



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

Austin Sumner, MD, MPH, Chair • David Casey, RN • Mary D. Hart, RN • Julie Hathaway, MD, PhD • Caroline Tassey, APRN

HEALTH OFFICER

William Ward

HEALTH ADMINISTRATOR

Linda Ayer

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

DPW – CONFERENCE ROOM

THURSDAY, SEPTEMBER 12, 2013, 5:30 PM

Attending: *David Casey, Mary Hart, Julie Hathaway, Caroline Tassey, William Ward, Linda Ayer*

Absent: *Austin Sumner*

Public: *Samantha Galleroni, Jessica Pearlman*

Called to order by David Casey at 5:33.

ITEM	DISCUSSION	ACTION
1. Approval of Agenda and Minutes of Prior Meeting		Approved August 29th 2013 Minutes Approved Agenda
2. Public Forum • Public Comments	Welcome to UVM Public Communications students: Samantha Gallerani and Jessica Pearlman;	

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<ul style="list-style-type: none"> Emerging Issues 	<p>Introductions of BOH</p> <p>Pandemic Flu Emergency Preparedness</p>	<p>Health Officer W. Ward will present on Emergency Preparedness for Pandemic Flu at October meeting of BOH</p> <p>Ask A. Sumner about VDH conduction of food inspection safety for shelters and distribution centers (i.e. food temperature)</p>
<p>3. Members' Reports</p> <ul style="list-style-type: none"> Urban Ag Drug Awareness 	<p>David Casey updated on the work of Livestock Husbandry group: The group continues to study waste management and slaughtering.</p> <ul style="list-style-type: none"> Act 148 passed by state legislature to deal with solid waste for districts throughout state includes management of organic/biologic waste/nutrients. Working group is researching how this legislation may have an impact on urban livestock nutrient management. Work Group polled itself on which animals might be considered for slaughter within the city. If humane slaughter is already happening, what can BOH do? How will animal cruelty will be policed? Work Group is considering what animals need to be registered and whether there should be registration fees. Work Group is requiring owners to complete a yearly livestock plan which may include budget/animal housing plan, emergency action plan (i.e. in the event of a flood). City livestock user groups may provide technical expertise and also may be first line of enforcement. <p>Mary Hart attended Community Safety Initiative.</p> <ul style="list-style-type: none"> October 5th is the kickoff day for the survey. Need captains to deliver survey 	<p>Report prepared by David Casey, September 2013 to be presented to City Council. Next meeting re: livestock in Burlington is 9/18/13. (Addendum A)</p> <ul style="list-style-type: none"> Maintain a consist message in any FPF posting- on this Survey.

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	<p>although the preferred method is on-line survey completion: https://studentvoice.com/uvm/safety</p> <ul style="list-style-type: none"> • Mary is attending steering committee meeting 9/18/13. • Community meeting 9/19/13 <p>Comments and questions from BOH: Julie Hathaway acknowledged that lots of energy into survey. This is a great way to reach out to the community.</p> <p>David Casey: Who is going to collate results? What are other ways for communication to occur without judgement? What practical use will the survey have ? How to keep people motivated and energized? <i>Karen Vastine, Community Justice Center, and Gail Champnois, UVM - are point people to address these issues.</i></p> <p>Jessica Pearlman (public forum) offered that the student perception is that when the police are contacted nothing happens.</p> <p>Caroline Tassej reported that the VT Prescription Program has less than 50% of providers using the system have not signed up:</p> <ul style="list-style-type: none"> • Not all pharmacies have signed up. • Law is changing to require every pharmacy and prescribers to sign up and must run reports and check at least once a year. • More effective tracking of prescription use if VT & NY services were accessible. <p>Question:</p>	
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<ul style="list-style-type: none"> • Food Safety 	<p>Can prescriptions be downloaded into patient health records?</p> <p>Caroline Tassej reported that she is still attempting to meet with Farmers Market representative, Chris Wagner to discuss food safety issues.</p> <p>Nothing to report on Food Safety Task Force.</p> <p>Concern about Jamaican Cook Out in front of Fletcher Library. Smoke issues in immediate vicinity. Permitting of food wagons and designated areas is through DPW – Ron Gore. Could contact Liz Weirzing at VDH with complaints. - Ron Gore at DPW would have done permitting of Jamaican Cook out. Liz Weirzing at VDH does food inspections.</p>	<p>Health Officer W. Ward: to send info to Rubi Simon at the Library.</p>
<p>4. Staff Report</p> <ul style="list-style-type: none"> • Code Enforcement Updates 	<p>New inspection report indicates 1891 rentals inspected since January 2013.</p> <ul style="list-style-type: none"> • Recent focus has been on owner occupied duplexes and single family homes. • Street by street - 90% are inspected. • Only 350 uninspected out of 9,500 units in city. • No new unfit for human habitation postings this past month. 10 of 12 have been corrected. <p>See Click Fix will be rolled out in other city departments. Addendum (B)</p> <ul style="list-style-type: none"> • Mayor has agreed to create a workgroup and to get departments on board. • DPW is now on board. • Process will be streamlined and increase 	

