



**CITY OF BURLINGTON  
BOARD OF HEALTH**

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**BOARD OF HEALTH**

Austin Sumner, MD, MPH, Chair • David Casey, RN • Mary D. Hart, RN • Julie Hathaway, MD, PhD • Caroline Tassey, APRN

**HEALTH OFFICER**

William Ward

**HEALTH ADMINISTRATOR**

Linda Ayer

**MINUTES FOR REGULAR MEETING OF  
BURLINGTON BOARD OF HEALTH  
ROBERT MILLER COMMUNITY CENTER – GOSSE CT  
THURSDAY, OCTOBER 10, 2013, 5:30 PM**

Attending: *David Casey, Mary Hart, Julie Hathaway, Caroline Tassey, William Ward, Linda Ayer*

Absent: *Austin Sumner*

Public: *Linda Barker, Megan Moir, Dan Mulligan*

Called to order by David Casey at 5:35.

ITEM	DISCUSSION	ACTION
1. Approval of Agenda and Minutes of Prior Meeting		<b>Approved</b> September 12, 2013 Minutes <b>Approved</b> Agenda
2. Public Forum <ul style="list-style-type: none"> <li>• Emerging Issues                             <ul style="list-style-type: none"> <li>○ E-cigarettes</li> </ul> </li> </ul>	Welcome to Linda Barker who is an e-cigarette proponent who stated	

