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BOARD OF FINANCE
JUNE 7, 2010

MINUTES

Mayor Kiss convened the meeting of the Board of Finance at 5:00 p.m. with all members present.

1. Agenda

The agenda was amended by adding the following items:

6. HR Step Placement for Assistant CAO Rich Goodwin
7. Healthcare Coverage for Dependent Children Over Age 22 years
8. Special Project Request for Moss Point

2. Parks and Recreation: Request for Approval of Budget Amendment

The Board reviewed a request from the Parks Department to appropriate a donation of \$2,000 by Mr. Tony Pomerleau to provide 100 \$20 gift certificates for families attending the December 2009 holiday party. CAO Leopold made a motion, seconded by Councilor Keogh, to approve the request and to recommend approval to the City Council to appropriate the \$2,000 donation and to authorize the Department to expend the \$2,000 donation to purchase 100 \$20 gift certificates for families attending the holiday party. The motion passed unanimously.

3. Department of Public Works: Purchase of Stormwater Catch Basin Cleaning Truck

The Board reviewed a request from the Department of Public Works for authorization to purchase a Stormwater Catch Basin Cleaning Truck for a total cost of \$240,511. The purchase of the vehicle would be paid by a grant from the State of Vermont for \$150,000 and lease purchase financing of \$90,511 by the City under the FY 2010 Master Lease. CAO Leopold made a motion, seconded by Councilor Keogh, to approve the purchase and the proposed financing and to recommend to the City Council to approve a resolution to purchase the equipment and to appropriate the grant of \$150,000. The motion passed unanimously.

4. Burlington International Airport: Parking Garage Expansion

The Board reviewed a request for approval of a contract with Engleberth Construction, Inc. for \$12,435,100 for construction of the Airport Parking Garage structure. CAO Leopold made a motion, seconded by Councilor Paul, to approve the request and to recommend to the City Council approval of the proposed contract and resolution for the same. The motion passed unanimously.

5. HR: Assistant CAO Rich Goodwin Step Placement

The Board reviewed a recommendation by HR Director Susan Leonard for a Step Placement of Step 7 for Assistant CAO Rich Goodwin. CAO Leopold made a motion, seconded by Councilor Keogh, to approve the recommended Step 7 placement. The motion passed unanimously.

6. Healthcare Coverage for Dependents Over Age 22 Years

CAO Leopold and HR Director Leonard reported to the Board that the recent national healthcare reform legislation would require effective July 1, 2011 dependent children of insured employees would be eligible for health care coverage by the City as a dependent up to age 26. Currently, dependents over the age of 18 or dependents who are students up to the age of 22 years are eligible for coverage as dependents. After the age of 18 for children not enrolled in school or age 22 for children enrolled in school they are not eligible for coverage. The City has the option to include currently ineligible dependents up to the age of 26 in anticipation of such eligibility effective on a mandatory basis July 1, 2011.

The City's Plan Administrator, Blue Cross/Blue Shield, has asked the City whether to modify the eligibility of dependents under the age of 26 prior to the mandatory coverage date of July 1, 2011. CAO Leopold made a motion, seconded by Councilor Wright, to postpone consideration of this matter for a week to provide the Board more time to reflect on the implications of this issue. The motion passed unanimously.

7. Budget Discussion

The Board continued to review and discuss the proposed Budget for FY 2011. The discussions included consideration of the staffing support for the City Council, the potential restructuring of the City Kids Program, the costs of various public buildings under the Public Buildings Account, employee benefits costs and the timing for completion of the Budget.

8. Moss Point Funding Request

Mayor Kiss reported to the Board that the FY 2010 appropriation for the Moss Point Sister City program may be insufficient since many of the expenses for the prior fiscal year were charged off in FY 2010. CAO Leopold made a motion, seconded by Councilor Kehoe to make a special project grant not to exceed \$2,000, if necessary to cover the total program expense in FY 2010. The motion passed unanimously.

The meeting of the Board of Finance was adjourned at 6:11 p.m.