
DELIBERATIVE AGENDA
LOCAL CONTROL COMMISSION
CONTOIS AUDITORIUM, CITY HALL
MONDAY, OCTOBER 7, 2013
7:00 P.M.

1. AGENDA
2. CONSENT AGENDA
- 2.01. EXPANSION OF THE LIQUOR LICENSE SPACE (2013-2014):

Trattoria Delia Wine Bar/Waiting Space: Sotto enoteca
*waive the reading, accept the communication, place it on file and approve the expansion of the liquor license space for Trattoria Delia Wine Bar/Waiting Space: Sotto enoteca contingent upon Fire Marshal and Zoning approval; DLC will conduct a site visit and approve the expansion once approved by the Local Control Commission

3. ADJOURNMENT

REGULAR MEETING, CITY COUNCIL
MONDAY, OCTOBER 7, 2013

1. AGENDA
2. RESOLUTION: Vermont Italian Club – Authorization to Accept Gift – “Little Italy” Wayside Exhibit Interpretive Panels (Councilor Paul)
- 2.01. COMMUNICATION: Nathan Wildfire, Assistant Director of Economic Development, CEDO, re: Vermont Italian Club Interpretive Panels
3. REPORT: David Casey, Vice Chair, Board of Health, re: FY13 Year End Report for Burlington Board of Health
4. PUBLIC FORUM **(Time Certain: 7:30 p.m. – 8:00 p.m. unless extended by the Council President per Council Rules)**
5. CONSENT AGENDA
6. COMMITTEE REPORTS (5 mins.)
7. COMMUNICATION: City Councilors, re: General City Affairs (oral)(10 mins.)
8. COMMUNICATION: Mayor Weinberger, re: General City Affairs (oral)(5 mins.)
9. COMMUNICATION: Eileen Blackwood, City Attorney, re: Update on Insurance Issues,
Possible executive session and/or open session
10. ADJOURNMENT

BOARD OF ABATEMENT OF TAXES
MONDAY, OCTOBER 7, 2013

1. AGENDA

2. CONSENT AGENDA

2.01. COMMUNICATION: Clerk/Treasurer's Office, re: BOTA Publication Notice (7 Days)
*waive the reading, accept the communication and place it on file

2.02. REQUEST FOR ABATEMENT OF TAXES: Brenda Gail Bergman
33 North Cove Road
024-1-004-000

*waive the reading and abate all taxes, penalties and interest

2.03. REQUEST FOR ABATEMENT OF TAXES: Christine Bridges
111 Rivers Edge Drive
024-1-159-111

*waive the reading and abate the penalties and interest

2.04. REQUEST FOR ABATEMENT OF TAXES: CIT Technology Financing Services, Inc
Leased business assets
PPP018433

*waive the reading and abate the overpayment of taxes paid from FY2013 and FY2014

2.05. REQUEST FOR ABATEMENT OF TAXES: Samuel Gardner
37 Intervale Avenue
044-3-044-000

*waive the reading and deny the request for abatement of taxes

2.06. REQUEST FOR ABATEMENT OF TAXES: Michael F. McGarghan, Jr.
111 Birch Court
024-4-133-000

*waive the reading and deny the request for abatement of taxes

2.07. REQUEST FOR ABATEMENT OF TAXES: Kirstin Minton
22 Valade Street
024-1-078-022

*waive the reading and abate the penalties and interest; required to pay delinquent taxes

2.08. REQUEST FOR ABATEMENT OF TAXES: Dante and Christine Napolitano
64 Pleasant Avenue
027-3-114-000

*waive the reading and deny the request for abatement of taxes

2.09. REQUEST FOR ABATEMENT OF TAXES: McKenzie House Associates
43 Elmwood Avenue
044-4-047-000

*waive the reading and grant the request for abatement of taxes

2.10. REQUEST FOR ABATEMENT OF TAXES: Aaron Reiter
15 South Cove Road
056-2-003-000

*waive the reading and deny the request for abatement of taxes

2.11. REQUEST FOR ABATEMENT OF TAXES: Clare and Joseph S. Wool
153 Summit Street
050-2-052-000

*waive the reading and deny the request for abatement of taxes

3. REQUEST FOR ABATEMENT OF TAXES: Lee C. Melanson, 23 Avenue B, 029-2-052-009
4. REQUEST FOR ABATEMENT OF TAXES: Jennifer Muncil, 19 Hoover Street, 054-2-062-000
5. ADJOURNMENT

CONSENT AGENDA

REGULAR MEETING, CITY COUNCIL

MONDAY, OCTOBER 7, 2013

- 5.01. COMMUNICATION: Lori Olberg, Licensing, Voting & Records Coordinator, re:
Accountability List
*waive the reading, accept the communication and place it on file
- 5.02. RESOLUTION: Adopt FY 2014 Bike Path Maintenance and Improvement Budget and
Amending The FY 2014 General Fund Budget Accordingly (Councilors
Shannon, Bushor, Aubin: Board of Finance)
*waive the reading and adopt the resolution
- 5.03. RESOLUTION: Adoption of FY 2014 Impact Fees Budget (Councilors Shannon, Bushor,
Aubin: Board of Finance)
*waive the reading and adopt the resolution
- 5.04. COMMUNICATION: Bob Rusten, Chief Administrative Officer and Rich Goodwin, Asst.
Chief Administrative Officer – Finance, re: Impact Fees
*waive the reading, accept the communication and place it on file
- 5.05. RESOLUTION: Authorization for City Council Expense Accounts (Councilors Shannon,
Bushor, Aubin: Board of Finance)
*waive the reading and adopt the resolution
- 5.06. COMMUNICATION: City Council –Reimbursement Account
*waive the reading, accept the communication and place it on file
- 5.07. RESOLUTION: Authorization to Burlington Electric Department to Enter into Stipulation
Concerning Renewable Energy Certificate Sharing Arrangement
(Councilors Shannon, Bushor, Aubin: Board of Finance)
*waive the reading and adopt the resolution
- 5.08. COMMUNICATION: Ken Nolan, Manager of Power Resources, Burlington Electric
Department, re: Ryegate Associates RSCR Stipulation
*waive the reading, accept the communication and place it on file
- 5.09. RESOLUTION: Authorization for City Investment Policy (Councilors Shannon, Bushor,
Aubin: Board of Finance)
*waive the reading and adopt the resolution
- 5.10. COMMUNICATION: Bob Rusten, Chief Administrative Officer & Rich Goodwin, ACAO for
Finance, re: Investment Policy
*waive the reading, accept the communication and place it on file
- 5.11. RESOLUTION: Creation of Limited Service Full Time Telecom Support Specialist
Position and Elimination of Customer Service Representative Position –

Burlington Telecom (Councilors Shannon, Bushor, Aubin: Board of Finance)

*waive the reading and adopt the resolution

5.12. COMMUNICATION: Benjamin Pacy, Human Resources Generalist and Susan Leonard, Human Resources Director, re: Burlington Telecom – Creation of Limited Service, Full Time Telecom Support Specialist Position and Elimination of one of the three Customer Service Representative Positions

*waive the reading, accept the communication and place it on file

5.13. RESOLUTION: Proposed Champlain College Purchase of 436 Maple Street Property (Councilors Paul, Blais)

*waive the reading and adopt the resolution

5.14. COMMUNICATION: Brian Pine, Assistant Director for Housing & Neighborhood Revitalization, re: Authorization for Champlain College acquisition of 436 Maple Street

*waive the reading, accept the communication and place it on file

5.15. COMMUNICATION: David J. Provost, re: Seeking City Council approval for Champlain College to buy 436 Maple Street

*waive the reading, accept the communication and place it on file

5.16. COMMUNICATION: Michael L. Rowley, re: Message from Contact Us

*waive the reading, accept the communication and place it on file

5.17. COMMUNICATION: Mayor Miro Weinberger, re: Pension Summit extension request

*waive the reading, accept the communication and place it on file

5.18. COMMUNICATION: Scott Schrader, ACAO, re: March 4, 2014 Annual City Election Calendar

*waive the reading, accept the communication and place it on file

5.19. COMMUNICATION: Clerk/Treasurer's Office, re: Review of Monthly Financials

*waive the reading, accept the communication and place it on file

5.20. COMMUNICATION: Katherine Kirby, re: Winooski F-35 Resolution

*waive the reading, accept the communication and place it on file

5.21. COMMUNICATION: Bob Rusten, Chief Administrative Officer, re: Notice of Employee Contribution toward Health Insurance – Non-Bargaining

*waive the reading, accept the communication and place it on file

5.22. COMMUNICATION: Martha R. Lang, re: Burlington School District's proposal to sell 150 Colchester Avenue

*waive the reading, accept the communication and place it on file

5.23. COMMUNICATION: Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary, re: Minutes, Regular City Council Meeting, June 10, 2013, Draft

*waive the reading, accept the communication, place it on file and adopt the minutes as received at the September 23, 2013 City Council Meeting

5.24. COMMUNICATION: Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary, re: Minutes, Adjourned Meeting, City Council for June 24, 2013, Draft

*waive the reading, accept the communication, place it on file and adopt the minutes as received at the September 23, 2013 City Council Meeting

Members of the public may speak when recognized by the Chair, during the Public Forum (time certain: 7:30 p.m.) or during a Public Hearing. This agenda is available in alternative formats upon request. Persons with disabilities, who require assistance or special arrangements to participate in programs and activities of the Clerk/Treasurer's Office, are encouraged to contact us at 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will air live on the night of the meeting on Burlington Telecom, Channel 317. This meeting will also air on Channel 17 on October 9, 2013 at 8:00 p.m., repeating at 1 a.m., 7 a.m. and 1 p.m. the following day. For information on access, call Scott Schrader, Assistant CAO for Administration and Management (865-7140) or Lori Olberg, Licensing, Voting and Records Coordinator (865-7136) (TTY 865-7142).

* recommended for approval elements

10/1/13 lo

• contingent upon Fire Marshal approval / Zoning.

• DLC will conduct site visit **Sotto**
enoteca
• approve expansion once approved
by the Local Control Commission.

Lori Olberg

From: Lori Delia <loridelia@aol.com>
Sent: Friday, July 26, 2013 1:31 PM
To: Lori Olberg
Cc: jkeenan@burlingtonvt.govbsimays@burlingtonvt.gov
Subject: Trattoria Delia Wine Bar/Waiting Space
Attachments: Winebar Awning.pdf; Delia_Wine_Bar_4.pdf; Sotto Logo.pdf

Dear Lori,

As per our discussion I am providing you with the information is regards to Trattoria Delia taking over the old Mane Attraction hair salon space for a waiting space/wine bar.

Our architect has spoken with the City in regards to occupancy load and has received verbal approval for us to move forward based on the preliminary floor plans (which are attached).

I have spoken to Matt Gonyeau of the Vt Dlc and have gotten verbal approval to name the space Sotto Enoteca. As well, we have verbal approval from Matt to use the Trattoria Delia liquor license for the space. Once we are about a week to two weeks away from completion of the project, he will do a site visit and he will change the description of our Liquor License.

I have as well cc'd the City Fire Marshall on this email to move forward with any necessary approval we will need - i.e load certificate, and inspection.

Details concerning the operation of the business:

We will serve our full antipasti page - appetizers

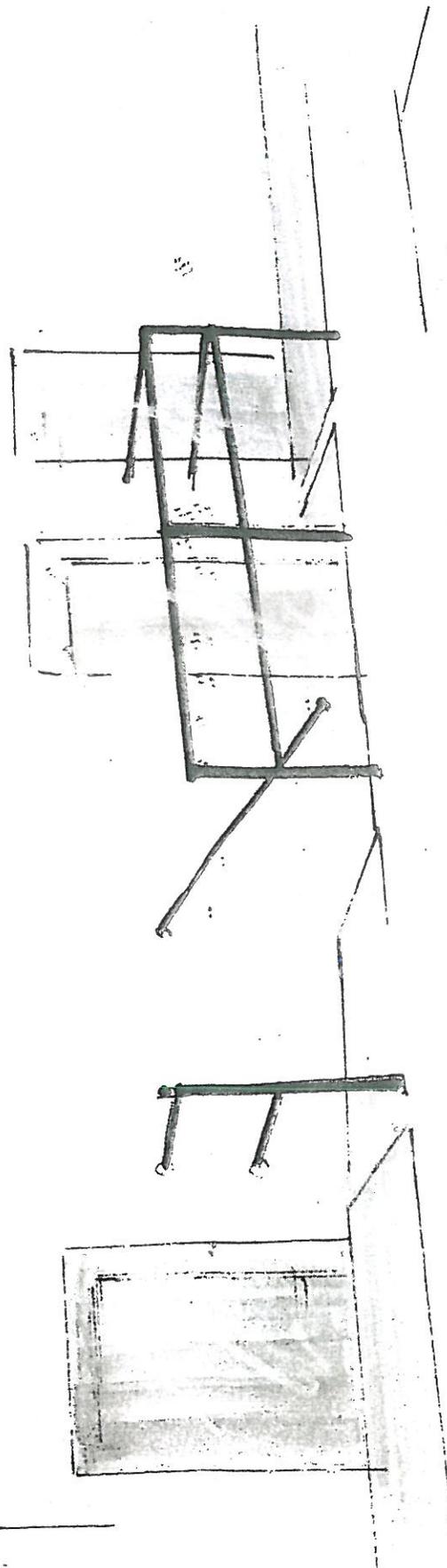
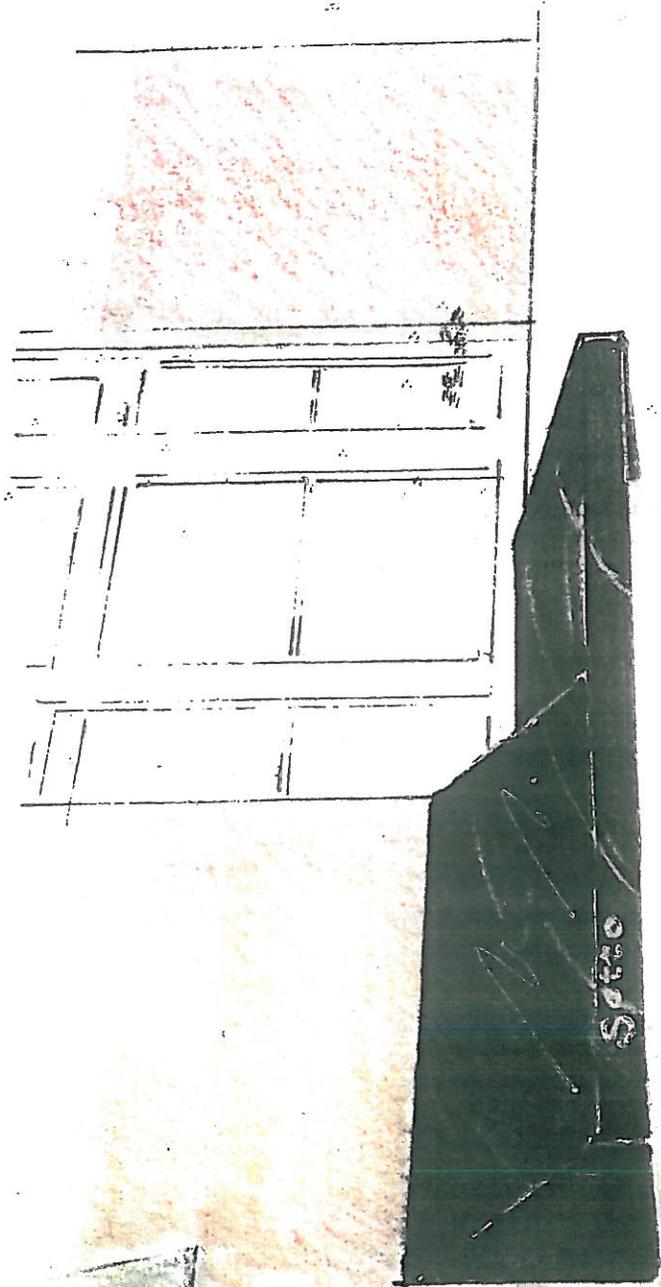
We will serve beer, wine and after dinner drinks - we will not have a full bar

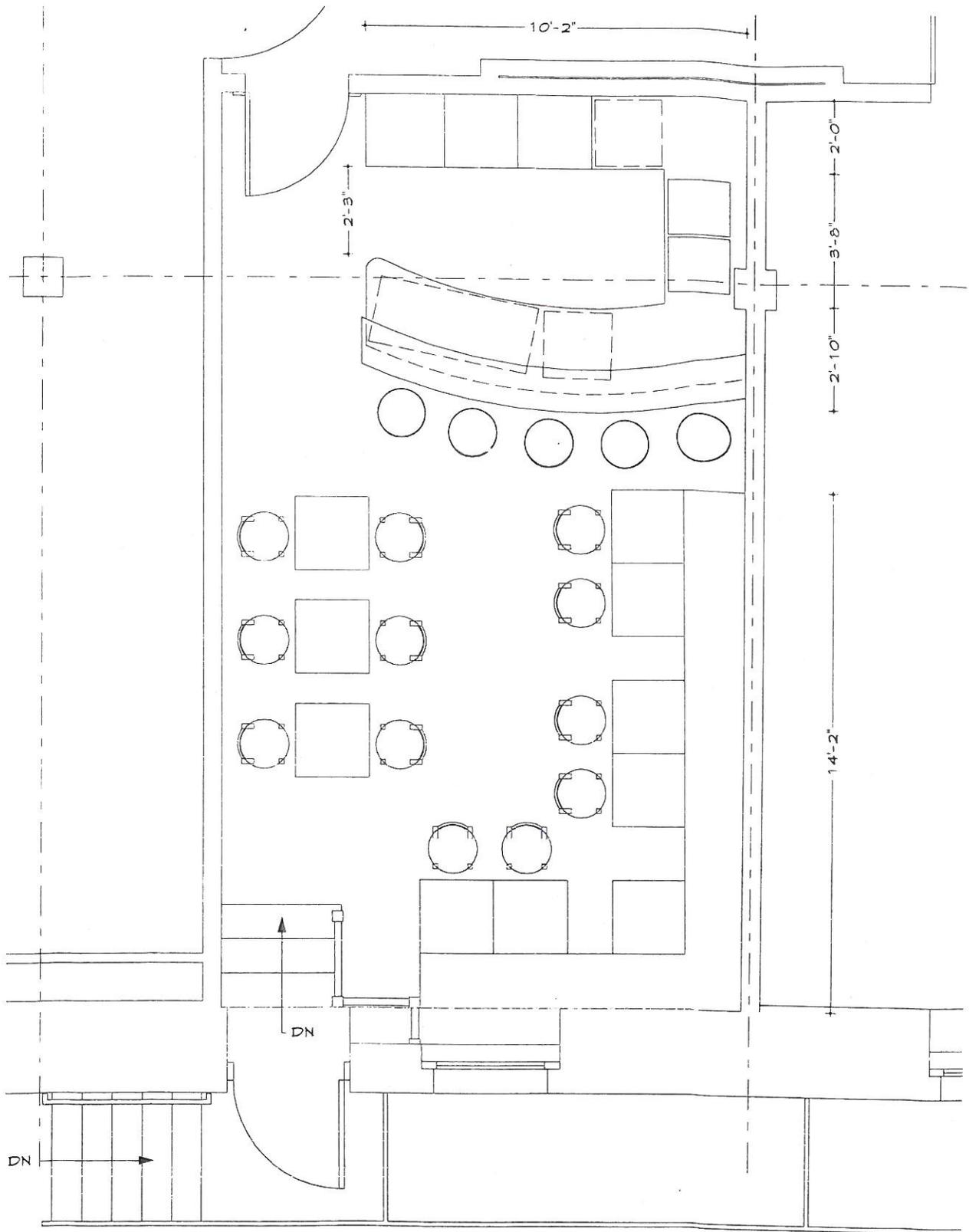
Hours of operation will be 5:30 to 10:30 Wednesday through Sunday

Hopefully this provides you with some framework concerning the our intentions. I have attached the floor plan, logo, and new awning. Please let me know if there is any further details I can provide.

Regards,
Lori Delia







Delia Wine Bar pln. 1/4" = 1'-0". Option 4

Lori Olberg

From: Lori Delia <lorldelia@aol.com>
Sent: Thursday, August 22, 2013 11:13 AM
To: Lori Olberg
Subject: Re: Sotto

Lori,
10 tables each table has 2 seats (one chair and one on bench) with 5 bar stools, for a total of 25 seats as shown on the drawing.
Should we bring a hard copy of the plans?
Permits in place, renovations begin on Tuesday of next week!
Thanks,
Lori



-----Original Message-----

From: Lori Olberg <lolberg@burlingtonvt.gov>
To: Lori Delia <lorldelia@aol.com>
Sent: Thu, Aug 22, 2013 10:56 am
Subject: RE: Sotto

14 tables with 4 seats equals 56 and then 5 bar stools (the other circles)??

From: Lori Delia [<mailto:lorldelia@aol.com>]
Sent: Thursday, August 22, 2013 10:50 AM
To: Lori Olberg
Subject: Fwd: Sotto

Good Morning Lori,
Not certain if this is helpful in preparing your information/meeting packet for the September meeting. But, I have attached the floor plans of the wine bar.
Should we bring copies as well?
Thanks,
Lori Delia



-----Original Message-----

From: sparchit <sparchit@aol.com>
To: lorldelia <lorldelia@aol.com>
Sent: Thu, Aug 22, 2013 9:29 am
Subject: Sotto

Plan Attached

SPa
Sebastian Pugliese, Architect
1430 Prindle Road
Charlotte, VT 05445

VT 802 425 3494
NY 646 872 7296
SParchit@aol.com

-----Original Message-----

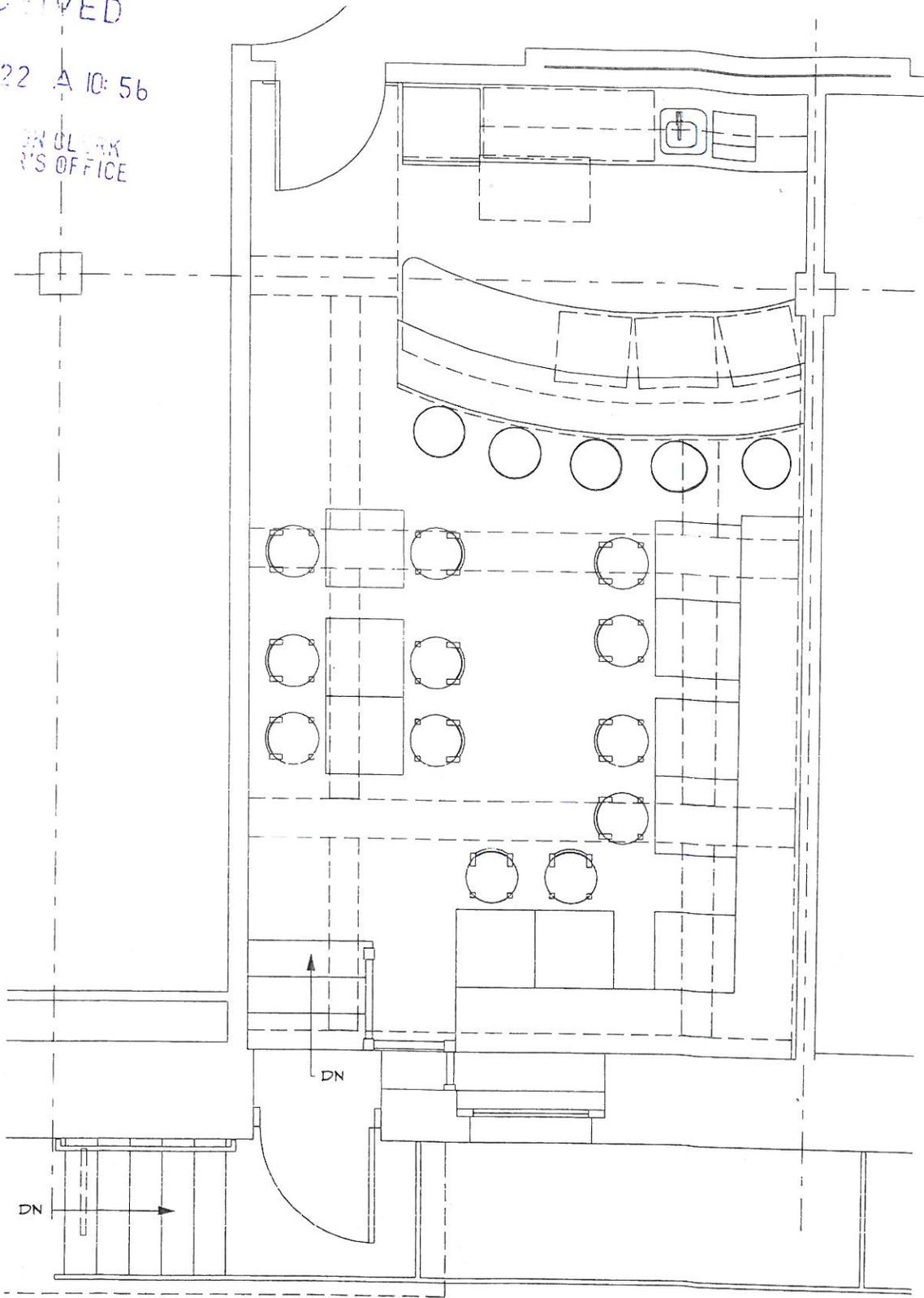
From: Lori Delia <loridelia@aol.com>
To: SParchit <SParchit@aol.com>
Sent: Wed, Aug 21, 2013 3:11 pm
Subject: Re: Sotto

Sam,
I as well forgot to ask you today if you have a current version of just the floor plan?
If so could you please forward an electronic copy to me? I need it ..of course for the
City of Burlington!
Thank you,
Lori

RECEIVED

793 AUG 22 A 10:56

BURLINGTON CLERK
TREASURER'S OFFICE



1
2 **Resolution Relating to**
3
4

RESOLUTION

Sponsor(s): Councilor Paul

Introduced: _____

Referred to: _____

Action: _____

Date: _____

Signed by Mayor: _____

5
6 VERMONT ITALIAN CLUB – AUTHORIZATION TO
7 ACCEPT GIFT – “LITTLE ITALY” WAYSIDE EXHIBIT
8 INTERPRETIVE PANELS
9

10
11
12 **CITY OF BURLINGTON**

13 In the year Two Thousand Thirteen.....

14 Resolved by the City Council of the City of Burlington, as follows:

15
16 That WHEREAS, the Vermont Italian Club, as part of its mission to promote the awareness of Italian-
17 American involvement in shaping the past, present and future of the region and specifically the area of
18 Burlington transformed through the South Champlain Street Urban Renewal Project, has contracted with
19 a graphic designer to design wayside exhibit interpretive panels to educate residents and visitors about the
20 neighborhood, its people, religious life, and their businesses; and

21 WHEREAS, through written text and historical photographs and direct quotations, the signs will
22 evoke a sense of what it was like to live in this urban community from the end of the 19th Century into the
23 1960's; and

24 WHEREAS, the Lake Champlain Basin Program and City of Burlington (“City”) have a
25 successful ongoing partnership to design wayside exhibit interpretive panels to educate residents and
26 visitors about the intrinsic resources (archeological, cultural, environmental, historic, recreational and
27 scenic) of the Lake Champlain region; and

28 WHEREAS, the Vermont Italian Club worked with the Lake Champlain Basin Program and the
29 City to design three wayside exhibit interpretive panels to educate residents and visitors about the historic
30 and cultural aspects related to Burlington’s Italian-American community; and

31 WHEREAS, the Vermont Italian Club and Lake Champlain Basin Program have also
32 worked with the City to select appropriate locations for the installation of this panel and will work with
33 the City to obtain necessary local permits as needed; and

34 WHEREAS, this project is funded by Vermont Italian Club, Lake Champlain Basin Program and
35 City, through its Community and Economic Development Office; and

* * * * *

ORIGINAL

DISTRIBUTION:

RESOLUTION RELATING TO

I hereby certify that this resolution has been sent to the following department(s) on

.....
.....
.....

Adopted by the City Council

....., 20.....

..... Clerk

Approved....., 20.....

..... Mayor

Vol. Page

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Resolution Relating to

**VERMONT ITALIAN CLUB – AUTHORIZATION TO
ACCEPT GIFT – “LITTLE ITALY” WAYSIDE EXHIBIT
INTERPRETIVE PANELS**

WHEREAS, the Vermont Italian Club has raised the resources to have the interpretive exhibit panels and their supports manufactured and installed; and

WHEREAS, the Vermont Italian Club wishes to present these three panels to the City as a gift from Burlington’s Italian-American community; and

WHEREAS, the wayside exhibit interpretive panels titles and locations are listed below;

1. “Neighbors Helping Neighbors” – north side of the St. Paul and Pearl Street intersection
2. “Family and Religious Life” -- east side of Cherry Street at St. Paul Street
3. “Neighborhood Groceries” – south west corner of Pearl and St Paul Streets; and

WHEREAS, the City, through its Departments of Public Works and Parks has reviewed and approved these locations and agrees that these locations will not interfere with the maintenance of the rights-of-way; and

WHEREAS, the City acknowledges the sadness that many residents from multiple backgrounds experienced with the South Champlain Urban Renewal project, a sadness that was particularly hard felt by Burlington’s Italian-American community; and

WHEREAS, the City believes that this project will honor the history of Burlington’s Italian-American community and hopes that it will also help to heal the wounds of the South Champlain Urban Renewal project; and

WHEREAS, the City of Burlington recognizes the contributions of Burlington’s Italian-American community past and present to the success and vibrancy of our community; and

NOW, THEREFORE, BE IT RESOLVED that the City Council accepts the Vermont Italian Club’s gift of the three “Little Italy” wayside exhibit interpretive panels; and

BE IT FURTHER RESOLVED that the Department of Public Works is authorized to execute the Memorandum of Agreement (attached) regarding these three wayside exhibit interpretive panels.

* * * * *

ORIGINAL

DISTRIBUTION:

I hereby certify that this resolution has been sent to the following department(s) on

RESOLUTION RELATING TO

.....
.....
.....

Adopted by the City Council

....., 20.....

..... Clerk

Approved....., 20.....

..... Mayor

Vol. Page

Attest:

* * * * *

MEMORANDUM OF AGREEMENT
between the
Vermont Italian Club
and the
City of Burlington
concerning installation, ownership and maintenance of
3 Interpretive Panels for “Little Italy, Piccola Italia”,
to be installed at the following location:

1. north side of the St. Paul and Pearl Street intersection – “Neighbors Helping Neighbors”
2. south west corner of Pearl and St Paul Streets – “Neighborhood Groceries”
3. east side of Cherry Street at St. Paul Street – “Family and Religious Life”

WHEREAS, the Lake Champlain Basin Program (LCBP) and City of Burlington have a successful ongoing partnership to design wayside exhibit interpretive panels to educate residents and visitors about the intrinsic resources (archeological, cultural, environmental, historic, recreational and scenic) of the Lake Champlain; and

WHEREAS the Vermont Italian Club (VIC) as part of its mission to promote the awareness of Italian-American involvement in shaping the past, present and future of the region and specifically the area of Burlington transformed through the South Champlain Street Urban Renewal Project, has contracted with a graphic designer to design wayside exhibit interpretive panels to educate residents and visitors about the neighborhood, its people, religious life, and their businesses. Through written text and historical photographs and direct quotations, the signs will evoke a sense of what it was like to live in this urban community from the end of the 19th Century into the 1960’s; and

WHEREAS, the VIC worked with the LCBP and City to design these wayside exhibit interpretive panels to educate residents and visitors about the historic and cultural aspects related to Burlington’s Italian-American community; and

WHEREAS the VIC and LCBP have also worked with the City to select appropriate locations for the installation of these panels and will work with the City to obtain necessary local permits as needed; and

WHEREAS, the City, through its Department of Public Works, has reviewed and approved these locations and agrees that these location will not interfere with the maintenance of the right-of-way; and

WHEREAS this project is funded by VIC, LCBP and City of Burlington through the Community and Economic Development Office (CEDO); and

WHEREAS the Vermont Italian Club has raised the resources to have the signs and their supports manufactured and installed and has requested that the City be responsible for the installation and maintenance of these three interpretive panels over their anticipated life-span.

Therefore, it is Mutually Agreed and Understood by and Between the Vermont Italian Club and the City that:

- I. the VIC shall make necessary payment and arrangements for the manufacture and delivery of the panel and any necessary, associated mounting systems such as base plates, pedestals, posts, backing plates, rail mounts and fasteners; and
- II. LCBP shall be responsible for the payment and contracting for the design services to create the interpretive panels; and
- III. The City, through DPW and/or its designee, shall prepare each site for the installation of the panel, such preparation being, for example, the marking of the exact location and preparing the site for installation of the panel and associated mounting systems; and
- IV. DPW and/or its designee will install at the VIC's expense the single panels at the agreed upon proposed locations: (1) south west corner of Pearl and St Paul Streets (2) east side of Cherry Street at St. Paul Street; and (3) north side of the Pearl St and St Paul intersection.
- V. Upon installation of the panel, ownership of that panel shall immediately be vested in the City; and
- VI. After ownership of the panels is vested in the City of Burlington:
 - a. The City shall assume full liability for all injuries or damages to persons or property as a result of the operation, use or maintenance of each panel; and
 - b. The City shall have the panel remain on the property as installed and DPW shall clean the panel and mounting system as needed with mild soap and water or non-abrasive cleanser or equivalent; and
 - c. In the event of damage to a panel and/or to the mounting system, the City, through CEDO, shall within 3 months, make every effort arrive at an agreement with VIC specifying how to secure sufficient funds for repair or restoration of the panel and/or mounting system. The City may use its discretion as to whether to file an insurance claim to help pay for this cost. Funds may be sought from a variety of sources including City funds, private contributions from individuals or entities and contributions from non-profit organizations such as local historical societies; and
 - d. In the event of "recurrent" (meaning 2 times in any six month period) but reparable vandalism to a panel, the City, through CEDO, and the Vermont Italian Club agree to meet to discuss and seek agreement on a strategy to try and reduce this vandalism, including possibly moving the panel to a new location for the installation of the panel and to share any re-installation costs equally; and
 - e. In the event of catastrophic irreparable damage to a panel or any other reasonable basis, including but not limited to the failure to come to an agreement on the reduction of recurrent but reparable vandalism, the City reserves the right to remove the panel or to not replace it if it has been previously removed; and

- f. If alterations to landscaping or design at one or more of the above locations necessitate moving the location of the panel, the City, through CEDO, and the Vermont Italian Club agree that they shall meet to try to identify a suitable location for the panel to be reinstalled with the City agreeing to cover any re-installation costs. If agreement cannot be reached the City shall have the right to move it to an alternate location or remove it at its sole discretion.

This Agreement shall become effective as of the date of the last signature below.

Date _____

For the City of Burlington,

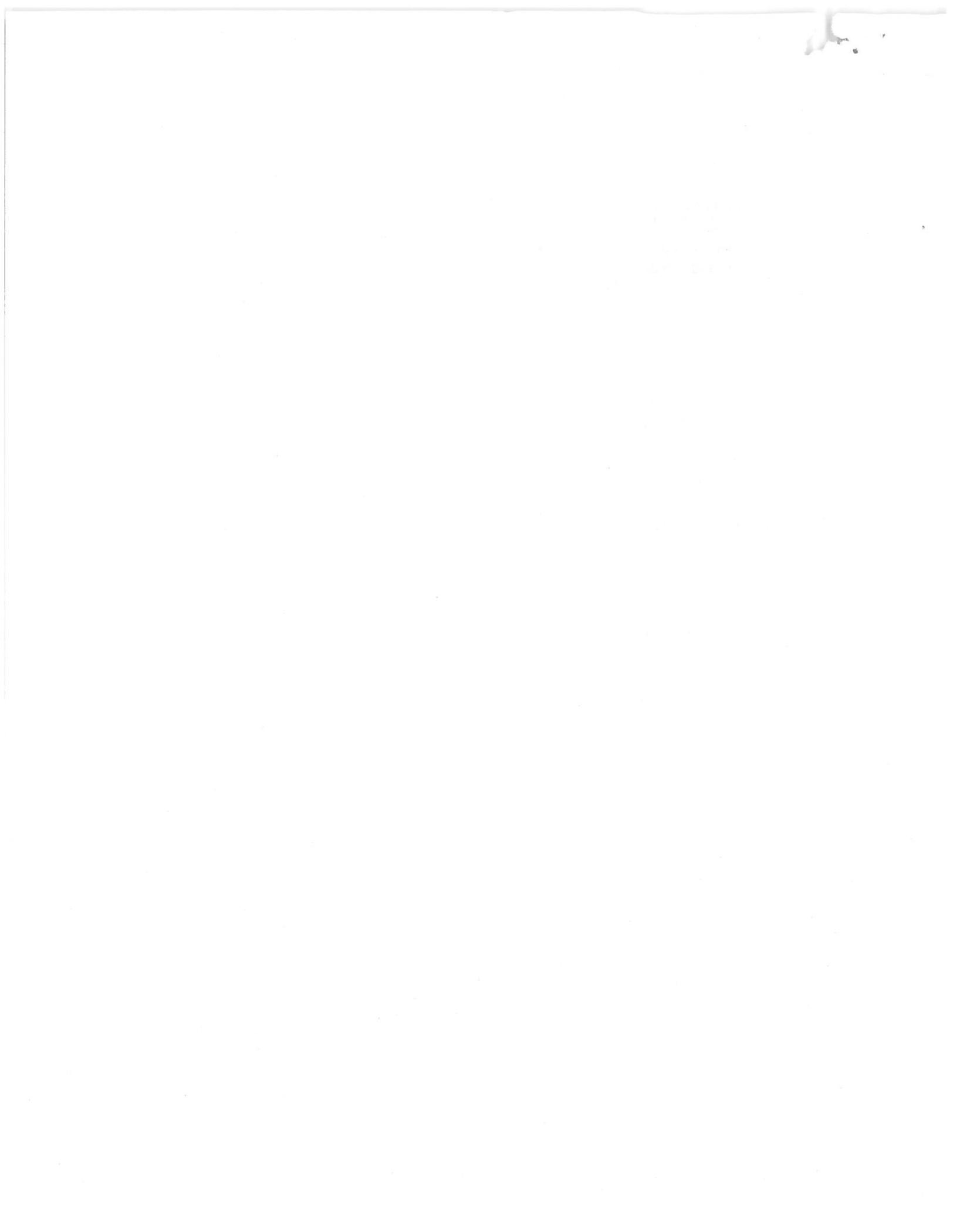
(signature)

Printed Name and Title of Person signing _____

Date _____

For the Vermont Italian Club (signature) _____

Printed Name and Title of Person signing _____





**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street
Post Office Box 849
Burlington, VT 05402-0849
802-863-0442
802-652-4221 FAX
802-863-0450 TTY

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2013 OCT -2 A 11:20
BURLINGTON CLERK
TREASURER'S OFFICE

BOARD OF HEALTH

Austin Sumner, MD, MPH, Chair • David Casey, RN • Mary D. Hart, RN • Julie Hathaway, MD, PhD • Caroline Tassej, APRN

HEALTH OFFICER

William Ward

HEALTH ADMINISTRATOR

Linda Ayer

FY13 Year End Report for Burlington Board of Health

The Burlington Board of Health is a five-member all-volunteer citizen advisory group appointed by City Council. Each member may serve unlimited, three-year terms at the discretion of the Council. A chairman of the board is elected at the discretion of its members. Two high school interns (non-voting members of the Board) continued volunteering for a second year.

