

**** CITY COUNCIL WORKSESSION ****
CITY HALL, CONFERENCE ROOM 12
MONDAY, JUNE 15, 2009
6:00 P.M. TO 7:00 P.M.

- 1. AGENDA
- 2. PRESENTATION: Jonathan P.A. Leopold, Jr., CAO, re: Budget
- 3. ADJOURNMENT

LOCAL CONTROL COMMISSION
CONTOIS AUDITORIUM, CITY HALL
MONDAY, JUNE 15, 2009
7: 20 P.M.

PRESENT: Commissioners Adrian, Bushor, Berezniak, Mulvaney-Stanak, Caldwell, Davis, Ellis, Kaplan, Shannon, Keogh, Kehoe, Paul, Decelles and Dober

OFFICE OF THE CITY ATTORNEY: Ken Schatz, Nikki Fuller and Richard Haesler, Jr.

OFFICE OF THE CLERK/TREASURER: Jonathan P.A. Leopold, Jr., Ben Pacy and Sue Trainor

PRESIDENT KEOGH PRESIDING:

- 1. AGENDA

There were no changes to the agenda.

- 2. CONSENT AGENDA
- 3. FIRST CLASS RESTAURANT LIQUOR LICENSE APPLICATION (2009-2010):

Bluebird Tavern (formerly Tortilla Flats), 317 Riverside Avenue

Commissioner Davis made a motion, seconded by Commissioner Bushor, to approve the amended hours read into the record by Commissioner Davis. The hours of operation are as follows: Monday through Thursday: 3:00 p.m. – 11:00 p.m.; Friday: 3:00 p.m. – 12:00 a.m.; Saturday: 9:00 a.m. – 12:00 a.m.; Sunday: 9:00 a.m. – 11:00 p.m. The motion passed unanimously.

Commissioner Davis made a motion to approve the amended First Class Restaurant Liquor License for the Bluebird Tavern, seconded by Commissioner Dober. The motion passed unanimously.

- 3.01. OUTSIDE CONSUMPTION PERMIT APPLICATION (2009-2010):

Bluebird Tavern (formerly Tortilla Flats), 317 Riverside Avenue

Commissioner Davis made a motion to approve the 2009-2010 Outside Consumption Permit application for the Bluebird Tavern, seconded by Commissioner Dober. Outside consumption permit hours are as follows: Monday through Thursday: 3:00 p.m. – 11:00 p.m.; Friday: 3:00 p.m. – 12:00 A.M.; Saturday: 9:00 a.m. – 12:00 a.m.; Sunday: 9:00 a.m. – 11:00 p.m. The motion passed unanimously.

4. FIRST CLASS RESTAURANT LIQUOR LICENSE APPLICATION (2009-2010):

Das Bierhaus (formerly Five Spice Café), 175 Church Street

Commissioner Davis made a motion, seconded by Commissioner Dober, to approve the First Class Restaurant Liquor License. The motion passed unanimously.

5. ADJOURNMENT

On a motion by Commissioners Davis and Dober, the Local Control Commission voted unanimously to adjourn at 7:31 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator and Sue Trainor, Assistant to the CAO

REGULAR MEETING, CITY COUNCIL
MONDAY, JUNE 15, 2009
7:31 P.M.

PRESENT: See above

PRESIDENT KEOGH PRESIDING:

