



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

Ian C. Galbraith, Chair • Fernand C. Crete • Alan R. Sousie • Mary D. Hart • James Vos

BOARD STAFF ASSISTANT

Linda Ayer

INTERN

Denis Pobric

HEALTH OFFICER

Eugene Bergman

BURLINGTON BOARD OF HEALTH
Department of Public Works - 645 Pine Street
Tuesday, January 12, 2010
5:30 TO 7:30 PM
Meeting Minutes

Attending: Ian Galbraith, Chair; Fernand C. Crete, Mary D. Hart, Linda Ayer, Alan Sousie, Jay Vos Absent: Gene Bergman, Denis Pobric,

The meeting was called to order by Chairman Galbraith at 5:45

ITEM	DISCUSSION	ACTION
1. Approval of Agenda	Add to Agenda: Grant Letter discussion – Alan Sousie Presentation of Documents that relate to: <ul style="list-style-type: none"> • VT Health Care Quality Report to 2009 • National Health Standards Program (Public Health Governance Survey). National Association of Local Boards of Health - Standards of Performance: A Self Examination tool to evaluate this Board's actions.	Approved additional Agenda items.

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2. Approval of Minutes: December 9, 2009	Corrections: #4, and location of Meeting Approved minutes to be posted on the Web Page	Minutes Approved
3. Public Forum	Nobody in attendance -	
4. Chairman's Report	<p>Letter still to be drafted to Ed Adrien re: status of fluoridation proposal.</p> <p>Monies left in FY 10 BOH BUDGET?~ \$4,751 Operating Budget FY 2010 Need Line Item Budget for final approval. List of specifics to include: <i>Pesticides Program expenditures</i> <i>Conference Registration Fees</i> <i>Supplies</i> <i>Printing Costs</i> <i>Sound System – Equipment</i> <i>Room Rental</i></p> <p>Budgetary purpose: To activate this pesticide education effort. To address the Public Health Needs in the City of Burlington Discussion of establishing a Discretionary Fund: <i>Code Director can advocate w/ Mayor or City Council to fund unexpected project expenses. There is allowable transfers of monies.</i></p>	
5. Members' Reports: • P.O.P.E.	<p>Lawn Labs – Jean Markey Duncan, Linda Bowden, Sid Bosworth, and Taylor LaFleur developing a way to get people involved in Living Lab concept. <u>TASKS:</u></p> <ul style="list-style-type: none"> • Develop a survey questionnaire (15-20 questions) to select two applicants as the Lawn Lab models. • Explored ways to distribute to City: • <i>City website, Front Porch Forum, Other</i> 	<p>Jay to call Cliff and Ellen Cooper (NA News) to see if this survey could be included as a community service. If not-get a cost estimate.</p>