The Board of Health has statutory responsibility for “prevention, removal or destruction of public health hazards and the mitigation of public health risks.” The Board of Health coordinates foremost with the City Health Officer who also serves as the Director of the Code Enforcement Office. The Board of Health receives its authority from Vermont state statute and various sections of the Burlington City Charter.

The Burlington Board of Health is committed to asserting our great city in its rightful place at the top of the list of healthiest cities in the country! Given the volunteer nature of the board, limited authority, and limited budget, strategically planning our efforts is crucial.

Over the past year the Board of Health implemented a strategic plan, which involved completing a community health assessment conducted over a period of 18 months, the Board identified five primary public health domains on which to focus for the next 2-year period:

- Emergency Management
- Substance Abuse
- Food Safety
- Housing Habitability
- Safe Schools

In addition to these five primary areas the Board allots time at every meeting to discuss emerging public health issues that are affecting our community. While our city faces numerous public health challenges, the Board of Health chose these areas based on our determination that we could make the greatest difference.

Currently, Board members are receiving instruction on the National Incident Management System (NIMS) which is a nationally-implemented protocol for incident and disaster management. The Board is also currently overseeing the drafting of a city urban livestock and slaughtering ordinance for eventual consideration by the City Council. The Board is considering a number of projects addressing substance abuse prevention in the city such as supporting the Hub and Spoke Program for opiate addiction treatment, promoting safe medication prescribing practices, and promoting National Drug Take-Back Day. The Board of Health also produces Front Porch Forum postings each month to raise awareness of public health issues.

These newly-initiated projects represent only a part of the Board of Health's overall public health efforts. Within the past few months, the Board of Health provided guidance regarding health impacts in the form of a resolution sent to the City Council on the basing of the F-35 Joint Strike Fighter plane at the Burlington Air Guard Station. Because weed and insect killers are washed into our storm water and end up in Lake Champlain, our own source of drinking water, the Board of Health continues to work collaboratively with area organizations, businesses, and homeowners to reduce and eliminate the use of toxic chemicals on residential lawns and gardens.

The Burlington Board of Health is a member of the National Association of Local Boards of Health (NALBOH) and has sent its members to their annual conferences. This organization supports board of health/health officer leadership training and serves as a resource for practical solutions to public health concerns by providing information on public health governance functions, engaging citizens, and the role of effective leadership in healthy communities. The Burlington Board of Health public health resolutions have been cited in NALBOH publications on environmental health and the Healthy Lawns, Healthy Lives project was part of the program for the 20th Annual Conference in Atlanta, August, 2012.

The Board of Health met the second Thursday of every month at 3 different rotating locations. Meetings began at 5:30 pm and lasted between 2-3 hours and were open to the public. The Board of Health currently does not have vacancies but desired skill sets include an interest in public health and experience with law or interpreting regulations. Feel free to email us, or come to one of our monthly meetings. Help make Burlington become number one in health!

Austin Sumner

David Casey

Mary Hart

Caroline Tasse

Julie Hathaway

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BURLINGTON CLERK
TREASURER'S OFFICE



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street
Post Office Box 849
Burlington, VT 05402-0849
802-863-0442
802-652-4221 FAX
802-863-0450 TTY

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BOARD OF HEALTH

Austin Sumner, MD,MPH, Chair • David Casey, RN • Mary D. Hart, RN • Julie Hathaway, MD, PhD • Caroline Tassey, APRN

HEALTH OFFICER

William Ward

HEALTH ADMINISTRATOR

Linda Ayer

FY13 Year End Report for Burlington Board of Health

The Burlington Board of Health is a five-member all-volunteer citizen advisory group appointed by City Council. Each member may serve unlimited, three-year terms at the discretion of the Council. A chairman of the board is elected at the discretion of its members. Two high school interns (non-voting members of the Board) continued volunteering for a second year.

The Board of Health has statutory responsibility for “prevention, removal or destruction of public health hazards and the mitigation of public health risks.” The Board of Health coordinates foremost with the City Health Officer who also serves as the Director of the Code Enforcement Office. The Board of Health receives its authority from Vermont state statute and various sections of the Burlington City Charter.

The Burlington Board of Health is committed to asserting our great city in its rightful place at the top of the list of healthiest cities in the country! Given the volunteer nature of the board, limited authority, and limited budget, strategically planning our efforts is crucial.

Over the past year the Board of Health implemented a strategic plan, which involved completing a community health assessment conducted over a period of 18 months, the Board identified five primary public health domains on which to focus for the next 2-year period:

- Emergency Management
- Substance Abuse
- Food Safety
- Housing Habitability
- Safe Schools

In addition to these five primary areas the Board allots time at every meeting to discuss emerging public health issues that are affecting our community. While our city faces numerous public health challenges, the Board of Health chose these areas based on our determination that we could make the greatest difference.

Currently, Board members are receiving instruction on the National Incident Management System (NIMS) which is a nationally-implemented protocol for incident and disaster management. The Board is also currently overseeing the drafting of a city urban livestock and slaughtering ordinance for eventual consideration by the City Council. The Board is considering a number of projects addressing substance abuse prevention in the city such as supporting the Hub and Spoke Program for opiate addiction treatment, promoting safe medication prescribing practices, and promoting National Drug Take-Back Day. The Board of Health also produces Front Porch Forum postings each month to raise awareness of public health issues.

These newly-initiated projects represent only a part of the Board of Health's overall public health efforts. Within the past few months, the Board of Health provided guidance regarding health impacts in the form of a resolution sent to the City Council on the basing of the F-35 Joint Strike Fighter plane at the Burlington Air Guard Station. Because weed and insect killers are washed into our storm water and end up in Lake Champlain, our own source of drinking water, the Board of Health continues to work collaboratively with area organizations, businesses, and homeowners to reduce and eliminate the use of toxic chemicals on residential lawns and gardens.

The Burlington Board of Health is a member of the National Association of Local Boards of Health (NALBOH) and has sent its members to their annual conferences. This organization supports board of health/health officer leadership training and serves as a resource for practical solutions to public health concerns by providing information on public health governance functions, engaging citizens, and the role of effective leadership in healthy communities. The Burlington Board of Health public health resolutions have been cited in NALBOH publications on environmental health and the Healthy Lawns, Healthy Lives project was part of the program for the 20th Annual Conference in Atlanta, August, 2012.

The Board of Health met the second Thursday of every month at 3 different rotating locations. Meetings began at 5:30 pm and lasted between 2-3 hours and were open to the public. The Board of Health currently does not have vacancies but desired skill sets include an interest in public health and experience with law or interpreting regulations. Feel free to email us, or come to one of our monthly meetings. Help make Burlington become number one in health!

Austin Sumner

David Casey

Mary Hart

Caroline Tasse

Julie Hathaway

RECEIVED
2013 OCT - 2 A 11: 20
BURLINGTON CLERK
TREASURER'S OFFICE

Full Board of Abatement of Taxes, Monday, October 7, 2013

NOTICE
CITY OF BURLINGTON
FULL BOARD OF
ABATEMENT OF
TAXES

The Full Board of Abatement of Taxes of the City of Burlington will meet in Contois Auditorium, at City Hall, 149 Church Street on Monday, October 7, 2013, at 7:00 p.m. to hear and act upon the requests for abatement of taxes and/or penalties from:

Brenda Gail Bergman
33 North Cove Road
024-1-004-000

Christine Bridges
111 Rivers Edge Drive
024-1-159-111

CIT Technology Financing Services, Inc.
Leased business assets throughout Burlington
PPP018433

Samuel Gardner
37 Intervale Avenue
044-3-044-000

Michael F. McGarghan, Jr.
111 Birch Court
024-4-133-000

Lee C. Melanson
23 Avenue B
029-2-052-009

Kirstin Minton
22 Valade Street
024-1-078-022

Jennifer Muncil
19 Hoover Street
054-2-062-000

Dante and Christine Napolitano
64 Pleasant Avenue
027-3-114-000

Full Board of Abatement of Taxes, Monday, October 7, 2013

McKenzie House Associates
43 Elmwood Avenue
044-4-047-000

Aaron Reiter
15 South Cove Road
056-2-003-000

Clare and Joseph S. Wool
153 Summit Street
050-2-052-000



TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR
City of Burlington, Vermont
City Hall, Room 17, 149 Church Street, Burlington, VT 05401
WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114
Fax (802) 865-7116

9/11/2013

Brenda Gail Bergman
605A Dalton Drive
Essex Junction, VT 05452

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 024-1-004-000
LOCATION: 33 North Cove Rd
AMOUNT REQUESTED: \$4620.85

AMOUNT RECOMMENDED FOR ABATEMENT: \$4620.85

COMMITTEE'S RECOMMENDATION: Abate all taxes, penalties and interest.

MOTION MADE: Mason made motion to grant abatement request. Brennan 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Deemed manifestly unjust owner forced to evacuate due to flood, declared disaster by FEMA, Loss was above 50% on the home value. Home uninhabitable and will be purchased by the City through FEMA funds.

Dear Brenda Gail Bergman,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

A handwritten signature in black ink, appearing to be "KN", written over a faint circular stamp.

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 23 JULY 2013

Name, Property Owner on Grand List: BRENDA GAIL BERGMAN

Name, Applicant: BRENDA GAIL BERGMAN
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: _____

Executor/Administrator of Estate: _____

Mailing Address: 605 A DALTON DRIVE

City, State, Zip code: ESSEX JUNCTION, VT 05452

Applicant's Email and Phone #: BRENDA GAIL BERGMAN @ YAHOO.COM

Location of Property: 33 NORTH COVE ROAD, BURLINGTON VT

Parcel ID Number (000-0-000-000): 021-1-004-000 or,

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 4620.85 PLUS ANY FURTHER TAXES UNTIL TRANSFERRED TO THE CITY UNDER THE CURRENTLY APPROVED FEMA DEMOLITION + ACQUISITION GRANT

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

OUR HOME WAS FLOODED IN 2011, RENDERING IT UNINHABITABLE. WE HAVE SINCE BEEN COORDINATING WITH STATE, CITY AND FEDERAL AGENCIES TO DETERMINE WHAT SHOULD BE DONE WITH THIS PROPERTY, AS WE LACKED THE SUBSTANTIAL RESOURCES REQUIRED TO BRING THE HOME BACK TO A HABITABLE STATE. THE BUREAUCRATIC PROBLEMS WE TAKEN A LONG TIME, BUT IN 2013 THE HOME WAS APPROVED FOR A DEMOLITION + ACQUISITION GRANT BY FEMA. APPROVAL, WE HAVE BEEN AWAITING THE COMPLETION OF VARIOUS STEPS PRIOR TO TRANSFER. THIS TIMING WAS BEYOND OUR CONTROL, BUT THE PROPERTY IS NOW ABLE TO BE TRANSFERRED. PLEASE SEE THE ATTACHED HISTORICAL CORRESPONDENCE

Signature [Signature] Date 23 JULY 2013

Space below is saved for Board notes:	Date received:

John Vickery

33 North Cove Rd

From: Brenda Gail Bergman [brendagailbergman@yahoo.com]
Sent: Tuesday, July 23, 2013 12:06 PM
To: John Vickery
Cc: Luis Verissimo
Subject: Re: 33 North Cove Rd
Attachments: Tax_Abatement_Request_2013_33_North_Cove_Road.JPG; request for abatement extension sept 2012.docx; Green tax abatement 29 July 2011.pdf

Thank you John.

Please see the completed abatement form attached, as well as historical correspondence on this property.

As these documents indicate, the property has been uninhabitable since flooding in 2011, as verified by FEMA's designation of the property as appropriate for demolition and acquisition. Over this time we have been coordinating with state, city and federal agencies to determine and work toward a course of action for the property. We request abatement through this period on the legal basis of its uninhabitable status. As the attached 2012 letter indicated, we request "an extension of tax abatement until such a time that the property is transferred or demolished, under the recognition that this property is by no means habitable".

This process of finalizing the acquisition and demolition grant by FEMA has taken a long time, but according to Scott Gustin, the process is now at a stage where the property can be transferred to the city once the tax issues are clarified. He was hoping to proceed with the transfer this month, or early in August. Thankfully, this issue will no longer be of concern for you and your colleagues once the transfer takes place. Thank you for working with us along the way.

Might there be a way to expedite the decision regarding property taxes so that the transfer to the city may proceed later this month or in early August?

Thank you again, and best regards,

Brenda

From: John Vickery <jvickery@burlingtonvt.gov>
To: Brenda Gail Bergman <brendagailbergman@yahoo.com>
Cc: Jeffrey A. Herwood <jherwood@burlingtonvt.gov>
Sent: Tuesday, July 23, 2013 9:42 AM
Subject: RE: 33 North Cove Rd

Hi Brenda,
Attached is the Tax Abatement Form.
The next meeting has not been scheduled yet. I will get a group together and try to have a meeting scheduled in late August.

John

14 September 2012

Dear committee,

I am requesting abatement of property taxes for 33 North Cove Road under the following statutory criteria:

24 V.S.A 6 § 1535(a)(5).

This property was severely damaged by flooding, to the extent that it is uninhabitable and requires extensive repairs that exceed our budget in order to reinhabit. The attached photographs provide a visual depiction. The City of Burlington submitted an application to FEMA's Hazard Mitigation Grant Program for demolition and acquisition, through Scott Gustin, who has access to the full application should this be of use. My husband and I are still awaiting a decision from FEMA on that application. We are not able to do anything with the property until FEMA provides a decision on that application. Hence it remains uninhabitable.

I was under the impression that the taxes were abated on the property in this circumstance, and became aware that I now owe taxes only when I received a letter in the mail late August. I then spoke with the Assessor's office, who informed me of the need to submit this new request. I also spoke with Jeff Herwood, and requested copies of my tax bill in order to submit this request. I am still awaiting those copies, but at this stage thought it pertinent to submit this request and to follow with the tax bill copies when they arrive.

We are unable to inhabit this property and damages exceed our current ability to repair it. We are also not able to take action on the property until FEMA provides its decision. We have lost our life savings with the loss of this property, as it was no longer under mortgage, and find it unfathomable that we would be taxed on top of this loss for a property that we cannot use. We request an extension of tax abatement until such a time that the property is transferred or demolished, under the recognition that this property is by no means habitable.

Please feel free to contact us with any questions that you may have.

Thank you.

Brenda Gail Bergman brendagailbergman@yahoo.com
Luis Verissimo lmnverissimo@gmail.com

Mr. Robert Green
Burlington City Hall
Room 17
149 Church Street
Burlington VT
05401

28 July 2011

Dear Mr. Green,

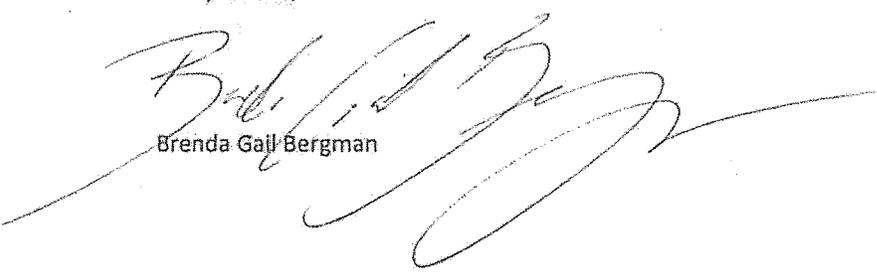
This letter is to provide supporting information regarding my previous statement that 33 north cove road is not habitable due to the fact that it has flooded. I will be in wilderness on August 18th conducting research for my graduate studies, and so unfortunately will not be able to attend the hearing in person.

We have thus far invested the effort in removing the water affected portions of the house in an attempt to contain the damage. This includes removal of floors, much of the walls and insulation in the lower portion of the house, and all appliances. We are in the process of reviewing, with the city of Burlington through Scott Gustin, whether the property is eligible and appropriate for a FEMA Hazard Mitigation grant. Until the determination is made, we cannot further invest funds in repairing the property, because one possible determination would be demolition and acquisition. Applications for this grant are only due in March 2012. It will therefore remain in its current state at least until we receive confirmation of the status of this grant application.

I am enclosing pictures of the current status of the property for your review.

My husband Luis Verissimo will be available by email through August 8th, should you have any further questions. His email address is lmnverissimo@gmail.com

Many thanks,



Brenda Gall Bergman

Kenneth Nosek

From: Brenda Gail Bergman <brendagailbergman@yahoo.com>
Sent: Tuesday, August 27, 2013 12:14 PM
To: knosek@burlintonvt.gov; Kenneth Nosek
Subject: Fw: 33 North Cove Rd

Dear Kenneth

It was good to talk with you. Please find below the referenced messages from Scott regarding the closing date.

As we discussed, although the property was approved for the acquisition and demolition grant from FEMA, the timeline for transfer to the City has taken a long time due to multiple layers of the bureaucratic process that are beyond our control.

I look forward to the call on September 4th. If you learn of anything else you will need from me, feel free to let me know.

Take care,
Brenda

----- Forwarded Message -----

From: Scott Gustin <SGustin@burlingtonvt.gov>
To: 'Brenda Gail Bergman' <brendagailbergman@yahoo.com>; Luis Verissimo <lmnverissimo@gmail.com>
Sent: Monday, August 26, 2013 11:06 AM
Subject: RE: 33 North Cove Rd

A final closing date remains elusive. For what it's worth, it's the multiple parties involved with multiple other things to deal with that seems to be the drag. In any event, all parties are aware of the September 15 POA expiration date, and we're working to get under that. I will keep you posted.

Scott Gustin, AICP, CFM
Senior Planner
Department of Planning & Zoning
149 Church Street
Burlington, VT 05401
Phone: (802) 865-7189
Fax: (802) 865-7195

From: Scott Gustin <SGustin@burlingtonvt.gov>
To: 'Brenda Gail Bergman' <brendagailbergman@yahoo.com>; Luis Verissimo <lmnverissimo@gmail.com>
Sent: Monday, August 19, 2013 2:57 PM
Subject: 33 North Cove Rd

Hi Brenda,
We're just about ready to close on 33 North Cove Rd. I'm meeting with the city attorney this afternoon and hope to have a closing date nailed down. I'll keep you posted. In the mean time, more paperwork continues to flow in. I'll let you know what, if anything, you need to do with it.
I hope your summer has been enjoyable and sunny!
Scott

Scott Gustin, AICP, CFM
Senior Planner
Department of Planning & Zoning
149 Church Street

Scott Gustin

purchase of property to 33 North Cove

From: Maureen McNeil <MMcNeil@mcneilvt.com>
Sent: Wednesday, August 14, 2013 12:15 PM
To: Scott Gustin; Kimberlee Sturtevant
Cc: John Leddy
Subject: FW: 33 North Cove Rd
Attachments: WARRANTY DEED Revised.pdf; Preliminary HUD.pdf

*IS money forward
w/ a 9/15/13 deadline
targeted*

From: Paula LeBlanc [mailto:PLeblanc@peetlaw.com]
Sent: Wednesday, August 14, 2013 12:12 PM
To: Maureen McNeil
Subject: RE: 33 North Cove Rd

Hi Maureen,

Here is a revised deed, excluding the language about recording the agreements.

More importantly, here is the preliminary HUD for a SEPTEMBER 6, 2013 closing. Since the funding has not been requested yet, I know they require a 3-week lead time. Therefore, I put 9/6 as the closing date (remember the POAs run out on 9/15).

What I need from you is your fee (unless it's POC as I have typically done for Burlington purchases). I also need to know if there is a tax proration? I believe there is no tax bill right now, so a proration is out, but I could be mistaken. Let me know.

Anything else that you need, please let me know. I am guessing you will want to forward this to Scott to get his input.

Thank you,
Paula

From: Maureen McNeil [mailto:MMcNeil@mcneilvt.com]
Sent: Wednesday, August 14, 2013 10:33 AM
To: Paula LeBlanc
Subject: FW: 33 North Cove Rd

From: Maureen McNeil
Sent: Tuesday, August 13, 2013 1:58 PM
To: 'Scott Gustin'; Kimberlee Sturtevant
Cc: John Leddy
Subject: RE: 33 North Cove Rd

Scott,

1. An Owner Policy Title Insurance Binder will be issued by us. This office is an agent for CATIC. The cost of the policy based on the \$180,000.00 purchase price, will be \$635.00.
2. I will have our Office Manager, Vicki Gilwee, prepare our bill. Fred Peet's office will prepare the HUD-1 Settlement Statement.

Let me know if either of you have any other questions.

Thank you,

Maureen T. McNeil, Paralegal

McNeil Leddy & Sheahan, P.C.

271 South Union Street

Burlington, VT 05401

(802) 863-4531

FAX (802) 863-1743

E-Mail: mmcneil@mcneilvt.com

From: Scott Gustin [<mailto:SGustin@burlingtonvt.gov>]

Sent: Tuesday, August 13, 2013 1:40 PM

To: Maureen McNeil; Kimberlee Sturtevant

Subject: RE: 33 North Cove Rd

So it sounds like we're ready to move ahead with the funding request through the mitigation grant to purchase the property. The funding request needs to include:

- 1) Title insurance binder – Maureen, I assume this will come from you. Is that correct?
- 2) Draft HUD 1 to include all settlements, closing costs, and breakdown of funding sources – I'll put this together. What's our actual closing cost? Do I get that from Fred Peet's office? I also need a bill from MLS for the title work that's been done.
- 3) Draft Deed with all FEMA deed restrictions as required – Kim, are you all set with the deed that was drafted and sent along from Fred Peet's office?
- 4) Request for funding document - I've got this.

Thank you for all of your work on this item!

Scott

Scott Gustin, AICP, CFM

Senior Planner

Department of Planning & Zoning

149 Church Street

Burlington, VT 05401

Phone: (802) 865-7189

Fax: (802) 865-7195

From: Maureen McNeil [<mailto:MMcNeil@mcneilvt.com>]

Sent: Tuesday, August 13, 2013 8:43 AM

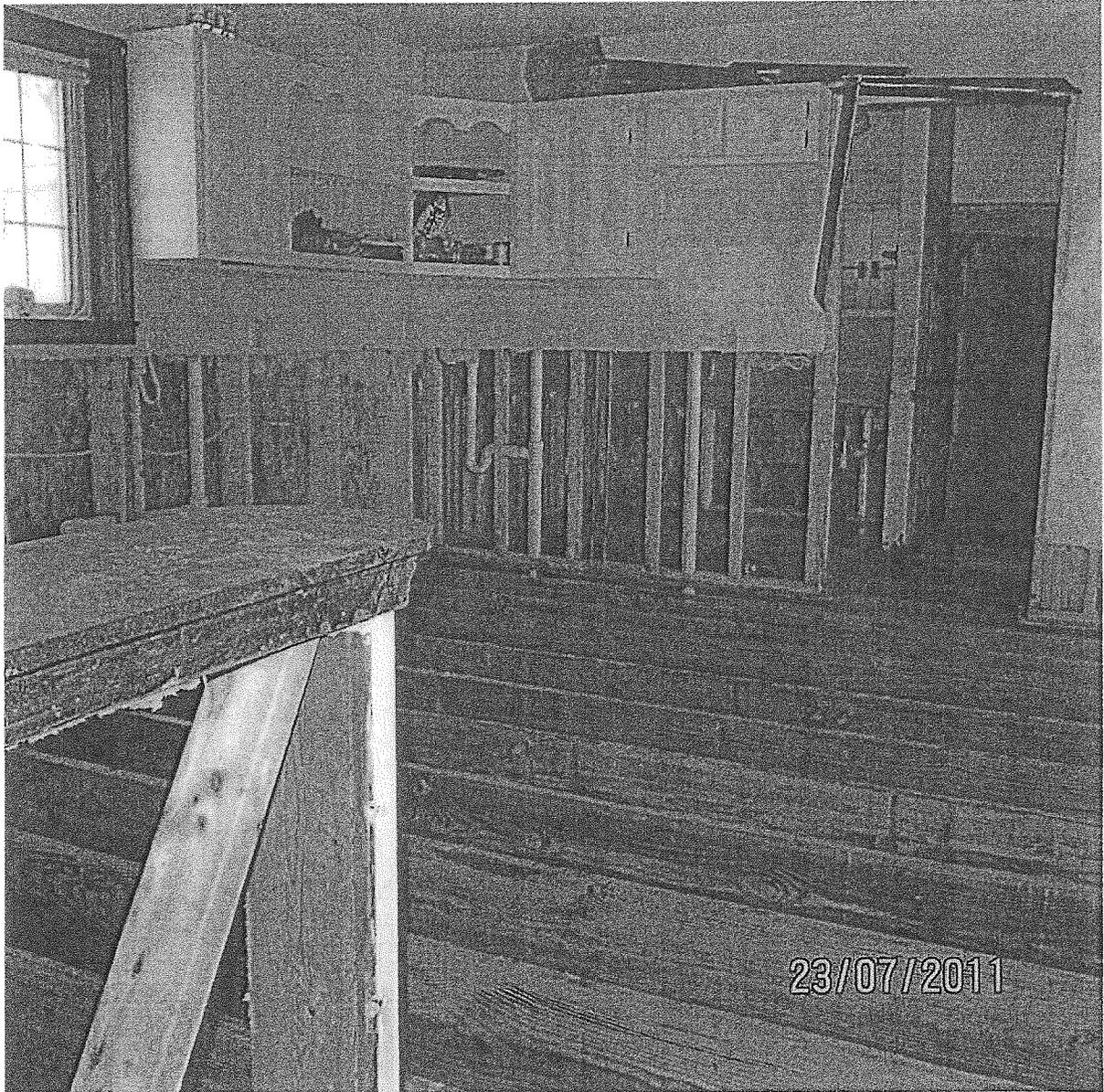
To: Scott Gustin; Kimberlee Sturtevant

Subject: RE: 33 North Cove Rd

Kim,

If you could have Jeanne Francis issue a compliance letter now, we should be all set to move forward. I will update and finalize our Title Opinion.

Thanks,

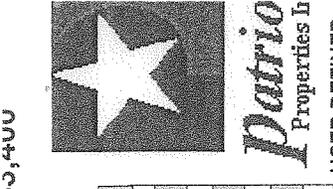






23/07/2011





1011 ACQUENTIAL
1431
BURLINGTON, VT
SUBLOT
MAP QUAD LOT

PROPERTY LOCATION
No. 33
Alt No. NORTH COVE RD, BURLINGTON
Direction/Street/City

OWNERSHIP
Owner 1: BERGMAN BRENDA G
Owner 2:
Owner 3:
Street 1: C/O MTU FOREST SCIENCE
Street 2: 1400 TOWNSEND DRIVE
Town/City: HOUGHTON

PREVIOUS ASSESSMENT
Tax Yr Use Cat Bldg Value Yrd Items Land Size Land Value Total Value Asses'd Value Notes Date
2013 R1 ABST 73,800 0 4,770 69,600 143,400 Change of Value Notices 5/3/2013
2012 R1 PREL 73,800 0 4,770 69,600 143,400 6/19/2013
2012 R1 ABST 73,800 0 4,770 69,600 143,400 5/4/2012
2012 R1 FV 73,800 0 4,770 69,600 143,400 9/12/2012
2012 R1 PREL 73,800 0 4,770 69,600 143,400 FOR TAX BILL 6/20/2012
2011 R1 ABST 103,900 0 4,770 69,600 173,500 abstract grand list 5.04.20.5/4/2011
2011 R1 FV 73,800 0 4,770 69,600 143,400 Year End Roll Process 8/11/2011
2011 R1 PREL 73,800 0 4,770 69,600 143,400 POST BOA 6.24.2011 6/24/2011

SALES INFORMATION
Grantor SHAPPY DEAN, 834-322
Legal Ref Type Date Sale Price V Ist Verif Assoc PCL Value Notes
WD 8/12/2003 UNDETERMINED 159900 No No

NARRATIVE DESCRIPTION
This Parcel contains 4770. SF of land mainly classified as Single Fam with e(n) OLD STYLE Building Built about 1940, Having Primarily VINYL Exterior and ASPHALT SH Roof Cover, with 1 Units, 2 Baths, 0 HalfBaths, 0 3/4 Baths, 7 Rooms Total, and 3 Bdrms.

OTHER ASSESSMENTS
Code Description/No Amount Com. Int

PROPERTY FACTORS
Item Code Descr % Item Code Descr
Z 0 WATER-ELE
o t S NO SEWER
n l Exmpt
Flood Haz:
D B City 100 Topo 3 SUITABLE
s SH Homestead 100 Street U UNIMPRO
t Traffic

LAND SECTION (First 7 lines only)
Use Code LUC No of Units Depth/Price/Units
R1 Single Fam 4770 SQ FT SITE

IN PROCESS APPRAISAL SUMMARY
Use Code Building Value Yard Items Land Size Land Value Total Value
R1 73,800 0 4,770 69,600 143,400
Total Card 73,800 0.110 69,600 143,400
Total Parcel 73,800 0.110 69,600 143,400
Source: OverRide Total Value per SQ unit /Card: 75.63 /Parcel: 75.63
Land Unit Type: SF

Parcel ID 021-1-004-000
PRINT
Date Time
07/24/13 09:08:50
LAST REV
Date Time
12/03/12 10:14:12
apro 43

USER DEFINED
RAD: 10
OLD PID: 192820
State Dist: 3-01
CAD: 610
SPAN: 114-03E
Prior Id #: 3
BusUse: 0
RentalUse: 0
HSC: 041520
ASR Map:
Fact Dist:
Reval Dist:
Year:
Land Reason:
Bid Reason:

ACTIVITY INFORMATION
Date Result By Name
6/24/2011 INSPCTD EX JV JICKERY
5/31/2011 ADDRESS CHG RG RGREEN
1/25/2011 ADDRESS CHG RG RGREEN
6/3/2009 BOA DECISION BOA ASSESSORS
10/12/2004 DATA ENTRY AF A FRANCIS
7/27/2004 NOT HOME RK R KILBOURN
7/27/2004 NOT HOME-EX RK R KILBOURN

BUILDING PERMITS
Date Number Descr Amount C/O Last Visit Fed Code F. Descr Comment
3/6/2013 2-513-0772CA Zoning I 17,500/A Demolition of exis
7/2/2011 2011 139197/Building 5,000/A interior deno of f
2/14/2011 1-2011 130040/Electric 1,200/A After the Fact per
8/31/1992 93-18157 45,000/I B Z E P M

NEIGHBORHOOD INFORMATION
LT Base Unit Price Adj Neigh
Factor Value Value Mod Inftu
R1 0 12.5 1,168 010 Floodin -15

APPROXIMATE VALUE
Appraised Value 69,636
Spec Land Code J
Use Value 69,600

TOTALS
Total AC/HA: 0.10950
Total SF/SM: 4770.00
Prime NB Desc: NRTH AVE EXT
Parcel LUC: R1
Single Fam
Total: 69,636
Total: 69,600

VERIFICATION OF VISIT NOT DATA
Sign: / / /

PROPERTY LOCATION
No. 33
Alt No. NORTH COVE RD, BURLINGTON
Direction/Street/City

OWNERSHIP
Owner 1: BERGMAN BRENDA G
Owner 2:
Owner 3:
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OTHER ASSESSMENTS
Code Description/No Amount Com. Int

PROPERTY FACTORS
Item Code Descr % Item Code Descr
Z 0 WATER-ELE
o t S NO SEWER
n l Exmpt
Flood Haz:
D B City 100 Topo 3 SUITABLE
s SH Homestead 100 Street U UNIMPRO
t Traffic

LAND SECTION (First 7 lines only)
Use Code LUC No of Units Depth/Price/Units
R1 Single Fam 4770 SQ FT SITE

TOTALS
Total AC/HA: 0.10950
Total SF/SM: 4770.00
Prime NB Desc: NRTH AVE EXT
Parcel LUC: R1
Single Fam
Total: 69,636
Total: 69,600



TAX ABATEMENT SUB-COMMITTEE

IN CARE OF THE OFFICE OF THE ASSESSOR

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Christine Bridges
111 Rivers Edge Dr.
Burlington, VT 05408

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 024-1-159-111
LOCATION: 111 Rivers Edge Dr.
AMOUNT REQUESTED: \$1200.72

AMOUNT RECOMMENDED FOR ABATEMENT: \$1200.72

COMMITTEE'S RECOMMENDATION: Abate the penalties and interest due to being manifestly unjust.

MOTION MADE: Mason made motion to grant abatement request. Hartnett 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Committee felt it manifestly unjust to require penalties and interest not discovered at closing due to delinquency from 1995 and on a separate City list. Owner is willing to pay taxes.

Dear Christine Bridges,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 8/28/13

Name, Property Owner on Grand List: Christine A. Bridges

Name, Applicant: Christine A. Bridges
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: 7-30-2004

Executor/Administrator of Estate: _____

Mailing Address: 111 Rivers Edge Drive

City, State, Zip code: Burlington VT 05401

Applicant's Email and Phone #: Christinebridges155@gmail.com

Location of Property: 111 Rivers Edge Drive

Parcel ID Number (000-0-000-000): 024-1-159-111 or, Res. Condo

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 1,195.26

Circle abatement type requested: taxes penalties interest pr

Briefly describe your abatement request. You may submit a letter with
See attached letter

Did McGrady Fail To pay in 1995?
When did Ms Bridges know of the delinquency?

Signature Christine A. Bridges Date 8/10/13

Space below is saved for Board notes:	Date received:
<div style="border: 1px solid black; padding: 5px; text-align: center;">RECEIVED AUG 30 2013 CITY OF BURLINGTON, VERMONT ASSESSORS OFFICE</div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">RECEIVED AUG 29 2013 CITY OF BURLINGTON, VERMONT ASSESSORS OFFICE</div>

111 River's Edge Drive
Burlington, Vermont 05408
September 4, 2013

City of Burlington
149 Church Street
Burlington, VT 05401
Board Members

I would like to thank the board members for their time and consideration regarding this complex issue and for assisting in bringing resolution. In July 2004 I purchased the property in question from Brenda Godfrey. A title search was done at that time and no delinquent taxes or penalties were brought to my or my attorney's attention from the City of Burlington. (See attached Settlement Statement) In 2008 I spoke to Jeff Herwood about an unrelated matter and shortly thereafter he informed me that Ms. Godfrey was delinquent in her taxes for one installment in 1995, and that as the current owner I was responsible for the taxes, penalties and interest. I had never received any official documentation from the City of Burlington stating this nor have I ever received any notice from the city. I was told that there was a process by which an appeal for the penalties and interest took place and Mr. Herwood offered to help me craft a letter. I was not informed about the proper procedure for requesting an appeal, and the matter was left unresolved. During this time I continued to pay my taxes, on time, and did not receive any notification of delinquency. I question if Ms. Godfrey had ever been informed officially by the city of her delinquency. She paid all of her taxes on time for 14 years and allegedly failed to pay one time. It seems likely that given the opportunity, Ms. Godfrey would have taken care of this matter.

Ward and Babb represented me at the time of purchase and did the title search. I contacted them regarding this matter and my attorney was able to get me the proper form I needed to appeal, but we were still operating partially in the dark, because we had not been informed about how far in advance the packet needed to be received by the assessors office in order to be reviewed for the meeting.

Again, thank you for your time and consideration.

Best regards,

A handwritten signature in cursive script that reads "Christine Bridges". The ink is dark and the signature is fluid and connected.

Christine Bridges

A. U.S. Department of Housing and Urban Development

B. Type of Loan

1. <input type="checkbox"/> FHA	2. <input type="checkbox"/> FMHA	3. <input type="checkbox"/> Conv. Unins.
4. <input type="checkbox"/> VA	5. <input type="checkbox"/> Conv. Ins.	
6. File Number 505-04		7. Loan Number
8. Mortgage Ins. Case No.		

Settlement Statement

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked ("POC") were paid outside the closing; they are shown here for information purposes and are not included in the totals.

