



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street
Post Office Box 849
Burlington, VT 05402-0849
802-863-0442
802-652-4221 FAX
802-863-0450 TTY

BOARD OF HEALTH

Ian C. Galbraith, Chair • Fernand C. Crete • Mary D. Hart • Alan R. Sousie • James Vos

BOARD STAFF ASSISTANT

Linda Ayer

INTERN

Denis Pobric

HEALTH OFFICER

William Ward

**Special Meeting of
BURLINGTON BOARD OF HEALTH
DPW – Pine Street
Wednesday June 2, 2010
4:30 TO 6:30 PM
Approved Meeting Minutes**

Attending: Ian Galbraith, Chair; Mary D. Hart, Bill Ward, Jay Vos, Alan Sousie, Absent: Fern Crete, Denis Pobric, Linda Ayer

The meeting was called to order by Chairman Galbraith at 4:50

Agenda Item	Statements
1. Approval of Minutes: May 5, 2010	Approved Minutes of Special Meeting
2. Public Forum	No public present. Bill Ward explained that he traveled to Waterbury with Gene Bergman and Alan to meet with Jim Leland from the VT agency of Agriculture regarding changes to the Pesticide ordinance in Burlington. Alan gave a brief overview of the meeting and a full discussion will take place at a future Board of Health meeting.

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<p>3. Board Members to collectively complete the National Association of Local Board of Health – Standards of Performance: a self-examination tool to evaluate the Burlington Board of Health’s actions.</p>	<p>The purpose for undertaking a performance assessment is to strengthen and improve the public health system. The standards were set at the optimal level.</p> <p>In this instrument, the definition of the nature of authority differs: we do not have any regulatory authority; only city council has final authority over anything.</p> <p>The Local Public Health Governance Instrument assists Board of Health members in understanding these important roles and in determining how they can strengthen their ability to oversee public health within the community. It serves as an educational, orientation, and improvement tool for Boards of Health.</p> <p>Essential Public Health Services are things that the Burlington Board of Health should be doing:</p> <ol style="list-style-type: none"> 1. Monitor health status to identify community health problems. 2. Diagnose and investigate health problems and health hazards in the community. 3. Inform, educate and empower people about health issues. 4. Mobilize community partnerships to identify and solve health problems. 5. Develop policies and plans that support individual and community health efforts. 6. Enforce laws and regulations that protect health and ensure safety. 7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable. 8. Assure a competent public and personal health care workforce. 9. Evaluate effectiveness, accessibility and quality of personal and population-based health services. 10. Research for new insights and innovative solutions to health problems. <p>Look at: Who are we connected to; who are we related to; how to maintain the highest level of cooperation</p>
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	<p>Ratings: No, Minimal, Moderate, Significant, Optimal -Individual board member's evaluations were discussed and consensus reached for final rating on each question.</p> <p>Comments:</p> <ul style="list-style-type: none">- At the end of this evaluation there should be a summary of what has been done and what needs to be done- The Board needs additional information regarding laws applicable in extraordinary circumstances- Recommendation to have a future BOH agenda item for Board members to review the emergency management plan- Board felt there is value for the board providing input on evaluations of health officers- Board suggested future in-service training for Board of Health and Code employees, i.e. pesticide training- Consideration of formalized orientation for new BOH members- Review of evaluation findings is something to try to improve on
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Adjournment: 6:36 PM