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<ul style="list-style-type: none"> <li>• Go For Gold</li> </ul>	<p>that e-cigarettes are not a gateway for youth to smoking tobacco. She said e-cigarettes provide nicotine addicts with a smokeless alternative. She is a business owner Vermont Vapor (<a href="http://www.vtvapor.com">www.vtvapor.com</a>) sells a selection of personal vaporizers, accessories, replacement parts, and Vermont made e-Liquid and lobbies in the VT state legislature on issues related to the product.</p> <p>Linda Barker is a former smoker; director of a regional manufacturer of the liquid going into e-cigarettes and holds a tobacco license. Her company offers a smoke free alternative. Provided copies of AAPHP White Paper: <i>The E-Cigarette in the Content of Overall Tobacco Control</i>, Web article: <i>Latest Studies Confirm E-Cigarette Vapor Safety</i>: <a href="mailto:hnz@healthnz.co.nz">hnz@healthnz.co.nz</a> article on <i>E-cigarettes: harmless inhaled or exhaled</i>, and several other documents in hardcopy form for BOH hardcopy files.</p> <p>BOH comments:          Caroline Tasse: E-cigarettes presentation at NALBOH conference raised health concerns regarding the availability, flavors to entice youth, regulations for sale to youth, and promotion of the product without health warnings. Nicotine is a stimulant and an addictive drug and causes high blood pressure. What is federal and state regulation of this product? What are the health warnings on the product?</p> <p>Linda Barker: <i>50 to 60 year old customer base. Expelled vapor has no nicotine. Not a lot of fact finding behind the hype. Childproof droppers on the pharmaceutical grade liquid that they manufacture. No evidence that this is a gateway to smoking cigarettes. Acknowledges that the aesthetics of this product may not be appealing, but need to keep in mind individual rights.</i></p> <p>Jason Van Dreisch, Director of Advocacy &amp; Education for Local Motion talked about Go for Gold as a national initiative with the Burlington Partnership for a Healthy Community.</p> <p>Focusing on:</p> <ul style="list-style-type: none"> <li>• improving access to parks, easier for people to be active for everyday lives.</li> <li>• Burlington rated at the Silver level: for bicycles (applying for</li> </ul>	<p><b>BOH</b> to monitor the e-cigarette issue.</p>
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<ul style="list-style-type: none"> <li>• Storm Water Issues</li> </ul>	<p>walking level).</p> <ul style="list-style-type: none"> <li>• Burlington currently is more walk friendly v. bicycle because bike lanes are not complete, intersections need reworking and the system is fragmented.</li> <li>• 2 page summary and available on website <a href="http://www.localmotion.org/advocacy/goforgold">http://www.localmotion.org/advocacy/goforgold</a></li> <li>• Officially Go for Gold Leadership team to be launched by mayor next year to introduce the idea and build momentum.</li> <li>• Business and community leaders and city departments to coordinate current initiatives for walking and biking and meld the two and see full range of what is happening.</li> <li>• Important to identify strategies that need tackling.</li> <li>• Work across partnerships i.e. Walk/Bike master plan; Parks &amp; Rec w/ police, BOH.</li> <li>• Build broad community support for what is coming out of this campaign. This is a WHOLE city issue and need to garner support from the entire community.</li> <li>• Meeting with UVM students to get into community to sign up support.</li> </ul> <p>BOH Comments: What is a challenge for this GFG initiative: PARKING but they are building alliances in the community.</p> <p>What can BOH do? Stand by – Series of meetings are being conducted... more to come.</p> <p>Megan Moir, Plangineer, DPW Wet Weather Challenges:</p> <ul style="list-style-type: none"> <li>• Separate and combined sewer systems. 60% combined sewer – into body used to be 7-9 and now down to 3. Manhattan Drive, Gazo Ave have combined sewer points.</li> <li>• 100 yr. old infrastructure so are lining old pipes. Battery St lining failed this spring.</li> <li>• Separation water is not being treated. The combined systems</li> </ul>	<p>Go For Gold Next Steps:</p> <ul style="list-style-type: none"> <li>• Convene leadership team.</li> <li>• BOH could participate as a Public Health Leadership Team member.</li> <li>• Mayor to provide info on role of BOH in this initiative.</li> </ul>
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<ul style="list-style-type: none"> <li>• Other</li> </ul>	<p>water is going to the treatment plant before emptying into the lake.</p> <ul style="list-style-type: none"> <li>• Dry weather flow in combined pipe is not large enough for when there is storm water.</li> <li>• Wet weather process treatments get solid removal, by pass events, disinfected where it discharges into lake.</li> <li>• Reasons for sewage back up: No permits so back up valve was not installed.</li> <li>• FACT SHEETS AVAILABLE on DPW webpage:<a href="http://www.burlingtonvt.gov/DPW/Stormwater/Stormwater-Management/">http://www.burlingtonvt.gov/DPW/Stormwater/Stormwater-Management/</a></li> <li>• Insurance usually requires a backup valve required, (not a guarantee) .</li> <li>• It was a 1980's bond issue that allowed for large scale sewer separation with a dedicated fee if \$4.50 for the storm water program.</li> </ul> <p>Chapter 26 addresses impervious surface run-off for anything &gt; 40 s.f. disturbance. Downspout into lawn v. driveway or impervious surfaces.</p> <ul style="list-style-type: none"> <li>• With commercial properties there is mitigation with 100% of new and 50% of rehabilitated properties.</li> <li>• Currently updating maps. GIS updates where separate lines are and sanitary lines. Downtown is largely combined. College St. watershed discharges at ECHO center.</li> <li>• Updating H/H Model to see the entire city and looking at removing impervious surfaces.</li> </ul> <p>BOH Comments:</p> <p>D. Casey: what are efforts towards green recovery; rain gardens?</p> <ol style="list-style-type: none"> <li>1. Large storage tunnel and installing green infrastructure.</li> <li>2. Porous concrete castings</li> <li>3. Erosion control on driveways</li> <li>4. P&amp;Z - lead ordinance (pervious pavements) encouraging strip driveways and other pervious driveways.</li> <li>5. Discouraging coal tar asphalt sealants: more environmentally friendly materials.</li> </ol> <p>David Casey re-introduced the idea of BOH involvement in the licensing</p>	<p>The <b>BOH Drug Awareness sub-</b></p>
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	<p>board issues and binge drinking and that it be addressed through the Drug Awareness sub-committee.</p> <p>Board discussed and determined that, while the licensing board is an important avenue, the sub-committee will maintain their current focus on the Neighborhood Safety Initiative (NSI) and the survey that is underway. The survey has the potential to assist in assessing how the Board could best direct future efforts.</p>	<p><b>committee</b> has a current focus and will continue to work with the Community Safety Initiative to define strategies.</p>
<p>6. Members' Reports</p> <ul style="list-style-type: none"> <li>• Emergency Preparedness             <ul style="list-style-type: none"> <li>○ Flu Epidemic</li> </ul> </li> <li>• Urban Agriculture</li> <li>• Drug Awareness – NSI</li> </ul>	<p>Health Officer, William Ward presented hypothetical example. Defined seasonal v. pandemic flu and impact on work force, community, workers, healthcare. 40% of workforce could be affected along with impacts on the medical/hospital facilities.</p> <p>Planning Team work specifics are confidential but address: marketplace actions, workplace protocols, key services (i.e. food, transportation, utilities), volunteer agencies, collective bargaining units.</p> <p>Basic functions can still be operational.</p> <ul style="list-style-type: none"> <li>• Essential functions identified.</li> <li>• Each department has designated priorities to decrease public contact and limit public exposure.</li> </ul> <p>David Casey reported that for the next meeting this task force will invite an expert on religious practices and slaughter and then finalize the animal husbandry ordinance.</p> <p>The Neighborhood Safety Initiative survey continues to be underway (until early/mid November)..</p>	<p><b>BOH</b> to publish FPF posting on :</p> <ul style="list-style-type: none"> <li>• the CSISurvey.</li> <li>• National Drug Take Back Day October 26, 2013.</li> </ul> <p><b>Mary Hart and Julie Hathaway</b> plan to attend The Burlington</p>