D. Name of Borrower: Christine A. Bridges, 25 Pine Grove Street, Woodstock, NY 12498

E. Name of Seller: Brenda H. Godfrey, 111 Rivers Edge Drive, Burlington, VT 05401 **TIN:**

F. Name of Lender:

G. Property Location: 111 Rivers Edge Drive, Burlington, VT 05401

H. Settlement Agent: Ward, Kenney & Babb (802) 863-0307 **TIN:** 03-0328008
Place of Settlement: 3069 Williston Road, South Burlington, VT 05403

I. Settlement Date: 7/30/2004 **Proration Date:** 7/30/2004

J. Summary of Borrower's Transaction		K. Summary of Seller's Transaction	
100	Gross amount due from borrower	400	Gross amount due to seller
101	Contract sales price	401	Contract sales price
102	Personal property	402	Personal property
103	Settlement charges to borrower (line 1400)	403	
104	August dues	404	
105		405	
Adjustments for items paid by seller in advance:		Adjustments for items paid by seller in advance:	
106	City town taxes	406	City town taxes
107	County taxes	407	County taxes
108	Assessments 7/30/2004 to 8/1/2004	408	Assessments 7/30/2004 to 8/1/2004
109		409	
110		410	
111		411	
112		412	
120	Gross amount due from borrower:	420	Gross amount due to seller:
200	Amounts paid by or in behalf of the borrower:	500	Reduction in amount due to seller:
201	Deposit or earnest money	501	Excess deposit (see instructions)
202	Principal amount of new loan(s)	502	Settlement charges to seller (line 1400)
203	Existing loan(s) taken subject to	503	Existing loan(s) taken subject to
204		504	Payoff of first mortgage loan
205		505	Payoff of second mortgage loan
206		506	
207		507	Overnight delivery and handling fee for payoff
208		508	
209		509	
Adjustments for items unpaid by seller:		Adjustments for items unpaid by seller:	
210	City town taxes 7/1/2004 to 7/30/2004	510	City town taxes 7/1/2004 to 7/30/2004
211	County taxes	511	County taxes
212	Assessments	512	Assessments
213		513	
214		514	
215		515	
216		516	
217		517	
218		518	
219		519	
220	Total paid by/for borrower:	520	Total reduction in amount due seller
300	Cash at settlement from/to borrower:	600	Cash at settlement to/from seller:
301	Gross amount due from borrower (line 120)	601	Gross amount due to seller (line 420)
302	Less amount paid by/for borrower (line 220)	602	Less total reduction in amount due seller (line 520)
303	CASH (X)FROM ()TO BORROWER	603	CASH ()FROM (X)TO SELLER

SUBSTITUTE FORM 1004 SELLER STATEMENT THE NATIONAL SETTLEMENT AGENT BOARD

700. Total sales/broker commission based on : \$152,000.00 @ 3.00% = \$4,560.00		Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
Division of commission (line 700) as follows:			
701.	\$4,560.00 to Century 21 - Jack Associates		
702.			
703.	Commission paid at settlement \$4,560.00	4,560.00	
704.			
800. Items payable in connection with loan			
801.	Loan origination fee		
802.	Loan discount		
803.	Appraisal fee		
804.	Credit report		
805.	Lender's inspection fee		
806.	Mortgage insurance application fee		
807.	Assumption fee		
808.	Tax Service		
809.	Flood Certification Fee		
810.			
811.			
812.			
900. Items required by lender to be paid in advance			
901.	Interest from		
902.	Mortgage insurance premium for		
903.	Hazard insurance premium for		
904.			
905.			
1000. Reserves deposited with lender			
1001.	Hazard insurance		
1002.	Mortgage insurance		
1003.	City property taxes		
1004.	County property taxes		
1005.	Annual assessments (maint)		
1006.			
1007.			
1008.			
1009.	Aggregate Adjustment		
1100. Title charges			
1101.	Settlement or closing fee		
1102.	Abstract or title search		
1103.	Title examination		
1104.	Title insurance binder		
1105.	Document preparation		
1106.	Notary fees		
1107.	Attorney's fees to Ward, Kenney & Babb	542.00	
	<i>includes above items no</i>		
1108.	Title insurance		
	<i>includes above items no</i>		
1109.	Lender's coverage		
1110.	Owner's coverage		
1111.	Seller's Attorney's Fees to Suzanne M Hebeier		27.00
1112.			
1113.	Title Insurance Commission		
1200. Government recording and transfer charges			
1201.	Recording fees: Deed \$21.00 Release \$7.00	21.00	7.00
1202.	City/county tax/stamps:		
1203.	State tax/stamps:		
1204.			
1205.	Transfer Tax to Vermont Department of Taxes	1,980.00	
1206.			
1300. Additional settlement charges			
1301.	Survey		

111 River's Edge Drive
Burlington, Vermont 05408
August 10, 2013

City of Burlington
149 Church Street
Burlington, VT 05401
To Whom it may concern:

Hello, my name is Christine Bridges. In July of 2004 I purchased the above property from Brenda Godfrey. A title search was done at that time and there were no delinquent taxes or penalties brought to my or my attorney's attention from the city of Burlington. In 2008 I spoke to Jeff Herwood about an unrelated matter and shortly thereafter he informed me about the delinquent taxes that Ms. Godfrey had failed to pay in 1995. He told me that an abatement was possible and that he would help me craft a letter. Mr. Herwood never followed through with that assistance. I never received notification from the city of Burlington or from Mr. Herwood concerning these delinquent taxes. I never received anything official in the mail. I spoke with Mr. Herwood on a few other occasions and there was never any follow through on his part concerning the abatement process. I wonder if Ms. Godfrey had ever been informed officially as well, since she always paid her taxes on time for almost 15 years and likely would have resolved this matter herself. I too have never been late paying my taxes since I acquired the property in 2004.

I hope that this matter can be resolved soon.

Best regards,



Christine Bridges

RECEIVED
2013 AUG 29 10 44 AM
BURLINGTON OFFICE
TREASURY

ABLE TO:
MAIL TO:

CITY OF BURLINGTON

149 CHURCH STREET
BURLINGTON VERMONT 05401
802 - 865 - 7000

This is the only bill you will receive. Please forward to new owner if property is sold.

Location: 111 RIVERS EDGE DR III

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
1-159.111	07/01/2013	2013-2014

1906251

SPAN # 114-035-10744 SCL CODE: 035

BRIDGES CHRISTINE A
111 RIVERS EDGE DRIVE
BURLINGTON VT 05408

HOUSESITE VALUE	154,400
HOUSESITE EDUCATION TAX	2,355.68
HOUSESITE MUNICIPAL TAX	1,170.96
HOUSESITE TOTAL TAX	3,526.64

RETAIN FOR INCOME TAX PURPOSES

ASSESSED VALUE	HOMESTEAD	NON RESIDENTIAL
154,400	154,400	

TOTAL TAXABLE VALUE	154,400	154,400
GRAND LIST VALUES	1,544.00	1,544.00

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

QUESTIONS ABOUT YOUR STATE PAYMENT (PROPERTY TAX ADJUSTMENT) OR HOMESTEAD DECLARATION SHOULD BE DIRECTED TO THE STATE OF VERMONT TAX DEPT. AT 866-828-2865 (TOLL FREE IN STATE) OR 802-828-2865 (LOCAL OR OUT OF STATE).

TAX RATE NAME	TAX RATE	TAXES
MUNICIPAL	0.7584	1170.96
HOMESTEAD EDUCATION	1.5317	2355.68

RECEIVED
 JUN 29 12 44
 BURLINGTON CLERK
 REASONS OFFICE

1ST PAYMENT	2ND PAYMENT	3RD PAYMENT	4TH PAYMENT	TOTAL TAX
08/12/2013	10/12/2013	02/12/2014	06/12/2014	3,526.64
534.91	534.91	534.91	534.91	1387.00
				STATE PAYMENTS
				2139.64

RECEIVED (REPAYMENTS) PAYMENTS (STATEMENTS) STATEMENTS

CITY OF BURLINGTON
TAX YEAR 2013-2014

END PAYMENT DUE	11/12/2013
OWNER NAME	BRIDGES CHRISTINE A
PARCEL ID	024-1-159.111
AMOUNT DUE	534.91

CITY OF BURLINGTON
TAX YEAR 2013-2014

END PAYMENT DUE	08/12/2014
OWNER NAME	BRIDGES CHRISTINE A
PARCEL ID	024-1-159.111
AMOUNT DUE	534.91

CITY OF BURLINGTON
TAX YEAR 2013-2014

5TH PAYMENT DUE	06/12/2014
OWNER NAME	BRIDGES CHRISTINE A
PARCEL ID	024-1-159.111
AMOUNT DUE	534.91



View on Map Permit History Property Tax Calculator

Property Summary								
Parcel ID	024-1-159-111	Address	111 RIVERS EDGE DR Unit 111		Owner(s)	BRIDGES CHRISTINE A		
SPAN Number	114-035-10744	Land Use	Residential Condo					
Mailing Address	111 RIVERS EDGE DRIVE , BURLINGTON, VT 05408							
Current Assessed Values								
Total Value	\$154,400.00	Building Value	\$154,400.00	Land Value	\$0.00	Yard Items	\$0.00	
Current Property Taxes								
Total Property Taxes	\$3,526.64	HS-131	Yes	Pct Business	0	Pct Rental	0	
Most Recent Sales Information								
Grantor	Sale Date		Sale Price		Book & Page			
GODFREY BRENDA H,	7/30/2004		152,000.00		882-779			
GODFREY BRENDA H	5/11/2001		1.00		681-106			
GODFREY MICHAEL J & BRENDA H	4/18/1990		91,350.00		415-325			
Property Details								
Grade	AVERAGE PLUS	Heat Type	HOT AIR	Heat Fuel	GAS			
Acres	0.00	Gross Area	1,970.00	Finished Area	1,030.00			
Building Type	TOWNHS END	Year Built	1991	Units	1			
Rooms	5	Bedrooms	2	Baths (Full/Half)	1 / 0			
Zoning	RL	Foundation	S	Depreciation	8.40 %			
Sketched Areas								
				Card #	Area	Description	Gross Area	Finished Area
				1	FFL	1ST FLOOR	512	512
				1	GARA	GARAGE ATTCH	288	0
				1	OFF	OPEN PORCH	80	0
				1	OVH	OVERHANG	6	6
				1	SFL	2ND FLOOR	512	512
				1	SLAB	SLAB FNDTN	512	0
				1	WDK	WOOD DECK	60	0
				BURLINGTON CLERK'S OFFICE RECEIVED P 12:44				

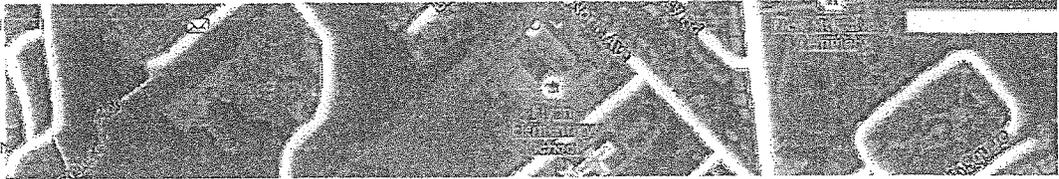
Map & Image	Location Map
<p>Image(s)</p> <p>CITY OF BURLINGTON VT 5/20/2014</p>	<p>Report a map error</p>

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2013/ABST

CONTACT US | DEPARTMENTS | GEN



[Close this pop-up](#)

BURLINGTON CLERK
TREASURER'S OFFICE

2013 AUG 29 P 12:44

RECEIVED

From: [christine_bridges](#)
To: [Cathy Colt](#)
Subject: Re: FW: 111 Rivers Edge Drive/Christine Bridges
Date: Friday, August 02, 2013 9:31:10 AM

Thanks Cathy. I'll send that to you as soon as I get it.

Christine

On Fri, Aug 2, 2013 at 9:08 AM, Cathy Colt <ccolt@wardandbabb.com> wrote:

Christine-

See the email from Jeff Herwood below.

I printed off the form. Jeff indicated that you should state that you are willing to pay the base amount of 545.68 if they abate the penalties and interest.

I will be sending this by mail with a stamped, self-addressed envelope so you can. Please review, describe your abatement request in the space provided and sign and date the form. Please return the signed document to me and I will submit it with a copy of the tax bill and property record card. The request will most likely not be reviewed until early September.

If you have any questions, please let me know.

Thanks

Cathy

Cathy (Catherine) M. Colt

Real Estate Paralegal

Ward & Babb

3069 Williston Road

South Burlington, VT 05403

Phone: (802) 863-0307/Fax: (802) 863-4587

ccolt@wardandbabb.com

www.wardandbabb.com

IRS CIRCULAR 230 DISCLAIMER: In order to ensure compliance with the requirements imposed by the IRS, we inform you that any tax advice contained in this communication (including attachments) was not intended or written to be used, and cannot be used, for the purpose of (i) avoiding tax-related penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any matters addressed herein.

CONFIDENTIALITY NOTICE: This electronic email transmission may contain attorney/client privilege and confidential information intended only for the individual or entity named above. Any dissemination, use, distribution, copying or disclosure of this communication by any other person or entity is strictly prohibited.

Should you receive this transmission in error, please notify the sender at ccolt@wardandbabb.com.

From: Jeffrey A. Herwood [mailto:jherwood@burlingtonvt.gov]
Sent: Tuesday, July 30, 2013 12:40 PM
To: Cathy Colt
Subject: RE: 111 Rivers Edge Drive/Christine Bridges

Good afternoon,

The base amount is 545.68. You should write a letter to the Board of Abatement and request the P&I be abated and that you are willing to pay the tax. The abatement request form is on the COB web page, here:

http://www.burlingtonvt.gov/uploadedFiles/BurlingtonVTgov/Departments/Clerk-Treasurers_Office/Property_Taxes/TAX%20ABATEMENT%20FORM%202012_City%20of%20Burlington.%20VT.pdf

We are scheduling a meeting early September.

Jeff

From: Cathy Colt [mailto:ccolt@wardandbabb.com]
Sent: Tuesday, July 30, 2013 12:16 PM
To: Jeffrey A. Herwood
Cc: christinebridges155@gmail.com
Subject: 111 Rivers Edge Drive/Christine Bridges

Jeff-

In the process of updating the title to this property, we found that there were past due taxes in the amount of \$1,740.94. What we are trying to determine is the base amount that was delinquent prior to the penalty and interest.

We would like to come to a resolution of this issue? What is the City's position on this?

Please respond as soon as possible.

Best,
Cathy

Cathy (Catherine) M. Colt

Real Estate Paralegal

Ward & Babb

3069 Williston Road

South Burlington, VT 05403

Phone: (802) 863-0307/Fax: (802) 863-4587

ccolt@wardandbabb.com

www.wardandbabb.com

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Should you receive this transmission in error, please notify the sender at ccolt@wardandbabb.com.



OWNER: BRIDGES CHRISTINE A
 ADDRESS: 111 RIVERS EDGE DRIVE
 CITY: BURLINGTON, VT

PROPERTY LOCATION
 No 111 RIVERS EDGE DR, BURLINGTON

OWNERSHIP
 Owner 1: BRIDGES CHRISTINE A
 Owner 2:
 Owner 3:
 Street 1: 111 RIVERS EDGE DRIVE
 Street 2:
 Town/City: BURLINGTON
 State/Prov: VT
 Postal: 05408

PREVIOUS OWNER
 Owner 1: GODFREY BRENDA H -
 Owner 2:
 Street 1: 111 RIVERS EDGE DRIVE
 Town/City: BURLINGTON
 State/Prov: VT
 Postal: 05401

NARRATIVE DESCRIPTION
 This Parcel contains . SF of land mainly classified as Res Condo with a(n) TOWNHS END Building Built about 1991, Having Primarily VINYL Exterior and ASPHALT SH Roof Cover, with 1 Units, 1 Baths, 0 HalfBaths, 0 3/4 Baths, 5 Rooms Total, and 2 Bdrms.

OTHER ASSESSMENTS

Code	Description/No	Amount	Com: Int

PROPERTY FACTORS

Item Code	Description	%	Item Code	Description
Z			U	A ALL UTILITIES
o			t	
n			i	
Exempt:				
Flood Hazard:				
D	City	100	Topo	3 SUITABLE
S	SH Homestead	100	Street	
t			Traffic	

LAND SECTION (First 7 lines only)

Use Code	Description	LUC Fact	No of Units	Depth / PrcetUnits	Unit Type	Land Type	Factor	Base Value	Unit Price	Adj	Neigh Infru	Neigh Mod	Neigh Desc	Prime NB Desc	Res Condo	Total SF/SW: 0.00
RC	Res Condo		0		SQ.FT	SITE		0	0	0.0000	708			RIVERS EDGE		

IN PROCESS APPRAISAL SUMMARY

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value	Legal Description	User Acct
RC	154,400		0.000		154,400		
Total Card							300663738281
Total Parcel							300663738281
Source: OverRide							
Total Value per SQ unit (Card): 149.90							
Parcel ID: 024-1-159-111							

PREVIOUS ASSESSMENT

Tax Yr	Use	Cat	Blg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Notes	Date
2013	RC	ABST	154,400	0		154,400	154,400	154,400	Change of Value Notices	5/3/2013
2013	RC	PREL	154,400	0		154,400	154,400	154,400	6.19.2013 tax billing	6/19/2013
2012	RC	ABST	154,400	0		154,400	154,400	154,400	5.04.2012 ABSTRACT 3	5/4/2012
2012	RC	FV	154,400	0		154,400	154,400	154,400	9.15.2012	9/12/2012
2012	RC	PREL	154,400	0		154,400	154,400	154,400	6.20.2012 FOR TAX BILL	6/20/2012
2011	RC	ABST	154,400	0		154,400	154,400	154,400	abstract grand list 5.04.20	5/4/2011
2011	RC	FV	154,400	0		154,400	154,400	154,400	Year End Roll Process	8/11/2011
2011	RC	PREL	154,400	0		154,400	154,400	154,400	POST BOA 6.24.2011	6/24/2011

SALES INFORMATION

Grantor	Legal Ref	Type	Date	Sale Price	V	Int	Verif	Assoc PCL Value	Notes
GODFREY BRENDA	882-779	WD	7/30/2004	152000	No	No	BQ		realtor sale
GODFREY BRENDA	681-106	QC	5/11/2001		1	No			From MS ACCESS DB table SalesData
GODFREY MICHAEL	415-325	WD	4/18/1990	91350	No	No			From MS ACCESS DB table SalesData

TAX DISTRICT

Grantor	Legal Ref	Type	Date	Sale Price	V	Int	Verif	Assoc PCL Value	Notes
GODFREY BRENDA	882-779	WD	7/30/2004	152000	No	No	BQ		realtor sale
GODFREY BRENDA	681-106	QC	5/11/2001		1	No			From MS ACCESS DB table SalesData
GODFREY MICHAEL	415-325	WD	4/18/1990	91350	No	No			From MS ACCESS DB table SalesData

ACTIVITY INFORMATION

Date	Result	By	Name
1/25/2005	DATA ENTRY	GP	G POMAIN/VILL
8/17/2004	REFUSAL PART	TH	T HUSEBY

BUILDING PERMITS

Date	Number	Description	Amount	C/O	Last Visit	Fed Code	F. Descrip	Comment

VERIFICATION OF VISIT NOT DATA

Sign	Alt	Spec	J	Fact	Use Value	Notes

APPROXIMATED VALUE

Appraised Value	Class	%	Intf 1	%	Intf 2	%	Intf 3	%	Total

APPROXIMATED VALUE

Appraised Value	Class	%	Intf 1	%	Intf 2	%	Intf 3	%	Total

APPROXIMATED VALUE

Appraised Value	Class	%	Intf 1	%	Intf 2	%	Intf 3	%	Total

City of Burlington - NEMRC Tax Administration Version 8.1d

File Edit Window Help About NEMRC

Cash Receipts

1. Ca Parcel ID: 024-14-058 101 Find 1995 Find

2. Po Tax: BRIDGES CHRISTINE A Find Location: N

3. Ad Name: 0

4. Ca Address: 111 RIVERS EDGE DR 111

	Payment 1	Payment 2	Payment 3	Payment 4	TOTAL		
5. Ca Due Date:	09/12/1994	11/12/1994	03/12/1995	05/12/1995			
6. Ca Principal Due:	545.68	0.00	0.00	0.00	545.68		
7. Ca Interest Due:	1,200.72	0.00	0.00	0.00	1,200.72		
8. Ca Penalty Due:	0.00	0.00	0.00	0.00	0.00		
9. Ca Other Due:	0.00						
10. Ad TOTAL:	1,746.40	0.00	0.00	0.00	1,746.40	Appl. Credit	TOTAL DUE
11. Re Check #:						0.00	1746.40
12. Re Amount:							
13. Dis Deposit:	900065.0						
14. Dis Date:	09/03/2013						

15. Re Principal: 545.68 Payment 1 Payment 2 Payment 3 Payment 4

16. Re Interest: 1,200.72 0.00 0.00 0.00 0.00

17. Re Penalty: 0.00 0.00 0.00 0.00 0.00

18. Re Other: 0.00 0.00 0.00 0.00 0.00

Buttons: OK Receipt Cancel

Bridges

Cash Receipts

1. **Ca** Parcel ID: 024-1-158 **Find** Year: 1995 **Find**

2. **Pe** Name: BRIDGES,CHRISTINE A **Find** Location: N

3. **Ad** Name 2: Address: 111 RIVERS EDGE DR 111

4. **Ca** Due Date: 08/12/1994 11/12/1994 03/12/1995 06/12/1995 **TOTAL**

5. **Ca** Principal Due: 545.68 0.00 0.00 0.00 545.68

6. **Ch** Interest Due: 1,200.72 0.00 0.00 0.00 1,200.72

7. **Ad** Penalty Due: 0.00 0.00 0.00 0.00 0.00

8. **Re** Other Due: 0.00

	Payment 1	Payment 2	Payment 3	Payment 4	TOTAL	Appl Credit	TOTAL DUE
TOTAL	1,746.40	0.00	0.00	0.00	1,746.40	0.00	1,746.40

9. **Re** Check # F3 Memo Principal: 545.68

9. **Re** Receipt # Appl Credit Interest: 1,200.72

10. **Dis** Amount: 1,746.40 0.00 Penalty: 0.00

Deposit #: 900085.0 Other: 0.00

Date: 09/03/2013

By: H42

City of Burlington - NEMRC Tax Administration Version - 8.1d
 File Edit Window Help About NEMRC

Cash Receipts

1. Parcel ID: 024-1459 LIA Find Year: 1995 Find

2. Payer Name: BRIDGES, CHRISTINE A Find Location: N

3. Address: 111 RIVERS EDGE DR 111

	Payment 1	Payment 2	Payment 3	Payment 4	TOTAL	Avail Credit	TOTAL DUE
4. Due Date:	08/12/1994	11/13/1994	03/12/1995	05/12/1995			
5. Principal Due:	545.68	0.00	0.00	0.00	545.68		
Interest Due:	1,200.72	0.00	0.00	0.00	1,200.72		
6. Penalty Due:	0.00	0.00	0.00	0.00	0.00		
Other Due:	0.00						
7. TOTAL:	1,746.40	0.00	0.00	0.00	1,746.40	0.00	1,746.40

8. Receipt #

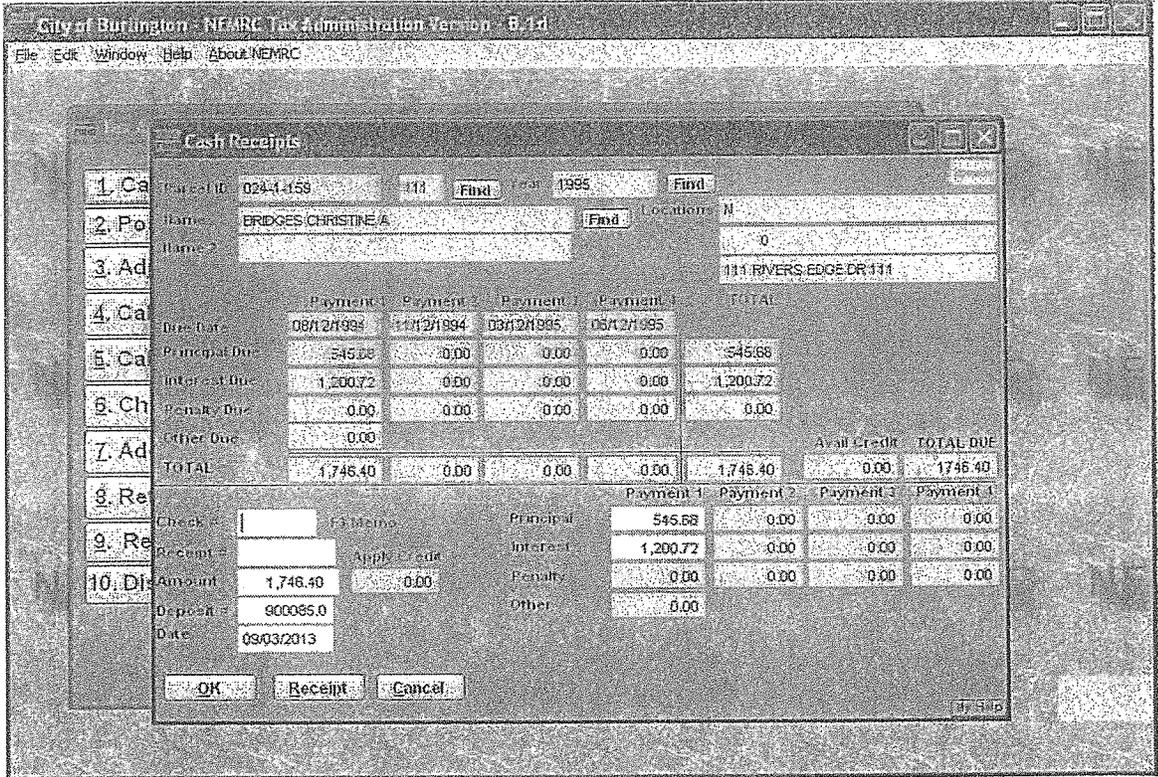
9. Receipt Amount: 1,746.40 Apply Credit: 0.00

10. Deposit #: 900096.0 Date: 09/03/2013

Principal: 545.68 Interest: 1,200.72 Penalty: 0.00 Other: 0.00

OK Receipt Cancel

Interest Due \$1200.72
 Principal Due \$ 545.68



Did McGroffrey Fail
To pay in 1995?

When did Ms Bridges
Know of the Delinquency?

She learned in 2008 - did not address the
error.

Is Christine willing to pay the principal
Taxes.

Taxes
Penalties
Interest



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

CIT Technology Financing Services, Inc.
Sherry Blake, VP Property Tax
1 CIT Drive
Livingston, NJ 07039

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: PPP018433
LOCATION: Leased business assets throughout Burlington
AMOUNT REQUESTED: \$444.52

AMOUNT RECOMMENDED FOR ABATEMENT: \$444.52

COMMITTEE'S RECOMMENDATION: Abate the overpayment of taxes paid from FY2013 and FY2014.

MOTION MADE: Chip Mason made motion to grant abatement. David Hartnett 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Deemed illegal. City can not legally assess for value of business assets located in a different jurisdiction.

Dear CIT Technology Financing Services, Inc.,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request.

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 6-14-13

JUN 20 2013

Name, Property Owner on Grand List: CIT Technology Financing Services, Inc

CITY OF BURLINGTON, VERMONT
ASSESSOR'S OFFICE

Name, Applicant: Sherry Blake VP Property Tax
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: _____

Executor/Administrator of Estate: _____

Mailing Address: 1 CIT Drive, Livingston, NJ 07039

City, State, Zip code: Livingston, NJ 07039

Applicant's Email and Phone #: Sherry.blake@cit-com 973-722-8274

Location of Property: 1100 Hinesburg Road, South Burlington, VT 05403

Parcel ID Number (000-0-000-000): _____ or,

Account Number (PPP000000): 018433 business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 68.25 (2011-12) \$ 65.67 (2012-13)

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.
We inadvertently filed asset #900-0156413-000, Vermont Eye Association, to the City of Burlington, VT. This asset should have been filed to South Burlington, VT instead. The address is 1100 Hinesburg Rd, South Burlington, VT 05403.

Signature [Signature] Date 6-14-13

Space below is saved for Board notes:	Date received:

RECEIVED
JUN 19 P 3:42
BURLINGTON OFFICE
TREASURER'S OFFICE

PAYABLE TO:
MAIL TO:

CITY OF BURLINGTON

149 CHURCH STREET
BURLINGTON VERMONT 05401
802 - 865 - 7000

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

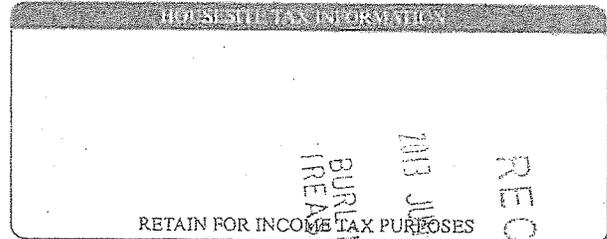
Location:

3410371

PARCEL ID	BILL DATE	TAX YEAR
PPP018433.	07/03/2012	2012-2013

OWNER

|||||
CIT TECHNOLOGY FINANCING SERVI
JULIE CORREA
C/O THOMSON REUTERS
P.O. BOX 460709
HOUSTON TX 77056



ASSESSED VALUE	HOMESTEAD	NON RESIDENTIAL
PERSONAL PROPERTY 73,000		
TOTAL TAXABLE VALUE 73,000		
GRAND LIST VALUES 730.00		
TAX RATE NAME		TAX RATE x GRANDLIST = TAXES
MUNICIPAL		0.7153 x 730.00 = 522.17
120% COMMERCIAL		104.43
1ST PAYMENT	2ND PAYMENT	3RD PAYMENT
08/12/2012	11/12/2012	03/12/2013
156.65	156.65	156.65
4TH PAYMENT	TOTAL TAX	
06/12/2013	626.60	
	STATE PAYMENTS 0.00	
	NET TAX DUE 626.60	

DETACH THE STUB BELOW AND RETURN WITH YOUR PAYMENT

CITY OF BURLINGTON
TAX YEAR 2012-2013

1ST PAYMENT DUE	
08/12/2012	
OWNER NAME	
CIT TECHNOLOGY FINANCING	
PARCEL ID	
PPP018433.	
AMOUNT DUE	156.65
AMOUNT PAID	

CITY OF BURLINGTON
TAX YEAR 2012-2013

2ND PAYMENT DUE	
11/12/2012	
OWNER NAME	
CIT TECHNOLOGY FINANCING	
PARCEL ID	
PPP018433.	
AMOUNT DUE	156.65
AMOUNT PAID	

CITY OF BURLINGTON
TAX YEAR 2012-2013

3RD PAYMENT DUE	
03/12/2013	
OWNER NAME	
CIT TECHNOLOGY FINANCING	
PARCEL ID	
PPP018433.	
AMOUNT DUE	156.65
AMOUNT PAID	

CITY OF BURLINGTON
TAX YEAR 2012-2013

4TH PAYMENT DUE	
06/12/2013	
OWNER NAME	
CIT TECHNOLOGY FINANCING	
PARCEL ID	
PPP018433.	
AMOUNT DUE	156.65
AMOUNT PAID	



Remittance Copy - Return with Payment

Please Note:

Our Remittance Address has Changed Remit To:

10 Capitol Street
Nashua, NH 03063-1328
Phone (802) 863-8630
Fax (802) 865-2586



OFFICE SYSTEMS inc.
A Global Imaging Systems Company
5 Green Tree Drive
South Burlington, VT 05403-6025

SHIP TO: CINDY BARR
VERMONT EYE LASER ASSOC
1100 HINESBURG ROAD
SOUTH BURLINGTON VT 05403

INVOICE NO. PG.
79702A 1
INVOICE DATE
06/08/09

TERMS:Supplies - Net 30
Equipment - Net 10

CUSTOMER NO.	PURCH ORDER NO.	DATE ORDERED	DATE SHIPPED	SHIP VIA	REPRESENTATIVE	PROG. TYPE	
500754	807257	05/19/09	06/04/09	OUR TRUCK	50SA03	BR	
ORDERED	PKG	SHIPPED	PROD NO	DESCRIPTION	UNIT PRICE	AMOUNT	
1	EACH	1	4XND09	XEROX WORKCENTER 5645PT W/HIGH CAP FEEDER # W5645PT X5450 WTD726557	8,151.160	8151.16	
1	EACH	1	PXZH1Q	XEROX LEGAL 2 HOLE P KIT # 498K12090			
1	EACH	1	PXZH2A	XRX EMBEDDED 1 LINE (56XX NEW STYLE) # 498K16480			
1	EACH	1	NXNB08	XEROX 50 SHEET OFFIC FINISHER # 097S03864 XFMP5 SF2A82004762			
						SUBTOTAL	8,151.16
						TOTAL DUE	8,151.16

RECEIVED
2009 JUN 19 P 3:30
BURLINGTON CLERK
/ REASURERS OFFICE

FOB Shipping Point

COMMENTS: 60 MONTH FMV

BILL TO: CIT TECHNOLOGY FINANCING
SUITE 100 PROCESSING CNTR
10201 CENTURION PARKWAY N
JACKSONVILLE FL 32256

PLEASE PAY FROM THIS INVOICE
OVERDUE ACCOUNTS WILL BE CHARGED A LATE
PAYMENT FEE OF 1.5% PER MONTH OR TO THE
EXTENT ALLOWED BY LAW

Business Type: SRV-LC
 Inspection Date: Inspected By:
 Federal ID#: 049-1-087-100
 Tax Rate: 7.28
 Tax Year: 2013
 Parcel ID#: 049-1-087-100
 Posted to Real Estate: No
 Year Added: 0

Owner Name: C/O THOMSON REUTERS
Mailing Address: C/O THOMSON REUTERS
2nd Address: P.O. BOX 460709
City: HOUSTON
State: TX
Zip: 77056
Country:

Business Name: CIT TECHNOLOGY FINANCING SERVI
Location: 40 COLLEGE ST
DBA: CIT TECHNOLOGY FINANCING SERVI
City: BURLINGTON
Phone#:
Contact Phone: 866-866-4186
Contact Name: JULIE CORREA

Unit#: 100

Notes:
 RETURNED MAIL, CHANGED ADDRESS. JV 2/27/2012
 8-6-09 Recd request to review account due to double billing on one asset year (2007) and incl a disposed asset (2001) Total depr value was 367010, corrected amount 154600

Valuation Information

GroupCode	Lines	Orig Cost	Existing Val	Growth Val	Total Val
Business Equipment	4	\$76,554	\$67,020	\$0	\$67,020
Computer Equipment	3	\$15,191	\$5,410	\$570	\$5,980
Totals:		\$91,745	\$72,430	\$570	\$73,000

Year Code	List Rt'd	OrigCost	Value
2012 502	4/22/2011 1	\$98,152	\$84,220
2011 502	4/20/2010 1	\$116,718	\$89,950
2010 502		\$116,718	\$89,950
2009 501	4/23/2009 1	\$189,501	\$154,600
2008 501	4/18/2008 1	\$246,632	\$210,930
2007 501	4/20/2007 1	\$11,613	\$7,100
2005 501	4/22/2005 1	\$117,164	\$34,080
2004 501		\$117,164	\$42,690
2003 501	4/17/2003 1	\$113,283	\$49,800
2002 501		\$130,618	\$0

Account Status: Existing
Incl. In Value: Y
Exempt: N
Edit Code: 0
Edit Code Desc: Default
List Returned: Yes
List Returned Date: 4/23/2012
Date Last Activity: 4/24/2012
Activity By: ienk
SQ Footage: 0

Asset Detail

#	Grp. Type	Asset Description	Comment/ SubDescription	Incl Val	Qty	New Year	Src	Qual	Cond	Dep Sched	Age	AssocAc ct	Orig Cost	Factor	Qual Factor	RCN	Dep%	Other Dep%	Current Value	S t
3	CE	Computer Equipment		Y	1	2010	FOL	AVG	AVG	CE	2		\$2,279	✓	1.00	\$0	53		\$1,070	E
4	CE	Computer Equipment		Y	1	2009	FOL	AVG	AVG	CE	3		\$11,919	✓	1.00	\$0	64		\$4,340	E
5	BE	Business Equipment		Y	1	2011	FOL	AVG	AVG	BE	1		\$34,960	✓	1.00	\$0	1		\$34,510	E
6	BE	Business Equipment		Y	1	2010	FOL	AVG	AVG	BE	2		\$19,857	✓	1.00	\$0	6		\$18,640	E
7	BE	Business Equipment		Y	1	2005	FOL	AVG	AVG	BE	7		\$18,700	✓	1.00	\$0	40		\$11,190	E
8	BE	Business Equipment		Y	1	2009	FOL	AVG	AVG	BE	3		\$3,037	✓	1.00	\$0	12		\$2,660	E
9	CE	Computer Equipment		Y	1	2011	FOL	AVG	AVG	CE	1		\$993	✓	1.00	\$0	43		\$570	V

Total:

\$73,000

dmk



BURLINGTON VERMONT ASSESSOR'S OFFICE

149 Church Street, City Hall - Room 17 * Burlington, VT 05401

Tel. (802) 865-7114 * TDD (802) 865 7142 * Fax (802) 865 7116

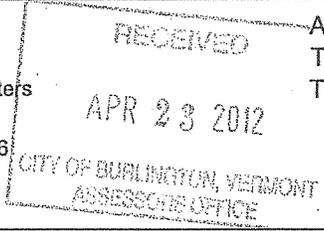
BUSINESS PERSONAL PROPERTY ASSET REPORT

FISCAL YEAR: 2012 / 2013

THIS FORM IS DUE BY: APRIL 20, 2012 - 4:00 P.M.

018433

Business Name:
 Contact Person: Julie Correa
 Mailing Address: C/O Thomson Reuters
 PO Box 460709
 City, State, Zip: Houston, TX 77056
 Property ID: VT-Burlington
 Property Location: Various Locations



Account Number: --New-Accts-VT-BURLINGTON
 Type of Business:
 Telephone Number: 866-866-4186

Dear Taxpayer:

Please read the instructions carefully. Keep a record of the completed form.

The deadline to have this Business Personal Property Asset Report (BPPA) returned to the Assessor's Office is **APRIL 20, 2012 - 4:00 P.M.**

The postmark date is not accepted as the date of delivery. Failure to return the BPPA to the Assessor's Office enforcing a fine of \$100.00 and the property owner value.

A completed and signed form in PDF format may be emailed to MailAsses@ci.burlington.vt.us

On Schedule A, please list all assets grouped by year and category in returned. All forms must be signed by an authorized person.

If you require more room for listing assets in cumulative totals you may do so on the back of the form or on a separate sheet. You may also visit our web site at www.ci.burlington.vt.us/assessor/ or make a copy of this form.

Businesses are required to list all assets as of April 1st of the current year.

The cumulative total for each personal property category type will be based on the Factor Rate estimate based on surveys conducted by the Marshall Valuation Service, a national cost analysis company. The current cost new of each category type will be depreciated by the Depreciation Schedule which is based on the results of surveys conducted by Marshall Valuation Service.

If you would like a copy of the Depreciation Schedule it is available at the Assessor's web site.

Companies that lease equipment and machinery assets in Burlington, Vermont should be sure to check your property list for assets that may not be located in Burlington. Often leasing companies report assets located in other nearby municipalities. South Burlington is a different municipality and should not be on your list for Burlington. The following zip codes are for the City of Burlington: 05401, 05402, 05405, 05406 and 05408. We can not be responsible for listing errors on this form.

