



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

Austin Sumner, Chair • Mary D. Hart • David Casey • Ian C. Galbraith • Alan R. Sousie

HEALTH ADMINISTRATOR

Linda Ayer

HEALTH OFFICER

William Ward

INTERNS:

Emma Hevey – Grace Hevey

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH
645 PINE STREET, DPW CONFERENCE ROOM
THURSDAY, APRIL 12, 2012, 5:30 PM**

Attending: *Austin Sumner, Alan Sousie, David Casey, Ian Galbraith, Mary Hart, William Ward, Linda Ayer*

Absent: *Emma Hevey, Grace Hevey*

Public: Chris Magyer, SMC Journalism student

Meeting called to order by Chair, Austin Sumner at 5:30 PM

| ITEM | DISCUSSION | ACTION |
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| 1. Approval of Agenda and Minutes of Prior Meeting | Agenda: Other added: Immunization; Bike/Walk Project | Approval minutes March 8, 2012 Approved amended agenda |
| 2. Public Forum | | No items: |

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| <p>3. Chair's Report</p> <ul style="list-style-type: none"> a. Strategic Plan b. Burlington Lead Program - Health Protected Information Proposal Update c. Fluoride | <p>Community Health Assessment – Allocate Agenda Item- 10 minute presentation; 10-15 minute discussion for next meeting</p> <p>Burlington Lead Program: Letter to Dr. Chen</p> <p>Fluoride is supposed to be on City Council Agenda on Monday April 16, 2012. Only the educational piece was submitted by the Public Safety Committee; their recommendation is to continue to fluoridate water at .7 ppm and will be voted on by whole council.</p> | <p>David Casey will be issuing an invitation to Julie Cole to talk about the Community Health Assessment.</p> <p>Dr. Chen's letter was signed by Board Chair, Austin Sumner and mailed (Addendum A)</p> |
| <p>4. Members' Reports</p> <ul style="list-style-type: none"> • P.O.P.E. (Pesticide Ordinance Public Education) | <ol style="list-style-type: none"> 1. Created a short documentary film for presentation at NALBOH in August on the POPE committee's latest efforts. 2. Collected contact info on 18 Lawn companies who might do business in Burlington to assess their operations. Survey to obtain information rather than educating at this point. 3. Existing policies around the buffer zones needs to be publicized. 4. TruGreen – (Laurie Bartlett) in June of 2009 met with board expressing the desire to do the right thing, but the process w/ the Burlington Pesticide Ordinance was too convoluted and decided to cease apply pesticides and only using fertilizers in Burlington. 5. Expand number of demo lawns by 6 | <p>Contact Candy Page at BFP to run information re: ordinance in the "Green Feature".</p> <p>Publish reminders about ordinance and permitting on FPF</p> <p>POPE committee to meet to develop spring action plan before next BOH meeting.</p> |

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| <ul style="list-style-type: none"> • School Inspections | <p>Last of the school buildings (BHS) inspection scheduled for April 23 (10 AM) and April 26 (10 AM). Chris Giard, Mark Irish, Joel Fitzpatrick are notified, along with the principal of the school .</p> <p>To date: no written plan from Chris Giard about remedy to fire danger and chairs. How to address safety issues: (1) remove snow blower from premises(short-term) 2) chairs to be stored in locked room with a caution/danger sign</p> | <p>Bill Ward, Health Officer, will check the chair storage closet and document with photo. He will also follow up with the Fire Marshall and get a copy of that report to be included in our minutes.</p> <p>Alan Sousie will prepare a summary on school inspections for the June meeting.</p> |
| <ul style="list-style-type: none"> • BOH Public Presentation – Outline | <p>Objective of Public Presentation Format is for the BOH to present a consistent message: 5 talking points:</p> <ol style="list-style-type: none"> 1. Functions/role of the Board 2. Board Authority, 3. Actions of the Board 4. Role of the Health Officer 5. BOH Strategic Plan. <p>Acquire first paragraphs of Lintilhac Foundation Grant of what the BOH does to Austin and David.</p> | <p>Austin Sumner will e-mail talking point outline for BOH public presentations to all of the Board members for review.</p> <p>Austin Sumner is the lead on this w/ deadline for June BOH meeting for speaking points.</p> |
| <ul style="list-style-type: none"> • Burlington Partnership for a Healthy Community | <p>Continues to focus on crime and marijuana use. Upcoming awards ceremony for those working on substance abuse and with at-risk population.</p> | |
| <ul style="list-style-type: none"> • Urban Agriculture Task Force | <p>Continues to work toward defining agriculture in an urban environment. What can happen, potential of things to be monitored, legislated through an ordinance, commercial v. residential, back yard inspections/licensing classes, helping individuals. Bee keeping, humane treatment of livestock and appropriate numbers and issues of slaughtering. Most controversial subject – animal husbandry and issues that go with this. Not proposing significant</p> | |