1. AGENDA

On a motion by Councilors Adrian and Shannon, the agenda was amended as follows: add to the agenda item 5.01. PRESENTATION: Jonathan P.A. Leopold, Jr., CAO, re: Fiscal Year 2010 Budget (oral)(10 mins.); note title change for item 13. REPORT: Eugene Bergman, Interim Code Enforcement Director, re: Report on Council April 27th Resolution on Code Enforcement Resources & Priorities (oral)(10 mins.); note written material for consent item 6.22. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 14, 2009; note written material for consent item 6.23. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 18, 2009; note written material for consent item 6.24. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 21, 2009; note written material for consent item 6.25. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 28, 2009; note written material for consent item 6.26. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for June 1, 2009; note written material for consent item 6.27. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for June 8, 2009; add to the consent agenda item 6.28. COMMUNICATION: Mayor Bob Kiss, re: 2009 Justice Assistance Grant (JAG) with the consent action to “waive the reading, accept the communication and place it on file; add to the consent agenda item 6.29. COMMUNICATION: Institutions and Human Resources Policy Committee, re: May 5, 2009 Minutes with the consent action to “waive the reading, accept the communication and place it on file;” add to the consent agenda item 6.30. COMMUNICATION: Peter F. Young, Jr., Esq., Chair, Natural Resources Board, re: Vermont Significant Wetland Inventory (VSWI) maps with the consent action to “waive the reading, accept the communication, place it on file and send copies to DPW Director Goodkind and Planning & Zoning Director White for them to report back to the National Resources Board by July 1, 2009;” remove from the agenda item 7. INDOOR ENTERTAINMENT PERMIT APPLICATION (2009-2010): Vietnam Restaurant #2 (formerly Tantra), 169 Church Street and place it on the June 22, 2009 Deliberative City Council Agenda; add Councilor Kehoe as a co-sponsor to item 15. RESOLUTION: Pension Actuarial Report (Councilor Paul); add

Councilor Kehoe as a co-sponsor to item 16. RESOLUTION: Prohibition of Smoking on the Waterfront Bike Path (Councilor Paul).

2. PUBLIC FORUM

President Keogh opened the public forum at 7:36 p.m.

<u>Name</u>	<u>Ward/Affiliation</u>	<u>Subject</u>
Kurt Wright	4	Disc Golf; Staff funding; Mayoral Appointees, namely, CEDO
William Ottman, Rep.	Vt. Roots Reggae Festival	Not happy that the City not allowing this venue for the second year in a row

There being no one further coming forward, President Keogh closed the public forum at 7:43 p.m.

3. COMMUNICATION: City Councilors, re: General City Affairs

Councilor Davis expressed appreciation to the Mayor's Office, City Arts, Ron Redmond and the Church Street Marketplace staff, the Police Department, the Fire Department and Parks and Recreation Department for the work that was done to deliver the Discover Jazz Festival to the City.

Councilor Kaplan congratulated Burlington High School and the Police Department who hosted the Northeast Regional Track Meet. Over 6,000 people attended the event.

4. COMMUNICATION: Mayor Kiss, re: General City Affairs

The Mayor informed the Council of the Director of Code Enforcement application process at this point. Residents are being selected to participate in the interview process and applications have been received.

The Mayor then stated that Burlington was one of five cities that had been awarded a grant of \$50,000 from the City's United for Science Progress as part of their Lead Safe for Kid Safe Program. This is a joint effort of the U.S. Conference of Mayors and Dupont. This is the second time Burlington has been recognized for this effort.

Finally, the Mayor expressed his appreciation to the many individuals who worked on the Jazz Festival this year. It was a great success and brought a lot of pleasure to many.

5. COMMITTEE REPORTS

Councilor Davis reported that the License Committee will be taking up late night noise concerns in the downtown area. This also includes discussing outdoor seating and foot traffic.

President Keogh suggested that Councilors do a ride-along with the Police Department from 11:00 p.m. to 2:00 a.m. to get a different perspective of the City.

Councilor Paul noted that the Transportation, Energy and Utilities Committee met and reviewed the Transportation Plan.

Councilor Bushor informed the Council that the Human Resources Committee will be having a joint meeting with the Board of Finance to discuss issues related to compensation for management positions.

5.01. PRESENTATION: Jonathan P.A. Leopold, Jr., CAO, re: Fiscal Year 2010 Budget

CAO Leopold expressed his appreciation to the departments for their work in preparing the budget and noted that despite the economic environment, the City has been able to develop a budget without a general tax increase. This is without having cuts in service, personnel or compensation. The budget includes funds for the street repaving program and the Penny for Parks that was authorized by the voters. Funds for the first year of the stormwater management program are included in the budget. It also addressed Phase 1 of the Airport parking expansion.

