



**BURLINGTON POLICE DEPARTMENT**

1 North Avenue  
Burlington, Vermont 05401

Michael E. Schirling  
Chief of Police

Phone (802) 658-2704  
Fax (802) 864-5945  
TTY/TDD (802) 658-2700

TO: **Board of Finance**

FROM: Lise E. Veronneau, Business Administrator *Lise*  
BURLINGTON FIRE & POLICE DEPARTMENTS

DATE: July 28, 2010

RE: FY 11 Vehicle Purchase

The **Burlington POLICE Department** respectfully requests we contract with **MHQ Municipal Vehicles** to purchase 7 Police Cruisers (2011 Ford Crown Victoria) and have the vehicles equipped as attached for a total of **\$185,415**. MHQ will transfer the equipment and give us \$500 as trade-in on the off-load vehicles. This will save us approximately \$1,000 per vehicle as DPW will not need to charge us to prepare the vehicles for off-load (take the equipment out that can be and needs to be moved to the new vehicles, ie. light bars; speakers; console; cages; radios; etc.).

Total to be incorporated into the *City Master Lease* is **\$185,415**.

With the vehicle replacement and rotation plan, it was agreed that for every vehicle purchased, a vehicle was off-loaded (removed from the fleet). In this way, the annual vehicle maintenance budget was not being asked to support more vehicles. This has proven to be successful in reducing the annual vehicle maintenance costs.

Working with the Department of Public Works, an equal number of vehicles as purchased have been identified as off-loads. We will sell (or trade-in) these vehicles and put the funds back in the vehicle maintenance account.

Additional backup documentation is available upon request. Thank you once again for continuing the Police Vehicle Replacement Plan.

CC: Michael Schirling, Chief of Police  
Andy Higbee, Deputy Chief  
Rob Green, DPW

*Respect ~ Honor ~ Remember*

*Officer James W. McGrath, end of watch May 12, 1904; Officer J. Albert Fisher, end of watch December 15, 1947*



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

645 Pine St. Suite A  
Burlington, VT 05401  
802.864.0166 VOX  
802.865.7159 FAX  
802.863.0450 TTY

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**Steven Goodkind, P.E.**  
*DIRECTOR OF PUBLIC WORKS  
CITY ENGINEER*

**Claude Raineault**  
*Interim FLEET MANAGER*

July 22, 2010

This letter is in regards to Police dept. vehicle replacements. After reviewing what is required in parts and labor to prepare a cruiser for resale, it is DPW Equipment Maintenances recommendation to trade the cruisers in with the supplying vendor. The parts and labor involved in stripping a cruiser include removal of all electronics, barrier systems, decals, installing door panels and seats in rear compartment, recoding all lock cylinders, filling in any exterior holes, if vehicle is driven to auction it must have a current state inspection. After all expenses including auction fees and sales commission are accounted for, there is a net loss on each vehicle.

Sincerely  
Claude Raineault

A handwritten signature in cursive script that reads "Claude Raineault".

# **M-H-Q MUNICIPAL VEHICLES**

Formerly AMI  
401 Elm Street  
Marlborough, MA 01752

Burlington Police Department  
Attn: Sgt. Shawn Burke  
802-922-7416

Date: July 14, 2010

2011 Ford Crown Victoria Police Sedan per 10-01 Specs (7)	\$164,430.00
Limited Slip (7)	\$945.00
8-Way Power Seat (7)	\$2765.00
Spot Light (7)	\$1330.00
Delete 5 year 75,000 Mile ESP Power Train 0 deductible (7)	(\$6475.00)
Suppression Straps (7)	included
Fleet Key (7)	\$980.00
Heated Mirrors (7)	\$included
Courtesy Disable (7)	\$included
Front Side Moldings (7)	\$included
Engine Meters (7)	\$665.00
Whelen serial Solid State Flashers (6)	\$750.00
Nite Dome (7)	\$385.00
Custom Graphics (6)	\$2765.00
Custom Paint (6)	\$3450.00
Charge Guard (7)	\$875.00
Whelen LAW2BB and LAW4BBRR (7)	\$3850.00
Install customer supplied 2-way radio (7)	included
SA315 Siren Speaker (1)	\$185.00
Transfer rifle rack (7)	\$315.00
Transfer Containment Module /window screens/lock rods (6)	\$2370.00
Code 3 Supervisor with takedowns (1)	\$995.00
Whelen Upper Inner Edge (1)	\$950.00
Whelen TLN05CV Led deck light (1)	\$375.00
Whelen 700 series led grille lights (1)	\$375.00
Whelen led side mirror lights (7)	\$1700.00
Solid State Flashers (1)	\$65.00
Whelen MPC01 siren controller with Amplifier (1)	\$795.00
Whelen (4) TR3 led B/C (1)	\$575.00
Transfer light bar/siren/switching/speaker/console/ (6)	included

Total price: \$185,415.00

Paul M. Leon  
Fleet Manager  
508-573-2626