



KENNETH A. SCHATZ, Esq.
City Attorney

EUGENE M. BERGMAN, Esq.
Sr. Assistant City Attorney

NIKKI A. FULLER, Esq.
Assistant City Attorney

RICHARD W. HAESLER, JR., Esq.
Assistant City Attorney

CITY OF BURLINGTON, VERMONT

OFFICE OF

THE CITY ATTORNEY

AND

CORPORATION COUNSEL

149 CHURCH ST.
BURLINGTON, VT 05401-8489
(802) 865-7121
(TTY) 865-7142
FAX 865-7123

MEMO

TO: Audit Task Force

FROM: Kenneth A. Schatz, Esq., City Attorney *KAS*

RE: Charter and General State Law on Municipal Audits

DATE: September 16, 2010

For your information, I have attached Article 56. Finance Department, (Sections 154 – 162) of the Burlington City Charter. Sections 155 – 156 specifically address the audit function. I have also attached City Charter Sections 138 and 144 – 147, describing the chief administrative officer's role regarding financial matters.

With respect to general state law, the City of Burlington does not elect town auditors as our Charter provides that the Board of Finance acts as a board of audit (Charter Sec. 155). Consequently, the general state law on Auditors and Audits, Subchapter 5 of Chapter 51 of Title 24 (Sections 1681 – 1691) is inapplicable to the City of Burlington. However, I have also attached those provisions for you in case you want to review them for reference purposes.

I trust this is responsive to your request. Please feel free to let me know if you have any questions or need additional information.

lb/KAS 2010/Audit Task Force re Charter and General State Law on Municipal Audits