The CAO outlined that the Administration has continued to follow the guidelines and goals of the Super-Committee Report from Fiscal Year 2006 by limiting the growth of General Fund operating budgets of 3% or less. This budget comes in at 2.8%. Further, the Super-Committee looked to reduce the number of personnel in the General Fund and this has been done over the past four years. And finally, for the first time in years, there was a reduction in the cost of General Fund personnel benefits, which ultimately allowed the budget to come in with no tax increase. There were no questions from any of the Councilors.

6. CONSENT AGENDA

On a motion by Councilors Adrian and Shannon, the Council voted unanimously to adopt, as amended, the consent agenda, thus taking the indicated actions as follows:

6.01. RESOLUTION: Waterfront Access North Project (Councilors Paul, Keogh, Decelles, Davis, Caldwell)

*waive the reading and adopt the resolution

6.02. COMMUNICATION: Dan Bradley, DPW and Kirsten Merriman Shapiro, CEDO, re: Preferred alternative for Waterfront North and authorization to complete final design for the Lake Street extension portion of the alternative

*waive the reading, accept the communication and place it on file

6.03. RESOLUTION: Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of the City's Right-of-way with Bern Nation, Inc. d/b/a Bern Gallery (Councilors Davis, Dober, Berezniak: License Committee)

*waive the reading and adopt the resolution

6.04. RESOLUTION: Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of the City's Right-of-way with Bueno Burlington, Inc. d/b/a Bueno Y Sano (Councilors Davis, Dober, Berezniak: License Committee)

*waive the reading and adopt the resolution

6.05. RESOLUTION: Creation of Non-Classified Limited Service Position – Community and Economic Development Office: Recovery and Special Projects Coordinator (Board of Finance)

*waive the reading and adopt the resolution

6.06. RESOLUTION: Authorization to Accept Grant for AIP Project Land Purchases for Burlington International Airport (Board of Finance)

*waive the reading and adopt the resolution

6.07. RESOLUTION: Authorization for Land Purchases and Contract for Relocation Services

In Anticipation of AIP Grant Funds for Burlington International Airport
(Board of Finance)

*waive the reading and adopt the resolution

6.08. RESOLUTION: Approval of Interruptible Gas Sales Agreements with Vermont Gas Systems for the Joseph C. McNeil Generating Station (Board of Finance)

*waive the reading and adopt the resolution

6.09. COMMUNICATION: Michael Schirling, Chief of Police, Karen Vastine, Community Justice Center Coordinator & Richard W. Haesler, Esq., Assistant City Attorney, re: Civil Ticketing Ordinances

*waive the reading, accept the communication and place it on file

6.10. ORDINANCE: OFFENSES AND MISCELLANEOUS PROVISIONS Re: Unlawful Trespass Ordinance (Police Dept.; CEDO)(1st reading)

*waive the 1st reading and refer it to the Ordinance Committee

6.11. ORDINANCE: OFFENSES AND MISCELLANEOUS PROVISIONS Re: Disorderly Conduct Ordinance (Police Dept.; CEDO)(1st reading)

*waive the 1st reading and refer it to the Ordinance Committee

6.12. ORDINANCE: OFFENSES AND MISCELLANEOUS PROVISIONS Re: Unlawful Mischief Ordinance (Police Dept.; CEDO)(1st reading)

*waive the 1st reading and refer it to the Ordinance Committee

6.13. COMMUNICATION: Church Street Marketplace Commission, re: Recommendation for FY 10 to Increase the Downtown Improvement District Assessment for Two Hours Free Parking by \$0.01, from \$0.08 to \$0.09

*waive the reading, accept the communication and place it on file

6.14. COMMUNICATION: Brad Rabinowitz, Alternate Member, Development Review Board, re: Resignation

*waive the reading, accept the communication and place it on file (advertisement has occurred and Brad will be a Full Member on the Development Review Board)

6.15. COMMUNICATION: David Cain, Member, Telecommunications Advisory Committee, re: Resignation

*waive the reading, accept the communication, place it on file and send a letter of appreciation thanking David Cain for his time served on this Committee (advertisement has occurred and David will now be a member of the Planning Commission)