Business Personal Property owned and operated by a Not-For-Profit organization is exempt from the City of Burlington Business Personal Property Tax. Please submit your Not-For-Profit status to the Assessor's Office so your account can be closed.

Thomson Reuters called for BPPA Account # 018433
CIT Technology Financing Services

Line Items:
6 - BE change to 2009
5 -> 23,677 should be 2010
11,283 remaining is 2010
9 should be 2010
7/18/2012 call made to make changes will be made

SCHEDULE A: List all Business Personal Property located in Burlington that is owned by the referenced business. Please, list the cumulative totals of the assets by year acquired, (see Example on page 4). If the original cost new and year new are not known, give an estimate of date and cost, and indicate that it is an estimation.

AS OF APRIL 1, 2012

YEAR ACQUIRED	CE	FF	BE	ME	LE	LH
2012	/					
2011	993		✓ 34,960			
2010	✓ 2,279		✓ 19,857			
2009	✓ 11,919		✓ 3,037			
2008						
2007						
2006			✓ 18,700			
2005						
2004						
2003						
2002						
2001						
2000						
1999						
1998						
1997						
1996						
1995						
1994						
1993						
1992						

IF ASSETS WERE PURCHASED PRIOR TO THE YEARS LISTED ABOVE, PLEASE LIST BY YEAR ACQUIRED BELOW.

CE = Computer Equipment (computers and servers) *software is not taxable.
 FF = Furnishings and Fixtures (Desks, Tables, Chairs, Cabinets, Shelves, file holders, white boards)
 BE = Business Equipment (Faxes, Phones, Point-of-sale, Calculators)
 ME = Medium Machinery and Equipment (Copiers, Washers, Dryers)
 LE = Large Machinery and Equipment (Dental Machines, Fork Lifts, Printing Machines, Ovens, Coolers)
 LH = Leasehold Improvements (Signs, Lighting, Built-ins, Fit-up)

(If more space is needed, please copy this schedule) PAGE 2

SCHEDULE B: PROPERTY OWNED BY OTHERS AND LEASED TO YOUR BUSINESS

List (on Schedule B) ALL business property located at your business but not owned by your business (for example, LEASED equipment, vending machines or borrowed equipment). Please list the company your business is leasing equipment from, the company's address and phone number, and the duration of the contract.

CATEGORY	COMPANY LEASED FROM	ADDRESS	PHONE #	DURATION OF CONTRACT
CE				
FF				
BE				
ME				
LE				

SCHEDULE C: CHARTER BOATS

YEAR ACQUIRED	MAKER	MODEL	LENGTH	ORIGINAL COST	MONTHS IN BURLINGTON

SCHEDULE D: Rental Space Information

If you are leasing space please provide the following:

- * Annual base rent amount _____
- * Total square feet of leased area _____
- * Circle expense you are responsible for _____ Heat Water/Sewer Electricity Taxes CAM Other _____
- * Describe lease terms and any rent concessions _____

I do solemnly swear (or affirm), under the pains and penalties of perjury, that, to the best of my knowledge and belief, the foregoing inventory by me subscribed is a full, true, and correct list and description of all taxable property, both real and personal, which should be set in the list to me. (32 VSA Section 4002 and 4006).

Ruben Coria

(Signature)

04/11/2012

(Date)

BURLINGTON, VT
2012 Business Personal Property Tax Return - New Acct LS-VT-BURLINGTON

Taxpayer: CIT Technology Financing Services, Inc
 FEIN: 04-2547678
 Location ID: VT-Burlington
 Account #: New Acct LS-VT-BURLINGTON

Various Locations
 , VT

Taxable - Summary

Form: Schedule A (BE - Office Machinery & Equipment) - Office Machinery & Equipment Depreciation: 12 YR Small Machinery & Equipment

Year	Cost	% Good *	Deprec Value	Asmt Ratio	Assessed Value
As Of 03-31-2011	34,960	98.71	34,507	100.000	34,507
As Of 03-31-2010	19,857	93.87	18,640	100.000	18,640
As Of 03-31-2009	3,037	88.40	2,685	100.000	2,685
As Of 03-31-2006	18,700	69.00	12,903	100.000	12,903
Form Subtotal:	76,555		68,735		68,735

Totals for Form: Office Machinery & Equipment (Total of all assets subtotaled above in this form category)

2011	34,960		34,507		34,507
2010	19,857		18,640		18,640
2009	3,037		2,685		2,685
2006	18,700		12,903		12,903
Total	76,555		68,735		68,735

Form: Schedule A (CE - Computer Equipment) - Computer Equipment Depreciation: 18 YR Computers

Year	Cost	% Good *	Deprec Value	Asmt Ratio	Assessed Value
As Of 03-31-2011	993	55.00	546	100.000	546
As Of 03-31-2010	2,279	45.00	1,025	100.000	1,025
As Of 03-31-2009	11,919	35.00	4,172	100.000	4,172
Form Subtotal:	15,190		5,743		5,743

Totals for Form: Computer Equipment (Total of all assets subtotaled above in this form category)

2011	993		546		546
2010	2,279		1,025		1,025
2009	11,919		4,172		4,172
Total	15,190		5,743		5,743

Totals for Taxable

Cost	91,745	Deprec Value	74,478	Assessed Value	74,478
-------------	---------------	---------------------	---------------	-----------------------	---------------

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable
 * Values may differ slightly from the return due to rounding issues

BURLINGTON, VT
2012 Business Personal Property Tax Return - New Acct LS-VT-BURLINGTON

FY 2013

Taxpayer: CIT Technology Financing Services, Inc
FEIN: 04-2547678
Location ID: VT-Burlington
Account #: New Acct LS-VT-BURLINGTON

Various Locations
, VT

Active Operating Leased To - Taxable

Asset ID Lease Number	Tessee's Name Lessee's Address	Acq Date	Lease Start Lease End	Asset Description	Asset Cost	Deprac Value	Monthly Rent
Jurisdiction: BURLINGTON							
Form: Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment				Depreciation: 12 YR Small Machinery & Equipment			
900-0156182-0001739761	BOYLE, T J & ASSOCIATES 301 College St Burlington, VT 05401	06/11/09		301 College St-Office Equip- FKA937723-XEROX COPIER	11,706	10,989	0
900-0156182-000							
061-0044748-0001966321	COOPER INDUSTRIES, INC. 6 Green Tree Dr Burlington, VT 05403	06/30/10		6 Green Tree Dr-Office Equip- A0ED011006137-COPIERS	6,677	6,591	0
061-0044748-000				South Burlington			
900-0129957-0001564506	DEPT OF HOMELAND SECURITY- 70 Kimball Ave Rm 103 Burlington, VT 05403	04/03/08		70 Kimball Ave Rm 103-Office Equip-7600026Y-SHARP	3,037	2,685	0
900-0129957-000				South Burlington			
061-0055262-0002089877	DLM, LTD 1127 North Ave Ste 27 Burlington, VT 05408	02/02/11		1127 North Ave Ste 27-Office Equip-A0PP011012554-COPIERS	11,283	11,137	0
061-0055262-000							
910-0009900-0001246233	INTERNAL REVENUE SERVICE 199 Main St Burlington, VT 05401	09/27/05		199 Main St-Office Equip- 46001067-SHARP	4,675	3,226	0
910-0009900-000							
910-0009900-0001246232	INTERNAL REVENUE SERVICE 199 Main St Burlington, VT 05401	09/27/05		199 Main St Rm 311-Office Equip-46001917-SHARP	4,675	3,226	0
910-0009900-000							
910-0009900-0001246230	INTERNAL REVENUE SERVICE 199 Main St Burlington, VT 05401	09/27/05		199 Main St Rm 309-Office Equip-46001087-SHARP	4,675	3,226	0
910-0009900-000							
910-0009900-0001246229	INTERNAL REVENUE SERVICE 199 Main St Burlington, VT 05401	09/27/05		199 Main St Fl 1-Office Equip- 46001927-SHARP	4,675	3,226	0
910-0009900-000							
900-0166656-0001804983	S N O - ENGINEERING INC 131 Church St Burlington, VT 05401	05/10/10		131 Church St-Office Equip- PBB010100*BW-XEROX COPIER	17,000	16,780	0
900-0166656-000							
900-0156413-0001741422	VERMONT EYE ASSOCIATION 1100 Hinesburg Rd Burlington, VT 05403	06/17/09		1100 Hinesburg Rd-Office Equip- WTD726557-XEROX COPIER	8,151	7,651	0
900-0156413-000				So. Burlington			
Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment				16,555 63,235			
Form: Schedule A (CE- Computer Equipment)-Computer Equipment				Depreciation: 18 YR Computers			
904-0013442-0001725282	AARON RENTS INC F0481 Burlington Vt Burlington, VT 05401	03/31/09		F0481 Burlington Vt 1127 North Ave-Computers- CN0G248H7426189-E178FP 17 INCH FLAT PANEL 17IN	159	56	0
904-0013442-000							
906-0007535-0001701436	DATA INNOVATIONS, INC. 120 Kimball Ave Ste 100 Burlington, VT 05403	02/09/09		120 Kimball Ave Ste 100- Computers- CPMDWH1/8PMDWH1-DELL PRECISIONS	6,960	2,436	0
906-0007535-000				So. Bur			

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable
* Values may differ slightly from the return due to rounding issues

BURLINGTON, VT
2012 Business Personal Property Tax Return - New Acct LS-VT-BURLINGTON

Taxpayer: CIT Technology Financing Services, Inc
FEIN: 04-2547678
Location ID: VT-Burlington
Account #: New Acct LS-VT-BURLINGTON

Various Locations
, VT

906-0007580-0001706175	DATA INNOVATIONS, INC. 120 Kimball Ave Ste 100 Burlington, VT 05403	02/26/09		120 Kimball Ave Ste 100- Computers-DVC77J1/FVC77J1- DELL PRECISIONS	4,800	1,680	0
906-0007580-000				<i>So Burlington</i>			
901-0015399-110T00697713	GEEN-US 318 Pearl St Burlington, VT 05401	✓ 11/24/10		318 Pearl St-Computers- FMR70P1-E6410 INTEL I5-540M 2.53GHZ,3M CACHE W/TURBO BOOST	.993	546	0
901-0015399-110							
900-0163409-0001788099	MOORS & CABOT, INC. 95 Saint Paul St Burlington, VT 05402	✓ 02/09/10		95 Saint Paul St-Computers- CSF338629-XEROX PRINTER	2,279	1,025	0
900-0163409-000							
Schedule A (CF - Computer Equipment)-Computer Equipment					15,190	5,741	
Account #: New Acct LS-VT-BURLINGTON					91,745	74,175	

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable
* Values may differ slightly from the return due to rounding issues

BURLINGTON, VT

2012 Business Personal Property Tax Return - New Acct LS-VT-BURLINGTON

Taxpayer: CIT Technology Financing Services, Inc
 FEIN: 04-2547678
 Location ID: VT-Burlington
 Account #: New Acct LS-VT-BURLINGTON

Various Locations
 , VT

Inactive Operating Leased To

Asset ID Lease Number	Lessee's Name Lessee's Address	Acq Date	Lease Start Lease End	Asset Description	Asset Cost	Deprec Value	Monthly Rent
Jurisdiction: BURLINGTON							
Form: Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment				Depreciation: Fully Depreciated			
910-0091098-0001368930	BAUER, ANDERSON AND GRAVEL 40 College St Burlington, VT 05401	09/13/07	05/17/11	40 College St-Office Equip- 6021025-IMAGISTICS IM LM 6020	18,191	0	0
910-0091098-000							
910-0091101-0001368934	BAUER, ANDERSON AND GRAVEL 40 College St Burlington, VT 05401	09/13/07	05/17/11	40 College St-Office Equip- 6021012-IMAGISTICS IM LM 6020	17,118	0	0
910-0091101-000							
900-0139162-0001641359	MCFARLAND-JOHNSON, INC. 40 Farrell St Burlington, VT 05403	08/13/08	06/02/11	40 Farrell St-Office Equip- M3280600190-RICOH COPIER	472	0	0
900-0139162-000							
Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment					48,781	0	
Account #: New Acct LS-VT-BURLINGTON					48,781	0	

DISPOSALS

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

No Report Detail for 2011-2012 available



Completed - (AS)

BURLINGTON VERMONT ASSESSOR'S OFFICE

149 Church Street, City Hall - Room 17 * Burlington, VT 05401
Tel. (802) 865-7114 * TDD (802) 865 7142 * Fax (802) 865 7116

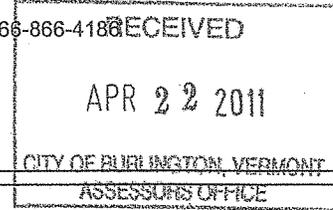
BUSINESS PERSONAL PROPERTY ASSET REPORT

FISCAL YEAR: 2011 / 2012

THIS FORM IS DUE BY: APRIL 20, 2011 - 4:00 P.M.

018433

Business Name: *CIT Technology Finance* Account Number: *New Acct LS-VT-Burlington*
Contact Person: Julie Correa Type of Business:
Mailing Address: C/O Thomson Reuters *Services* Telephone Number: 866-866-4188
City, State, Zip: Houston, TX 77056
Property ID: VT-Burlington
Property Location: Various Locations



Dear Taxpayer:

Please read the instructions carefully. Keep a record of the completed form with your itemized list of assets.

The deadline to have this Business Personal Property Asset Report completed and returned to the Assessor's Office is **APRIL 20, 2011 - 4:00 P.M.**

The postmark date is not accepted as the date of delivery. Failure to report within the deadline date may result in the Assessor's Office enforcing a fine of \$100.00 and the property owner may lose their right to appeal the appraised value.

A completed and signed form in PDF format may be emailed to MailAssessor@ci.burlington.vt.us.

On Schedule A, please list all assets grouped by year and category in cumulative totals. Incomplete forms will be returned. All forms must be signed by an authorized person.

If you require more room for listing assets in cumulative totals you may download a second copy from the Assessor's web site at www.ci.burlington.vt.us/assessor/ or make a copy of this form.

Businesses are required to list all assets as of April 1st of the current year.

The cumulative total for each personal property category type will be adjusted to the current cost new by a Cost Factor Rate estimate based on surveys conducted by the Marshall Valuation Service, a national cost analysis company. The current cost new of each category type will be depreciated by the Depreciation Schedule which is based on the results of surveys conducted by Marshall Valuation Service.

If you would like a copy of the Depreciation Schedule it is available at the Assessor's web site.

Companies that lease equipment and machinery assets in Burlington, Vermont should be sure to check your property list for assets that may not be located in Burlington. Often leasing companies report assets located in other nearby municipalities. South Burlington is a different municipality and should not be on your list for Burlington. The following zip codes are for the City of Burlington: 05401, 05402, 05405, 05406 and 05408. We can not be responsible for listing errors on this form.

Business Personal Property owned and operated by a Not-For-Profit organization is exempt from the City of Burlington Business Personal Property Tax. Please submit your Not-For-Profit status to the Assessor's Office so your account can be closed.

SCHEDULE A: List all Business Personal Property located in Burlington that is owned by the referenced business. Please, list the cumulative totals of the assets by year acquired, (see Example on page 4). If the original cost new and year new are not known, give an estimate of date and cost, and indicate that it is an estimation.

AS OF APRIL 1, 2011

YEAR ACQUIRED	CE	FF	BE	ME	LE	LH
2011	993		11,783	11,283		
2010	3272		18,700	17,000		
2009	882		18,700	11,706		
2008						
2007						
2006			18,700			
2005			18,700			
2004						
2003						
2002						
2001						
2000						
1999						
1998						
1997						
1996						
1995						
1994						
1993						
1992						
1991						

IF ASSETS WERE PURCHASED PRIOR TO THE YEARS LISTED ABOVE, PLEASE LIST BY YEAR ACQUIRED BELOW.

- CE = Computer Equipment (computers and servers) *software is not taxable.
- FF = Furnishings and Fixtures (Desks, Tables, Chairs, Cabinets, Shelves, file holders, white boards)
- BE = Business Equipment (Faxes, Phones, Point-of-sale, Calculators)
- ME = Medium Machinery and Equipment (Copiers, Washers, Dryers)
- LE = Large Machinery and Equipment (Dental Machines, Fork Lifts, Printing Machines, Ovens, Coolers)
- LH = Leasehold Improvements (Signs, Lighting, Built-ins, Fit-up)

(If more space is needed, please copy this schedule) PAGE 2

SCHEDULE B: PROPERTY OWNED BY OTHERS AND LEASED TO YOUR BUSINESS

List (on Schedule B) ALL business property located at your business but not owned by your business (for example, LEASED equipment, vending machines or borrowed equipment). Please list the company your business is leasing equipment from, the company's address and phone number, and the duration of the contract.

CATEGORY	COMPANY LEASED FROM	ADDRESS	PHONE #	DURATION OF CONTRACT
CE				
FF				
BE				
ME				
LE				

SCHEDULE C: CHARTER BOATS

YEAR ACQUIRED	MAKER	MODEL	LENGTH	ORIGINAL COST	MONTHS IN BURLINGTON

SCHEDULE D: Rental Space Information

If you are leasing space please provide the following:

* Annual base rent amount _____

* Total square feet of leased area _____

* Circle expense you are responsible for Heat Water/Sewer Electricity Taxes CAM Other

* Describe lease terms and any rent concessions _____

I do solemnly swear (or affirm), under the pains and penalties of perjury, that, to the best of my knowledge and belief, the foregoing inventory by me subscribed is a full, true, and correct list and description of all taxable property, both real and personal, which should be set in the list to me. (32 VSA Section 4002 and 4006).

Rube Correa
(Signature)

4/13/2011
(Date)

Taxpayer: CIT Technology Financing Services, Inc
 FEIN: 04-2547678
 Location ID: VT-Burlington
 Account #: New Acct LS-VT-Burlington

Various Locations
 , VT

Taxable - Summary

Form: Office Machinery & Equipment (Reported with subtotals by depreciable life and grand totals at the end)

Class: Schedule A (BE- Office Machinery & Equipment) - Office Machinery & Equipment Depreciation: 12 YR Small Machinery & Equipment (Subtotal of all assets with this depreciable life)

Year	Age	Cost	% Good *	Deprec Value	Asmt Ratio	Assessed Value
As Of 03-31-2011	1	34,960	98.00	34,261	100.000	34,261
As Of 03-31-2010	2	19,857	95.85	19,034	100.000	19,034
As Of 03-31-2006	6	18,700	77.91	14,569	100.000	14,569
Class Subtotal:		73,518		67,864		67,864

Totals for Form: Office Machinery & Equipment (Total of all assets subtotaled above in this form category)

2011		34,960		34,261		34,261
2010		19,857		19,034		19,034
2006		18,700		14,569		14,569
Total		73,518		67,864		67,864

Form: Computer Equipment (Reported with subtotals by depreciable life and grand totals at the end)

Class: Schedule A (CE- Computer Equipment) - Computers Depreciation: 18 YR Computers (Subtotal of all assets with this depreciable life)

Year	Age	Cost	% Good *	Deprec Value	Asmt Ratio	Assessed Value
As Of 03-31-2011	1	993	58.00	576	100.000	576
As Of 03-31-2010	2	2,279	55.00	1,253	100.000	1,253
As Of 03-31-2009	3	882	45.00	397	100.000	397
Class Subtotal:		4,153		2,226		2,226

Totals for Form: Computer Equipment (Total of all assets subtotaled above in this form category)

2011		993		576		576
2010		2,279		1,253		1,253
2009		882		397		397
Total		4,153		2,226		2,226

Totals for Taxable

Cost	Deprec Value	Assessed Value
77,671	70,090	70,090

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

Burlington, VT
 2011 Business Personal Property Tax Return - New Acct LS-VT-Burlington

Taxpayer: CIT Technology Financing Services, Inc Various Locations
 FEIN: 04-2547678 , VT
 Location ID: VT-Burlington
 Account #: New Acct LS-VT-Burlington

Not Taxable-DISPOSED - Detail: For Information Only

Form: Office Machinery & Equipment (Reported with subtotals by depreciable life and grand totals at the end)

Class: Schedule A (BE- Office Machinery & Equipment) - Office Equipment **Depreciation:** Fully Depreciated (Subtotal of all assets with this depreciable life)

Date Acq	Age	Asset ID	Date Disposed	Asset Description	Cost	Deprec Value	Assd Value
05-26-2005	6	910-0007228-0001242474	07/26/2010	CANON IR3570 COPIER W/DADF FIN	10,529	0	0
12-14-2005	6	910-0029975-0001275054	01/05/2011	IMAGISTICS CM4530	17,390	0	0
12-14-2005	6	910-0029975-0001275055	01/05/2011	IMAGISTICS IM 5520	24,815	0	0
12-15-2005	6	910-0031532-0001277417	12/15/2010	IMAGISTICS IM 4510	8,189	0	0
Class Subtotal:			4 Assets		60,923	0	0

Form: Computer Equipment (Reported with subtotals by depreciable life and grand totals at the end)

Class: Schedule A (CE- Computer Equipment) - Computers **Depreciation:** Fully Depreciated (Subtotal of all assets with this depreciable life)

Date Acq	Age	Asset ID	Date Disposed	Asset Description	Cost	Deprec Value	Assd Value
07-17-2007	4	904-0003464-0001100374	04/27/2010	POWEREDGE 840 DUAL CORE INTEL	879	0	0
02-29-2008	4	904-0013302-0001591971	02/10/2011	APC BACK-UPS RS 1500VA	190	0	0
02-29-2008	4	904-0013302-0001592047	02/10/2011	PHASER 4510 LASER PRINTER	719	0	0
Class Subtotal:			3 Assets		1,788	0	0

Totals for Not Taxable-DISPOSED

Cost	Deprec Value	Assessed Value
62,711	0	0

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

Burlington, VT

2011 Business Personal Property Tax Return - New Acct LS-VT-Burlington

FY2012

Taxpayer: CIT Technology Financing Services, Inc
 FEIN: 04-2547678
 Location ID: VT-Burlington
 Account #: New Acct LS-VT-Burlington

Various Locations
 , VT

Active Operating Leased To - Taxable

Asset ID Lease Number	Lessee's Name Lessee's Address	Acq Date	Lease Start Lease End	Asset Description	Asset Cost	Deprac Value	Monthly Rent
Jurisdiction: Burlington							
Form: Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment				Depreciation: 12 YR Small Machinery & Equipment			
900-0156182-0001739761	BOYLE, T J & ASSOCIATES 301 College St Burlington, VT 05401	06/11/09		301 College St--FKA937723-XEROX COPIER	11,706	11,221	0
900-0156182-000							
061-0044748-0001966321	COOPER INDUSTRIES, INC. 6 Green Tree Dr Burlington, VT 05403	06/30/10		6 Green Tree Dr--A0ED011006137-COPIERS	6,677	6,544	0
061-0044748-000							
061-0055262-0002089877	DLM, LTD 1127 North Ave Ste 27 Burlington, VT 05408	02/02/11		1127 North Ave Ste 27--A0PP011012554-COPIERS	11,283	11,057	0
061-0055262-000							
910-0009900-0001246233	INTERNAL REVENUE SERVICE 199 Main St Burlington, VT 05401	09/27/05		199 Main St--46001067-SHARP ARM237J	4,675	3,642	0
910-0009900-000							
910-0009900-0001246229	INTERNAL REVENUE SERVICE 199 Main St Fl 1 Burlington, VT 05401	09/27/05		199 Main St Fl 1--46001927-SHARP ARM237J	4,675	3,642	0
910-0009900-000							
910-0009900-0001246230	INTERNAL REVENUE SERVICE 199 Main St Rm 309 Burlington, VT 05401	09/27/05		199 Main St Rm 309--46001087-SHARP ARM237J	4,675	3,642	0
910-0009900-000							
910-0009900-0001246232	INTERNAL REVENUE SERVICE 199 Main St Rm 311 Burlington, VT 05401	09/27/05		199 Main St Rm 311--46001917-SHARP ARM237J	4,675	3,642	0
910-0009900-000							
900-0166656-0001804983	S N O - ENGINEERING INC 131 Church St Burlington, VT 05401	05/10/10		131 Church St--PBB010100*BW-XEROX COPIER	17,000	16,660	0
900-0166656-000							
900-0156413-0001741422	VERMONT EYE ASSOCIATION 1100 Hinesburg Rd Burlington, VT 05403	06/17/09		1100 Hinesburg Rd--WTD726557-XEROX COPIER	8,151	7,813	0
900-0156413-000							
Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment							
Form: Schedule A (CE- Computer Equipment)-Computer Equipment				Depreciation: 18 YR Computers			
904-0013442-0001724856	AARON RENTS INC F0481 Burlington Vt 1127 North Ave Burlington, VT 05401	03/31/09		F0481 Burlington Vt 1127 North Ave--2WZVRH1-OPTIPLEX 330 DESKTOP INTEL REG	425	191	0
904-0013442-000							
904-0013441-0001724719	AARON RENTS INC F0481 Burlington Vt 1127 North Ave Burlington, VT 05401	03/31/09		F0481 Burlington Vt 1127 North Ave--J5VF015094-THERMAL POS RECEIPT PRINTER	298	134	0
904-0013441-000							
904-0013442-0001725282	AARON RENTS INC F0481 Burlington Vt 1127 North Ave Burlington, VT 05401	03/31/09		F0481 Burlington Vt 1127 North Ave--CN0G248H7426189-E178FP 17 INCH FLAT PANEL 17IN	159	72	0
904-0013442-000							

South Burl

South Burl

382

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable
 * Values may differ slightly from the return due to rounding issues

Burlington, VT

2011 Business Personal Property Tax Return - New Acct LS-VT-Burlington

Taxpayer: CIT Technology Financing Services, Inc
 FEIN: 04-2547678
 Location ID: VT-Burlington
 Account #: New Acct LS-VT-Burlington

Various Locations
 , VT

901-0015399-110T00697713	GEEN-US 318 Pearl St Burlington, VT 05401	11/24/10		318 Pearl St--FMR70P1-E6410 INTEL I5-540M 2.53GHZ 3M CACHE W/TURBO BOOST,	993	576	0
901-0015399-110							
900-0163409-0001788099	MOORS & CABOT, INC. 95 Saint Paul St Burlington, VT 05402	02/09/10		95 Saint Paul St--CSF338629- XEROX PRINTER	2,279	1,253	0
900-0163409-000							
Schedule A (C-E - Computer Equipment)-Computer Equipment					6,153	3,226	
Account #: New Acct LS-VT-Burlington					5,671	3,090	

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

Active Operating Leased To - Taxable
 Burlington, VT
 2011 Business Personal Property Tax Return - 018433

Taxpayer: CIT Technology Financing Services, Inc
FEIN: 04-2547678
Location ID: VT-Burlington
Account #: 018433

Various Locations
 , VT

Active Operating Leased To - Taxable

Asset ID Lease Number	Lessee's Name Lessee's Address	Acq Date	Lease Start Lease End	Asset Description	Asset Cost	Deprec Value	Monthly Rent
Jurisdiction: Burlington							
Form: Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment Depreciation: 12-YR Small Machinery & Equipment							
910-0091098-0001368930	BAUER, ANDERSON AND GRAVEL 40 College St Burlington, VT 05401	09/13/07		40 College St--6021025- IMAGISTICS IM LM 6020	18,191	16,004	0
910-0091098-000							
910-0091101-0001368934	BAUER, ANDERSON AND GRAVEL 40 College St Burlington, VT 05401	09/13/07		40 College St--6021012- IMAGISTICS IM LM 6020	17,118	15,060	0
910-0091101-000							
Schedule A (BE- Office Machinery & Equipment)-Office Machinery & Equipment					35,309	31,064	
Account #: 018433					35,309	31,064	

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable
 * Values may differ slightly from the return due to rounding issues



THOMSON REUTERS

Thomson Reuters Property Tax Services
2800 Post Oak Blvd., Ste. 2500
Houston, TX 77056-6193
Tel 866-866-4186 Fax 800-642-7689
www.propertytax.thomson.com

January 26, 2011

TO: Property Tax Assessor
FROM: Julie Correa
SUBJECT: CIT Group, Inc.

To Whom It May Concern,

On behalf of CIT Group, Inc. and its subsidiaries please find enclosed the 2011 Property Tax Rendition for your jurisdiction. Enclosed you will also find a "Letter of Authorization" naming Thomson Reuters Property Tax Services as the representative for property tax matters. Based on information provided, we have attempted to file all assets to their corresponding accounts. In the event account numbers were not provided by the previous tax representative assets were assigned to a temporary account. As you work the attached renditions we respectfully request a copy of the work papers so that we may reconcile our records and add account numbers where needed. For new acquired assets, completed generic forms have been provided. We request that you provide us with the new account numbers once they have been assigned.

Please forward all correspondence, including current and delinquent tax bills, to the following address:

CIT Group, Inc. & Subsidiaries
C/o Thomson Reuters Property Tax Services
P.O. Box 460709
Houston, TX 77056

If you have any questions, please do not hesitate to contact me at (866) 866-4186 or tta.ushoustonpts@thomson.com.

Sincerely,

Julie Correa
Senior Property Tax Consultant
Thomson Reuters Property Tax Services

LETTER OF AUTHORIZATION FOR TAX REPRESENTATION

This letter serves as authorization for Thomson Reuters (Property Tax Services) P.O. Box 460709, Houston, Texas 77056, to represent in its affairs concerning all property tax matters for all parcels in the jurisdiction listed on the attached document. This includes, but is not limited to: filing property renditions, signing and filing of appeals, examining all property tax records, representation before the assessor, boards of equalization or review, and/or any other governmental agency responsible for the assessment of property.

This agency shall remain in effect until written notice of termination is issued by:

- CIT Communications Finance Corporation
- CIT Credit Finance Corp
- CIT Financial USA, Inc.
- The CIT Group/Equipment Financing, Inc.
- CIT Healthcare LLC
- CIT Lending Services Corporation
- CIT Technology Financing Services, Inc.
- Graybar Financial Services LLC

By: Kathleen Nassaney
AUTHORIZED SIGNATURE

Kathleen Nassaney
PRINT NAME, TITLE
Director, State & Local Tax

Subscribed and sworn before me this 12 day of 10, 2010

Notary Public, State of New Jersey

My commission expires 1-5, 2011

CIT Group, Inc
1 CIT Drive
Mail Stop 2124
Livingston, NJ 07039

AISHA BATEMAN
Notary Public, State of New Jersey
No. 2338762
Qualified in State of New Jersey
Commission Expires January 5th, 2011

Account PPP018433

Owner: CIT Technology Financing Services

FY 2013

Lessee	Asset	Code	Year	Cost new	Rate	percent good	est. value
Boyle, TJ & assoc.	Copier	BE	2009	11,706	1.040	0.85	10,348
DLM LTD.	Copier	BE	2011	11,283	1.039	0.95	11,137
Internal Revenue Service	Sharp	BE	2005	4,675	1.197	0.5	2,798
Internal Revenue Service	Sharp	BE	2005	4,675	1.197	0.5	2,798
Internal Revenue Service	Sharp	BE	2005	4,675	1.197	0.5	2,798
Internal Revenue Service	Sharp	BE	2005	4,675	1.197	0.5	2,798
S N O Engineering Inc.	Copier	BE	2010	17,000	1.043	0.9	15,958
Aaron Rents Inc.	Flat Panel 17"	CE	2009	159	1.040	0.35	58
Green-US	Intel	CE	2010	993	1.043	0.45	466
Moors & Cabot Inc.	Printer	BE	2010	2,279	1.043	0.9	2,139

TOTAL Appraised value: 51,298

Tax Abatement Subcommittee recommends an abatement of taxes.
 Several business assets appraised were not in Burlington.
 Deemed illegal.

120% factor	1.2
Total Assessed value:	61,558
Tax Rate per 100 of value:	0.7153
Taxes corrected:	440.32
Taxes paid: \$	626.60

Difference from FY2013: \$ 186.28

Account PPP018433

Owner: CIT Technology Financing Services

FY2012

Lessee	Asset	Code	Year	Cost new	Rate	percent good	est. value
Boyle, TJ & assoc.	Copier	BE	2009	11,706	1.006	0.95	11,187
DLM LTD.	Copier	BE	2011	11,283	1.000	0.98	11,057
Internal Revenue Service	Sharp	BE	2005	4,675	1.157	0.6	3,245
Internal Revenue Service	Sharp	BE	2005	4,675	1.157	0.6	3,245
Internal Revenue Service	Sharp	BE	2005	4,675	1.157	0.6	3,245
Internal Revenue Service	Sharp	BE	2005	4,675	1.157	0.6	3,245
S N O Engineering Inc.	Copier	BE	2010	17,000	1.009	0.95	16,295
Aaron Rents Inc.	Desktop Intel Rej	CE	2009	425	1.006	0.45	192
Aaron Rents Inc.	POS Receipt Prin	CE	2009	298	1.006	0.45	135
Aaron Rents Inc.	Flat Panel 17"	CE	2009	159	1.006	0.45	72
Green-US	Intel	CE	2010	993	1.009	0.55	551
Moors & Cabot Inc.	Printer	BE	2010	2,279	1.009	0.95	2,185
TOTAL Appraised value:							54,657

Page 2 of 2

Tax Abatement Subcommittee recommends an abatement of taxes.
 Several business assets appraised were not in Burlington.
 Deemed illegal.

120% factor 1.2
 Total Assessed value: 65,588
 Tax Rate per 100 of value: 0.728

Taxes corrected: 477.48
 Taxes paid: \$ 735.72

Difference from FY2014: \$ 258.24

TOTAL AMOUNT TO BE REFUNDED: \$ 444.52



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Samuel Gardner
PO BOX 624
Burlington, VT 05401

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 044-3-044-000
LOCATION: 37 Intervale Avenue
AMOUNT REQUESTED: \$1120.63

AMOUNT RECOMMENDED FOR ABATEMENT: \$0

COMMITTEE'S RECOMMENDATION: Deny the request, penalty and interest was deemed legal.

MOTION MADE: Mason made motion to deny abatement request. Brennan 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Owner did not make a timely payment. City made several attempts to notify owner. The mailing address used was the address given. A correct address was not provided to the City.

Dear Samuel Gardner,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: July 29th 2013

Name, Property Owner on Grand List: Samuel Gardner

Name, Applicant: Samuel Gardner

(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: Samuel Gardner

Executor/Administrator of Estate: Samuel Gardner

Mailing Address: P.O. Box 624

City, State, Zip code: Burlington, VT 05402

Applicant's Email and Phone #: 555241@y2hoo.com 802.324.3652

Location of Property: 37 Intervale Ave Burlington

Parcel ID Number (000-0-000-000): 044-3-044-000 or,

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 1120.63

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

See attached

Signature [Signature]

Date July 29 2013

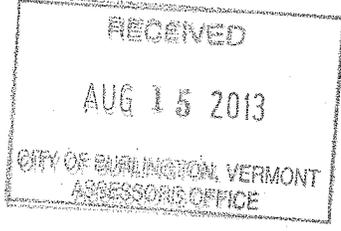
Space below is saved for Board notes:

Date received:

Owner's error wrong address resulted in late payment.

RECEIVED
JUL 15 P 12 16
BURLINGTON CLERK
TREASURER'S OFFICE

445 pm



Tuesday, August 13, 2013

Dear Tax Abatement Committee:

I write with the intentions of having some tax penalties and interests looked into by your committee.

I recently received a letter from the treasurer indicating an outstanding tax bill for the fiscal year of 2013:

Taxes: \$ 6307.56 owed
Interest: \$567.72 owed

After receiving this letter, I called Jeff Herwood as recommended in the above letter. He was on vacation, so I ended up sending full payment, minus the interest – with a letter asking if I could discuss this interest matter, as I never received the 2013 tax bill!

He called me back when I was out of town affirming (via voicemail) that the 2013 tax bill was in fact 'returned to sender'. He then indicated 'they' after sent it out to the same address again.

Upon my return from vacation, I called Jeff Herwood (July 27 2013) to discuss the matter as we both were back in town and not away on vacations. He then indicated that the interests have since climbed much further- totaling around \$1120.63 due for the property.

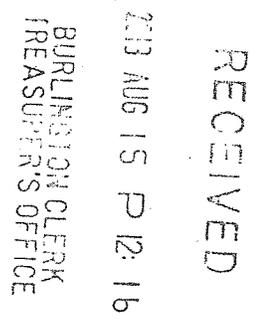
Today (Aug. 05th 2013) I have paid the full interests and penalties, as well as the first tax installment due on August 12. I did ask Jeff to adjust the billing address such that this will not happen again, as well as requested a copy of the tax bill for my records. (Side note: I met with Lynn at the clerk's office and actually changed the mailing address in person, as I was then told that Jeff Herwood does not have the authority, and that it was not changed).

In this case the bill was confirmed as 'returned to sender' and I ask that the penalties and interest kindly be waived or reassessed given this information.

Attached is the copy of my paid receipt/ dates, and also the interest charges, all itemized.

Thank you for your time in regards to this matter. If there is further questions, etc.- Please feel free to call me at the number below.