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	<p><i>Websites BFP, North Avenue News, 7Days, PSAs on TV. Put in bill payment envelopes. Survey Monkey on-line.</i></p> <ul style="list-style-type: none"> • Establish a Budget: <i>Lawn Labs Project is dependent on \$ granted by the BOARD and other sources of funding to print and distribute survey.</i> • Establish a Timeline: • Taylor to BLOG project: <i>Additional participants can use the selected two Lawn Labs as models and obtain information. Provide the public the opportunity to learn about project.</i> <p><u>INCENTIVES:</u> Gardner's Supply ? Rick Bibbin's ACE Hardware? UVM provide free soil tests ?.</p> <p><u>MEDIA:</u> Across the Fence, WCAX, Channel 17</p> <p><u>GRANT APPLICATIONS:</u></p> <ul style="list-style-type: none"> • New England Grass Roots Fund Grants – due Feb. 1st. • Watershed Association Prof. Development Programs from Lake Champlain Basin Program \$500 helping qualified groups for Professional Development (registration & meals at meetings and conferences). <p>BOH Review: Draft of grant funding cover letter to 13 foundations prepared by Alan Sousie.</p>	<p>Jay to send final copy of survey to Alan who will submit to NA News. Jay will investigate cost of Survey Monkey</p> <p>Fern & Jay are collecting additional ideas for incentives.</p> <p>Jean Markey Duncan is collecting information on other sources of funding. Fern and Jay will draft applications for grants.</p> <p>Board Approved wording of cover letter . Alan sending letters out to 13 Foundations. Fern to follow up w/ Jean Markey Duncan re: goals of grant, and specific expenses. Linda to search for copy submitted to the NE Grass Roots Environmental Fund Grant that Mary wrote February 2008 or December of 2007)... Jay sending approved minutes of last POPE meeting to Linda to put on line. Jay to e-mail Alan LINK re: Lake Champ Basin</p>
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<ul style="list-style-type: none"> • Pesticide Ordinance Status • Fluoride Issue • Other 	<p>Marketing for Non-Profits Seminar – February <i>Fern, Jean, Maryellen, Tyler wish to attend.</i></p> <p>Request of City Council Chair the Pesticide Ordinance Status and to where it was directed – Ordinance or Charter Committee?</p> <p>Received from Maggie Gundersen questions to Lori Adams about water for a discussion on fluoride at the PWC meeting January 13, 2010. Info from water dept was meaningless as there are no recorded “amounts” or “frequencies”.</p> <p>Alan shared research:</p> <ul style="list-style-type: none"> • London, England authority mandated fluoridation of the water. Group trying to get this decision rescinded. • Journal of Am. Dental Association — excess fluoride in formula made w/ fluoridated water. Infants are in danger of fluorosis. Authors concluded that in powdered or liquid concentrate, some infants are likely to receive the upper limits of fluoride consumption. <p><u>VT Health Care Quality Report to 2009</u> National Health Standards Program (Public Health Governance Survey). <i>This is a self examination of Burlington Board of Health actions to evaluate our work. Evaluate where we’ve used governance authority and not. It will provide a measurement of how we’re doing as a board. Need a mechanism to evaluate objectively our effectiveness.</i></p> <p><u>National Association of Local Boards of Health: Guide to Developing Effective Policies-</u> <i>This could</i></p>	<p>Board Approved motion to cover registration for up to 5 people @ \$20 ea. to attend February Seminar. Jay to send Linda registration materials for reimbursements.</p> <p>Ian to write letter to Bill Keough, City Councilman.</p> <p>BOARD to review this tool. At a future meeting, take a few minutes to complete this as a group. Then decide with whom to share results.</p> <p>BOARD to review for discussion at a future meeting.</p>
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	<p><i>provide some guidelines on how to move the pesticide ordinance forward. This is a tool related to environmental policy development and health related issues leadership by BOH – This can be shared with the POPE Task Force.</i></p> <p><u>VT Health Care Report of 2009 - VT Program for Quality Health Care Assurance (since 2004)...</u> <i>defines health care conditions within VT. Informative: may find ideas of what the Board should be looking at.</i> ***** Citizen, Lea Terhune, communicated to BOH member concern about transportation of VT Yankee waste to TX. VY is out of our purview as this is under State jurisdiction. She expressed interest in serving on BOH. *****</p>	
6. Staff Reports	<p>Need registration Paperwork for Marketing Workshop – correct fee is \$20/person.</p> <p>Lead-Paint Health Order – re: a residential property. <i>This is under VT Board of Health jurisdiction. However, Mary offered to speak to citizen re: health hazard of peeling lead paint and responsibility.</i></p>	
7. Next Board Meeting	<p><u>Agenda Items:</u></p> <ul style="list-style-type: none"> • Replies from Councilmen Keough & Adrien on Fluoride Proposal & Pesticide Ordinance. • BUDGET • Other? <p><i>Assessment Review</i> <i>BOH advertising of automatic testing devise at hospital for testing large groups of people for various diseases.</i></p>	
8. Adjournment	7:40 Adjournment	

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