6.16. COMMUNICATION: Wayne L. Davis, LTF Project Supervisor, State of Vermont, Program Development Division, re: 2010 Municipal Park-and-Ride Grant Program

*waive the reading, accept the communication, place it on file and send the application to DPW Director Goodkind for potential funding

6.17. COMMUNICATION: Bernadette Ferenc, Executive Assistant, CCMPO, re: TAC Representatives

*waive the reading, accept the communication, place it on file and re-appoint Dan Bradley as the TAC Representative and appoint Nicole Losch as the Alternate TAC Representative for a term of two years beginning July 1, 2009 through June 30, 2011

6.18. APPLICATION FOR SPECIAL EVENT PERMIT (**one day only**):

Boyden Valley Winery, at Perrywinkle's, Tasting for High end clients, Saturday, June 20, 2009, 11 a.m.-4 p.m.

*waive the reading, accept the communication, place it on file and approve this one day only special event permit application for Boyden Valley Winery

6.19. COMMUNICATION: Institutions and Human Resources Policy Committee, re: Creation of Mission Statement for the Institutions and Human Resources Policy Committee

*waive the reading, accept the communication and place it on file

6.20. COMMUNICATION: Martha R. Lang, Ph.D., 138 Colchester Avenue, re: Complaint to Development Review Board regarding 208 Colchester Avenue Mann Hall

*waive the reading, accept the communication, place it on file and send a copy to Interim Code Enforcement Director Bergman for follow-up

6.21. COMMUNICATION: Bob Kiss, Mayor, re: Interim HR Director

*waive the reading, accept the communication and place it on file

6.22. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 14, 2009

*waive the reading, accept the communication and place it on file

6.23. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 18, 2009

*waive the reading, accept the communication and place it on file

6.24. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 21, 2009

*waive the reading, accept the communication and place it on file

6.25. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for May 28, 2009

*waive the reading, accept the communication and place it on file

6.26. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for June 1, 2009

*waive the reading, accept the communication and place it on file

6.27. COMMUNICATION: Jonathan P.A. Leopold, Jr., CAO, re: Board of Finance Minutes for June 8, 2009

*waive the reading, accept the communication and place it on file

6.28. COMMUNICATION: Mayor Bob Kiss, re: 2009 Justice Assistance Grant (JAG)

*waive the reading, accept the communication and place it on file

6.29. COMMUNICATION: Institutions and Human Resources Policy Committee, re: May 5, 2009 Minutes

*waive the reading, accept the communication and place it on file

6.30. COMMUNICATION: Peter F. Young, Jr., Esq., Chair, Natural Resources Board, re: Vermont

Significant Wetland Inventory (VSWI) maps

*waive the reading, accept the communication, place it on file and send copies to DPW Director Goodkind and Planning & Zoning Director White for them to report back to the National Resources Board by July 1, 2009

7. INDOOR ENTERTAINMENT PERMIT APPLICATION (2009-2010):

Vietnam Restaurant #2 (formerly Tantra), 169 Church Street

Item removed per Chair Davis.

8. INDOOR ENTERTAINMENT PERMIT APPLICATION (2009-2010):

Bluebird Tavern (formerly Tortilla Flats), 317 Riverside Avenue

Councilor Davis, seconded by Councilor Dober, made a motion to approve the 2009-2010 Indoor Entertainment Permit Application for Bluebird Tavern. The motion passed unanimously. Hours of indoor entertainment were noted as follows: Sunday: 10 a.m. – 11 p.m.; Monday-Thursday: 5 p.m. – 11 p.m.; Friday: 5 p.m. – 12 a.m.; Saturday: 10 a.m. – 12 a.m.

