



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

Ian C. Galbraith, Chair • David Casey • Mary D. Hart • Alan R. Sousie • Austin Sumner

BOARD STAFF

Linda Ayer

HEALTH OFFICER

William Ward

INTERNS:

Emma Hevey – Grace Hevey

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

City Hall, Room 12

Thursday, February 9, 2012 - 5:30 PM

Attending: Austin Sumner, Ian Galbraith, Mary Hart, William Ward, Emma Hevey, Grace Hevey, Linda Ayer (*ABSENT: Alan Sousie*)

Public Forum: *Nobody present*

The meeting was called to order by Chair, Austin Sumner at 5:35 PM

ITEM	DISCUSSION	ACTION
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1. Approval of Agenda and Minutes		Approved Agenda and Minutes by Consensus
2. Public Forum –	Nobody Present	
3. Chair’s Report – Strategic Plan	<p>2 year strategic plan</p> <p>A. Perform a community Assessment 18 months involve hearings(inviting city official and/or lead community member) 20 minute presentation, 10 minutes for questions 18 different subject areas:</p> <ol style="list-style-type: none"> 1. Progress towards Envision Healthy Schools Certification for Burlington schools 2. Emergency planning – Review plan 3. City healthy housing initiative 4. Burlington lead program 5. Vermont Department of Health District office 6. Public safety (Police chief + fire chief) 7. Water supply 8. Waste water 9. Climate change 10. Dept public works – healthy, safe, walk able streets and communities including safe routes to school 11. City worker health and safety 12. City food and lodging establishments 13. Homelessness 14. Drug addiction, recovery, and crime 15. Food security quality and quantity 16. Farmers market 17. Community health centers 18. Issues of greatest concern to the public – public testimony <p>B. Three months to write up a summary report</p> <p>C. Summary report to be used to plan next 3 years</p> <p>D. <i>David sent e-mail to VT. Dept. Community Health Assessment working with FA... Heather Danis & Julie Cole – Community Health</i></p>	<p>BOH to review the topics for approval at the March meeting.</p> <p>Bill Ward to contact public media to get coverage for each of the meeting presentations starting in April:</p> <p>April 2012 first round of meetings: Burlington Dist. Office – Status of Community Assessment –</p> <p>A.Sumner to draft a generic letter w/ D. Casey to make contacts for presentation of topics.</p> <p>3 public hearings to be presented after topic areas.</p> <p>Promote this plan with topic discussion schedule circulating through 3 different city locations:</p> <ol style="list-style-type: none"> a. Advertise on FPF, at NPAs, VPR, College Media and as public service announcements on local TV and Ch. 17 b. CEDO Neighborhood Buzz c. Local media – as a story w/follow up d. Issue individual invitations to City Councilors

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	<p><i>Improvement Dept.</i></p> <p>E. Upon completion of the assessment then determine how many years the next strategic plan should cover. Mission of FA is different than that of BOH</p> <p>Discussion ensued re: the role of the Board; <i>How to carry out mission – do it ourselves or have an oversight function? Who are we going to “oversee” ? Health Officer – what is role and responsibilities i.e. related to water quality, policing pesticide abuses. Who is going to do the work?</i></p> <p>Identify responsible party and hold that responsible party accountable. Identify performance expectations: <i>i.e. schools be envision certified... Health officer to investigate and mitigate...</i></p> <p>Examined issues of adding members to the Board w/ representation from each Ward</p> <p>Burlington is the healthiest City in US according to the CDC. Designate state issues – which are the responsibility of the Dept. of Health and local issues which would be dealt with by health officers - city depts. and programs already doing their work.</p> <p>Role of BOH: is to hold those doing city work (city officials and program directors) accountable. Utilize the expertise as a resource to maintain our status as the healthiest city.</p>	<p>A.Sumner to check w/ Attorney re: adding members to the Board.</p>
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<ul style="list-style-type: none"> ○ Follow-up Inspection – Hunt Middle School ● Fluoridation Pamphlet – Update ● Burlington Partnership for a Healthy Community ● Urban Agriculture ● Other 	<p>Edmunds Elementary/Middle Schools : Mark Irish and ,Chris Giard met with David Casey & Alan Sousie re: folding chairs storage/snow blower storage. School property management is aware of the issues and that they are not up to code but there is no good solution.</p> <p>Suggestions made by BOH: Re: gas snow blower storage:</p> <ul style="list-style-type: none"> ● Build a structure on grass which requires Zoning approval (seek zoning variance) <i>Zoned commercial residence as are all of the school lots.</i> ● BOH emphasized that there were public safety violations ● Immediate solution is to move blower to a maintenance facility <p>Re: storage of 600 chairs-</p> <ul style="list-style-type: none"> ● Lock door to area with only custodial access ● Post sign warning injury risk due to falling chairs... caution... children not allowed <p>Hunt Middle School: BOH identified the 50 gallon drum in subterranean tunnels as science rooms' discharge that goes through the drum containing neutralizing agents. No plumbing violations were identified.</p>	<p>Health Officer, W. Ward to contact Fire Marshal -T. Francis re: code violation with snow blower storage..</p> <p>Board Approved: A written response from BOH (A. Sousie) will be sent to Chris Giard at Burlington School District, thanking for time and effort and request to identify long term solutions and short term solutions to the problems.</p> <p>W. Ward to call Water Dept. : What is waste water treatment facility protocol on the disposal of the contents of this storage drum?</p> <p>Motion carried that the remaining Agenda Items of Members' Reports and Code Enforcement Updates be postponed to the March 8, 2012 BOH Meeting</p>
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5. Staff Reports	Code Enforcement Media Updates	
6. Action Items/Next Board Meeting	<ul style="list-style-type: none"> • Approval of 2 year BOH Strategic Plan • BOH Public Presentation - Outline • Lead Program – HIPPA Legal Document Review • Members’ Reports Continued 	Next Meeting: March 8, 2012 Thursday - Robert Miller
7. Adjournment	7:40 PM	

Approved