Samuel Gardner
802.324.3652



PAYABLE TO:
MAIL TO:

CLERK TREASURER OFFICE
149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
44-3-044.000	08/19/2013	2013-2014

Location: 37 INTERVALE AV

SPAN # 114-035-15038 SCL CODE: 035
TOTAL PARCEL ACRES 0.08

FOR INCOME TAX PURPOSES

OWNER GARDNER SAM
37 INTERVALE AVE
BURLINGTON VT 05401-4202

ASSESSED VALUE	NON RESIDENTIAL
REAL 276,200	276,200
TOTAL TAXABLE VALUE 276,200	276,200
GRAND LIST VALUES 2,762.00	2,762.00

TAX RATE NAME	TAX RATE x GRAND LIST =	TAXES
MUNICIPAL	0.7153 x 2,762.00 =	1975.64
NON RESIDENTIAL EDUCATION	1.5684 x 2,762.00 =	4331.92

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

1st Payment	2nd Payment	3rd Payment	4th Payment	TOTAL TAX STATE PAYMENTS	TOTAL TAX NET TAX DUE
08/12/2012 1576.89	11/12/2012 1576.89	03/12/2013 1576.89	06/12/2013 1576.89	6307.56	6307.56

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Clerk Treasurer Office TAX YEAR 2013-2014 Clerk Treasurer Office TAX YEAR 2013-2014 Clerk Treasurer Office TAX YEAR 2013-2014 Clerk Treasurer Office TAX YEAR 2013-2014

1ST PAYMENT DUE

08/12/2012

OWNER NAME
GARDNER SAM

PARCEL ID
044-3-044.000

AMOUNT DUE 1576.89

AMOUNT PAID

2ND PAYMENT DUE

11/12/2012

OWNER NAME
GARDNER SAM

PARCEL ID
044-3-044.000

AMOUNT DUE 1576.89

AMOUNT PAID

3RD PAYMENT DUE

03/12/2013

OWNER NAME
GARDNER SAM

PARCEL ID
044-3-044.000

AMOUNT DUE 1576.89

AMOUNT PAID

4TH PAYMENT DUE

06/12/2013

OWNER NAME
GARDNER SAM

PARCEL ID
044-3-044.000

AMOUNT DUE 1576.89

AMOUNT PAID



Detail Transactions Report

Parcel 044-3-044-000 For Tax Year 2013 Full Detail

Parcel	Tax Year	Name					Amount	Balance
Description	Date	Check #	Deposit #	G/L Batch#	Remit			
044-3-044-000	2013	GARDNER, SAM		37	INTERVALE AV			
Bill Appl. To Prin. Pmt 1	07/09/12			143			1,576.89	1,576.89
Bill Appl. To Prin. Pmt 2	07/09/12			143			1,576.89	3,153.78
Bill Appl. To Prin. Pmt 3	07/09/12			143			1,576.89	4,730.67
Bill Appl. To Prin. Pmt 4	07/09/12			143			1,576.89	6,307.56
Bill Appl. To Int. Pmt 1	08/21/12			177			15.77	6,323.33
Bill Appl. To Int. Pmt 1	08/22/12			178			63.08	6,386.41
Bill Appl. To Int. Pmt 1	09/14/12			193			15.77	6,402.18
Bill Appl. To Int. Pmt 1	10/18/12			216			15.77	6,417.95
Bill Appl. To Int. Pmt 1	11/15/12			235			15.77	6,433.72
Bill Appl. To Int. Pmt 2	11/15/12			235			15.77	6,449.49
Bill Appl. To Int. Pmt 2	11/26/12			241			63.08	6,512.57
Bill Appl. To Int. Pmt 1	12/14/12			255			15.77	6,528.34
Bill Appl. To Int. Pmt 2	12/14/12			255			15.77	6,544.11
Bill Appl. To Int. Pmt 1	01/16/13			276			15.77	6,559.88
Bill Appl. To Int. Pmt 2	01/16/13			276			15.77	6,575.65
Bill Appl. To Int. Pmt 1	02/13/13			294			15.77	6,591.42
Bill Appl. To Int. Pmt 2	02/13/13			294			15.77	6,607.19
Bill Appl. To Int. Pmt 1	03/14/13			314			15.77	6,622.96
Bill Appl. To Int. Pmt 2	03/14/13			314			15.77	6,638.73
Bill Appl. To Int. Pmt 3	03/14/13			314			15.77	6,654.50
Bill Appl. To Int. Pmt 3	03/21/13			318			63.08	6,717.58
Bill Appl. To Int. Pmt 1	04/16/13			336			15.77	6,733.35
Bill Appl. To Int. Pmt 2	04/16/13			336			15.77	6,749.12
Bill Appl. To Int. Pmt 3	04/16/13			336			15.77	6,764.89
Bill Appl. To Int. Pmt 1	05/14/13			356			15.77	6,780.66
Bill Appl. To Int. Pmt 2	05/14/13			356			15.77	6,796.43
Bill Appl. To Int. Pmt 3	05/14/13			356			15.77	6,812.20
Bill Appl. To Int. Pmt 1	06/17/13			379			15.77	6,827.97
Bill Appl. To Int. Pmt 2	06/17/13			379			15.77	6,843.74
Bill Appl. To Int. Pmt 3	06/17/13			379			15.77	6,859.51
Bill Appl. To Int. Pmt 4	06/17/13			379			15.77	6,875.28
Bill Appl. To Int. Pmt 4	06/26/13			386			63.08	6,938.36
Bill Appl. To Pen. Pmt 1	06/26/13			386			126.15	7,064.51
Bill Appl. To Pen. Pmt 2	06/26/13			386			126.15	7,190.66
Bill Appl. To Pen. Pmt 3	06/26/13			386			126.15	7,316.81
Bill Appl. To Pen. Pmt 4	06/26/13			386			126.15	7,442.96
Bill Appl. To Oth. Pmt 1	06/26/13			386			1.00	7,443.96
Rcpt. Appl. To Prin. Pmt 1	07/15/13	261	172600.0	397	ALB		-1,576.89	5,867.07
Rcpt. Appl. To Int. Pmt 1	07/15/13	261	172600.0	397	ALB		-236.55	5,630.52
Rcpt. Appl. To Pen. Pmt 1	07/15/13	261	172600.0	397	ALB		-126.15	5,504.37
Rcpt. Appl. To Prin. Pmt 2	07/15/13	261	172600.0	397	ALB		-587.71	4,916.66
Rcpt. Appl. To Int. Pmt 2	07/15/13	261	172600.0	397	ALB		-189.24	4,727.42
Rcpt. Appl. To Pen. Pmt 2	07/15/13	261	172600.0	397	ALB		-126.15	4,601.27
Rcpt. Appl. To Int. Pmt 3	07/15/13	261	172600.0	397	ALB		-126.16	4,475.11
Rcpt. Appl. To Pen. Pmt 3	07/15/13	261	172600.0	397	ALB		-126.15	4,348.96
Rcpt. Appl. To Int. Pmt 4	07/15/13	261	172600.0	397	ALB		-78.85	4,270.11
Rcpt. Appl. To Pen. Pmt 4	07/15/13	261	172600.0	397	ALB		-126.15	4,143.96
Rcpt. Appl. To Prin. Pmt 2	07/15/13	1087	172600.0	397	ALB		-989.18	3,154.78
Rcpt. Appl. To Prin. Pmt 3	07/15/13	1087	172600.0	397	ALB		-1,576.89	1,577.89

RECEIVED
2013 AUG 15 P 12:18
BURLINGTON CLERK
TREASURY OFFICE

Original Bill

None Payments

These are Monthly 1% Int.
These are Quarterly 4% Int.
These are Delinquent fees & interest

City of Burlington Tax Administration
Detail Transactions Report
Parcel 044-3-044-000 For Tax Year 2013 Full Detail

Parcel	Tax Year	Name						
Description		Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance
Rcpt. Appl. To Prin. Pmt 4		07/15/13	1087	172600.0	397	ALB	-441.49	1,136.40
Bill Appl. To Int. Pmt 4		07/16/13			398		11.35	1,147.75
Rcpt. Appl. To Prin. Pmt 4		08/05/13	1088	172533.0	412	LB	-1,135.40	12.35
Rcpt. Appl. To Int. Pmt 4		08/05/13	1088	172533.0	412	LB	-11.35	1.00
Rcpt. Appl. To Oth.		08/05/13	1088	172533.0	412	LB	-1.00	0.00
Parcel Balance								0.00

*Hand
Paid*

*1087
1088
1088
1088*

Grand Total

0.00
your balance

RECEIVED
2013 AUG 15 12:16
BURLINGTON CLERK
TREASURER'S OFFICE

CITY OF BURLINGTON TAX RECEIPT
Date: 08/05/2013 Time: 16:23:47

Clerk: lbrelsford
Date: 08/05/2013 Deposit: 172533.0
Check #: 1088 Receipt: LB
Parcel : 044-3-044-000
GARDNER SAM
37 INTERVALE AVE
BURLINGTON VT 05401

Tax Year	Application	Amount
2013	Principal	1,135.40
2013	Interest	11.35
2013	Other	1.00
2013	Total	1,147.75

Cash Received : 1,147.75
Balance due : 0.00

Thank You

2013 AUG 15, P 12:16
BURLINGTON CLERK
TREASURER'S OFFICE

RECEIVED

CITY OF BURLINGTON TAX RECEIPT
Date: 08/05/2013 Time: 16:24:37

Clerk: lbrelsford
Date: 08/05/2013 Deposit: 172533.0
Check #: 1088 Receipt: LB
Parcel : 044-3-044-000
GARDNER SAM
37 INTERVALE AVE
BURLINGTON VT 05401

Tax Year	Application	Amount
2014	Principal	1,632.27
2014	Total	1,632.27

Cash Received : 1,632.27
Balance due : 4,896.81

Thank You

CITY OF BURLINGTON TAX RECEIPT
Date: 08/05/2013 Time: 16:23:29

Clerk: lbrelsford
Date: 08/05/2013 Deposit: 172533.0
Check #: 1088 Receipt: LB
Parcel : 044-3-044-000
GARDNER SAM
37 INTERVALE AVE
BURLINGTON VT 05401

Tax Year	Application	Amount
2012	Principal	15.69
2012	Penalty	1.26
2012	Interest	2.71
2012	Other	1.00
2012	Total	20.66

Cash Received : 20.66
Balance due : 0.00

Thank You

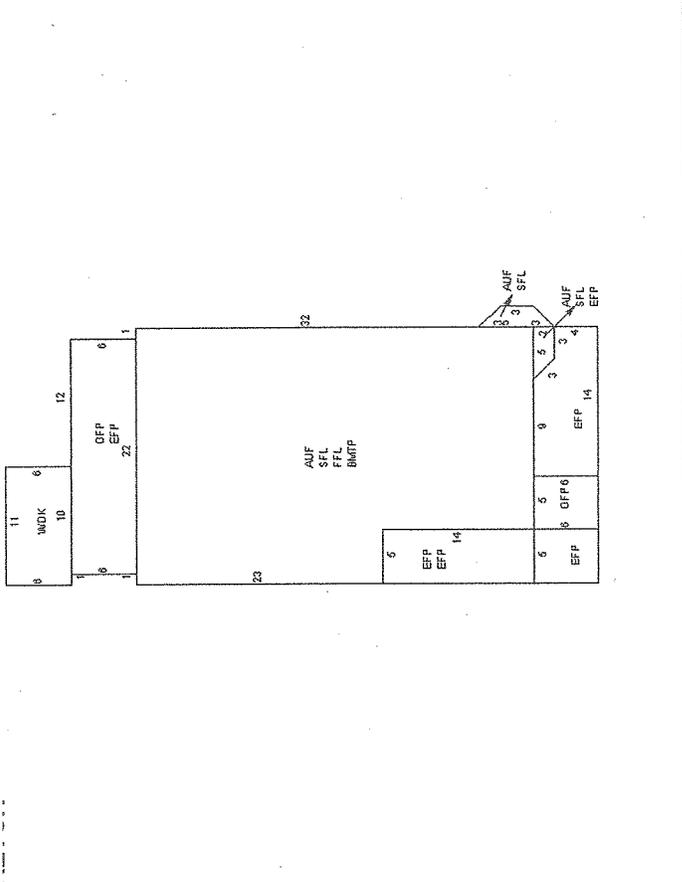
CITY OF BURLINGTON TAX RECEIPT
Date: 08/05/2013 Time: 16:23:47

Clerk: lbrelsford
Date: 08/05/2013 Deposit: 172533.0
Check #: 1088 Receipt: LB
Parcel : 044-3-044-000
GARDNER SAM
37 INTERVALE AVE
BURLINGTON VT 05401

Tax Year	Application	Amount
2013	Principal	1,135.40
2013	Interest	11.35
2013	Other	1.00
2013	Total	1,147.75

Cash Received : 1,147.75
Balance due : 0.00

Thank You



Level	FY	LR	DR	D	K	FR	RR	BR	FB	HB	L	O	# Units
1st Res Grid													2
Other													
Upper													
Lvl 2													
Lvl 1													
Lower													
Totals													10
													2
													4

RESIDENTIAL GRID	1st Res Grid	Desc	# Units
Level	FY	LR DR D K FR RR BR FB HB L O	
Other			
Upper			
Lvl 2			
Lvl 1			
Lower			
Totals			10
			2
			4

Code	Description	Area - SQ	Rate - AV	Undepr Value	Sub Area	% Usbl	Descr	% Type
SFL	2ND FLOOR	836	82.080	68,616				
BMTP	PARTL BSMT	818	13.680	11,190				
FFL	1ST FLOOR	818	91.200	74,599				
AUF	ATTIC UNFIN	502	50.160	25,159				
EFF	ENCL PORCH	386	28.560	11,026				
OFF	OPEN PORCH	162	19.600	3,175				
WDK	WOOD DECK	66	14.000	924				
				Total:				
				Net Sketched Area:	3,588			
Size Ad	2155.6000	Gross Area	4150	Fin Area	1654			

REMODELING	RES BREAKDOWN
Exterior:	No Unit RMS BRS FL
Interior:	2 5 2
Additions:	
Kitchen:	
Baths:	
Plumbing:	
Electric:	
Heating:	
General:	
Totals	
	2 10 4

COMPARABLE SALES				
Rate	Parcel ID	Type	Date	Sale Price
83.5	045-2-103-000		7/16/2004	286,900
80.6	044-2-082-000		9/30/2004	276,000
80.5	045-2-104-000		8/19/2004	265,000
80.5	043-3-089-000		5/3/2004	286,000
WtA/SQ:	AvRate:	81.27	Ind.Val:	302400.0000
Juris. Factor:	Val/Su.Fin:	103.93		
Special Features:	Val/Su.Net:	47.91		
Final Total:		171939		

INTERIOR INFORMATION	
Avg Ht/Ft:	30%
Prim Int Wall:	PL - PLASTER
Sec Int Wall:	
Partition:	
Prim Floors:	SW - SOFTWOOD
Sec Floors:	CA - CARPET
Bsmnt Ftr:	C - CONCRETE BMT
Bsmnt Gar:	
Electric:	T - TYPICAL
Insulation:	T - TYPICAL
Int vs Ext:	
Heat/Fuel:	G - GAS
Heat Type:	HA - HOT AIR
# Heat Sys:	1
% Heated:	100
Solar HW:	NO
% Com Wal:	% Sprinkled

CONDO INFORMATION	
Location:	
Total Units:	
Floor:	
% Own:	
Name:	

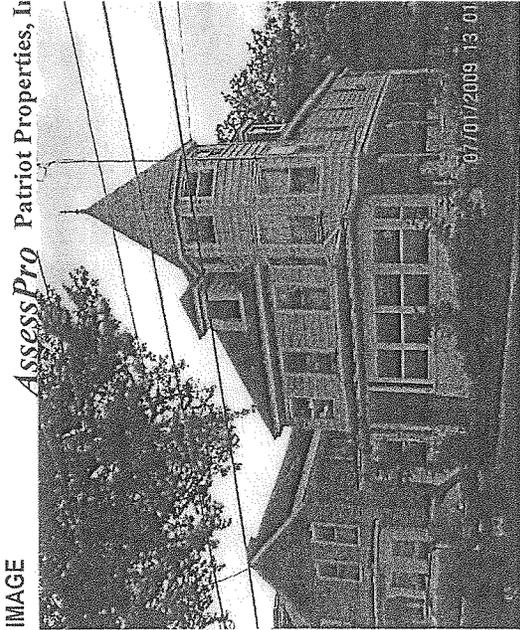
DEPRECIATION		
Phys Cond:	AV - Average	30%
Functional:		
Economic:		
Special:		
Override:		
Total:		
		30%

CALC SUMMARY	
Basic \$ / SQ:	82.00
Size Adj:	1.06390798
Const Adj:	1.04534543
Adj \$ / SQ:	91.196
Other Features:	10000
Grade Factor:	1.00
Neighborhood Inf:	1.20000005
LUC Factor:	1.00
Adj Total:	245627
Depreciation:	73688
Depreciated Total:	171939

GENERAL INFORMATION	
Grade:	A - AVERAGE
Year Bt:	1903
Eff Yr Bt:	
Alt %:	
Fact:	
Const Mod:	
Lump Sum Adj:	

EXTERIOR INFORMATION	
Roof Struct:	HP - HIP
Roof Cover:	SL - SLATE
Color:	
View / Desr:	

SPEC FEATURES/YARD ITEMS																
Code	Description	A	Y/S	City	Size/Dim	Qual	Con	Year	Unit Price	D/S	Dep	LUC	Fact	NB/Fa	Appr Value	Juris. Value
Parcel ID	044-3-044-000															
Total:																



SUB AREA DETAIL								
Code	Description	Area - SQ	Rate - AV	Undepr Value	Sub Area	% Usbl	Descr	% Type
SFL	2ND FLOOR	836	82.080	68,616				
BMTP	PARTL BSMT	818	13.680	11,190				
FFL	1ST FLOOR	818	91.200	74,599				
AUF	ATTIC UNFIN	502	50.160	25,159				
EFF	ENCL PORCH	386	28.560	11,026				
OFF	OPEN PORCH	162	19.600	3,175				
WDK	WOOD DECK	66	14.000	924				
				Total:				
				Net Sketched Area:	3,588			
Size Ad	2155.6000	Gross Area	4150	Fin Area	1654			

Return submitted to Burlington on 04/02/2012 at 3:56 PM.
Return has not been completed.
Return has not been filed with the Tax Department.

Seller #1 David A Fifield
1495 Three Mile Bridge Road
Middlebury VT US 05753

Buyer #1 Sam Gardner
37 Intervale Avenue
Burlington VT US 05401

TAX ABATEMENT BOARD
take note of address supplied as property transfer used to reflect address where owner will live after purchase of property.

Property Information

Property Location: 37 Intervale Avenue Burlington Vermont
Date of Closing: 04/02/2012 Interest in Property: Fee Simple
Special Factors: None
Development rights have been conveyed: No
Type of Building Construction: Multi-Family Dwelling
Sellers Use of Property Before Transfer: Primary Residence
Buyers Use of Property After Transfer: Primary Residence
Property Rented Before Transfer: No
Property Purchased by a Tenant: No
Property subject to a land use change tax lien: No
New owner elects to continue enrollment of eligible property: No
Total Price Paid:
Price Paid for Personal Property:
Price Paid for Real property:
Value of Purchasers Principal Residence:
Property Transfer Tax:
Land Gains Tax Return not being filed exemption number: 01
Primary Town / Land Size ±: Burlington

Financing: None

Span#: 114-035-15038
Total Land Size: 0.08

Property to be Rented After Transfer: No
The buyer holds title to any adjoining property: No

Property Transfer tax exemption number:
\$233,000.00
\$0.00
\$233,000.00
\$100,000.00
\$2,162.50

Date Seller Acquired: 04/02/2012

Local & State Permits & Act 250 Certificates

Buyer(s) and Seller(s) certify as follows:

- A. That they have investigated and disclosed to every party to this transaction all of their knowledge relating to flood regulations, if any, affecting the property.
- B. That the seller(s) advised the buyer(s) that local and state building regulations, zoning regulations and subdivision regulations and wastewater system and potable water supply rules under 10 V.S.A. Chapter 64 pertaining to the property may limit significantly the use of the property.
- C. That this transfer is in compliance with or is exempt from the wastewater system and potable water supply rules of the Agency of Natural Resources for the following reasons:
1. This property is the subject of Permit Number 1-304a1 and is in compliance with said permit

Seller(s) further certifies as follows:

- D. That this transfer of real property and any development thereon is in compliance with or exempt from 10 V.S.A. Chapter 151, Vermont's Land Use and Development law (Act 250), for the following reason:
2. This property is exempt from Act 250 because a. It is not one of 10 or more lots created by a person within a continuous period of five years and within five miles of the land being subdivided or partitioned or within the jurisdictional area of the District Environmental Commission in which the land being partitioned or subdivided is located.
- E. That this transfer does not result in a partition or subdivision of land.

3

4-6-12

A

Withholding Certification

Buyer(s) certifies that Vermont income tax has been withheld from the purchase price and will be remitted to the Commissioner of Taxes with Form RW-171 within 30 days from the transfer.

Signatures:

We hereby swear and affirm that this return, including all certificates, is true, correct and complete to the best of our knowledge:

Seller #1 *Paul L...* Buyer #1 *[Signature]*

This section to be completed by City or Town Clerk:

Book Number: 1169 Page number: 65 Grand list year of: 2011
City/Town: Burlington Date of record: 4-4-12
Grand List value: 276,200.00 Parcel ID number: 044-3-044-000
Grand list category: 01 SPAN: 114-035-15038

Acknowledgement:

Return received (including certificate and Act 250 disclosure statement).

Signed: *[Signature]* Clerk Date: 4-6-12

Prepared By: (print or type) Pinto MacAskill PLLC Preparer's Signature: _____

Preparer's Address: 302 Mountain View Drive, Suite 300 Colchester VT 05446

Buyer's Representative: Lisa Gale Buyer's Rep Telephone: 802-876-7478

1169 065
WARRANTY DEED

no necessary info in on
next page to

NOW ALL PERSONS BY THESE PRESENTS that David A. Fifield of the City of Burlington, County of Chittenden and State of Vermont, Grantor, in consideration of ten dollars and other good and valuable consideration paid to my full satisfaction of , Sam Gardner, a single man, of Burlington, County of Chittenden, State of Vermont, Grantee, by these presents do freely GIVE, GRANT, SELL, CONVEY AND CONFIRM unto the said Grantee, Sam Gardner, solely, and his heirs and assigns forever, a certain parcel of land in the City of Burlington, County of Chittenden and State of Vermont, described as follows, viz:

Being all and the same lands and premises conveyed to David A. Fifield by Warranty Deed of Kathy A. Searles dated September 29, 2000 and recorded October 3, 2000 in Volume 660 at Page 441 of the Land Records of the City of Burlington and being more particularly described as follows:

“A lot of land with all buildings thereon situated on the westerly side of Intervale Avenue, the dwelling house thereon being known as No. 37-39 Intervale Avenue, formerly known as No. 41 Intervale Avenue, said lot having a frontage thereon of 35.5 feet, a south line of 85 feet, more or less, a west line of 42.2 feet and a north line of 107.8 feet which runs westerly from Intervale Avenue, north 47 30' (sic) west.

Along the north line of the herein conveyed premises there is included a driveway, to be used in common with the owners of the land adjoining to the north, said driveway being 8 feet wide, north and south, and running westerly from the west line of Intervale Avenue for a depth of 80 feet, said driveway being upon only the northeast portion of the herein conveyed premises the remainder thereof being upon the southeast portion of the land adjoining north. Said driveway is to remain open and unobstructed at all times for passage to and from the rear of both of said properties. Said land and premises are subject to a right of way over that portion of said common driveway which is upon the herein conveyed premises. Said premises are also subject to a right of way, to be used in common with owners of the property to the south hereof, over the southerly 3 feet of the herein conveyed premises for a depth of 70 feet from the west line of Intervale Avenue; and there is included a right of way over the northerly 5 feet of the land adjoining to the south hereof, for a depth of 70 feet from said street line; said two (2) strips of driveway making a common driveway 8 feet wide and 70 feet deep. The southwest corner of the herein conveyed premises is marked by a wooden fence post and the other three (3) corners of said premises are marked by iron pipes in the ground.”

Reference is made to the above-mentioned instruments, the records thereof, the references made therein and their respective records and references, all in further aid of this description.

I DO HAVE AND TO HOLD said granted premises, with all the privileges and appurtenances thereof, to the said Grantee, Sam Gardner, solely and his heirs and assigns, to their own use and behoof forever.

And I the said Grantor, for myself and my heirs, executors and administrators, do covenant with the said Grantee, and his heirs and assigns, that until the ensembling of these presents I am the sole owner of the

premises and have good right and title to convey the same in manner aforesaid, that they are FREE FROM EVERY ENCUMBRANCE except as aforesaid.

And we hereby engage to WARRANT AND DEFEND the same against all lawful claims whatever, except as aforesaid.

IN WITNESS WHEREOF, we hereunto set our hands and seals this 2 day of April 2012.

David A. Fifield

STATE OF VERMONT
COUNTY OF CHITTENDEN, SS

At Colchester this 2 day of April 2012, David A. Fifield, personally appeared and acknowledged this instrument, by him sealed and subscribed, to be his free act and deed.

Before me,

Lisa Gale Presy
Notary Public
Commission Expires February 10, 2015

@ Lisa Gale
CITY CLERK'S OFFICE
Received 4-4 2012 at 4:30 M
and recorded in Vol. 1167 on 4/4/12
of Burlington Land records.
Vermont Property Transfer Tax 32 V.S.A. Chap. 231
-ACKNOWLEDGEMENT-
Return, Certificate & Payment Received
Attest: Lynn Breisford
Lynn Breisford, Land Records Clerk

Following Pages supplied by the Clerk/Treasurer's Office.

Notes from the Clerk Treasurer Office re Gardner, 044-3-044-000:

April 2, 2012 Mr. Gardner bought dwelling.

Address of Record per PTTR, 37 Intervale Avenue. All correspondence sent there.

Customer never requested address be changed.

FY2013 sent July 9, 2012 tax bill returned by post office. C/T resends to Occupant at 37 Intervale Ave.

C/T sends three additional correspondences after each unpaid installment.

June 18, 2013 Warning Letter sent informing of upcoming delinquency (June 24) that customer says he did receive at 37 Intervale Ave, unlike other correspondence including tax bill. Letter details additional charges that will be applied after delinquency date. Clerk Treasurer Representative in office until July 5th, on vacation the next week.

June 25, penalties applied.

Mr. Gardner pays tax amount only on July 15, and sends attached letter.

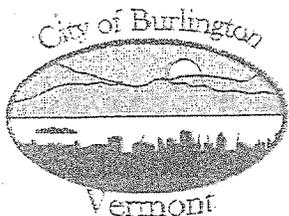
C/T calls Mr. Gardner leaving a detailed message; a week or so later the call returned. As a consequence of call, another fy2013 tax bill is sent along with verbal instructions to Mr. Gardner to send in writing change of address. Address changes are not done over telephone.

Summary:

The C/T followed standard operating procedures and took additional efforts to try to locate customer. This included general advertising in newspapers of taxes due, quarterly notice letters, information on City of Burlington web site and sending correspondence to "Occupant" at dwelling.

It is the tax payers responsibility to ensure the C/T has correct mailing address and to make changes in writing.





OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 26, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

GARDNER SAM
37 INTERVALE AVE
BURLINGTON, VT., 05401

August 31, 2012

REMINDER

RE: Parcel ID: 044-3-044-000

Location: 37 INTERVALE AV

Dear Property Owner:

Our records show that the following amounts are outstanding for your Fiscal Year 2013 taxes. You may have mailed your payment late or forgotten to send it.

Taxes:	1,576.89
Interest:	78.85
Total:	<u>1,655.74</u>

This is a reminder that you may avoid further interest if your payment is received in the Clerk Treasurer Office by September 12, 2012 or postmarked by the US Post Office by September 12, 2012.

The amount listed above refers to your fy2013 taxes only. It does not include any amount owed from prior years, if applicable.

If you have any questions regarding your tax account, please call Jeff Herwood at 865-7018. Please reference your 10 digit property tax account number, name and telephone number.

If you have already mailed your payment, please call to confirm whether we have received it.

Sincerely,
Scott Schrader
Assistant Chief Administrative Officer

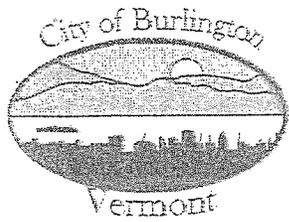
Detach and return with payment

Total Due: 1,655.74

Location: 37 INTERVALE AV

Parcel ID: 044-3-044-000

Name: GARDNER SAM



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

GARDNER SAM
37 INTERVALE AVE
BURLINGTON, VT., 05401

November 30, 2012

*****REMINDER*****

RE: Parcel ID#: 044-3-044-000

Location: 37 INTERVALE AV

Dear Property Owner:

Our records show that the following amounts are outstanding for your Fiscal Year 2013 taxes. You may have mailed your payment late or forgotten to send it.

Taxes:	3,153.78
Interest:	205.01
Total:	<u>3,358.79</u>

This is a reminder that you may avoid further interest if your payment is received in the Clerk Treasurer Office by December 12, 2012 or postmarked by the US Post Office by December 12, 2012.

The amount listed above refers to your fy2013 taxes only. It does not include any amount owed from prior years, if applicable.

If you have any questions regarding your tax account, please call Jeff Herwood at 865-7018. Please reference your 10 digit property tax account number, name and telephone number.

If you have already mailed your payment, please call to confirm whether we have received it.

Sincerely,
Paul R. Sisson
Interim Chief Administrative Officer

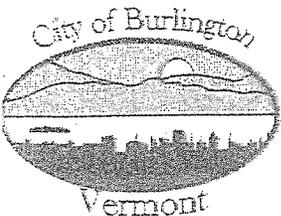
Detach and return with payment

Total Due: 3,358.79

Location: 37 INTERVALE AV

Parcel ID#:044-3-044-000

Name: GARDNER SAM



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

GARDNER SAM
37 INTERVALE AVE
BURLINGTON, VT, 05401

March 29, 2013

*****REMINDER*****

RE: Parcel#: 044-3-044-000

Location: 37 INTERVALE AV

Dear Property Owner:

Our records show that the following amounts are outstanding for your Fiscal Year 2013 taxes. You may have mailed your payment late or forgotten to send it.

Taxes:	4,730.67
Interest:	410.02
Total:	<u>5,140.69</u>

This is a reminder that you may avoid further interest if your payment is received in the Clerk Treasurer Office by April 12, 2013 or postmarked by the US Post Office by April 12, 2013.

The amount listed above refers to your fy2013 taxes only. It does not include any amount owed from prior years, if applicable.

If you have any questions regarding your tax account, please call Jeff Herwood at 865-7018. Please reference your 10 digit parcel number, name and telephone number.

If you have already mailed your payment and believe that you have received this notice in error, please call us to confirm that we have received it.

Sincerely,

Paul R. Sisson
Interim Chief Administrative Officer

Detach and return with payment

Total Due: 5,140.69

Location: 37 INTERVALE AV

Parcel#: 044-3-044-000

Name: GARDNER SAM

Sam

Hi Jeff Herwood:

I write with an enclosed check for my tax bill at 37 Intervale ave.

I don't have records of receiving a bill this year- except for this late notice. I understand it could have been an error on my part somehow, or a mailing error.

Either way I have enclosed a check and attempted to call this am. I hope it is sufficient based on the circumstances.

I would like to discuss on the phone though if not. (I realize you are out of town, so no rush),

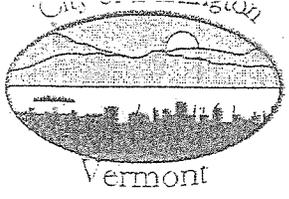
Thank you,

Samuel Gardner

402-324-3652

Thanks!

on next page of
evidence for this
abatement
Waring dated
June 18, 2013



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

GARDNER SAM
37 INTERVALE AVE
BURLINGTON, VT., 05401

June 18, 2013

*****WARNING*****

RE: Parcel ID#: 044-3-044-000

Location: 37 INTERVALE AV

Our records show that the following amounts are outstanding for your Fiscal Year 2013 taxes:

Taxes	6,307.56
Interest	567.72
Total	6,875.28

The final fourth installment for fiscal year 2013 was due on June 12, 2013 and you are receiving this letter because either we did not receive your payment or there is an amount due from a previous fiscal year 2013 installment or portion thereof. This is a reminder that you may avoid further interest and delinquent penalties if your payment is received in person at the Treasurers Office by no later than 4.30pm on Monday June 24 or postmarked by the US Post Office no later than Monday June 24, 2013. On Tuesday June 25 your account will become delinquent and will be placed on the delinquent tax warrant. You will be charged an 8% (eight percent) Delinquent Penalty on all outstanding fy2013 tax due and a \$1.00 Warrant fee. Furthermore, if the outstanding amount due described above includes the June 12th tax installment, an additional 4% (four percent) interest will be charged on that installment amount. The amount listed above refers to your fy2013 taxes only.

If you have any questions regarding your tax account, please call Jeff Herwood at 865-7018. Please reference your 10 digit property tax account number, name and telephone number.

If you have already mailed your payment but have still received this letter, please call the above number as soon as possible.

Sincerely,
Bob Rusten
Chief Administrative Officer

Detach and return with payment

Total Due : 6,875.28

Location: 37 INTERVALE AV

Parcel ID#: 044-3-044-000

Owner: GARDNER SAM

City of Burlington Tax Administration
Cash Receipts Report
Parcel 044-3-044-000, With Parcel Detail

Parcel	Year	Name	Date	Deposit	Check # Receipt	Amount
044-3-044-000	2008	GARDNER SAM	08/06/07	121837.0	FIRSTAM	1,414.55
044-3-044-000	2008	GARDNER SAM	11/13/07	123180.0	1STAM	1,414.55
044-3-044-000	2008	GARDNER SAM	03/06/08	123102.0	FIRSTAM	1,414.55
044-3-044-000	2008	GARDNER SAM	05/06/08	123132.0	FIRSTAM	1,414.55
044-3-044-000	2009	GARDNER SAM	08/11/08	125840.0	074122 KMD	1,468.28
044-3-044-000	2009	GARDNER SAM	11/11/08	125872.0	FIRSTAM	1,468.28
044-3-044-000	2009	GARDNER SAM	03/06/09	125887.0	FIRSTAM	1,468.28
044-3-044-000	2009	GARDNER SAM	05/08/09	140421.0	FIRSTAM	1,468.28
044-3-044-000	2010	GARDNER SAM	08/06/09	79983.0	FIRSTAM	1,550.44
044-3-044-000	2010	GARDNER SAM	11/04/09	144986.0	FIRSTAM	1,550.44
044-3-044-000	2010	GARDNER SAM	03/04/10	142739.0	FIRSTAM	1,550.44
044-3-044-000	2010	GARDNER SAM	06/08/10	140390.0	FIRSTAM	1,550.44
044-3-044-000	2011	GARDNER SAM	08/06/10	133170.0	FIRSTAM	1,559.84
044-3-044-000	2011	GARDNER SAM	11/08/10	151955.0	FIRSTAM	1,559.84
044-3-044-000	2011	GARDNER SAM	03/03/11	151978.0	FIRSTAM	1,559.84
044-3-044-000	2011	GARDNER SAM	06/08/11	157575.0	FIRSTAM	1,559.84
044-3-044-000	2012	GARDNER, SAM	08/10/11	159331.0	FIRSTAM	1,568.88
044-3-044-000	2012	GARDNER, SAM	11/09/11	161962.0	FIRSTAM	1,568.88
044-3-044-000	2012	GARDNER, SAM	03/08/12	162465.0	FIRSTAM	1,568.88
044-3-044-000	2012	GARDNER, SAM	06/21/12	167285.0	225 KMD	1,568.88
044-3-044-000	2013	GARDNER, SAM	07/15/13	172600.0	1087 ALB	3,007.56
044-3-044-000	2013	GARDNER, SAM	07/15/13	172600.0	261 ALB	3,300.00
044-3-044-000	2012	GARDNER, SAM	08/05/13	172533.0	1088 LB	20.66
044-3-044-000	2013	GARDNER, SAM	08/05/13	172533.0	1088 LB	1,147.75
044-3-044-000	2014	GARDNER, SAM	08/05/13	172533.0	1088 LB	1,632.27



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Michael F. McGarghan, Jr.
111 Birch Court
Burlington, VT 05408

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 024-4-133-000
LOCATION: 111 Birch Ct
AMOUNT REQUESTED: \$10.7

AMOUNT RECOMMENDED FOR ABATEMENT: \$0

COMMITTEE'S RECOMMENDATION: Deny the request the penalty for late payment is just, legal and collectable.

MOTION MADE: Hartnett motion to deny request. Brennan 2nd the motion. Mason recused himself.

COMMITTEE'S REASONS: Owner made the tax installment late. Owner was not aware that the City Hall closes at 4:30 p.m. on tax day. This is a change of time which was 7 p.m. The change was advertised. The deadline time changed 1 year ago.

Dear Michael F. McGarghan, Jr.,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: June 19, 2013

JUN 24 2013

Name, Property Owner on Grand List: Michael F. McGarghan Jr

CITY OF BURLINGTON VERMONT
ASSESSOR'S OFFICE

Name, Applicant: same

(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: n/a

Executor/Administrator of Estate: n/a

Mailing Address: 111 Birch Court

City, State, Zip code: Burlington, Vermont 05408-1919

Applicant's Email and Phone #: michael.mcgarghan@gmail.com (802) 233-1238

Location of Property: 111 Birch Court extension

Parcel ID Number (000-0-000-000): 024-4-133-000 or,

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 10.70

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

On June 12th, 2013 I sent my daughter to the City hall to pay the taxes after 5:00 pm and she was unable as the doors were locked.

As we have always paid on tax day, after work, and upto 7:00pm, we were not aware of the City's new hours of not being open on tax day until 7:00 PM any longer

as this change was never communicated to us in writing. We placed the check in an envelope and it was post marked the 12th of June. As we understood

from the City's CAA delegate, they defend that notice was posted in the Burlington Free Press almost a year ago regarding this change in hours / policy. I protest that it

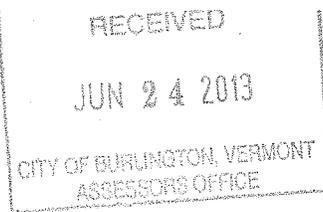
is unfair and unreasonable to expect that I pay a subscription to a newspaper and read that publication to read a notice they could have mailed to me in my tax bill, or other city utility bill.

Signature Michael F. McGarghan Jr Date June 19, 2013

Space below is saved for Board notes:	Date received:

City of Burlington

Board of Abatement



June 19, 2013

I am following up with my Tax Abatement Request form, and this letter to make clear my intention of my protest I am making regarding the penalty fee I was charged and the current policy for communications of information to city property tax payers/owners.

On June 12th, 2013 I sent my daughter to the City hall to pay the taxes just after 5:00 pm and she was unable as the doors were locked. As we have almost always paid on tax day, after work, and up to 7:00pm, we were not aware of the City's new hours of not being open on tax day until 7:00 PM any longer as this change was never communicated to us in writing. We then placed the check in an envelope that same day and it was post marked the 12th of June. As we understood from the City's CAA delegate, Jeff Herwood on the phone (6/19) the City defended that notice was posted in the Burlington Free Press almost a year ago regarding this change in hours / policy.