9. INDOOR ENTERTAINMENT PERMIT APPLICATION (2009-2010):

Das Bierhaus (formerly Five Spice Café), 175 Church Street

Councilor Davis made a motion, seconded by Councilor Dober, to approve the 2009-2010 Indoor Entertainment Permit Application. Councilor Davis spoke of his concerns about the hours of operation and the process entailed in determining the approved hours. The approved hours are as follows: Monday through Wednesday: 4:00 p.m. – 10:00 p.m.; Thursday through Friday: 4:00 p.m. – 1:00 a.m.; Saturday: 8:00 a.m. – 1:00 a.m.; Sunday: 8:00 a.m. – 10:00 p.m. Lt. Bill Ward of the Police Department spoke about his concerns with another establishment in that particular area being allowed to have extended hours of operation. The motion passed unanimously.

10. TOBACCO LICENSE APPLICATION (2009-2010):

Das Bierhaus (formerly Five Spice Café), 175 Church Street

Councilor Davis made a motion, seconded by Councilor Dober, to approve the 2009-2010 Tobacco License Application for Das Bierhaus. The motion passed unanimously.

11. COMMUNICATION: Mayor Bob Kiss, re: Mayoral Appointments for 2009-2010 (please refer to the communication for length of term)

- 11.01. Appointment of Director of Aviation, Burlington International Airport: Brian Searles
- 11.02. Appointment of Chief Administrative Officer: Jonathan Leopold
- 11.03. Appointment of Executive Director, Church Street Marketplace: Ron Redmond
- 11.04. Appointment of City Arts Director: Doreen Kraft
- 11.05. Appointment of City Attorney: Kenneth Schatz
- 11.06. Appointment of Senior Assistant City Attorney: Eugene Bergman
- 11.07. Appointment of Assistant City Attorney: Nikki Fuller
- 11.08. Appointment of Assistant City Attorney: Richard Haesler
- 11.09. Appointment of Assistant City Attorney: Kim Sturtevant
- 11.10. Appointment of Community & Economic Development Director: Larry Kupferman

11.11. Appointment of General Manager, Burlington Electric Department:	Barbara L. Grimes
11.12. Appointment of Chief, Burlington Fire Department:	Michael O'Neil
11.13. Appointment of Co-Director, Fletcher Free Library:	Amber Collins
11.14. Appointment of Co-Director, Fletcher Free Library:	Robert Coleburn
11.15. Appointment of Co-Director, Fletcher Free Library:	Robert Resnik
11.16. Appointment of Chief, Burlington Police Department:	Michael Schirling
11.17. Appointment of Director, Department of Public Works:	Steven Goodkind
11.18. Appointment of City Constable:	Eugene Bergman
11.19. Appointment of Second Constable:	Gordon H. Gilbert
11.20. Appointment of City Grand Juror:	Eugene Bergman
11.21. Appointment of Assistant Grand Juror:	Kenneth Schatz
11.22. Appointment of Assistant Grand Juror:	Nikki Fuller
11.23. Appointment of Assistant Grand Juror:	Richard Haesler
11.24. Appointment of Assistant Grand Juror:	Kim Sturtevant
11.25. Appointment of Emergency Management/Civil Defense Director:	Michael O'Neil
11.26. Appointment of City Engineer and Surveyor:	Steven Goodkind
11.27. Appointment of Pound Keeper:	Jodi Harvey
11.28. Appointment of Assessor:	John Vickery

Mayor Kiss noted that Parks and Recreation Director Wayne Gross would not be reappointed and Brian Searles had been asked to be the Interim Director.

Councilor Shannon made a motion to confirm appointments 11.01 through 11.09 and 11.11 through 11.28. The motion was seconded by Councilor Bushor. The motion passed unanimously.

Councilor Adrian made a motion to approve 11.10, the appointment of Larry Kupferman, seconded by Councilor Bushor. Councilor Shannon and Councilor Berezniak voiced their concerns about the qualifications of the appointee for this particular position. Councilor Bushor spoke to the opinions being expressed by those Councilors as merely opinions and was upset that an evaluation was being done in public of an employee's performance. Councilor Decelles commented on the performance of some of the Councilors over the past months which actually did not promote the City. He noted that the concerns were primarily due to the fact that their political party did not win the recent election. CAO Leopold, Councilors Davis and Ellis voiced their support of Mr. Kupferman.

The appointment was confirmed by a vote of 11 to 3, with Councilors Berezniak, Shannon and Keogh voting against.

