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CREATION OF A CLASSIFIED LIMITED SERVICE FULL TIME
POSITION – HUMAN RESOURCES DEPARTMENT- PROJECT
MANAGER

In the year Two Thousand Ten.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the Director of Human Resources has requested the creation of a Limited
Service, Project Manager Position; and

WHEREAS, the position shall be classified at a pay grade 20 within the Willis
Classification System; and

WHEREAS, the position is responsible for significant project and administrative work
falling outside the scope of core day-to-day human resources activities; with heavy emphasis
being placed on making use of available technology to create data driven solutions that are in
compliance with applicable Federal, State, and City related employment laws, rules, and
contractual obligations; and

WHEREAS, the Human Resources Director and the Board of Finance have approved this
request;

NOW, THEREFORE, BE IT RESOLVED that the creation of a limited service full time
position for the Human Resources Department is approved and shall be placed at a grade 20
within the Willis Classification System, effective as of City Council approval.