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<ul style="list-style-type: none"> • Healthy Lawns, Healthy Lives • Web Updates/Front Porch Forum • OTHER 	<p>efficiency since 62% of SCF is not for Code.</p> <ul style="list-style-type: none"> • Acknowledged by See Click Fix for the Code Enforcement entry of a couch. <p>Next meeting of the HLHL Coalition is scheduled for Sept. 19, 5-6:30 PM. Will discuss expectations of a possible intern from Champlain College to work on brochures for marketing message.</p> <p>Community Medical School and National Recovery month topics for September. Julie Hathaway will work with Linda Ayer each month on timely postings for FPF.</p> <p>BOH Mission Statement:</p> <p>Currently there is no consistent mission statement for the BOH. Three possible statements were presented and the following wording was adopted by the BOH.</p> <p><i>The mission of the BOH is to educate the citizens of Burlington and to promote, improve and protect their health and well-being while contributing toward building a healthy community and environment in which to live.</i></p> <p>Report to City Council (ADDENDUM C) must be delivered for the October 7, 2013 Council meeting. A representative of the BOH must attend the meeting to answer any questions.</p>	<p>BOH Approved wording for its mission statement to be used in reports and updated on the website.</p> <p>BOH Approved attached report and all BOH members must sign this report prior to delivery to the City Council.</p> <p>D. Casey will attend the October 7, 2013 City Council Meeting</p>
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5. Agenda Items/Next Meeting	Go for the Gold / E-cigarettes on news; Update on Library Food Cart. Emergency Preparedness, Storm Water Issues	ROBERT MILLER - THURSDAY, October 10, 2013 5:30 PM
6. Adjournment	7:35 PM	

Addendum A

Burlington Board of Health Livestock Husbandry Update to Burlington City Council, September 2013

Following the Urban Agriculture Task Force presentation of their report to the Burlington City Council in September of 2012, the City Council passed Resolution 4.03 on November 26, 2012 charging the Burlington Board of Health with proposing standards of humane care and treatment of livestock species as suggested in section 5.5.3.1 of the Urban Agriculture Task Force report and to develop a slaughtering ordinance that addresses the issues raised in section 5.5.3.4 of the Task Force report.

Members of the Urban Agriculture Task Force, City Attorney's Office, Board of Health, Department of Code Enforcement, Humane Society of Chittenden County, and many other groups and individuals have been involved with considering, proposing, and evaluating specific policies and ordinance regarding livestock husbandry in the City of Burlington.

The Board of Health began to consider the some of the issues surrounding livestock husbandry in an urban setting in January of 2013. The Board approved a proposed livestock ordinance during its March 2013 meeting. Upon further consideration of the myriad complex public and environmental health issues involved with urban livestock husbandry, in May of 2013 the Board of Health concluded more study of this issue was needed, and created a Livestock Husbandry Working Group to review and revise urban livestock policy. The Board of Health Livestock Husbandry Working Group is comprised of the Director of Code Enforcement, legal consult from the Office of the City Attorney, and representatives from the Humane Society of Chittenden County, the Urban Agriculture Task Force, Conservation Law Foundation, and Board of Health.

The Livestock Husbandry Working Group has been meeting regularly throughout the summer of 2013 to study and evaluate urban livestock policy. We have solicited advice from experts at the State of Vermont Agency of Agriculture, Food, and Markets in the areas of animal health, waste nutrient management, animal slaughter, animal composting, meat inspection and other topics. We have invited other experts in livestock husbandry to discuss other issues as well.

The Livestock Husbandry Working Group recognizes the importance of community education and support for any type of livestock husbandry in the City. The working group seeks to ensure that whatever policies and ordinance arise from its efforts is supported by members of the Burlington community. The working group and the Board of Health understand that promoting public education and support for the many different facets of urban livestock husbandry is the only way to assure the public health and well-being of citizens in Burlington. The Livestock Husbandry Working Group expects to complete its review and revision of a proposed livestock husbandry ordinance before the end of the year. We thank you for your patience as we finalize the details of the draft livestock husbandry ordinance.