I protest that it is not only unfair, but also unreasonable to expect that I pay for a subscription to a newspaper I personally find objectionable and be forced to read that publication to read a notice they could have mailed to me in my tax bill, or other city utility bill. There are many new immigrants that are new property owners that are not readers of that or any other English language paper either.

What about out of state property owners? Do you expect them to buy subscriptions to the local newspaper to know what is going on if you post an announcement there too? Again, if you have a long standing practice of having the City Clerk office open until 7:00 pm on tax day for the last 20 years I have owned this property, and then all the sudden it gets to be a change this year in 2012/2013 not to continue the traditional hours and pattern, it would be a matter of courtesy and respect to property owners and tax payers to notify them of why this practice is no longer being offered and again, why my stamped and post marked envelope was considered late and given a late penalty.

I hereby respectfully request that my application for abatement of penalty fee be approved, and that the City take steps to address communications in the future to ensure that property owners such as myself who will not subscribe to the BFP will also receive official notifications through other channels such as first class mail, inserts in utility bills, or other methods you might explore.

Respectfully,

A handwritten signature in black ink that reads "Michael F. McGarghan, Jr." with a long, sweeping underline.

Michael F. McGarghan, Jr., F.I.C.F.

111 Birch Court (024-4-133-000)

Burlington, VT 05408-1919





Michael F McGarghan
 Kelly J McGarghan
 Ph. 802-233-1238
 111 Birch Ct
 Burlington, VT 05408

1152
 58-2/116
 4

12 June 2013
 Date

Pay to the Order of City of Burlington \$ 1,069.65
One thousand Sixty nine and 65/100 Dollars



merchants BANK
 Member FDIC

For Parcel 024-4-133-000 - 4th area Michael McGarghan

⑆0⑆⑆600020⑆ ⑈04⑈⑈62486⑈⑈2⑈⑈ 1152

Heland Corp.

ELCOURIER

6/17/2013 000700740570 211274100

CITY OF BURLINGTON
 FOR DEPOSIT ONLY
 TREASURER'S OFFICE
 #60155371

BURLINGTON CLERK
 TREASURER'S OFFICE

2013 JUN 21 P 12:43

RECEIVED

RECEIVED

2013 JUN 21 P 12:39

BURLINGTON CLERK
TREASURER'S OFFICE

Total Due : 10.70 Location: 111 BIRCH CT
Parcel ID#: 024-4-133-000 Owner: MCGARGHAN MICHAEL F



Michael F McGarghan
Kelly J McGarghan
Ph. 802-233-1238
111 Birch Ct
Burlington, VT 05408

1153
58-2/16
4

19 June 2013 Date

Pay to the Order of City of Burlington \$ 10.70

Security
Details on
Back

Dollars

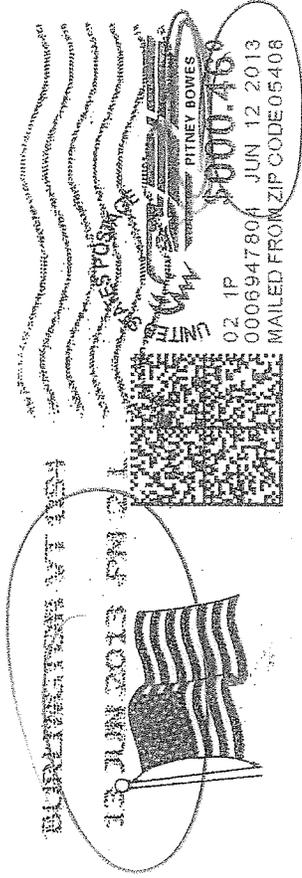
merchants  BANK
Member FDIC

For 024-4-133-000 Parcel 10 Michael McGarghan MP
⑆016009110⑆ ⑆010624862⑆ 153

McGarrahan
111 Burch St.
Burlington, VT 05408

024-4-133,000
C/R 159375

City of Burlington
149 Church St.
Burlington, VT 05408



05401+8471



Cash Receipts Report
Parcel C24-4-133-000, With Parcel Detail

Parcel	Year	Name	Date	Deposit	Check #	Receipt	Amount
C24-4-133-000	2008	MCGARGHAN MICHAEL F	07/09/07	0.0	StatePmt		1,027.00
C24-4-133-000	2008	MCGARGHAN MICHAEL F	08/14/07	121308.0	1035	BK	720.20
C24-4-133-000	2008	MCGARGHAN MICHAEL F	11/14/07	129523.0	395	BK	720.20
C24-4-133-000	2008	MCGARGHAN MICHAEL F	03/05/08	129717.0	665	ST	720.20
C24-4-133-000	2009	MCGARGHAN MICHAEL F	07/11/08	0.0	StatePmt		1,277.00
C24-4-133-000	2008	MCGARGHAN MICHAEL F	07/28/08	125150.0	1095	PL	822.03
C24-4-133-000	2009	MCGARGHAN MICHAEL F	07/28/08	125150.0	1095	PL	472.45
C24-4-133-000	2009	MCGARGHAN MICHAEL F	08/13/08	136003.0	1648	JP	57.96
C24-4-133-000	2009	MCGARGHAN MICHAEL F	12/12/08	138569.0	XXXX	PL	556.93
C24-4-133-000	2009	MCGARGHAN MICHAEL F	03/13/09	139601.0	472	PL	530.41
C24-4-133-000	2010	MCGARGHAN MICHAEL F	07/02/09	0.0	StatePmt		413.00
C24-4-133-000	2009	MCGARGHAN MICHAEL F	07/22/09	144217.0	544	SUE	605.66
C24-4-133-000	2010	MCGARGHAN MICHAEL F	08/13/09	140992.0	576	BK	904.64
C24-4-133-000	2010	MCGARGHAN MICHAEL F	02/19/10	145279.0	543	SUE	1,000.00
C24-4-133-000	2011	MCGARGHAN MICHAEL F	07/02/10	0.0	StatePmt		603.43
C24-4-133-000	2010	MCGARGHAN MICHAEL F	07/23/10	133162.0	573	KMD	150.00
C24-4-133-000	2011	MCGARGHAN MICHAEL F	08/13/10	148729.0	692	PL	883.17
C24-4-133-000	2010	MCGARGHAN MICHAEL F	09/13/10	148934.0	709	SUE	1,931.74
C24-4-133-000	2011	MCGARGHAN MICHAEL F	11/15/10	146965.0	721	MLG	883.17
C24-4-133-000	2011	MCGARGHAN MICHAEL F	04/05/11	160075.0	CASH	JP	1,000.00
C24-4-133-000	2012	MCGARGHAN MICHAEL F	07/01/11	0.0	StatePmt		58.00
C24-4-133-000	2011	MCGARGHAN MICHAEL F	08/30/11	160436.0	871	M L	925.00
C24-4-133-000	2011	MCGARGHAN MICHAEL F	12/30/11	153723.0	912	LB	6.37
C24-4-133-000	2012	MCGARGHAN MICHAEL F	12/30/11	153723.0	912	LB	2,222.98
C24-4-133-000	2012	MCGARGHAN MICHAEL F	03/16/12	162350.0	576	PL	1,044.28
C24-4-133-000	2013	MCGARGHAN MICHAEL F	07/09/12	0.0	StatePmt		154.00
C24-4-133-000	2012	MCGARGHAN MICHAEL F	07/13/12	157501.0	1033	KMD	1,169.39
C24-4-133-000	2013	MCGARGHAN MICHAEL F	09/11/12	166899.0	1049	MLG	1,123.14
C24-4-133-000	2013	MCGARGHAN MICHAEL F	11/15/12	168422.0	1066	KMD	1,069.65
C24-4-133-000	2013	MCGARGHAN MICHAEL F	03/12/13	169134.0	1151	LB	1,069.65
C24-4-133-000	2013	MCGARGHAN MICHAEL F	06/17/13	159375.0	1152	KMD	1,069.65

due date or be postmarked on or before the due date. Post dated checks will not be accepted. Please forward this bill to the new owner if sold. Communication with a third party payer is the responsibility of the property owner. If you need a disability accommodation to read this bill, please call 865-7000 or 865-7142 TTY.

FY 2013 Municipal Tax Rate Breakdown (Total = 71.533 cents)

Tax Rate Item	Tax Rate	Tax Rate Item	Tax Rate	Tax Rate Item	Tax Rate
General City	\$ 0.23290	Housing Trust	0.00540	CCTA	0.03900
Streets	0.06170	Parks	0.03500	County Tax	0.00500
Police/Fire	0.08070	Highway	0.03120	Retirement	0.16780
Open Space	0.00540	Library Tax	0.00500	Debt Service	0.04623

Back of Tax Bill for 2012-2013

Penalties, Interest and Warrant fees issued for Late Payments: On June 23, 2013 unpaid taxes will become delinquent and a warrant will be issued. Ten days thereafter the warrant will be delivered to the Constable for collection of delinquent amounts, interest and fees associated with the unpaid delinquent taxes, as well as the other charges allowed by law. The Constable is authorized to conduct tax sales to collect delinquent taxes. You may avoid this action by paying all unpaid taxes, including penalties and interest accrued, to the City Clerk/Treasurer's Office, City Hall, 149 Church St., Burlington, VT before the date of delinquency.

Due Date Table:

Fees	1st Installment	2nd Installment	3rd Installment	4th Installment	Delinquent Fees Added June 23
Due Date	August 13, 2012	November 12, 2012	March 12, 2013	June 12, 2013	
Interest	1% added on August 14	1% added on November 13	1% added on March 13	1% added on June 13	
Interest	4% additional added August 20	4% additional added Nov.20	4% additional added March 20	4% additional added June 20	
Interest	1% added Sept 13 & each month thereafter	1% added Dec 13 & each month thereafter	1% added April 13 & each month thereafter	1% added July 13 & each month thereafter	
Penalty					8% one time Delinquent Penalty
Warrant Fee					\$1.00 fee on each delinquent account

State Payments: Property tax adjustment credits from the State are shown on the face of your bill. These credits have been pro-rated between the four installments. For questions about homestead declarations or property tax adjustments, please call the State of Vermont automated taxpayer information line toll free at 1 (866) 828-2865.

Automated Tax Payments: The City provides for automatic bank withdrawals for tax payments from your bank account. For a sign-up form, please contact the Clerk/Treasurer's Office at 865-7000. The deadline to sign up is Monday, July 31st.

TAXES
FOR PERIOD
April 1 - June 30
2013

4

TAXES
FOR PERIOD
Jan. 1 - March 31
2013

3

TAXES
FOR PERIOD
Oct 1. - Dec. 31
2012

2

TAXES
FOR PERIOD
July 1 - Sept. 30
2012

1



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Kirstin Minton
22 Valade Street
Burlington, VT 05408

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 024-1-078-022
LOCATION: 22 Valade Street
AMOUNT REQUESTED: \$7640

AMOUNT RECOMMENDED FOR ABATEMENT: \$1852.2

COMMITTEE'S RECOMMENDATION: Abate the penalties and interest due to being manifestly unjust. Deemed a hardship. Require payment of delinquent taxes.

MOTION MADE: Hartnett made motion to grant partial abatement. Mason 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Committee deemed that the owner has a financial hardship. Owner was willing to be in a payment plan with City. Committee suggest a payment plan for principal of \$6,410.13. and to wave the penalties and interest.

Dear Kirstin Minton,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 7/17/2013

Name, Property Owner on Grand List: Kirstin minton

Name, Applicant: Kirstin minton
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: _____

Executor/Administrator of Estate: _____

Mailing Address: 22 Volade St

City, State, Zip code: Burlington VT 05408

Applicant's Email and Phone #: KirstinCNA@gmail.com / 802-578-2045

Location of Property: 22 Volade St Burlington VT

Parcel ID Number (000-0-000-000): 024-1-078.022 or,

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ ~~7,640.00~~ ^w P+I = \$1,852.20
D.Tax = \$6,410.13

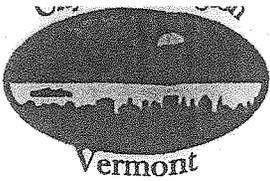
Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

please refer to letter attached.

Signature _____ Date _____

Space below is saved for Board notes:	Date received:
1. <u>\$683 quarterly instalment</u>	RECEIVED 2013 JUL 22 A 9:15 BURLINGTON CLERK TREASURER'S OFFICE
2. <u>Financial information</u>	
3. <u>Employment History</u>	
4. <u>Other income</u>	



OFFICE OF THE CLERK/TREASURER

City of Burlington

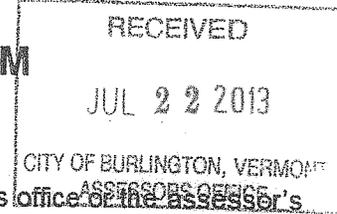
City Hall, Room 20, 149 Church Street, Burlington, VT 05401

www.burlingtonvt.gov/CT

Voice (802) 865-7000

Fax (802) 865-7014

TAX ABATEMENT REQUEST FORM



Dear Taxpayer,

The completed tax abatement request form may be submitted to either the clerk's office or the assessor's office. The City of Burlington Board of Tax Abatement (BTA) is a board comprised of the city council, the mayor, and the city assessor. A committee, of the board, comprised of three members of the city council, will review requests and make recommendations to the full board.

The filing of this form does not suspend the collection of any property tax, penalties, interest, or delinquency. Pay the tax due, in full, to avoid an imposition of interest and penalties. Unpaid taxes and/or penalties will continue to accrue interest.

The BTA meets several times throughout the year. Following receipt of your abatement request, the assessor's office will notify you of the date, time, and place that the committee will review your request. You may offer testimony at the committee's meeting review, although; testimony and attendance is not required. However, testimony may help the committee make a more informed decision.

Following this meeting, the committee will make a recommendation to the full BTA suggesting they grant, deny, or deny with adjustment the abatement request. The clerk's office will notify you of the date, time, and place the BTA will make a final decision on your request. A final chance to offer testimony is available at this meeting. The BTA may choose to abate all, part, or none of the taxes, interest, and penalties due; it is under no obligation to grant any abatement request. If the BTA denies a request, the taxpayer will be liable for all additional interest and/or penalties. In most circumstances, if the BTA grants the request, taxes and penalties paid previously may be refunded or credited to an account.

The BTA's decisions follow criteria from Title III, Article 15 section 42 of the city charter.

- is the tax illegal?
- is the tax manifestly unjust?
- is the tax uncollectable?

A late tax payment and a lost tax payment are typically denied any type of tax abatement.

Please complete the request form, on the back side of this letter, provide a copy of your tax bill, property record card (assessment card) and any other applicable documents. The applicant is responsible for supplying evidence to support an abatement request. The committee or BTA may request from the taxpayer/owner financial information, information about the condition of the property, insurance, photographs, a physical inspection of the property, medical bills, etc. Requested information should be provided no less than two weeks prior to any meeting review.

You will be notified in writing of the board's decision. The taxpayer may appeal the board's decision to The Vermont Superior Court in accordance with Vermont Rules of Civil Procedure rule 75.

Respectfully,
City Treasurer's Office

RECEIVED
2013 JUL 22 A 9:15
CITY OF BURLINGTON, VERMONT
ASSESSOR'S OFFICE

Kirstin Minton
22 Valade Street
Burlington, VT 05401

7/17/2013
City of Burlington
Office of the Clerk/Treasurer
Burlington City Hall, 2nd Floor, Room 20
149 Church Street
Burlington, VT 05401

Attention: Lori

Re: Tax debt on 22 Valade Street, Burlington

Dear Lori:

I am writing to ask for a tax abatement of the property tax debt on my home at 22 Valade Street under 15 V.S.A. §1535(a)(3). It is a real financial hardship for me to pay the taxes in full right away. I don't have the ability to pay all of this debt. However, I am confident that if the property taxes are reduced in whole or in part this one time, I will be able to catch up and remain current on my responsibilities.

I purchased the home at 22 Valade Street after my father passed away. Very soon after I bought the condo, I lost my job. I was out of work for a very long time and unable to make ends meet. This is why I got behind on my taxes.

In order to improve my financial situation I worked with the Department of Labor to get training in a new profession. During the time I was getting that training, I did not have employment income and received foodstamps and fuel assistance from the Department for Children and Families.

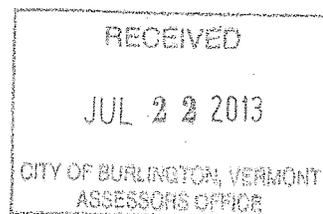
I am happy to say that the training program did help me get a full time job in July of 2013. I have only been working a short time, and I am hoping to be able to gradually pay off all of the debts that accrued while I was unemployed. Unfortunately, because I am starting a new profession, I do not make very much. I cannot afford to pay off the taxes in one payment and it is a serious financial hardship for me to pay any large amounts at once as I simply do not have enough income, and I do not yet have enough of an employment history to get a loan to pay off my tax debts.

I am asking the Board to abate my taxes all or in part because it would be a serious financial hardship for me, and if my home goes to tax sale I will risk homelessness, as I cannot afford to live elsewhere. Now that I am working, I am willing to enter into a payment plan that would pay off any remaining, non abated, tax debts along with the current debts. I hope to be able in a few months to a year to take out a loan to pay off any remaining tax debt. Also I am willing to agree to set up automatic payments from my bank account of the current taxes, so that you will not miss a payment. I look forward to answering any questions you may have at the hearing. Thank you for your consideration.

Sincerely,



Kirstin Minton



RECEIVED
2013 JUL 22 A 9:14
BURLINGTON CLERK
TREASURERS OFFICE



BURLINGTON, VT

IN PROCESS APPRAISAL SUMMARY

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value	Legal Description	User Acct
RC	150,900		0.000		150,900		

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value	Legal Description	User Acct
Total Card	150,900		0.000		150,900	Entered Lot Size	GIS Ref
Total Parcel	150,900		0.000		150,900	Total Land	30306373772
Source: OverRide							Insp Date

Tax Yr	Use	Cat	Blg Value	Yrd Items	Land Size	Land Value	Total Value	Assess Value	Notes	Date
2013	RC	ABST	150,900	0		150,900	150,900	150,900	Change of Value Notices	5/3/2013
2013	RC	PREL	150,900	0		150,900	150,900	150,900	6.19.2013 tax billing	6/19/2013
2012	RC	ABST	150,900	0		150,900	150,900	150,900	5.04.2012 ABSTRACT 3	5/4/2012
2012	RC	FV	150,900	0		150,900	150,900	150,900	9.15.2012	9/12/2012
2012	RC	PREL	150,900	0		150,900	150,900	150,900	abstract grand list 5.04.20	5/4/2011
2011	RC	ABST	150,900	0		150,900	150,900	150,900	Year End Roll Process	8/11/2011
2011	RC	FV	150,900	0		150,900	150,900	150,900	POST BOA 6.24.2011	6/24/2011

Grantor	Legal Ref	Type	Date	Sale Price	V	Tst	Verif	Assoc PCL Value	Notes
LAUNDON, JOHN C	1044-353	WD	8/28/2008	UNDETERMINED		No		163000	Updated from AMANDA on 09/03/2008
THOMPSON MARGAR	787-252	WD	2/7/2003	VALID SALE		No		125000	Yes BQ
THOMPSON MARGAR	584-186	WD	2/26/1998			No		66000	From MS ACCESS DB table SalesData
FEDERAL HOME LO	582-21	QC	12/23/1997			No		1	From MS ACCESS DB table SalesData
CHITTENDEN TRUS	579-86	FD	12/8/1997			No		1	From MS ACCESS DB table SalesData
BENNER CHARLES	474-393	WD	2/18/1993			No		79500	From MS ACCESS DB table SalesData

Building Permits	Date	Number	Description	Amount	C/O	Last Visit	Fee Code	F. Descrip	Comment
	1/18/2005		DATA ENTRY						
	8/17/2004		NOT HOME-EX						

Property Factors	Item Code	Description	%	Item Code	Description
	Z			U	A
	o			t	
	n			i	
				Exmpt	
	D	B	100	Topo	4
	S	SH	100	Street	
	t			Traffic	

Land Section (First 7 lines only)	Use Description	LUC	No of Units	Depth / Price/Units	Unit Type	Land Type	LT Factor	Base Value	Adj	Neigh	Neigh Infru	Neigh Mod	Inf 1	%	Inf 2	%	Inf 3	%	Appraised Value	Alt Class	Spec Land	Code	Use Value	Notes
RC	Res Condo		0		SQ FT	SITE		0	0.000	704														

Other Assessments	Code	Description/No	Amount	Com. Int

Narrative Description
This Parcel contains . SF of land mainly classified as Res Condo with a(n) TOWNHS INT Building Built about 1992, Having Primarily VINYL Exterior and ASPHALT SH Roof Cover, with 1 Units, 1 Baths, 0 HalfBaths, 0 3/4 Baths, 5 Rooms Total, and 2 Bdrms.

Property Location	No	Alt No	Direction/Street/City
	22		VALADE ST, BURLINGTON

Ownership	Owner 1	Owner 2	Owner 3	Street 1	Street 2	Town/City	St/Prov	Postal	Entry	Own Occ	Type
	MINTON KIRSTIN			22 VALADE ST		BURLINGTON	VT	05408		T	
PREVIOUS OWNER	LAUNDON - JOHN C JR										

Parcel ID	024-1-078-022
Parcel ID	024-1-078-022

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	o			t	
	n			i	
				Exmpt	
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</											

Parcel 024-1-078-022, With Parcel Detail

Parcel	Year	Name	Date	Deposit	Check #	Receipt	Amount
024-1-078-022	2008	MINTON KIRSTIN	07/09/07	0.0	StatePmt		542.00
024-1-078-022	2008	MINTON KIRSTIN	08/06/07	121837.0	FIRSTAM		502.69
024-1-078-022	2008	MINTON KIRSTIN	11/13/07	123180.0	1STAM		502.69
024-1-078-022	2008	MINTON KIRSTIN	03/06/08	133102.0	FIRSTAM		502.69
024-1-078-022	2008	MINTON KIRSTIN	06/06/08	133132.0	FIRSTAM		502.69
024-1-078-022	2009	MINTON KIRSTIN	07/11/08	0.0	StatePmt		628.00
024-1-078-022	2009	MINTON KIRSTIN	08/11/08	135841.0	165144	KMD	514.27
024-1-078-022	2009	MINTON KIRSTIN	12/12/08	137464.0	1009	BK	539.98
024-1-078-022	2009	MINTON KIRSTIN	09/09/09	94701.0	1071	JP	222.12
024-1-078-022	2010	MINTON KIRSTIN	09/09/09	94701.0	1071	JP	777.88
024-1-078-022	2009	MINTON KIRSTIN	04/09/10	145790.0	1087	SUE	500.00
024-1-078-022	2010	MINTON KIRSTIN	04/09/10	145790.0	1085	SUE	1,835.77
024-1-078-022	2009	MINTON KIRSTIN	12/03/10	151091.0	1100	SUE	588.94
024-1-078-022	2010	MINTON KIRSTIN	12/03/10	151091.0	1100	SUE	411.06
024-1-078-022	2010	MINTON KIRSTIN	05/06/11	157328.0	1103	SUE	177.07
024-1-078-022	2011	MINTON KIRSTIN	05/06/11	157328.0	1103	SUE	822.93
024-1-078-022	2012	MINTON KIRSTIN	07/01/11	0.0	StatePmt		1,567.20
024-1-078-022	2013	MINTON KIRSTIN	07/09/12	0.0	StatePmt		310.37
024-1-078-022	2013	MINTON KIRSTIN	08/17/12	161991.0	580	KMD	430.00
024-1-078-022	2014	MINTON KIRSTIN	07/01/13	0.0	StatePmt		711.90

Emt	Principal	Interest	Penalty	Other	Credits	Disc.	Total
Summary Tax Status Report							
A							
C Misc	0.00	0.00	0.00	3.00	0.00	0.00	3.00
C 1	2,330.39	300.23	66.16	0.00	0.00	0.00	2,696.78
U 2	2,330.42	486.62	148.88	0.00	0.00	0.00	2,965.92
M 3	2,330.42	412.18	148.88	0.00	0.00	0.00	2,891.48
4	2,330.42	356.35	148.88	0.00	0.00	0.00	2,835.65
Total	9,321.65	1555.38	512.80	3.00	0.00	0.00	11,392.83
P Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1	1,503.32	98.16	0.00	0.00	0.00	0.00	1,601.48
I 2	469.40	75.51	0.00	0.00	0.00	0.00	544.91
D 3	469.40	45.31	0.00	0.00	0.00	0.00	514.71
4	469.40	0.00	0.00	0.00	0.00	0.00	469.40
Total	2,911.52	218.98	0.00	0.00	0.00	0.00	3,130.50
D Misc	0.00	0.00	0.00	3.00	0.00	0.00	3.00
U 1	827.07	202.07	66.16	0.00	0.00	0.00	1,095.30
E 2	1,861.02	411.11	148.88	0.00	0.00	0.00	2,421.01
3	1,861.02	366.87	148.88	0.00	0.00	0.00	2,376.77
4	1,861.02	356.35	148.88	0.00	0.00	0.00	2,366.25
Total	6,410.13	1336.40	512.80	3.00	0.00	0.00	8,262.33*

Principal Interest penalty

* DOES NOT INCLUDE IST
Interest *fy14* of 690.53

Parcel	Tax Year	Name	Pmt	Principal	Interest	Penalty	Other	Credits	Disc.	Total

024-1-078-022	2013	MINTON KIRSTIN								

A										
C Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
C 1			809.36	51.33	24.14	0.00	0.00	0.00	0.00	884.83
U 2			809.39	102.47	58.54	0.00	0.00	0.00	0.00	970.40
M 3			809.39	73.19	58.54	0.00	0.00	0.00	0.00	941.12
4			809.39	51.23	58.54	0.00	0.00	0.00	0.00	919.16

Total			3,237.53	278.22	199.76	1.00	0.00	0.00	0.00	3,716.51

P Misc			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1			507.57	0.00	0.00	0.00	0.00	0.00	0.00	507.57
I 2			77.60	0.00	0.00	0.00	0.00	0.00	0.00	77.60
D 3			77.60	0.00	0.00	0.00	0.00	0.00	0.00	77.60
4			77.60	0.00	0.00	0.00	0.00	0.00	0.00	77.60

Total			740.37	0.00	0.00	0.00	0.00	0.00	0.00	740.37

D Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
U 1			301.79	51.33	24.14	0.00	0.00	0.00	0.00	377.26
E 2			731.79	102.47	58.54	0.00	0.00	0.00	0.00	892.80
3			731.79	73.19	58.54	0.00	0.00	0.00	0.00	863.52
4			731.79	51.23	58.54	0.00	0.00	0.00	0.00	841.56

Total			2,497.16	278.22	199.76	1.00	0.00	0.00	0.00	2,976.14

Parcel	Tax Year	Name	Pmt	Principal	Interest	Penalty	Other	Credits	Disc.	Total
024-1-078-022	2011	MINTON KIRSTIN								
A										
C Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
C 1			755.25	140.44	12.10	0.00	0.00	0.00	0.00	907.79
U 2			755.25	286.91	60.42	0.00	0.00	0.00	0.00	1,102.58
M 3			755.25	256.71	60.42	0.00	0.00	0.00	0.00	1,072.38
4			755.25	234.06	60.42	0.00	0.00	0.00	0.00	1,049.73

Total			3,021.00	918.12	193.36	1.00	0.00	0.00	0.00	4,133.48
P Misc										
A 1			603.95	98.16	0.00	0.00	0.00	0.00	0.00	702.11
I 2			0.00	75.51	0.00	0.00	0.00	0.00	0.00	75.51
D 3			0.00	45.31	0.00	0.00	0.00	0.00	0.00	45.31
4			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total			603.95	218.98	0.00	0.00	0.00	0.00	0.00	822.93
D Misc										
U 1			151.30	42.28	12.10	0.00	0.00	0.00	0.00	205.68
E 2			755.25	211.40	60.42	0.00	0.00	0.00	0.00	1,027.07
3			755.25	211.40	60.42	0.00	0.00	0.00	0.00	1,027.07
4			755.25	234.06	60.42	0.00	0.00	0.00	0.00	1,049.73

Total			2,417.05	699.14	193.36	1.00	0.00	0.00	0.00	3,310.55
024-1-078-022	2012	MINTON KIRSTIN								
A										
C Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
C 1			765.78	108.46	29.92	0.00	0.00	0.00	0.00	904.16
U 2			765.78	97.24	29.92	0.00	0.00	0.00	0.00	892.94
M 3			765.78	82.28	29.92	0.00	0.00	0.00	0.00	877.98
4			765.78	71.06	29.92	0.00	0.00	0.00	0.00	866.76

Total			3,063.12	359.04	119.68	1.00	0.00	0.00	0.00	3,542.84
P Misc										
A 1			391.80	0.00	0.00	0.00	0.00	0.00	0.00	391.80
I 2			391.80	0.00	0.00	0.00	0.00	0.00	0.00	391.80
D 3			391.80	0.00	0.00	0.00	0.00	0.00	0.00	391.80
4			391.80	0.00	0.00	0.00	0.00	0.00	0.00	391.80

Total			1,567.20	0.00	0.00	0.00	0.00	0.00	0.00	1,567.20
D Misc										
U 1			373.98	108.46	29.92	0.00	0.00	0.00	0.00	512.36
E 2			373.98	97.24	29.92	0.00	0.00	0.00	0.00	501.14
3			373.98	82.28	29.92	0.00	0.00	0.00	0.00	486.18
4			373.98	71.06	29.92	0.00	0.00	0.00	0.00	474.96

Total			1,495.92	359.04	119.68	1.00	0.00	0.00	0.00	1,975.64

PAYABLE TO:

MAIL TO:

Clerk Treasurer Office

149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
024-1-078.022	09/04/2013	2013-2014

Location: 22 VALADE ST 22

OWNER MINTON KIRSTIN
22 VALADE ST
BURLINGTON VT 05408

HOUSESITE TAX INFORMATION	
SPAN # 114-035-10606	SCL CODE: 035
HOUSESITE VALUE	150,900
HOUSESITE EDUCATION TAX	2,302.28
HOUSESITE MUNICIPAL TAX	1,144.38
HOUSESITE TOTAL TAX	3,446.66
FOR INCOME TAX PURPOSES	

ASSESSED VALUE	HOMESTEAD
REAL 150,900	150,900
TOTAL TAXABLE VALUE 150,900	150,900
GRAND LIST VALUES 1,509.00	1,509.00

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

TAX RATE NAME	TAX RATE x GRAND LIST =	TAXES
MUNICIPAL	0.7584 x1,509.00=	1144.38
HOMESTEAD EDUCATION	1.5257 x1,509.00=	2302.28

Revised Bill

1st Payment	2nd Payment	3rd Payment	4th Payment	TOTAL TAX	3446.66
08/12/2013	11/12/2013	03/12/2014	06/12/2014	STATE PAYMENTS	711.90
683.69	683.69	683.69	683.69	NET TAX DUE	2734.76

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Clerk Treasurer Office
TAX YEAR 2013-2014

1ST PAYMENT DUE	
08/12/2013	
OWNER NAME	
MINTON KIRSTIN	
PARCEL ID	
024-1-078.022	
AMOUNT DUE	683.69
AMOUNT PAID	Revised Bill

2ND PAYMENT DUE	
11/12/2013	
OWNER NAME	
MINTON KIRSTIN	
PARCEL ID	
024-1-078.022	
AMOUNT DUE	683.69
AMOUNT PAID	Revised Bill

3RD PAYMENT DUE	
03/12/2014	
OWNER NAME	
MINTON KIRSTIN	
PARCEL ID	
024-1-078.022	
AMOUNT DUE	683.69
AMOUNT PAID	Revised Bill

4TH PAYMENT DUE	
06/12/2014	
OWNER NAME	
MINTON KIRSTIN	
PARCEL ID	
024-1-078.022	
AMOUNT DUE	683.69
AMOUNT PAID	Revised Bill



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Dante and Christine Napolitano
64 Pleasant Avenue
Burlington, VT 05408

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 027-3-114-000
LOCATION: 64 Pleasant Avenue
AMOUNT REQUESTED: \$107.42

AMOUNT RECOMMENDED FOR ABATEMENT: \$0

COMMITTEE'S RECOMMENDATION: Deny the request as penalty is legal and just.

MOTION MADE: Hartnett motion to deny request. Brennan 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Committee is of the opinion that the penalty for late declaration is legal and fair, and that owner should have been aware of the change in the law.

Dear Dante and Christine Napolitano,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

A handwritten signature in black ink, appearing to be "KN", written over a circular stamp or mark.

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 8/19/13

Name, Property Owner on Grand List: Dante + Christine Napolitano

Name, Applicant: Dante Napolitano
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: _____

Executor/Administrator of Estate: _____

Mailing Address: 64 Pleasant Ave.

City, State, Zip code: Burlington, VT 05408

Applicant's Email and Phone #: (802) 951-9231

Location of Property: 64 Pleasant Ave

Parcel ID Number (000-0-000-000): 027-3-114.000 or,

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 107.42

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

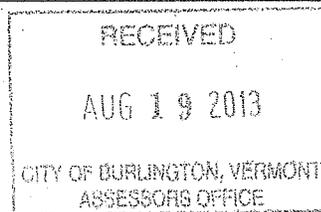
As a result of a new mandatory law passed by the Vermont Legislature in 2013 requiring homestead declaration each year we did not make deadline and are requesting the removal of the penalty for filing late.

Signature D. Napolitano Date 8/19/13

Space below is saved for Board notes:

Date received:

HIS-122 Filed on 7-30-2013 Late penalty
Jeff introduced - email from state Tax department.



MAIL TO:

CITY OF BURLINGTON
 149 CHURCH STREET
 BURLINGTON VERMONT 05401
 802 - 865 - 7000

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

Location: 64 PLEASANT AV

PARCEL ID	BILL DATE	TAX YEAR
027-3-114.000	07/30/2013	2013-2014

OWNER

NAPOLITANO DANTE S
 NAPOLITANO CHRISTINE M
 64 PLEASANT AV
 BURLINGTON VT 05408

HOUSESITE TAX INFORMATION	
SPAN # 114-035-11750	SCL CODE: 035
TOTAL PARCEL ACRES	0.16
HOUSESITE VALUE	234,700
HOUSESITE EDUCATION TAX	3,580.82
HOUSESITE MUNICIPAL TAX	1,779.96
HOUSESITE TOTAL TAX	5,360.78
RETAIN FOR INCOME TAX PURPOSES	

ASSESSED VALUE	HOMESTEAD	NON RESIDENTIAL
REAL 234,700	234,700	
TOTAL TAXABLE VALUE 234,700	234,700	
GRAND LIST VALUES 2,347.00	2,347.00	

For more information about how education tax rates are determined, go online to:
www.state.vt.us/tax/pvredtaxrates.shtml

QUESTIONS ABOUT YOUR STATE PAYMENT (PROPERTY TAX ADJUSTMENT) OR HOMESTEAD DECLARATION SHOULD BE DIRECTED TO THE STATE OF VERMONT TAX DEPT. AT 866-828-2865 (TOLL FREE IN STATE) OR 802-828-2865 (LOCAL OR OUT OF STATE).

TAX RATE NAME	TAX RATE	x GRANDLIST =	TAXES
MUNICIPAL	0.7584	x2,347.00=	1779.96
HOMESTEAD EDUCATION	1.5257	x2,347.00=	3580.82
PENALTY FOR LATE FILED HOMESTEAD DECLARATION.	.0300	x3,580.82=	107.42

Revised Bill

1ST PAYMENT	2ND PAYMENT	3RD PAYMENT	4TH PAYMENT	TOTAL TAX
08/12/2013	11/12/2013	03/12/2014	06/12/2014	5,468.20
1367.05	1367.05	1367.05	1367.05	0.00
STATE PAYMENTS				5468.20
NET TAX DUE				

DETACH THE STUB BELOW AND RETURN WITH YOUR PAYMENT

CITY OF BURLINGTON
 TAX YEAR 2013-2014

1ST PAYMENT DUE	
08/12/2013	
OWNER NAME	
NAPOLITANO DANTE S	
PARCEL ID	
027-3-114.000	
AMOUNT DUE	1,367.05
AMOUNT PAID	Revised Bill

2ND PAYMENT DUE	
11/12/2013	
OWNER NAME	
NAPOLITANO DANTE S	
PARCEL ID	
027-3-114.000	
AMOUNT DUE	1,367.05
AMOUNT PAID	Revised Bill

3RD PAYMENT DUE	
03/12/2014	
OWNER NAME	
NAPOLITANO DANTE S	
PARCEL ID	
027-3-114.000	
AMOUNT DUE	1,367.05
AMOUNT PAID	Revised Bill

4TH PAYMENT DUE	
06/12/2014	
OWNER NAME	
NAPOLITANO DANTE S	
PARCEL ID	
027-3-114.000	
AMOUNT DUE	1,367.05
AMOUNT PAID	Revised Bill

This notice provides information regarding three important property tax issues: (1) the homestead declaration, (2) property tax adjustment, and (3) the Use Value Appraisal Program.

ASSISTANCE & ORDERING FORMS

For assistance call 1-866-828-2865 (toll-free in VT) or 802-828-2865 (local or out-of-state). For forms, call 1-866-828-2865 (option 2) or 802-828-2515 for local or out-of-state calls, or e-mail taxforms@state.vt.us

HOMESTEAD DECLARATION

IMPORTANT LEGISLATIVE CHANGE: Filing Homestead Declarations annually became mandatory in 2013. If you are a Vermont resident and own and occupy a Vermont dwelling as your principal residence on April 1, 2013, you must file a Homestead Declaration, Form HS-122. The homestead declaration must be filed even after the due date (April 15 each year). The declaration is necessary so that your property is charged the residential tax rate, and is a prerequisite to a property tax adjustment.

PROPERTY TAX ADJUSTMENT CLAIM

Homestead owners may be eligible for a Property Tax Adjustment based on their housesite value and their income. The property tax adjustment is a credit applied against your property tax bill. The credit is reflected on your 2013/2014 property tax bill as a state payment.