12. PRESENTATION: Charlie Baker, CCRPC Executive Director and Justin Dextrateur, CCRPC Chair, re: FY2010 Work Program

Mr. Baker and Mr. Dextrateur explained the CCRPC role with the City on the Brownfields Project and the Moran Plant, helping to channel federal and state grant funding monies into the region. He noted their good relationship with CEDO and the Planning Office in the areas of energy and climate change, using funds from the Recovery Act. Finally, the CCRPC had recently begun looking at more efficient, regional policing and dispatching models. They have also assisted the City by providing staff support on the regional stormwater education report.

13. REPORT: Eugene Bergman, Interim Code Enforcement Director, re: Report on Council April 27th Resolution on Code Enforcement Resources & Priorities

Councilor Adrian expressed his appreciation for the work that the Code Enforcement Office was doing and noted positive feedback he had received from the public. Councilor Bushor thanked the Interim Code

Enforcement Director for the report that was provided and expressed her concern about the workload versus personnel issue. Councilor Shannon questioned Mr. Bergman about various aspects of the reporting that could be provided and the improvements that have occurred over the last few months. Councilor Mulvaney-Stanak noted her appreciation to the Code Enforcement Office for the work they did with the Move-Out Day.

14. PUBLIC HEARING: Allocation for Common Area Fees, FY 2010

President Keogh opened the public hearing at 9:36 p.m. There being no one coming forward, President Keogh closed the public hearing at 9:36 p.m.

14.01. RESOLUTION: Allocation Method and Standards for Common Area Fees of the Church Street Marketplace for Fiscal Year 2010 (Councilor Davis)

Councilor Davis made a motion, seconded by Councilor Bushor, to waive the reading and adopt the resolution. Mr. Ron Redmond addressed the Council, explaining the basis for this additional fee charged to the store owners. The motion then passed unanimously.

15. RESOLUTION: Pension Actuarial Report (Councilor Paul & Kehoe)

Councilor Paul made a motion, seconded by Councilor Berezniak, to waive the reading and adopt the resolution. Councilor Paul then noted the importance of receiving this report earlier in the fiscal year. She also made changes to the dates mentioned in the resolution: 2nd page, NOW, THEREFORE, BE IT RESOLVED clause: "...no later than December 30....;" and 2nd page, first BE IT FURTHER RESOLVED clause: "...progress reports beginning January or the first City Council meeting after January 1, 2010." Following a question from Councilor Davis, CAO Leopold noted his department's concern about being able to comply with the dates in the resolution. However, if it was, indeed, a problem the CAO would report back to the Council. The motion, as amended, passed unanimously.

16. RESOLUTION: Prohibition of Smoking on the Waterfront Bike Path (Councilor Paul & Kehoe)

Councilor Paul made a motion to waive the reading and adopt the resolution. The motion was seconded by Councilor Shannon. Councilor Mulvaney-Stanak proposed an amendment that the City Council direct the Parks, Arts and Culture Committee to review all significant public spaces and to make a City-wide recommendation to ban smoking in appropriate locations while balancing public health and personal freedoms and to report back to the Council at the first meeting in September. Further, she removed the second resolve clause in its entirety.

Councilor Kaplan suggested that the Parks, Arts and Culture Committee speak with the Parks and Recreation Commission about this issue. Councilor Bushor recommended inserting language on notification and enforcement, which Councilor Mulvaney-Stanak agreed with. This amendment was considered friendly by Councilor Paul as well.

Councilor Decelles requested clarification from the City Attorney about the definition of public space, to which the reply was that it was a very broad term and would include the Church Street Marketplace.

Councilor Shannon stated her concern was not with the bike path but with the inescapable smoke on the Church Street Marketplace. Councilor Davis spoke of his concern about legislating people's personal freedoms and choices as far as smoking. The amended resolution then passed by a vote of 12 to 2, with Councilors Dober and Decelles voting against.

17. ADJOURNMENT

On a motion by Councilors Shannon and Kaplan, the Council voted unanimously to adjourn at 10:08 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator and Sue Trainor, Assistant to the CAO