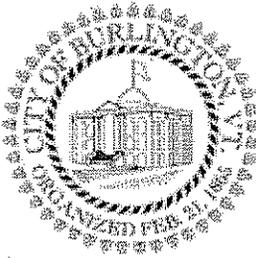


**Office of
the Mayor
Burlington,
Vermont**



Bob Kiss
Mayor
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Burlington, VT 05401
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TDD: (802) 865-7142

MEMO

To: Board of Finance

From: Mayor Bob Kiss

Re: Special Fund Request

Date: February 24, 2011

Hello.

Attached is an electrician bill for work required to appropriately light the historic drapery recently added to Contois Auditorium in City Hall. We earlier allocated \$2000 in support of this gift to the City.

I am recommending that we provide an additional allocation to cover the final costs of this installation in the amount of \$488.39. This is work completed by Burlington School electricians as requested by Parks and Recreation in their stewardship role for City Hall.

Thank you.

Burlington School District, Property Service
 Department
 287 Shelburne Rd
 Burlington, VT 05401

Invoice

Date	Invoice #
1/26/2011	323

Bill To
Burlington Parks & Rec Dept 645 Pine Street Burlington, VT 05401 ATT: Todd Greenough

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/26/2011			
Quantity	Item Code	Description			Price Each	Amount
8	#2 Labor	Labor of Electrician to install power for stage lights at Contois Aud, City Hall			47.00	376.00
1	Material	Material			112.39	112.39
BSD WO 15059						
						
Total						\$488.39

Work Order ID 15059

Location City of Burlington

Request Information

Request Description install power for stage lights in contois auditorium for first night event.

(old advertisement curtain lighting on stage)

Requested By City Work Electricians
Location City of Burlington
Building City Hall
Requester Email lanced@bsdvt.org
Emergency? No
Submittal Date 1/24/2011 12:00:00AM
Created On 1/24/2011 10:46:37AM
Req. Completion 12/27/2010 12:00:00AM
Deferred Until
Deferred By
Created By City Work Electricians
Craft Electrical
Custom Category City Permit Required

Area Description
Area Number

Budget/Code Assignment Information

Project Code **Number of File** 0
Project Description **Attachments**
Status Closed Work Orders
Status Last Change 1/25/2011 1:15:20PM
Budget Code
Budget Description
Purpose Description
Priority Description Medium
Group
Classification
Type
Equipment Item No.
Equipment Name
Assignment To Electricians, City Work
Action Taken installed power from stage panel to second floor then ran cable across stage
 installed outlet for lights to plug into

Costs Information (Actual vs. Estimate)

Estimated Costs	\$0.00	Actual Costs	\$488.39
Estimated Hours	0	Actual Hours	8.00
Estimated Start Date	12/27/2010	Actual Completion Date	12/27/2010
Est. Completion Date		Total Costs	\$488.39