Property Tax Adjustment Claims are made to the Department of Taxes by filing Form HS-122 Section B. To be eligible for a Property Tax Adjustment Claim, you must (1) have been a Vermont resident all of calendar year 2012; (2) must not have been claimed as a dependent for tax year 2012; (3) have owned and occupied the property as your principal residence on April 1, 2013; and (4) have the property declared as homestead on the 2013 grand list. You may be eligible for a property tax adjustment even if you do not have a requirement to file a Vermont income tax return. Visit our website at <http://tax.vermont.gov> or call 1-866-828-2865 for more information.

PROPERTY TAX ADJUSTMENT CLAIMS CANNOT BE ACCEPTED AFTER THE OCTOBER 15, 2013 DEADLINE

VERMONT USE VALUE APPRAISAL PROGRAM

Owners of agricultural or forest land may be eligible to have the land taxed at a lower use value rather than the fair market value. At least 25 contiguous acres are required for enrollment, but there are some special eligibility criteria for small active agricultural parcels. Enrolled farm buildings are exempt from all property taxes. A lien is placed on the enrolled land and if a change in use occurs you may be assessed a Land Use Change Tax. For program eligibility for the 2014 grand list, applications are due by September 1, 2013 and forest management plans by October 1, 2013. For further information and applications, go to: www.tax.vermont.gov/pvrcurrentuse.shtml or http://www.vtftp.org/resource/for_forres_useapp.cfm or contact Property Valuation and Review at 802-828-5860 x1. Your town clerk's office will have applications available.



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

McKenzie House Associates
Megan Day, Accounting Manager
PO Box 2184
South Burlington, VT 05407

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 044-4-047-000
LOCATION: 43 Elmwood Ave
AMOUNT REQUESTED: \$4698.01

AMOUNT RECOMMENDED FOR ABATEMENT: \$4698.01

COMMITTEE'S RECOMMENDATION: Abate the taxes paid due to being illegal.

MOTION MADE: Chip Mason made motion to grant abatement. David Hartnett 2nd the motion.
The motion was unanimous.

COMMITTEE'S REASONS: The tax was illegal under Title 32 section 5404a(6). Evidence provided indicates that the McKenzie House Assoc. provided the required documents to the City but the document did not come to the Assessor's Office.

Dear McKenzie House Associates,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

March 1, 2013

City of Burlington
Office of the Assessor
149 Church St – Room 17
Burlington, VT 05401

RE: Parcel ID: 044-4-047.000 – Request for Partial Reimbursement of Property Taxes Paid
43 Elmwood Ave, Burlington, VT

Dear Board of Tax Abatement,

We wish to request for partial reimbursement of property taxes paid of which we believe were an overpayment due to not receiving the 10% education tax deduction. Every February since Act 68 was enacted, we have diligently mailed our Act 68 Certification to Burlington's City Hall at the same mailing address every year. Up until property tax year 2011-2012, we have consecutively received the 10% education tax deduction. Fiscal tax year 2011-2012 and 2012-2013 did not receive the 10% deduction that we are eligible for. This is not because the certificate wasn't mailed, but because it was lost in the shuffle on the receiving end and was never received by the Assessor's Office.

In consideration that there has been no change in our certification status, as in our certificate is still valid and we still have the same restricted rents we've had in prior years, we request that there be a partial reimbursement of property taxes paid in property tax year 2011-2012 and 2012-2013 when the 10% education tax deduction was not received.

Thank you in advance for your consideration of this request.

Sincerely,



Meagan Day
Accounting Manager
O'Brien Brothers Agency, Inc.

Cc: Larry Michaels



John Vickery

From: Meagan Day [Meagan@obrienbrothersagency.com]
Sent: Thursday, March 07, 2013 12:11 PM
To: John Vickery
Subject: RE: Grievance
Attachments: 2010-2012 Letters to Burlington.pdf; MCK Property Tax Certification for Act 68 - Expires 6-30-13.pdf; 2011-2012 VHFA Letters.pdf

Hi John,

Attached please find:

- A¹⁵ • 2010-2012 Letters to City of Burlington (2010 was the last time you received the letter and certificate)
- B¹³ • 2011 & 2012 VHFA letters which states that they don't issue certificates for a given year unless the certificate is going to expire that year
- C • Original Act 68 Certificate that has been sent every year since the beginning (again, VHFA doesn't mail out a new certificate unless the certificate is set to expire that year)

Thanks~

Meagan Day | Accounting Manager | O'Brien Brothers Agency, Inc | PO Box 2184 - 1855 Williston Rd, So. Burlington, VT 05407 |
Office: 802-658-5000 | meagan@obrienbrothersagency.com | www.obrienbrothersagency.com

From: John Vickery [<mailto:jvickery@burlingtonvt.gov>]
Sent: Thursday, March 07, 2013 9:00 AM
To: Meagan Day
Subject: RE: Grievance

Hi Meagan,

The Assessor's Office has received the grievance request to the Board of Tax Abatement.

In anticipation of questions from the board, can you provide copies of the VHFA letters from the two years the 10% deduction was not applied plus any other evidence that will prove that the letters were mailed, emailed or other correspondence conducted during that time frame?

Thank you,

John Vickery, City Assessor
City of Burlington
City Hall - RM 17
149 Church Street
Burlington Vermont 05401
P: 802.865.7112
www.burlingtonvt.gov/assessor
F: 802.865.7116

From: Meagan Day [<mailto:Meagan@obrienbrothersagency.com>]
Sent: Thursday, March 07, 2013 7:56 AM
To: John Vickery
Subject: Grievance

Good Morning John,

A

Last time we
received 10% credit
2010/2011 tax year

February 12, 2010

City of Burlington
Clerk Treasure's Office
City Hall
149 Church St.
Burlington, VT 05401

RE: ACT 68 CERTIFICATION
McKenzie House
43 Elmwood Avenue

To Whom It May Concern:

Enclosed please find the Act 68 Certification for reduction in project assessment through June 30, 2013 on the above referenced property.

An *Acknowledgement of Receipt* is also enclosed. It would be greatly appreciated if you would please sign and date the *Acknowledgement* and return it in the postage paid envelope provided.

Feel free to call our office if you have any questions.

Thank you,

Meagan Bazin
Account Manager

Enclosures

February 14, 2011

City of Burlington
Clerk Treasure's Office
City Hall
149 Church St.
Burlington, VT 05401

RE: ACT 68 CERTIFICATION
McKenzie House
43 Elmwood Avenue

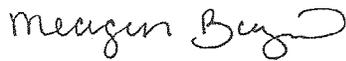
To Whom It May Concern:

Enclosed please find the Act 68 Certification for reduction in project assessment through June 30, 2013 on the above referenced property.

An *Acknowledgement of Receipt* is also enclosed. Please sign and date the *Acknowledgement* and return it in the postage paid envelope provided.

Feel free to call our office if you have any questions.

Thank you,



Meagan Bazin
Accounting Manager

Enclosures

February 16, 2012

City of Burlington
Clerk Treasurer's Office
City Hall
149 Church St.
Burlington, VT 05401

RE: ACT 68 CERTIFICATION
McKenzie House
43 Elmwood Avenue

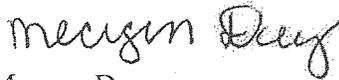
To Whom It May Concern:

Enclosed please find the Act 68 Certification for reduction in project assessment through June 30, 2013 on the above referenced property.

An *Acknowledgement of Receipt* is also enclosed. Please sign and date the *Acknowledgement* and return it in the postage paid envelope provided.

Feel free to call our office if you have any questions.

Thank you,



Meagan Day
Accounting Manager

Enclosures





Vermont Housing Finance Agency

January 7, 2011

Dear Subsidized Housing Owner and/or Manager:

On June 18, 2003, Vermont passed a law that splits all town grand lists into two categories – homestead (owner occupied residential) and non-residential (not occupied by owner as a homestead) – with different school property tax rates for each category.

Rental housing buildings fall into the non-residential category. Because of the importance of affordable housing, the new law allows certain subsidized housing properties subject to rent restrictions to adjust their property's assessed value based on the ratio of the total qualified rental units to the property as a whole. Housing developments with federal and/or state funding requiring rental restrictions on units may qualify for this adjustment that may mean a reduction of up to 10 percent of the assessed value.

The law designated Vermont Housing Finance Agency as the certifying State agency. Some projects in your portfolio have already been certified. If you believe that some taxable parcels of subsidized housing are eligible for this program and are not yet certified, you must apply for a certification by February 25th, a blank Act 68 application form is included in this mailing. VHFA will mail the certification or rejection by March 2011.

REMINDER: Please take note

The certification form that existing housing developments received in the past includes an expiration date. VHFA will be mailing certifications to owners and managers only if their developments need to be recertified by the state for Act 68 purposes, and for new housing developments that apply.

If the certificate you received in the past years has not expired you will not be receiving a certification for this year. You must submit a new application if your project's certificate has expired, or if you have a new eligible development by February 25th 2011.



All owners or managers should bring a copy of the certification that was mailed to you to the clerk's office of the town each year where the development is located by April 1st so the property's tax bill can be recalculated to account for the discount.

Please Submit:

In most municipalities where there has been a townwide property reassessment, this has changed the total taxable value of properties. Please submit a copy of your most recent tax bill(s) to VHFA so we can update the Act 68 database for each certified parcel.

Directory of Affordable Rental Housing

While VHFA is conducting this certification, we have also enclosed the project form for our annual update of the statewide Directory of Affordable Rental Housing. Please review the enclosed two-page project update form for each development to ensure that all information is correct.

164 Saint Paul St. ■ P.O. Box 408 ■ Burlington, Vt. 05402-0408
802.864.5743 ■ 802.864.8081 (fax) ■ home@vhfa.org ■ www.vhfa.org



- If there are no changes needed, please check the "no updates" box in the top right corner of the first page and send it back to us.
- If there are updates, please mark each clearly on the enclosed forms and mail back to VHFA with your Act 68 tax certification application (if applicable).

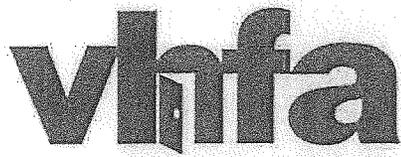
Instructions are included. Along with a blank form for projects that may not currently be listed in the Directory. The instructions, blank project update form, as well as a searchable Directory are available online at www.housingdata.org. All changes we receive will be posted online in late spring.

If you have any questions about the Act 68 certification process, or the Directory of Affordable Rental Housing, please email act68@vhfa.org or call Kathy Curley at (802) 652-3457. The Tax Department can be reached by calling (802) 828-5860. If you would like to read the Act 68 language passed by the legislature, it is available online at www.leg.state.vt.us/.

Sincerely,



Sarah Carpenter
Executive Director



Vermont Housing Finance Agency

\$26

JAN 18 2012

January 5, 2012

Dear Subsidized Housing Owner and/or Manager:

On June 18, 2003, Vermont passed a law that splits all town grand lists into two categories – homestead (owner occupied residential) and non-residential (not occupied by owner as a homestead) – with different school property tax rates for each category.

Rental housing buildings fall into the non-residential category. Because of the importance of affordable housing, the new law allows certain subsidized housing properties subject to rent restrictions to adjust their property's assessed value based on the ratio of the total qualified rental units to the property as a whole. Housing developments with federal and/or state funding requiring rental restrictions on units may qualify for this adjustment that may mean a reduction of up to 10 percent of the assessed value.

The law designated Vermont Housing Finance Agency as the certifying State agency. Some projects in your portfolio have already been certified. If you believe that some taxable parcels of subsidized housing are eligible for this program and are not yet certified, you must apply for a certification by February 24th, a blank Act 68 application form is included in this mailing. VHFA will mail the certification or rejection by March 2012.

REMINDER: Please take note

The certification form that existing housing developments received in the past includes an expiration date. VHFA will be mailing certifications to owners and managers only if their developments need to be recertified by the state for Act 68 purposes, and for new housing developments that apply.

If the certificate you received in the past years has not expired you will not be receiving a certification for this year. You must submit a new application if your project's certificate has expired, or if you have a new eligible development by February 24th 2012.

All owners or managers should bring a copy of the certification that was mailed to you to the clerk's office of the town each year where the development is located by April 1st so the property's tax bill can be recalculated to account for the discount.

Please Submit:

In most municipalities where there has been a townwide property reassessment, this has changed the total taxable value of properties. Please submit a copy of your most recent tax bill(s) to VHFA so we can update the Act 68 database for each certified parcel.

Directory of Affordable Rental Housing (DoARH)

While VHFA is conducting this certification, we have also enclosed the project form for our annual update of the statewide Directory of Affordable Rental Housing. Please note that the enclosed two-page project update form for each development has been changed and will require that you complete additional information in two



mailing address P.O. Box 408, Burlington, VT 05402-0408 delivery address 164 Saint Paul St., Burlington, VT 05401-4364
phone (802) 864-5743 fax (802) 864-5746 www.vhfa.org



sections even if there are no other changes. In Section 5 – Project Funding, please enter the number of units restricted under each funding source instead of just checking the funding sources box as in the past. The other change is a new check box at the bottom of Section 1 to indicate that your property will participate in the Common Rental Application. By checking this box, your property will appear in the DoARH as a property with this designation.

- If there are no other changes to your project data, please check the "no updates" box in the top right corner of the first page and send it back to us.
- If there are updates, please mark each clearly on the enclosed forms and mail back to VHFA with your Act 68 tax certification application (if applicable).

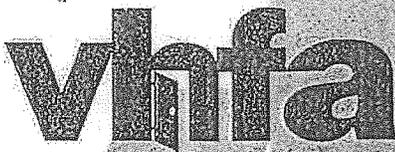
Instructions are included. Along with a blank form for projects that may not currently be listed in the Directory. The instructions, blank project update form, as well as a searchable Directory are available online at www.housingdata.org. All changes we receive will be posted online in late Spring.

If you have any questions about the Act 68 certification process, or the Directory of Affordable Rental Housing, please email act68@vhfa.org or call Kathy Curley at (802) 652-3457 or Erin Philbrick at (802) 652-3443. The Tax Department can be reached by calling (802) 828-5860. If you would like to read the Act 68 language passed by the legislature, it is available online at www.leg.state.vt.us.

Sincerely,



Sarah Carpenter
Executive Director



APR 13 2004

Vermont Housing Finance Agency

(865 7112 John)

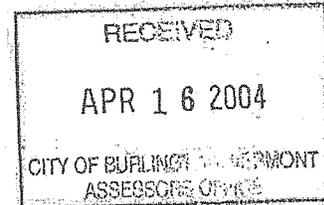
MEMORANDUM

To: O'Brien Brothers Agency, Inc.
From: Sam Falzone, Director of Multifamily Programs
Date: April 2, 2004
Re: Act 68 Certification

This is in regard to:

- McKenzie House
- Location: 43 Elmwood Avenue
- Town/City: Burlington
- Parcel or account number: 044-4-047-000
- School Parcel Assessment Number (SPAN): 11403515350.

- Percent of the building that is residential: 100%
- Number of qualified rent restricted units: 41
- Total number of units: 41



This parcel is entitled to a reduction of 10% of the assessed value for purposes of calculating the state educational tax. Due to these rental restrictions, this certification is valid through **June 30, 2013**.

This calculation is computed as: the number of qualified rent restricted units divided by the total number of units multiplied by the percent of the building that is residential and then divided by 10.

For example:

$$((41 / 41) \times 100\%) / 10 = 10\%$$

Once this certification expires, a representative of the housing project must re-apply to the Vermont Housing Finance Agency (VHFA) by March 1, 2013 for re-certification if there are still rent restricted units eligible for this re-assessment.

Important

This certification letter has only been provided to you. The town/city has not received notice of this certification. You must submit this certification to the Burlington town/city office for a re-calculation of this housing project's statewide educational tax. If you fail to bring this original letter to the town/city office by **April 30, 2004**, this housing project will not be eligible for the tax re-calculation.

If there are any questions, please email Kathy Curley at act68@vhfa.org or call 802.652.3457.



EXTERIOR INFORMATION

Type: 113 - APT ELEVATOR	Rating:
Sty Ht: 5.0 - Five Sty	Rating:
(Liv) Units: 36	Rating:
Foundation: S - SLAB	Rating:
Frame: C - Fire Resist V	Rating:
Prime Wall: BR - BRICK	Rating:
Sec Wall: CL - CLAPBOA	Rating:
Roof Struct: FL - FLAT	Rating:
Roof Cover: RM - RUBBER MEMB	Rating:
Color:	Rating:
View / Desir:	Rating:

GENERAL INFORMATION

Grade: A - AVERAGE	Location:
Year Bld: 1983	Total Units:
Alt LUC:	Floor:
Jurisdic:	% Own:
Lump Sum Adj:	Name:

INTERIOR INFORMATION

Avg Ht/Ft: 10	Phys Cond: AV - Average	13.1%
Prim Int Wall: DW - DRYWALL	Functional:	%
Sec Int Wall:	Economic:	%
Partition: A - ABV AVG	Special:	%
Prim Floors: CA - CARPET	Override:	%
Sec Floors:	Total:	13.2%

DEPRECIATION

Basic \$ / SQ: 68.70	Unit Price:	D/S:	Dep:	LUC:	Fact:	NB Fa:	Appr. Value:
Size Adj.: 1.00000000	12,500.00	T	30.8	RA	1.2	51,900	
Const Adj.: 1.20589590	1,907	T	44	RA	1.2	12,800	
Adj \$ / SQ: 82.845	10,977	T	30.8	RA	1.2	700	
Other Features: 450185							
Grade Factor: 1.00							
Neighborhood Inf: 1.20000005							
LUC Factor: 1.00							
Adj Total: 3385453							
Depreciation: 446880							
Depreciated Total: 2938573							

CALC SUMMARY

WtA: \$/SQ:	AvRate:	Ind. Val:
Juris. Factor:	Val/Su Fin: 102.68	
Special Features: 0	Val/Su Net: 85.56	
Final Total: 2938600	Val/Su: SzAdj: 102.68	

PARCEL ID

Parcel ID: 044-4-047-000	Juris. Value:
51,900	
12,800	
700	
Total:	65,400

DAIR FEATURES

Full Bath: 36	Rating:
A Bath:	Rating:
3/4 Bath:	Rating:
A 3QBth:	Rating:
1/2 Bath:	Rating:
A HBth:	Rating:
Othr Fix: 5	Rating:

OTHER FEATURES

Kits: 36	Rating:
A Kits:	Rating:
Frl:	Rating:
WSFlue:	Rating:

CONDO INFORMATION

Location:	
Total Units:	
Floor:	
% Own:	
Name:	

RES BREAKDOWN

Exterior:	No. Unit:	RMS:	BRS:	FL:
Interior:	36	3	1	N
Additions:				
Kitchen:				
Baths:				
Plumbing:				
Electric:				
Heating:				
General:	36	108	36	36

COMMENTS

41 APT UNITS.

RESIDENTIAL GRID

1st Res Grid Desc: 1BR	# Units: 36
Level: FY LR DR D K FR RR BR FB HB L O	
Other:	
Upper:	
Lvl 2:	
Lvl 1:	
Lower:	
Totals:	RMS: 10 BRS: 36 Baths: 36 HB:

REMODELING

Code	Description	Area - SQ	Rate - AV	Undepr. Value	
UFL	UPPR FLOOR	11,448	82,850	948,410	
FFL	1ST FLOOR	5,724	82,850	474,205	
SFL	2ND FLOOR	5,724	82,850	474,205	
SLAB	SLAB FNDTN	5,724	.000		
TFL	3RD FLOOR	5,724	82,850	474,205	
Net Sketched Area: 34,344				2,371,025	
Size-Adj	28620	Gross Area	34344	Fin Area	28620

SUB AREA

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type
UFL	UPPR FLOOR	11,448	82,850	948,410				
FFL	1ST FLOOR	5,724	82,850	474,205				
SFL	2ND FLOOR	5,724	82,850	474,205				
SLAB	SLAB FNDTN	5,724	.000					
TFL	3RD FLOOR	5,724	82,850	474,205				
Net Sketched Area: 34,344				2,371,025				
Size-Adj	28620	Gross Area	34344	Fin Area	28620			

SUB AREA DETAIL

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type
UFL	UPPR FLOOR	11,448	82,850	948,410				
FFL	1ST FLOOR	5,724	82,850	474,205				
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SLAB	SLAB FNDTN	5,724	.000					
TFL	3RD FLOOR	5,724	82,850	474,205				
Net Sketched Area: 34,344				2,371,025				
Size-Adj	28620	Gross Area	34344	Fin Area	28620			

EXTERIOR INFORMATION

Type: 113 - APT ELEVATOR	Rating:
Sty Ht: 5.0 - Five Sty	Rating:
(Liv) Units: 36	Rating:
Foundation: S - SLAB	Rating:
Frame: C - Fire Resist V	Rating:
Prime Wall: BR - BRICK	Rating:
Sec Wall: CL - CLAPBOA	Rating:
Roof Struct: FL - FLAT	Rating:
Roof Cover: RM - RUBBER MEMB	Rating:
Color:	Rating:
View / Desir:	Rating:

GENERAL INFORMATION

Grade: A - AVERAGE	Location:
Year Bld: 1983	Total Units:
Alt LUC:	Floor:
Jurisdic:	% Own:
Lump Sum Adj:	Name:

INTERIOR INFORMATION

Avg Ht/Ft: 10	Phys Cond: AV - Average	13.1%
Prim Int Wall: DW - DRYWALL	Functional:	%
Sec Int Wall:	Economic:	%
Partition: A - ABV AVG	Special:	%
Prim Floors: CA - CARPET	Override:	%
Sec Floors:	Total:	13.2%

DEPRECIATION

Basic \$ / SQ: 68.70	Unit Price:	D/S:	Dep:	LUC:	Fact:	NB Fa:	Appr. Value:
Size Adj.: 1.00000000	12,500.00	T	30.8	RA	1.2	51,900	
Const Adj.: 1.20589590	1,907	T	44	RA	1.2	12,800	
Adj \$ / SQ: 82.845	10,977	T	30.8	RA	1.2	700	
Other Features: 450185							
Grade Factor: 1.00							
Neighborhood Inf: 1.20000005							
LUC Factor: 1.00							
Adj Total: 3385453							
Depreciation: 446880							
Depreciated Total: 2938573							

CALC SUMMARY

WtA: \$/SQ:	AvRate:	Ind. Val:
Juris. Factor:	Val/Su Fin: 102.68	
Special Features: 0	Val/Su Net: 85.56	
Final Total: 2938600	Val/Su: SzAdj: 102.68	

PARCEL ID

Parcel ID: 044-4-047-000	Juris. Value:
51,900	
12,800	
700	
Total:	65,400

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Full Bath: 36	Rating:
A Bath:	Rating:
3/4 Bath:	Rating:
A 3QBth:	Rating:
1/2 Bath:	Rating:
A HBth:	Rating:
Othr Fix: 5	Rating:

OTHER FEATURES

Kits: 36	Rating:
A Kits:	Rating:
Frl:	Rating:
WSFlue:	Rating:

CONDO INFORMATION

Location:	
Total Units:	
Floor:	
% Own:	
Name:	

RES BREAKDOWN

Exterior:	No. Unit:	RMS:	BRS:	FL:
Interior:	36	3	1	N
Additions:				
Kitchen:				
Baths:				
Plumbing:				
Electric:				
Heating:				
General:	36	108	36	36

SUB AREA

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type
UFL	UPPR FLOOR	11,448	82,850	948,410				
FFL	1ST FLOOR	5,724	82,850	474,205				
SFL	2ND FLOOR	5,724	82,850	474,205				
SLAB	SLAB FNDTN	5,724	.000					
TFL	3RD FLOOR	5,724	82,850	474,205				
Net Sketched Area: 34,344				2,371,025				
Size-Adj	28620	Gross Area	34344	Fin Area	28620			

SUB AREA DETAIL

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type
UFL	UPPR FLOOR	11,448	82,850	948,410				
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Net Sketched Area: 34,344				2,371,025				
Size-Adj	28620	Gross Area	34344	Fin Area	28620			

COMMENTS

41 APT UNITS.

RESIDENTIAL GRID

1st Res Grid Desc: 1BR	# Units: 36
Level: FY LR DR D K FR RR BR FB HB L O	
Other:	
Upper:	
Lvl 2:	
Lvl 1:	
Lower:	
Totals:	RMS: 10 BRS: 36 Baths: 36 HB:

REMODELING

Code	Description	Area - SQ	Rate - AV	Undepr. Value	
UFL	UPPR FLOOR	11,448	82,850	948,410	
FFL	1ST FLOOR	5,724	82,850	474,205	
SFL	2ND FLOOR	5,724	82,850	474,205	
SLAB	SLAB FNDTN	5,724	.000		
TFL	3RD FLOOR	5,724	82,850	474,205	
Net Sketched Area: 34,344				2,371,025	
Size-Adj	28620	Gross Area	34344	Fin Area	28620

SUB AREA

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type
UFL	UPPR FLOOR	11,448	82,850	948,410				
FFL	1ST FLOOR	5,724	82,850	474,205				
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SLAB	SLAB FNDTN	5,724	.000					
TFL	3RD FLOOR	5,724	82,850	474,205				
Net Sketched Area: 34,344				2,371,025				
Size-Adj	28620	Gross Area	34344	Fin Area	28620			

SUB AREA DETAIL

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type
UFL	UPPR FLOOR	11,448	82,850	948,410				
FFL	1ST FLOOR	5,724	82,850	474,205				
SFL	2ND FLOOR	5,724	82,850	474,205				
SLAB	SLAB FNDTN	5,724	.000					
TFL	3RD FLOOR	5,724	82,850	474,205				
Net Sketched Area: 34,344				2,371,025				

EXTERIOR INFORMATION

Type: 111 - APARTMENTS	Rating:
Sty Ht: 3 - Three Sty	Rating:
(Liv) Units: 5	Rating:
Foundation: BS - BRICK/STONE	Rating:
Frame: W - Wood	Rating:
Prime Wall: CL - CLAPBOARD	Rating:
Sec Wall: %	Rating:
Roof Struct: MN - MANSARD	Rating:
Roof Cover: SL - SLATE	Rating:
Color:	Rating:
View / Desir:	Rating:

GENERAL INFORMATION

Grade: G - GOOD	Year Bilt: 1879	Eff Yr Bilt:
Alt LUC:	Alt %:	Fact:
Jurisdic:	Const Mod:	Lump Sum Adj:
Location:	Total Units:	Floor:
% Own:	% Own:	Name:

INTERIOR INFORMATION

Avg Ht/Ft:	Phys Cond: FR - Fair	39.9%
Prim Int Wall/DW - DRYWALL	Functional:	%
Sec Int Wall:	Economic:	%
Partion: T - TYPICAL	Special:	%
Prim Floors: CA - CARPET	Override:	%
Sec Floors:	Total:	39.9%

DEPRECIATION

Basic \$ / SQ: 59.20	Size Adj: 1.00000000
Const Adj: 1.15826428	Adj \$ / SQ: 68.569
Other Features: 35000	Grade Factor: 1.23
Neighborhood Inf: 1.20000005	LUC Factor: 1.00
Adj Total: 616245	Depreciation: 245882
Depreciated Total: 370363	

CALC SUMMARY

Rate	Parcel ID	Typ	Date	Sale Price
WtA\$/SQ:	AvRate:	Ind.Val		
Juris. Factor:	Val/Su Fin: 71.92			
Special Features: 0	Val/Su Net: 47.17			
Final Total: 370400	Val/Su SzAdj: 71.92			

PARCEL ID

Code	Description	Area - SQ	Rate - AV	Undepr Value	Sub %	Descrp	%	Qu
FFL	1ST FLOOR	2,378	68.570	163,058				
BMT	BASEMENT	1,602	13.710	21,970				
SFL	2ND FLOOR	1,476	68.570	101,208				
TFL	3RD FLOOR	1,296	68.570	88,866				
CRL	CRAWL SPACE	776	.000					
OFF	OPEN PORCH	241	17.760	4,281				
EFP	ENCL PORCH	84	37.240	3,128				
Net Sketched Area: 7,853				Total:	382,511			
Size Ad	5150	Gross Area	7853	Fin Area	5150			

COMPARABLE SALES

Unit Price	D/S Dep	LUC	Fact	NB Fa	Appr Value	Juris Value
Parcel ID	044-4-047-000					
Code	JCod	JFact	Juris	Value		

COMMENTS

RESIDENTIAL GRID

Level	FY	LR	DR	D	K	FR	RR	BR	FB	HB	L	O
Other												
Upper												
Lvl 2												
Lvl 1												
Lower												
Totals	RMS: 20	BRS: 10	Baths: 5	HB								

REMODELING

Exterior:	No Unit	RMS	BRS	FL
Interior:	5	4	2	
Additions:				
Kitchen:				
Baths:				
Plumbing:				
Electric:				
Heating:				
General:	1983			
Totals	5	20	10	

RES BREAKDOWN

Exterior:	No Unit	RMS	BRS	FL
Interior:	5	4	2	
Additions:				
Kitchen:				
Baths:				
Plumbing:				
Electric:				
Heating:				
General:	1983			
Totals	5	20	10	

EXTERIOR INFORMATION

Type: 111 - APARTMENTS	Rating:
Sty Ht: 3 - Three Sty	Rating:
(Liv) Units: 5	Rating:
Foundation: BS - BRICK/STONE	Rating:
Frame: W - Wood	Rating:
Prime Wall: CL - CLAPBOARD	Rating:
Sec Wall: %	Rating:
Roof Struct: MN - MANSARD	Rating:
Roof Cover: SL - SLATE	Rating:
Color:	Rating:
View / Desir:	Rating:

GENERAL INFORMATION

Grade: G - GOOD	Year Bilt: 1879	Eff Yr Bilt:
Alt LUC:	Alt %:	Fact:
Jurisdic:	Const Mod:	Lump Sum Adj:
Location:	Total Units:	Floor:
% Own:	% Own:	Name:

INTERIOR INFORMATION

Avg Ht/Ft:	Phys Cond: FR - Fair	39.9%
Prim Int Wall/DW - DRYWALL	Functional:	%
Sec Int Wall:	Economic:	%
Partion: T - TYPICAL	Special:	%
Prim Floors: CA - CARPET	Override:	%
Sec Floors:	Total:	39.9%

DEPRECIATION

Basic \$ / SQ: 59.20	Size Adj: 1.00000000
Const Adj: 1.15826428	Adj \$ / SQ: 68.569
Other Features: 35000	Grade Factor: 1.23
Neighborhood Inf: 1.20000005	LUC Factor: 1.00
Adj Total: 616245	Depreciation: 245882
Depreciated Total: 370363	

CALC SUMMARY

Rate	Parcel ID	Typ	Date	Sale Price
WtA\$/SQ:	AvRate:	Ind.Val		
Juris. Factor:	Val/Su Fin: 71.92			
Special Features: 0	Val/Su Net: 47.17			
Final Total: 370400	Val/Su SzAdj: 71.92			

PARCEL ID

Code	Description	Area - SQ	Rate - AV	Undepr Value	Sub %	Descrp	%	Qu
FFL	1ST FLOOR	2,378	68.570	163,058				
BMT	BASEMENT	1,602	13.710	21,970				
SFL	2ND FLOOR	1,476	68.570	101,208				
TFL	3RD FLOOR	1,296	68.570	88,866				
CRL	CRAWL SPACE	776	.000					
OFF	OPEN PORCH	241	17.760	4,281				
EFP	ENCL PORCH	84	37.240	3,128				
Net Sketched Area: 7,853				Total:	382,511			
Size Ad	5150	Gross Area	7853	Fin Area	5150			

COMPARABLE SALES

Unit Price	D/S Dep	LUC	Fact	NB Fa	Appr Value	Juris Value
Parcel ID	044-4-047-000					
Code	JCod	JFact	Juris	Value		

RES BREAKDOWN

Exterior:	No Unit	RMS	BRS	FL
Interior:	5	4	2	
Additions:				
Kitchen:				
Baths:				
Plumbing:				
Electric:				
Heating:				
General:	1983			
Totals	5	20	10	

EXTERIOR INFORMATION

Type: 111 - APARTMENTS	Rating:
Sty Ht: 3 - Three Sty	Rating:
(Liv) Units: 5	Rating:
Foundation: BS - BRICK/STONE	Rating:
Frame: W - Wood	Rating:
Prime Wall: CL - CLAPBOARD	Rating:
Sec Wall: %	Rating:
Roof Struct: MN - MANSARD	Rating:
Roof Cover: SL - SLATE	Rating:
Color:	Rating:
View / Desir:	Rating:

GENERAL INFORMATION

Grade: G - GOOD	Year Bilt: 1879	Eff Yr Bilt:
Alt LUC:	Alt %:	Fact:
Jurisdic:	Const Mod:	Lump Sum Adj:
Location:	Total Units:	Floor:
% Own:	% Own:	Name:

INTERIOR INFORMATION

Avg Ht/Ft:	Phys Cond: FR - Fair	39.9%
Prim Int Wall/DW - DRYWALL	Functional:	%
Sec Int Wall:	Economic:	%
Partion: T - TYPICAL	Special:	%
Prim Floors: CA - CARPET	Override:	%
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DEPRECIATION

Basic \$ / SQ: 59.20	Size Adj: 1.00000000
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Size Ad	5150	Gross Area	7853	Fin Area	5150			

COMPARABLE SALES

Unit Price	D/S Dep	LUC	Fact	NB Fa	Appr Value	Juris Value
Parcel ID	044-4-047-000					
Code	JCod	JFact	Juris	Value		

EXTERIOR INFORMATION

Type: 111 - APARTMENTS	Rating:
Sty Ht: 3 - Three Sty	Rating:
(Liv) Units: 5	Rating:
Foundation: BS - BRICK/STONE	Rating:
Frame: W - Wood	Rating:
Prime Wall: CL - CLAPBOARD	Rating:
Sec Wall: %	Rating:
Roof Struct: MN - MANSARD	Rating:
Roof Cover: SL - SLATE	Rating:
Color:	Rating:
View / Desir:	Rating:

GENERAL INFORMATION

Grade: G - GOOD	Year Bilt: 1879	Eff Yr Bilt:
Alt LUC:	Alt %:	Fact:
Jurisdic:	Const Mod:	Lump Sum Adj:
Location:	Total Units:	Floor:
% Own:	% Own:	Name:

INTERIOR INFORMATION

Avg Ht/Ft:	Phys Cond: FR - Fair	39.9%
Prim Int Wall/DW - DRYWALL	Functional:	%
Sec Int Wall:	Economic:	%
Partion: T - TYPICAL	Special:	%
Prim Floors: CA - CARPET	Override:	%
Sec Floors:	Total:	39.9%

DEPRECIATION

Basic \$ / SQ: 59.20	Size Adj: 1.00000000
Const Adj: 1.15826428	Adj \$ / SQ: 68.569
Other Features: 35000	Grade Factor: 1.23
Neighborhood Inf: 1.20000005	LUC Factor: 1.00
Adj Total: 616245	Depreciation: 245882
Depreciated Total: 370363	

CALC SUMMARY

Rate	Parcel ID	Typ	Date	Sale Price
WtA\$/SQ:	AvRate:	Ind.Val		
Juris. Factor:	Val/Su Fin: 71.92			
Special Features: 0	Val/Su Net: 47.17			
Final Total: 370400	Val/Su SzAdj: 71.92			

PARCEL ID

Code	Description	Area - SQ	Rate - AV	Undepr Value	Sub %	Descrp	%	Qu
FFL	1ST FLOOR	2,378	68.570	163,058				
BMT	BASEMENT	1,602	13.710	21,970				
SFL	2ND FLOOR	1,476	68.570	101,208				
TFL	3RD FLOOR	1,296	68.570	88,866				
CRL	CRAWL SPACE	776	.000					
OFF	OPEN PORCH	241	17.760	4,281				
EFP	ENCL PORCH	84	37.240	3,128				
Net Sketched Area: 7,853				Total:	382,511			
Size Ad	5150	Gross Area	7853	Fin Area	5150			

MAIL TO:

149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
044-4-047.000	03/07/2013	2011-2012

Description: 41 APT UNITS
Location: 43 ELMWOOD AV

OWNER MCKENZIE HOUSE ASSOCIATES
P O BOX 2184
SOUTH BURLINGTON VT 05407

SPAN # 114-035-15350 SCL CODE: 035
TOTAL PARCEL ACRES 0.90

FOR INCOME TAX PURPOSES

ASSESSED VALUE		NON RESIDENTIAL
REAL	1,709,400	1,709,400
TOTAL TAXABLE VALUE	1,709,400	1,709,400
GRAND LIST VALUES	17,094.00	17,094.00

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

TAX RATE NAME	TAX RATE	x GRAND LIST =	TAXES
MUNICIPAL	0.7280	x17,094.00=	12444.43
NON RESIDENTIAL EDUCATION	1.5441	x17,094.00=	26394.85

a 10% deduction would be
x 15,584.60 = \$24,064.18

D.F. \$2,330.67

Revised Bill

1st Payment	2nd Payment	3rd Payment	4th Payment	TOTAL TAX	STATE PAYMENTS	NET TAX DUE
08/12/2011	11/12/2011	03/12/2012	06/12/2012	38839.28		38839.28
9709.82	9709.82	9709.82	9709.82			

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Clerk Treasurer Office TAX YEAR 2011-2012 Clerk Treasurer Office TAX YEAR 2011-2012 Clerk Treasurer Office TAX YEAR 2011-2012 Clerk Treasurer Office TAX YEAR 2011-2012

1ST PAYMENT DUE	
08/12/2011	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9709.82
AMOUNT PAID	Revised Bill

2ND PAYMENT DUE	
11/12/2011	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9709.82
AMOUNT PAID	Revised Bill

3RD PAYMENT DUE	
03/12/2012	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9709.82
AMOUNT PAID	Revised Bill

4TH PAYMENT DUE	
06/12/2012	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9709.82
AMOUNT PAID	Revised Bill

MAIL TO:

149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
044-4-047.000	03/07/2013	2012-2013

Location: 43 ELMWOOD AV

OWNER MCKENZIE HOUSE ASSOCIATES
P O BOX 2184
SOUTH BURLINGTON VT 05407

SPAN # 114-035-15350 SCL CODE: 035
TOTAL PARCEL ACRES 0.90

FOR INCOME TAX PURPOSES

ASSESSED VALUE		NON RESIDENTIAL
REAL	1,709,400	1,709,400
TOTAL TAXABLE VALUE	1,709,400	1,709,400
GRAND LIST VALUES	17,094.00	17,094.00

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

TAX RATE NAME	TAX RATE	GRAND LIST	TAXES
MUNICIPAL	0.7153	x17,094.00=	12227.33
NON RESIDENTIAL EDUCATION	1.5684	x17,094.00=	26810.23

*a 10% deduction would be
* 15,584.60 = \$24,442.88*

*90
D.F. \$2,367.34*

Revised Bill

1st Payment	2nd Payment	3rd Payment	4th Payment	TOTAL TAX
08/12/2012	11/12/2012	03/12/2013	06/12/2013	39037.56
9759.39	9759.39	9759.39	9759.39	
STATE PAYMENTS				
NET TAX DUE				39037.56

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Clerk Treasurer Office Clerk Treasurer Office Clerk Treasurer Office Clerk Treasurer Office
TAX YEAR 2012-2013 TAX YEAR 2012-2013 TAX YEAR 2012-2013 TAX YEAR 2012-2013

1ST PAYMENT DUE	
08/12/2012	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9759.39
AMOUNT PAID	Revised Bill

2ND PAYMENT DUE	
11/12/2012	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9759.39
AMOUNT PAID	Revised Bill

3RD PAYMENT DUE	
03/12/2013	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9759.39
AMOUNT PAID	Revised Bill

4TH PAYMENT DUE	
06/12/2013	
OWNER NAME	
MCKENZIE HOUSE ASSOCIATES	
PARCEL ID	
044-4-047.000	
AMOUNT DUE	9759.39
AMOUNT PAID	Revised Bill

water supply, or for other noncommercial municipal purposes. To be exempted under this subsection, the property must have been voted an exemption by the municipality before January 1, 1998, and such exemption may be extended or renewed thereafter by a similar vote of the municipality.