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Addendum B: Health Officer's Report September 12, 2013



Burlington, VT

Between Oct 01, 2012 and Sep 12, 2013

1161 issues were opened

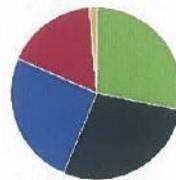
1145 issues were acknowledged

1082 issues were closed

The average time to acknowledge was 0.1 days.

The average time to close was 5.5 days.

Issues by Source



SERVICE REQUEST	OPENED	ACKNOWLEDGED	CLOSED	DAYS TO ACK.	DAYS TO CLOSE
Trash or Illegal Dumping	697	691	686	0.1	3.1
Other	315	309	272	0.1	9.9
Parking on lawns or yards	82	78	79	0.1	1.9
Sidewalks	38	38	32	0.3	22.6
Graffiti	25	25	9	0.1	5.0
Church Street Marketplace loose bricks/tripping hazards	2	2	2	0.0	43.1
Church Street Marketplace - Other	1	1	1	7.9	93.9
Church Street Marketplace clean-up	1	1	1	0.0	83.8

GEOGRAPHY	OPENED	ACKNOWLEDGED	CLOSED	DAYS TO ACK.	DAYS TO CLOSE
City of Burlington	1161	1145	1082	0.1	5.5

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ADDENDUM : D BOH Annual Report to City Council



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FY13 Year End Report for Burlington Board of Health

The Burlington Board of Health is a five-member all-volunteer citizen advisory group appointed by City Council. Each member may serve unlimited, three-year terms at the discretion of the Council. A chairman of the board is elected at the discretion of its members. Two high school interns (non-voting members of the Board) continued volunteering for a second year.

The Board of Health has statutory responsibility for "prevention, removal or destruction of public health hazards and the mitigation of public health risks." The Board of Health coordinates foremost with the City Health Officer who also serves as the Director of the Code Enforcement Office. The Board of Health receives its authority from Vermont state statute and various sections of the Burlington City Charter.

The Burlington Board of Health is committed to asserting our great city in its rightful place at the top of the list of healthiest cities in the country! Given the volunteer nature of the board, limited authority, and limited budget, strategically planning our efforts is crucial.

Over the past year the Board of Health implemented a strategic plan, which involved completing a community health assessment conducted over a period of 18 months, the Board identified five primary public health domains on which to focus for the next 2-year period:

- Emergency Management
- Substance Abuse
- Food Safety
- Housing Habitability
- Safe Schools

In addition to these five primary areas the Board allots time at every meeting to discuss emerging public health issues that are affecting our community. While our city faces numerous public health challenges, the Board of Health chose these areas based on our determination that we could make the greatest difference.

Currently, Board members are receiving instruction on the National Incident Management System (NIMS) which is a nationally-implemented protocol for incident and disaster management. The Board is also currently overseeing the drafting of a city urban livestock and slaughtering ordinance for eventual consideration by the City Council. The Board is considering a number of projects addressing substance abuse prevention in the city such as supporting the Hub and Spoke Program for opiate addiction treatment, promoting safe medication prescribing practices, and promoting National Drug Take-Back Day. The Board of Health also produces Front Porch Forum postings each month to raise awareness of public health issues.

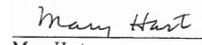
These newly-initiated projects represent only a part of the Board of Health's overall public health efforts. Within the past few months, the Board of Health provided guidance regarding health impacts in the form of a resolution sent to the City Council on the basing of the F-35 Joint Strike Fighter plane at the Burlington Air Guard Station. Because weed and insect killers are washed into our storm water and end up in Lake Champlain, our own source of drinking water, the Board of Health continues to work collaboratively with area organizations, businesses, and homeowners to reduce and eliminate the use of toxic chemicals on residential lawns and gardens.

The Burlington Board of Health is a member of the National Association of Local Boards of Health (NALBOH) and has sent its members to their annual conferences. This organization supports board of health/health officer leadership training and serves as a resource for practical solutions to public health concerns by providing information on public health governance functions, engaging citizens, and the role of effective leadership in healthy communities. The Burlington Board of Health public health resolutions have been cited in NALBOH publications on environmental health and the Healthy Lawns, Healthy Lives project was part of the program for the 20th Annual Conference in Atlanta, August, 2012.

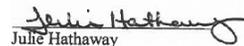
The Board of Health met the second Thursday of every month at 3 different rotating locations. Meetings began at 5:30 pm and lasted between 2-3 hours and were open to the public. The Board of Health currently does not have vacancies but desired skill sets include an interest in public health and experience with law or interpreting regulations. Feel free to email us, or come to one of our monthly meetings. Help make Burlington become number one in health!


Austin Sumner / Austin Sumner, MD


David Casey


Mary Hart


Caroline Tassey


Julie Hathaway

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