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| <ul style="list-style-type: none"> • Other <ul style="list-style-type: none"> ○ Bike/Walk Coalition ○ Immunizations ○ Local Board of Health Self Evaluation Form. | <p>changes to what already is acceptable. Prevailing opinion is that policy and procedures are recommendations and emphasis is on education; self-policing vs. ordinances. Groups to educate and define best practices. Complying with current ordinances and not proposing major changes to current laws. Recommendations will be submitted to City Council in June.</p> <p>Bike/WalkCoalition: group seeking advisory input by B/W advocates; consulting on Southern parkway, bike path and improvements, looking to define role, how to broadcast mission, how best to advocate or advise council members. Meeting monthly.</p> <p>Immunization : Peer education is great idea was a suggestion via FPF. Austin Sumner forwarded this to Chris Finley at VDH to take action.</p> <p>The Board supports immunization. Recommending consulting your physician if you have questions about immunization.</p> <p>Discussion ensued: Board has taken stands on smoking and fluoride issues (state level). We want to focus on the public health issues and science issues. D. Casey, suggested we take a more formalized position on this issue. Warn a public hearing to make a better decision.</p> <p>LBHSelf Evaluation – Everyone takes home an assessment to be discussed at June Meeting</p> | <p>Tabled discussion on immunizations and plan to have testimony on this topic before the Board of Health at future meeting in August re: topic of Immunization after legislative hearing. Contact Kristen Lee from VT Dept of Health; Check public records of who is testifying at state level that can provide testimony as to why it shouldn't be given.</p> <p>Scan document and send out in June and invite Alan Sousie to July meeting. Enable on-line editing using U of KY form (work w/ IT to allow this feature)</p> |
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| <p>○ Mayor's Strategic Planning Team</p> | <p>Call to chairs of Boards and Commissions to serve on this team.</p> | |
| <p>5. Staff Report Code Enforcement Updates</p> <p>NALBOH Publications</p> <p>Web Updates/Front Porch Forum</p> | <p>Healthy homes initiative = 270 per month of rental housing in compliance out of 311 minimum housing inspections per month.</p> <p>6 responses to FPF postings this past month <i>Announcements:</i></p> <ul style="list-style-type: none"> • Board Member Alan Sousie was nominated to receive the Herb Bloomenthal Community Service Award. • Police Station Community Meeting room where they will be discussing a matter of serious concern about the storage of construction debris from the Moran Plant refit, Tuesday, April 17, 2012. | <p>BOH Approved expenditure of \$ 15 for Environmental Health Primer publication.</p> <p>Board members to select 4 free publications from on-line catalogue.</p> <p>Advertise VACANCY on Board and invite to BOH meetings.</p> |
| <p>6. Agenda Items/Next Meeting</p> | <ul style="list-style-type: none"> • Annual Report and Summary Report on School Inspections due in June • Pesticide Herbicide Permit Applications • FAHC/Dept of Health Presentation on Community Health Assessment • Edmunds School – Consider if Health Order to be issued for failure for voluntary compliance re: stacking of chairs only | <p>Thursday, May 10, 2012 5:30 PM - City Hall Room 12</p> |
| <p>7. Adjournment</p> | <p>7:30 PM</p> | |



ADDENDUM A

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April 12, 2012

Harry Chen, MD
Office of the Commissioner
108 Cherry Street
Burlington, VT 05402

Dear Commissioner Chen,

I am writing to propose an agreement between the Burlington Board of Health and the Vermont Department of Health to allow Elevated Blood Lead (EBL) information collected by the VDH to be disclosed to the Burlington Health Officer and his deputies under the standard for uses and disclosures for public health activities found in 45 CFR § 164.512(b)(1)(i). This agreement would have the information come to the Health Officer and be treated by the Health Officer as a public health lead poisoning compliant.

The purpose of filing the information would be to initiate a public health investigation that may result in a public health intervention. The investigation and intervention would be in addition to the case management service performed by your Department and would be undertaken pursuant to the authority of the local health officers to abate public health hazards and

significant risks. The agreement would describe maintenance of confidential health information and any monitoring and accounting required by VDH. The Board of Health's role would be to monitor and review the Health Officer's compliance with the agreement and the requirements of the HIPPA Privacy Rule.

As part of this agreement, it would be made clear that the health officer would enter into an agreement with the Burlington Lead Program (BLP) for assistance in the investigation of lead poisoning complaints and remediation of found lead. The Burlington Lead Program is, as you know, a local governmental program working with the U.S Department of Housing and Human Services' Healthy Homes and Lead Hazard Control Office. This agreement would establish the protocols and policies guiding the assistance provided by the BLP to the health officer in conducting the investigation of the lead complaint and in abating and remediating lead hazards while assuring the confidentiality of the information acquired by BLP.

Please let me know whether VDH is willing to enter into an agreement to disclose EBL information to the Burlington Health Officer so our health officer can complete the duties described in 18 V.S.A § 602a. We are happy to work with any of your staff to facilitate the development of an agreement. I can be reached by telephone 802-777-6636 or email austinsumner@yahoo.com.

Sincerely,

Austin Sumner, MD, MPH
Chair, Board of Health

Bill Ward
Health Officer 802-855-7510
wward@ci.burlington.vt.us