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<ul style="list-style-type: none"> <li>• Food Safety <ul style="list-style-type: none"> <li>○ Library Food Cart</li> </ul> </li> </ul>	<p>Caroline Tassey observed the food cart operations in front of the FFLibrary on Sat. October 5 and shared health concerns and photos of the situation.</p> <p>Rubi Simon at the FFLibrary has notified licensing committee of situation.</p>	<p>Partnership for a Healthy Community's Roots of Prevention Celebration at ECHO on October 23<sup>rd</sup>.</p> <p><b>Caroline Tassey</b> to continue investigation of food cart issues and report to BOH at the next meeting.</p> <p><b>William Ward</b> to communicate with Liz Wirzing at VDH and Ron Gore in DPW and research VSA statutes and agency sites related to food cart issue.</p>
<p>7. Staff Report</p> <ul style="list-style-type: none"> <li>• Code Enforcement Updates</li> <li>• Healthy Lawns, Healthy Lives</li> <li>• Web Updates/Front Porch Forum</li> </ul>	<p><b>Addendum A</b> - September/October 2013 Code Enforcement Update</p> <p>Caroline Tassey moved to allocate \$400 for intern for HLHL marketing project. Mary Hart seconded the motion.: Marketing vs. graphic emphasis.</p> <p>Published Flu Shot Reminder Will Publish Drug Take Back</p>	<p><b>BOH Approved</b> allocating \$400 toward a marketing intern for the Healthy Lawns, Healthy Lives campaign.</p> <p>Send BOH FPF publishing schedule.</p>
<p>8. Agenda Items/Next Meeting</p>	<p>Strategic Planning Dates and Standard Reports: Revisit Food Cart.</p>	<p><b>DPW - THURSDAY, November 14, 2013 5:30 PM</b></p>
<p>9. Adjournment</p>	<p>8:05 PM</p>	

### **Addendum A: Code Enforcement Update from the Health Officer for September/October 2013**

To: The Burlington Board of Health

From: Bill Ward/Health Officer

Date: 10-8-13

Subject: Code Enforcement update from the Health Officer for September/ October 2013

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## **Operations**

### **Inspections**

The year to date total of Minimum Housing inspections for 2013 is no longer calculated accurately by our automated reports. We have notified the Information Technology department and there is no fix date to the technical problem. We lost the services of a technical support person when the I.T. staff was reduced last year. We have been told that staff person is not scheduled to be replaced. We expect to have the technical errors more frequently as it is not in the direct control of the Code Enforcement Staff.

### **Rental safety concerns**

One rental unit was posted unfit for human habitation since my last monthly report.

A North Avenue rental unit was posted as unfit when the tenant reported a sewage backflow. This was a repeated issue at this rental unit. The tenant was relocated to a hotel by the landlord while repairs and cleaning take place.

## **Key projects for October**

### **Training**

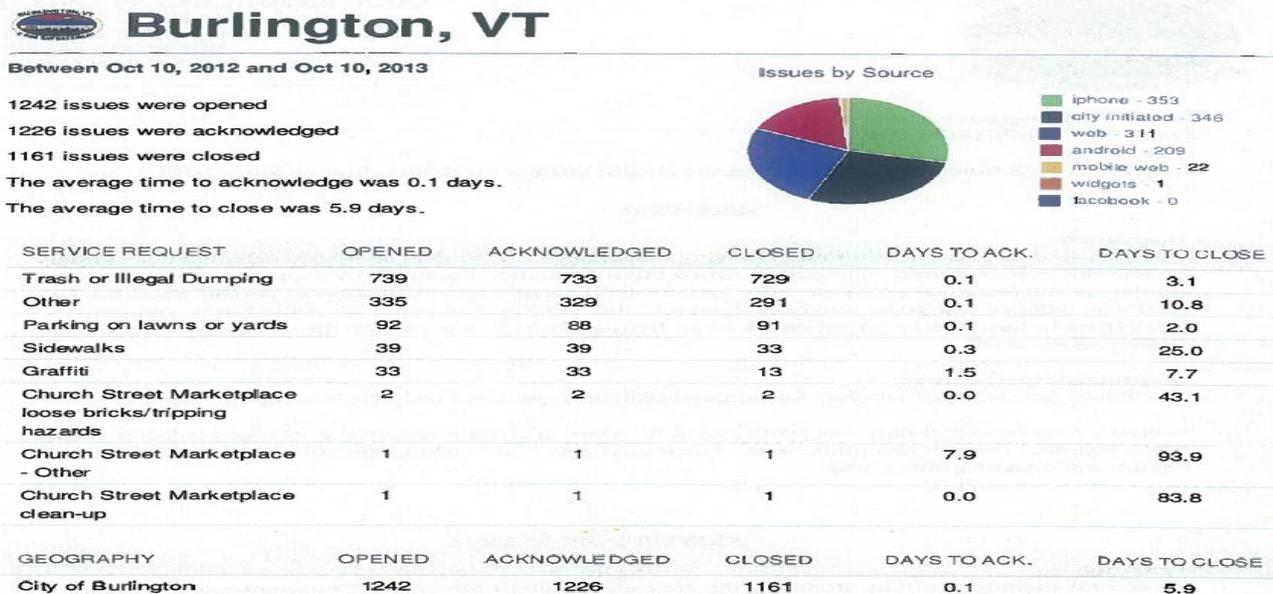
Three staff members will be attending the National Code Enforcement Conference at the end of October. Our Case Manager Deborah Dalton wrote an essay that was selected among nationwide attendees for a scholarship for the conference. The conference is in Oklahoma City, OK and the three staff members will take a certification test on the day after the conference.

### **SeeClickfix**

A 12 month summary of the Department's activity on SeeClickFix is attached for your review.

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### Addendum B: HLHL September 24, 2013 Meeting Notes

Attending: Tim Banks, Jon Becker, Mandy Boyers, David Casey, Julie Hathaway, Lisa Hoare, Jonathan Sands, Linda Ayer, Bill Ward

Absent: Jurij Homziak, Jay Vos, Jess Hyman, Janet Soutlou

1. Grant from Burlington Lead Program
  - a. \$1500 that can be used for outreach and education, advertising, publicity, publications, room/table rentals for trainings.
  - b. Cannot be used for expenses for staff or consultants, tools or products for use by HLHL or others to use.
  - c. Jeff Tanguay is available to answer questions re: allowable expenses.
  - d. BLP would pay the invoice directly.
2. Champlain College Intern
  - a. Tim Banks reported on CC arrangement of Jr./Sr. graphics arts students with a \$400 stipend
  - b. David Casey/Julie Hathaway to approach BOH for approval of stipend at October 10, 2013 meeting
  - c. Present the following expectations to CC supervisor/instructor:
    - One semester of work ~ 30 -40 hours

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- Intern will meet with HLHL to establish basic content and format features of material such as a postcard or business card design for direction to our website, large color advertisement for NAN, fact sheet/card for table events, poster design
  - CC freelance/intern would produce about 4-5 pieces that HLHL can use
  - Documents should be able to be edited to change dates or information for future uses by BOH/HLHL
  - Evaluation input from BOH/HLHL and CC supervisor/instructor
3. Lawn Labs Support
- a. Sid Bosworth is stepping back from the group due to demands of his job but is available for any questions HLHL may have. He stated that current active membership has high level of expertise re: lawn maintenance. Linda sent an e-mail of appreciation for his involvement with the Lawn Lab Program over the past 3 years.
  - b. Two Lawn Lab homeowners have queried about an aerator.  
Essex Rental Friday at 4:00 – Sat. at 5:00 is \$62 and \$92.00 from Sat. @ 8- Monday 9:00 AM.
    - Bill Ward shared logistical issues of past use of aerator which included needing a truck for pick up, delivery, and return; needing instruction to operate, liability releases, inadequate lawn preparation, damage to aerator, cancellations of scheduled use.
    - Brainstorms:
      - Hire a lawn maintenance person w/ truck to actually do the aeration
      - Get by-in from lawn people to pool time and money to rent and offer to facilitate it actually happening maybe over a period of two weekends
      - Send out e-mail to get buy in
    - Group decided to get lawn owners to pay for aerator and figure out most logistics with help from group
  - c. How to support current 28 lawn lab partners
    - Send e-mail reminder tips each season
    - Collect info and continue to address their problems
    - Information tips
4. Promotion of Program
- a. Winter Festival will not be happening this year. Parks and Rec are doing 4 small and specific venues. The HLHL group will explore an community involvement activity on this over the winter for a Spring presentation.
  - b. Do a public service announcement in January with more of a delivery of info, v. question and answer program.
  - c. Connect with UVM Extension/Vermont Nursery & Landscape – Green Works for presence at the February 11<sup>th</sup>, Pesticide Applicators training: Bill Ward to speak to Burlington’s pesticide ordinance; HLHL to table this event. (Linda contact Ann Hazelrigg, UVM Ext. 656-0493/Pesticide Education and Safety Program Coordinator: [Ann.hazelrigg@uvm.edu](mailto:Ann.hazelrigg@uvm.edu))
  - d. Do some publicity THANKING Lawn Care Companies who have abided by the city’s ordinance, or thanking partners like ACE, Garden’s Supply, etc.
  - e. Target new homeowners with lawn and garden tips; alert to city ordinance, (check land transfers, work w/ real estate people)

General consensus is that the group work on promotional ideas over the winter months and explore ways to expand work of HLHL program during the spring season.

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