*Title 32
Section
5404a* (6) an exemption of a portion of the value of a qualified rental unit parcel. An owner of a qualified rental unit parcel shall be entitled to an exemption on the education property tax grand list of 10 percent of the grand list value of the parcel, multiplied by the ratio of square footage of improvements used for or related to residential rental purposes to total square footage of all improvements, multiplied by the ratio of qualified rental units to total residential rental units on the parcel. "Qualified rental units" means residential rental units which are subject to rent restriction under provisions of state or federal law, but excluding units subject to rent restrictions under only one of the following programs: Section 8 moderate rehabilitation, Section 8 housing choice vouchers, or Section 236 or Section 515 rural development rental housing. A municipality shall allow the percentage exemption under this subsection upon presentation by the taxpayer to the municipality, by April 1, of a certificate of education grand list value exemption, obtained from the Vermont Housing Finance Agency (VHFA). VHFA shall issue a certificate of exemption upon presentation by the taxpayer of information which VHFA and the commissioner shall require. An exemption granted by a municipality under this subsection shall expire upon transfer of the building, upon expiration of the rent restriction, or after ten years, whichever first occurs.

(b) An agreement affecting the education property tax grand list defined under subsection (a) of this section shall reduce the municipality's education property tax liability under this chapter for the duration of the agreement or exemption without extension or renewal, and for a maximum of ten years. A municipality's property tax liability under this chapter shall be reduced by any difference between the amount of the education property taxes collected on the subject property and the amount of education property taxes that would have been collected on such property if its fair market value were taxed at the equalized nonresidential rate for the tax year.

(c) Tax agreements not affecting the education property tax grand list. A tax agreement shall not affect the education property tax grand list if it is:

(1) A tax exemption adopted by vote of a municipality after July 1, 1997 under chapter 125 of this title, or voted under a comparable municipal charter provision or other provision of law for property owned by nonprofit organizations used for public, pious or charitable purposes, other than economic development exemptions voted under sections 3834, 3836, 3837, or 3838 of this title and approved by the Vermont economic progress council, or exemptions of property of a nonprofit volunteer fire, rescue or ambulance organization adopted by vote of a municipality.

(2) A tax stabilization agreement relating to agricultural property, forest land, open space land or alternate energy generating plants entered into after July 1, 1997 by a municipality under section 2741 of Title 24.



TAX ABATEMENT SUB-COMMITTEE

IN CARE OF THE OFFICE OF THE ASSESSOR

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Aaron Reiter
15 South Cove
Burlington, VT 05401

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 056-2-003-000
LOCATION: 15 South Cove
AMOUNT REQUESTED: \$40.71

AMOUNT RECOMMENDED FOR ABATEMENT: \$0

COMMITTEE'S RECOMMENDATION: Deny the request. The taxes, penalties and interest are legal, just and collectable.

MOTION MADE: Mason made motion to deny abatement request. Brennan 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Committee denied based on the evidence submitted. Proof being hospitalized was not submitted.

Dear Aaron Reiter,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

A handwritten signature in black ink, appearing to read "Kenneth Nosek".

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement
Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 8.13.13

Name, Property Owner on Grand List: Aaron Reiter

Name, Applicant: Aaron Reiter
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: _____

Executor/Administrator of Estate: _____

Mailing Address: 15 South Cove Rd

City, State, Zip code: Burlington, VT 05401

Applicant's Email and Phone #: 703 965 3309

Location of Property: Home

Parcel ID Number (000-0-000-000): 056-2-003-000
(Can be found on the tax bill or property record card)

Property Type: Residential Property Appraised Value: 688,800.00 *Assessed Value*

Dollar amount you are requesting abated: \$ 40.71

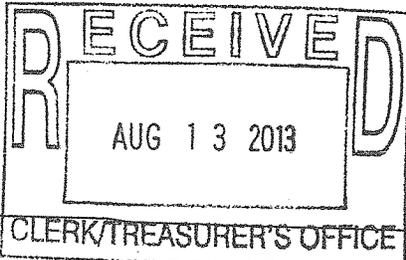
Circle the type of abatement requested: taxes, penalties, interest, prior year delinquency, other.

Briefly describe the basis for your abatement request. You may submit a letter with more details of your request.
Wife and I were hospitalized at time/Pay that
taxes were due

Signature [Signature]

Date 8-13-13
Date received: _____

Space below is saved for Board notes:



PAYABLE TO:

MAIL TO:

Clerk Treasurer Office

149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
056-2-003.000	08/13/2013	2013-2014

Location: 15 SOUTH COVE

SPAN # 114-035-52382 SCL CODE: 035
 TOTAL PARCEL ACRES 0.45

FOR INCOME TAX PURPOSES

OWNER REITER CHRISTINA
 REITER AARON W.
 15 SOUTH COVE RD
 BURLINGTON VT 05401

ASSESSED VALUE		NON RESIDENTIAL	
REAL	688,800		688,800
TOTAL TAXABLE VALUE	688,800		688,800
GRAND LIST VALUES	6,888.00		6,888.00
For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml	TAX RATE NAME	TAX RATE x GRAND LIST =	TAXES
	MUNICIPAL	0.7584 x6,888.00=	5223.84
	NON RESIDENTIAL EDUCATION	1.6055 x6,888.00=	11058.68
			16282.52
1st Payment	2nd Payment	3rd Payment	4th Payment
08/12/2013	11/12/2013	03/12/2014	06/12/2014
4070.63	4070.63	4070.63	4070.63
			TOTAL TAX STATE PAYMENTS
			NET TAX DUE
			16282.52

Revised Bill

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Clerk Treasurer Office Clerk Treasurer Office Clerk Treasurer Office Clerk Treasurer Office
 TAX YEAR 2013-2014 TAX YEAR 2013-2014 TAX YEAR 2013-2014 TAX YEAR 2013-2014

1ST PAYMENT DUE	
08/12/2013	
OWNER NAME	
REITER CHRISTINA	
PARCEL ID	
056-2-003.000	
AMOUNT DUE	4070.63
AMOUNT PAID	<u>Revised Bill</u>

2ND PAYMENT DUE	
11/12/2013	
OWNER NAME	
REITER CHRISTINA	
PARCEL ID	
056-2-003.000	
AMOUNT DUE	4070.63
AMOUNT PAID	<u>Revised Bill</u>

3RD PAYMENT DUE	
03/12/2014	
OWNER NAME	
REITER CHRISTINA	
PARCEL ID	
056-2-003.000	
AMOUNT DUE	4070.63
AMOUNT PAID	<u>Revised Bill</u>

4TH PAYMENT DUE	
06/12/2014	
OWNER NAME	
REITER CHRISTINA	
PARCEL ID	
056-2-003.000	
AMOUNT DUE	4070.63
AMOUNT PAID	<u>Revised Bill</u>



IN PROCESS APPRAISAL SUMMARY

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value	Legal Description	User Acct
RL	443,100		19485.000	245,700	688,800		
Total Card	443,100		0.447	245,700	688,800	Entered Lot Size	GIS Ref
Total Parcel	443,100		0.447	245,700	688,800	Total Land: 19485	309135712101
Source: OverRide				205.12		Land Unit Type: SF	Insp Date

PREVIOUS ASSESSMENT

Tax Yr	Use	Cat	Bldg Value	Yrd Items	Land Size	Land Value	Total Value	Assesd Value	Notes	Date
2013	R1	ABST	443,100	0	19,485	245,700	688,800	688,800	Change of Value Notices	5/3/2013
2013	R1	PREL	443,100	0	19,485	245,700	688,800	688,800	6.19.2013 tax billing	6/19/2013
2012	R1	ABST	326,100	0	19,485	245,700	571,800	571,800	5.04.2012 ABSTRACT 3	5/4/2012
2012	R1	FV	326,100	0	19,485	245,700	571,800	571,800	9.15.2012	9/12/2012
2012	R1	PREL	326,100	0	19,485	245,700	571,800	571,800	6.20.2012 FOR TAX BILL	6/20/2012
2011	R1	ABST	326,100	0	19,485	245,700	571,800	571,800	abstract grand list 5.04.20	5/4/2011
2011	R1	FV	326,100	0	19,485	245,700	571,800	571,800	Year End Roll Process	8/1/2011
2011	R1	PREL	326,100	0	19,485	245,700	571,800	571,800	POST BOA 6.24.2011	6/24/2011

SALES INFORMATION

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Assoc PCL Value	Notes
Watzin, Mary C.	1194-562	WD	11/1/2012	ALTERED	780000	No	No	IM		MLS LISTED FOR \$825,000.
TAYLOR, STANFORD	1089-442	WD	11/23/2009	ALTERED	250000	No	No			REALTOR SALE, NEGOTIATED PRICE WAS Year
TAYLOR, STANFORD	1055-225	ED	2/11/2009	INV-PARTIAL	0	No	No			AGREEMENT AND DEED TO CLARIFY ROWS
TEMPLE, LORELY E	1048-207	WD	10/28/2008	ALTERED	800000	No	No	IBQ		one of three contiguous parcels so

NARRATIVE DESCRIPTION

This Parcel contains 19485. SF of land mainly classified as Single Fam with a(n) CAPE COD Building Built about 2010, having Primarily WOOD SHINGLE Exterior and ASPHALT SH Roof Cover, with 1 Units, 4 Baths, 0 HalfBaths, 0 3/4 Baths, 5 Rooms Total, and 3 Bdrms.

OTHER ASSESSMENTS

Code	Description/No	Amount	Com. Int

BUILDING PERMITS

Date	Number	Descr	Amount	G/O	Last Visit	Fed Code	F-Descrip	Comment
2/15/2013	2013 164693	Electric	10,000	CLRC				Install new wiring
1/23/2013	2013 164695	Mechanic	2,500	CLRC				Adding (2) zones o
1/23/2013	2013 164694	Plumbing	7,000	CLRC				DWW, water piping, Respective to 2012
1/11/2013	2013 164694	Building	75,000	CLRC				Construct dormer a
12/26/2012	13-0843CA	Zoning I	15,000	CLRC				Install new wiring
11/21/2012	2012 161598	Electric	2,000	CLRC				Adding washing mac
11/15/2012	2012 161599	Plumbing	5,000	CLRC				Interior remodel o
11/14/2012	2012 161597	Building	15,000	CLRC				Anend BP RSN 19162
9/22/2010	2010 125399	Building		CLRC				Amendments to 10-0
8/25/2010	10-0514CA	Zoning I		CLRC				

ACTIVITY INFORMATION

Date	Result	By	Name
4/24/2013	ADDITION	KK	KKELLINGTON
1/7/2011	NEW BUILDING	KK	KKELLINGTON
7/14/2010	ADDRESS CHG	RG	RGREEN
4/2/2010	INSPCTD	RG	RGREEN
3/30/2010	NEW BUILDING	KK	KKELLINGTON
3/29/2010	ADDRESS CHG	RG	RGREEN
2/5/2010	ADDRESS CHG	RG	RGREEN
12/11/2009	SUBDIVISION	KK	KKELLINGTON
10/31/2008		KK	KKELLINGTON

LAND SECTION (First 7 lines only)

Use Code	LUC	No of Units	Depth/ Price/Units	Land Type	Factor	Base Value	Unit Price	Adj	Neigh	Neigh	Neigh	Inf1	Inf2	Inf3	%	Appraised Value	Alt	%	Spec	Use Value	Notes	
R1	Single Fam	19485		SQ FT	SITE	0	9.5	1,327,410				Other	30		245,728					245,700	245,700	Inf code X land s

Total AC/H: 10.44731 Total SF/SM: 19485.00 Total: 245,728 Spt/Credit: Total: 245,700

EXTERIOR INFORMATION

Type/CC - CAPE COD	Rating:
Sty Ht: 1.5 - 1.5	Rating:
(Liv) Units: 1 Total: 1	Rating:
Foundation: C - CONCRETE	Rating:
Frame: W - Wood	Rating:
Prime Wall: WS - WOOD SHINGLE	Rating:
Sec Wall: %	Rating:
Roof Struct: GD - GABLE/W/DORM	Rating:
Roof Cover: AS - ASPHALT SH	Rating:
Color:	Rating:
View/Desir:	Rating:

GENERAL INFORMATION

Grade: VG - VERY GOOD	Eff Yr Bit:
Year Bilt: 2010	Alt %:
Alt LUC:	Fact:
Jurisdic:	Constr Mod:
Lump Sum Adj:	

INTERIOR INFORMATION

Avg Ht/Fl:	
Prim Int Wall: DW - DRYWALL	
Sec Int Wall: %	
Partition:	
Prim Floors: HW - HARDWOOD	
Sec Floors: %	

CONCRETE

Bsmnt Ftr:	CON - CONCRETE
Bsmnt Gar:	
Electric:	T - TYPICAL
Insulation:	T - TYPICAL
Int vs Ext:	
Heat Fuel:	G - GAS
Heat Type:	HWR - H WATER/RADI
# Heat Sys:	
% Heated:	100 % AC;
Solar HW:	NO Central Vac; NO
% Corn Wal:	% Sprinkled

COMMENTS

RESIDENTIAL GRID

Level	FR	DR	K	FR	RR	BR	FB	HB	L	O
Other										
Upper										
Lvl 2										
Lvl 1										
Lower										
Totals	RMs: 5	BRS: 3	Baths: 4	HB						

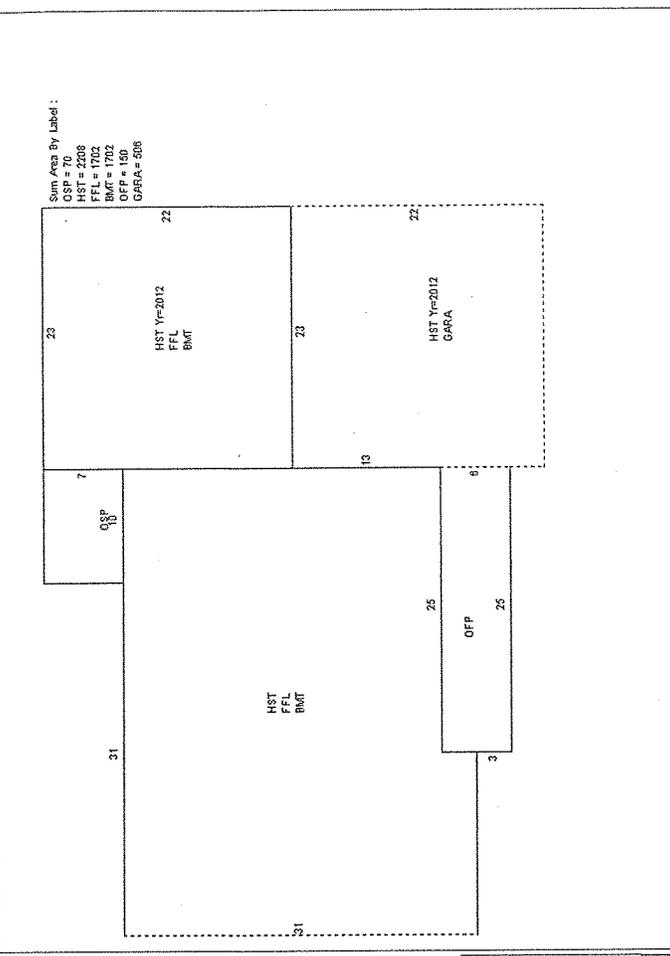
REMODELING

Exterior:			
Interior:			
Additions:			
Kitchen:			
Baths:			
Plumbing:			
Electric:			
Heating:			
General:			
Totals	No Unit: 1	RMS: 5	BRS: 3

RES BREAKDOWN

1	5	3
Totals		
1	5	3

SKETCH



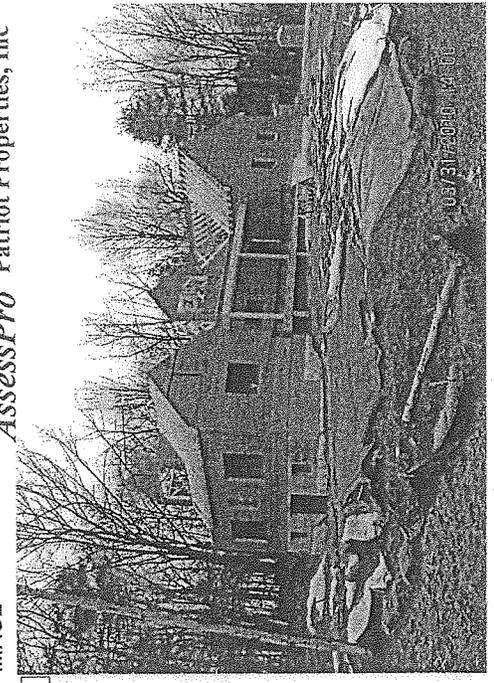
SUB AREA

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type	Qu Ten
BMT	BASEMENT	1,702	17,890	30,448	BMT	100	REC	80	GD
FFL	1ST FLOOR	1,656	48,090	79,638					
HST	HALF STORY	506	21,040	10,646					
GARA	GARAGE ATTCH	150	19,600	2,940					
OFF	OPEN PORCH	70	22,540	1,578					
OSP	SCRN PORCH								
Net Sketched Area: 5,786				Total:	227,563				
Size Ad: 3358				Gross Area:	6338	Fin Area:	3358		

SUB AREA DETAIL

Code	Description	Area - SQ	Rate - AV	Undepr. Value	Sub Area	% Usbl	Descrp	% Type	Qu Ten
BMT	BASEMENT	1,702	17,890	30,448	BMT	100	REC	80	GD
FFL	1ST FLOOR	1,656	48,090	79,638					
HST	HALF STORY	506	21,040	10,646					
GARA	GARAGE ATTCH	150	19,600	2,940					
OFF	OPEN PORCH	70	22,540	1,578					
OSP	SCRN PORCH								
Net Sketched Area: 5,786				Total:	227,563				
Size Ad: 3358				Gross Area:	6338	Fin Area:	3358		

IMAGE



AssessPro Patriot Properties, Inc

SPEC FEATURES/YARD ITEMS

Code	Description	A	Y/S	Qty	Size/Dim	Qual	Con	Year	Unit Price	D/S	Dep	LUC	Fact	NB/Fa	Appr Value	Juris. Value
PARCEL ID 056-2-003-000																
Final Total: 443100																
Juris. Factor: 0																
Special Features: 0																
Val/Su Fmr: 131.95																
Val/Su Net: 76.58																
Val/Su SzAd: 131.95																
WPA\$/SQ: AvRate: Int/Val																
Net Sketched Area: 5,786																
Size Ad: 3358																
Gross Area: 6338																
Fin Area: 3358																

City of Burlington Tax Administration
Cash Receipts Report
Parcel 056-2-003-000, With Parcel Detail

Parcel	Year	Name	Date	Deposit	Check #	Receipt	Amount
056-2-003-000	2010	WATZIN MARY C	08/10/09	140985.0	206	BK	3,119.98
056-2-003-000	2010	WATZIN MARY C	11/06/09	144994.0	389	KMD	3,119.98
056-2-003-000	2010	WATZIN MARY C	11/25/09	97545.0	12220	BK	6,239.96
056-2-003-000	2011	WATZIN MARY C	08/03/10	146239.0	5873	JP	2,013.89
056-2-003-000	2011	WATZIN MARY C	11/09/10	151958.0	5940	KMD	2,013.89
056-2-003-000	2011	WATZIN MARY C	03/08/11	151987.0	6001	KMD	2,013.89
056-2-003-000	2011	WATZIN MARY C	06/01/11	161012.0	6059	JP	2,013.89
056-2-003-000	2012	WATZIN MARY C	08/09/11	159329.0	6097	KMD	2,957.57
056-2-003-000	2012	WATZIN MARY C	11/08/11	161954.0	6157	KMD	2,957.57
056-2-003-000	2012	WATZIN MARY C	03/05/12	162463.0	6222	KMD	2,957.57
056-2-003-000	2012	WATZIN MARY C	06/06/12	167257.0	6279	KMD	2,957.57
056-2-003-000	2013	REITER, CHRISTINA C.	08/14/12	161985.0	6309	KMD	3,066.99
056-2-003-000	2013	REITER, CHRISTINA C.	11/09/12	169055.0	23310	AB	3,066.99
056-2-003-000	2013	REITER, CHRISTINA C.	03/12/13	169212.0	523	AB	3,066.99
056-2-003-000	2013	REITER, CHRISTINA C.	06/21/13	171148.0	588	PL	3,066.99
056-2-003-000	2013	REITER, CHRISTINA C.	06/21/13	171148.0	591	PL	30.67
056-2-003-000	2014	REITER CHRISTINA	08/13/13	173046.0	2335	JP	4,070.63
056-2-003-000	2014	REITER CHRISTINA	08/15/13	173582.0	2336	PL	40.71



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Clare and Joseph S. Wool
153 Summit St.
Burlington, VT 05401

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 050-2-052-000
LOCATION: 153 Summit Street
AMOUNT REQUESTED: \$408.51

AMOUNT RECOMMENDED FOR ABATEMENT: \$0

COMMITTEE'S RECOMMENDATION: Deny the request, penalty was deemed legal.

MOTION MADE: Hartnett motion to deny request. Brennan 2nd the motion. Mason recused himself.

COMMITTEE'S REASONS: The Committee does not feel there is sufficient evidence to prove a timely payment made on 3/27/2013.

Dear Clare and Joseph S. Wool,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

A handwritten signature in black ink, appearing to be "KN", written over a horizontal line.

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

RECEIVED

JUL 31 2013

TAX ABATEMENT REQUEST FORM

BURLINGTON, VERMONT
ASSESSOR'S OFFICE

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 7/24/13

Name, Property Owner on Grand List: Clare and Joseph S Wool

Name, Applicant: N/A
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: N/A

Executor/Administrator of Estate: N/A

Mailing Address: 153 Summit St

City, State, Zip code: Burlington VT 05401

Applicant's Email and Phone #: 802-657-3211 clarewool@mac.com

Location of Property: 153 Summit St Burlington, VT 05401

Parcel ID Number (000-0-000-000): 050-2-052.000 or,

Account Number (PPP000000): N/A business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 408.51

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

* please see letter attached

Signature [Signature] Date 7/24/13

Space below is saved for Board notes: Date received: 7-30-2013

1. Was the NS-122 Filed with Taxes to state of VT?
2. did you use a Tax preparer, CPA?

RECEIVED
JUL 30 AM 10:01
BURLINGTON CLERK
TREASURER'S OFFICE

July 24, 2013

RECEIVED
2013 JUL 24 10:01
BURLINGTON
TO WHOM IT MAY CONCERN,

I am writing as a taxpayer of The City of Burlington to appeal a one time large penalty of \$408.51. This penalty was charged on our tax bill.

The history is as follows:

I sent our HS-122 Homestead Declaration and Property Tax Adjustment Claim form via United States Post office on March 27, 2013.

Each year we have voluntarily submitted our HD form on time and we have and continue to pay all property taxes early or on time.

Back in January I read in VT DIGGER that Legislation had passed and the HD form was now REQUIRED by all residents of the state due April 15th.

I was surprised that the City of Burlington nor the VT State Tax Dept did not send out a notice to all taxpayers of this legislative change. I felt lucky that I had read it myself on a independent website.

I wish I had know though that I could have filed it on-line as I would have done that and received an instant receipt and file #.

Therefore we were SHOCKED when we received our tax bill from the city a week ago to see that we were taxed at the NON-RESIDENTAIL tax rate.

I immediately called the State and the City offices to see why, I was told by Judy Dicoda of VT State Tax Dept that they would research and get back to me. She advised me to file online immediately to avoid any late penalties.

So we did.

When I spoke to the City of Burlington clerks office they referred me back to the state. I followed up with Judy and

she said the only way to appeal the penalty was within our town gov't offices.

On record we have 3 young children, we had resided in our home for 4 years, we actively participate in supporting our city and especially the school budget. Now I am angry and frustrated. Angry because this year unlike in years past the State Dept in Montpelier is claiming they never received my form in the mail. It was sent, dated and I have an enclosed copy I had kept in my tax binder.

This is a very large penalty of \$408.51

I am frustrated that a mistake was made either in the receipt of our form or the misplacement. Your consideration of the facts is what is important to us as taxpayers here in the City of Burlington.

Please review our history as taxpayers and residents.

Please consider the truth in what we have explained and stated.

Please understand we ARE and HAVE BEEN residents of this city for the past 4 years. We have completed the Homestead Declaration form in past.

Please understand that upon notice on July 15th of receiving our tax bills we immediately question why we were charge the Non-Residential tax rate and were surprised to be told our form was not on file.

Again \$408.51 is a very large sum of money for a resident to pay.

We would appreciate your decision to appeal this large penalty.

Not receiving our form this year is upsetting to us but we cannot believe that if the state did not receive a simple form that they have in years past the consequence to the taxpayer is a fine of \$408.51.

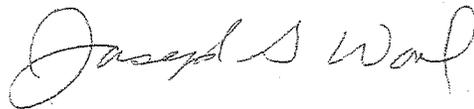
That is a month or more worth of groceries for our family.

RECEIVED
JUL 30 AM 01
PROPERTY TAXPAYER'S OFFICE

A late fee would seem more fair.
How is it fair to fine someone such a large amount for the
late filing of a form that is due on a tax bill that is not due
until August 12th?

We appreciate your time in reading this letter and hearing
our appeal. It is our hope you too believe the size of this fine
does not seem fair
Please contact us with any questions regarding this appeal.
(802) 657-3211

Clare and Sam Wool
153 Summit St
Burlington, VT 05401



RECEIVED
2013 JUL 30 A 10:01
BURLINGTON CLERK
TREASURER'S OFFICE

From: clare wool <clarewool@mac.com>
Subject: Fwd: Burlington VT Homeowner - Wool
Date: July 24, 2013 3:10:29 PM EDT
To: Clare Wool <clarewool@mac.com>

RECEIVED
2013 JUL 30 A 10:01
BURLINGTON OFFICE
TREASURER'S OFFICE

Begin forwarded message:

From: clare wool <clarewool@mac.com>
Subject: Burlington VT Homeowner - Wool
Date: July 15, 2013 1:18:11 PM EDT
To: Tax.Commissioner@state.vt.us
Cc: Clare Wool <clarewool@mac.com>

Dear Tax Commissioner,

We filed our Homestead Declaration Form back in March 27, 2013 via post office.

We were VERY surprised on Friday, July 12th to receive our tax bill and it shows we are taxed at the NON-RESIDENTIAL rate.

I called the City of Burlington and then the VT Tax Dept.

How can you verify that your mail is received or be notified if it hasn't better yet. We have lived in our home since 2009 as residents.

Every year you have received our form and we have been taxed the RESIDENTIAL rate. We mailed our HS-122 form back in March 27, 2013.

I spoke to a nice woman VT Tax Dept Judy Hebert who instructed me to file the form online.

How come that was not promoted by the City as a better way of filling.

I have always download the form and sent in I thought that you always needed a hard copy.

Since you have no record and it is my word and xeroxed copies I kept for my files as proof that I mailed it in - what happens?

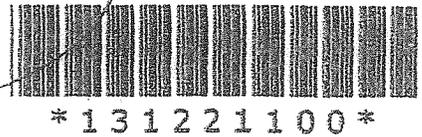
I would like to speak with someone ASAP. Our taxes are very high for homeowners in this State.

I was on hold for most of the day trying to get to the bottom of this, this concerns us greatly.

Please call me once you have time to read this.
Thank you very much.

Sam, save copy mailed 3/27/13

2013 VERMONT Homestead Declaration AND Property Tax Adjustment Claim FORM HS-122



DUE DATE: April 15, 2013 (Claims allowed up to October 15, 2013 but late filing penalties apply)

Please PRINT in BLUE or BLACK INK

This form can be filed on-line at http://tax.vermont.gov

To file a Homestead Declaration:

Please complete Section A, sign the back and send to the Department.

To file a Property Tax Adjustment Claim:

Please complete Section A and Section B, sign and send to the Department together with a completed HI-144 Household Income Schedule. You will not receive a Property Tax Adjustment unless you file a Homestead Declaration, a Property Tax Adjustment Claim, and a Household Income schedule no later than October 15, 2013.

SECTION A. ANNUAL Vermont Homestead Declaration This form must be filed EACH YEAR by ALL VT residents who own and occupy a VT homestead on April 1 even if a claim for property tax adjustment is not made.

Claimant Social Security Number, Spouse or CU Partner Social Security Number, Claimant's Date of Birth (Month 04, Day 22, Year 70), Claimant's Last Name Wool, First Name Joseph, Spouse or CU Partner Last Name Wool, First Name Clare, Mailing Address (Number and Street Road or PO Box) 153 Summit St, City/Town Burlington VT, State VT, Zip Code 05401

Location of Homestead 153 Summit St Burlington VT, A1. VT School District Code 035, A2. City/Town of Legal Residence on 04/01/2013 VT State

A3. SPAN Number (REQUIRED) 114 -035 -17994 (From your 2012/2013 property tax bill)

A4. Business Use of Dwelling A4. 00%

A5. Rental Use of Dwelling A5. 00%

A6. Business or Rental Use of Improvements or Other Buildings Not including the dwelling, are improvements or other buildings located on your parcel used for business or rented? Yes No

A7 - A10 Special Situations (see instructions for more information). Check the following if it applies:

- A7. Grantor and sole beneficiary of a revocable trust owning the property.
A8. Life estate holder of the property.
A9. Homestead property crosses town boundaries. (File a declaration for each town.)
A10. Residing in a dwelling owned by a related farmer.

IMPORTANT FILING INFORMATION

- If you will not be filing a Property Tax Adjustment Claim, please sign the back of this return.
If you will be filing a Property Tax Adjustment Claim, continue on to complete Section B.

BURLINGTON CLERK REASURERS OFFICE 2013 JUL 30 A 10:01 REC

RECEIVED

2013 JUL 30 A 10:01



* 131221200 *

SECTION B.

PROPERTY TAX ADJUSTMENT CLAIM

For Household Income up to approx. \$99,000. Attach Schedule HI-144

ALL eligibility questions must be answered. You must own and occupy the property as your home on April 1, 2013.

- B1. Were you domiciled in VT all of calendar year 2012? Yes, Go to Line B2. No, STOP
- B2. Were you claimed as a dependent in 2012 by another taxpayer? Yes, STOP No, Go to Line B3.
- B3. Do you anticipate selling your VT housesite on or before April 1, 2013? .. Yes, STOP No, CONTINUE

Amounts for Lines B4 - B6 are found on your 2012/2013 property tax bill. Round amounts to the nearest dollar.

- B4. Housesite Value. B4. . 00
- B5. Housesite Education Tax. B5. . 00
- B6. Housesite Municipal Tax. B6. . 00
- B7. Ownership Interest B7. . 00%
- B8. Household Income (Schedule HI-144, Line y). Schedule HI-144 MUST be attached. B8. . 00
- B8a. If AMENDED SCHEDULE HI-144, Household Income, is attached, check here.

Complete the following ONLY if applicable. See instructions on page 41 for details.

- Lot Rent
- B9. Mobile Home Lot Rent (LC-142, Line 16) B9. . 00
- OR Allocated Property Tax from Land Trust, Cooperative, or Nonprofit Mobile Home Park
- B10. Allocated Education Tax. B10. . 00
- B11. Allocated Municipal Tax. B11. . 00
- OR Property Tax from contiguous property if housesite has less than 2 acres (see instructions).
- B12. Contiguous property Education Tax B12. . 00
- B13. Contiguous property Municipal Tax B13. . 00

MAXIMUM ADJUSTMENT AMOUNT IS \$8,000.

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct and complete. Preparers cannot use return information for purposes other than preparing returns.

Signature	Date	Telephone Number
<i>Joseph S Wolf</i>	3-27-13	802-657-3211
Signature. (If a joint return, BOTH must sign.)	Date	
<i>[Signature]</i>	3-27-13	917-912-4333

Check here if authorizing the VT Department of Taxes to discuss this return and attachments with your preparer.

Preparer's Use Only	Preparer's signature	Date	Preparer's SSN or PTIN
	Firm's name (or yours if self-employed) and address		EIN

Mail to: VT Department of Taxes
PO Box 1331
Montpelier, VT 05601-1331

ATTACH REQUIRED SCHEDULE HI-144

149 CHURCH STREET
BURLINGTON VERMONT 05401
802 - 865 - 7000

This is the only bill you will receive. Please forward to new owner if property is sold.

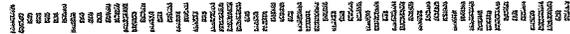
TAX BILL

Location: 153 SUMMIT ST

1605128

PARCEL ID	BILL DATE	TAX YEAR
050-2-052.000	07/01/2013	2013-2014

OWNER



WOOL JOSEPH S
WOOL CLARE K
153 SUMMIT ST
BURLINGTON VT 05401

Treasurer's Office

→ vt diager ← Bob Rusten Chief

HOUSEHOLD TAX INFORMATION
 SPAN # 114-035-17994 SCL CODE: 035
 TOTAL PARCEL ACRES 0.80
Judy Dico a...
holders every Monday 3...
 RETAIN FOR INCOME TAX PURPOSES

	ASSESSED VALUE	HOMESTEAD	NON RESIDENTIAL
REAL	892,500		892,500
TOTAL TAXABLE VALUE	892,500	19,148.56	892,500
GRAND LIST VALUES	8,925.00	10,990	8,925.00

Burlington
Who Kim has
John Vickery

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

TAX RATE NAME	TAX RATE	x GRANDLIST =	TAXES
MUNICIPAL	0.7584	x8,925.00=	6768.71

QUESTIONS ABOUT YOUR STATE PAYMENT (PROPERTY TAX ADJUSTMENT) OR HOMESTEAD DECLARATION SHOULD BE DIRECTED TO THE STATE OF VERMONT TAX DEPT. AT 866-828-2865 (TOLL FREE IN STATE) OR 802-828-2865 (LOCAL OR OUT OF STATE).

NON RESIDENTIAL EDUCATION	1.6055	x8,925.00=	14329.09
---------------------------	--------	------------	----------

we filed this

1ST PAYMENT	2ND PAYMENT	3RD PAYMENT	4TH PAYMENT	TOTAL TAX	STATE PAYMENTS	NET TAX DUE
08/12/2013	11/12/2013	03/12/2014	06/12/2014	21,097.80	0.00	21,097.80
5274.45	5274.45	5274.45	5274.45			

DETACH THE STUB BELOW AND RETURN WITH YOUR PAYMENT

CITY OF BURLINGTON
TAX YEAR 2013-2014

1ST PAYMENT DUE
08/12/2013

OWNER NAME
WOOL JOSEPH S

PARCEL ID
050-2-052.000

AMOUNT DUE
5,274.45

AMOUNT PAID

CITY OF BURLINGTON
TAX YEAR 2013-2014

2ND PAYMENT DUE
11/12/2013

OWNER NAME
WOOL JOSEPH S

PARCEL ID
050-2-052.000

AMOUNT DUE
5,274.45

AMOUNT PAID

CITY OF BURLINGTON
TAX YEAR 2013-2014

3RD PAYMENT DUE
03/12/2014

OWNER NAME
WOOL JOSEPH S

PARCEL ID
050-2-052.000

AMOUNT DUE
5,274.45

AMOUNT PAID

RECEIVED

CITY OF BURLINGTON
TAX YEAR 2013-2014

4TH PAYMENT DUE
06/12/2014

OWNER NAME
WOOL JOSEPH S

PARCEL ID
050-2-052.000

AMOUNT DUE
5,274.45

AMOUNT PAID



MAIL TO:

149 CHURCH STREET
 BURLINGTON VERMONT 05401
 802 - 865 - 7000

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

Location: 153 SUMMIT ST

PARCEL ID	BILL DATE	TAX YEAR
050-2-052.000	07/23/2013	2013-2014

OWNER
 WOOL JOSEPH S
 WOOL CLARE K
 153 SUMMIT ST
 BURLINGTON VT 05401

HOUSESITE TAX INFORMATION

SPAN # 114-035-17994	SCL CODE: 035
TOTAL PARCEL ACRES	0.80
HOUSESITE VALUE	892,500
HOUSESITE EDUCATION TAX	13,616.87
HOUSESITE MUNICIPAL TAX	6,768.70
HOUSESITE TOTAL TAX	20,385.57

RETAIN FOR INCOME TAX PURPOSES

ASSESSED VALUE	HOMESTEAD	NON RESIDENTIAL
REAL 892,500	892,500	
TOTAL TAXABLE VALUE 892,500	892,500	
GRAND LIST VALUES 8,925.00	8,925.00	

TAX RATE NAME	TAX RATE	GRANDLIST	TAXES
MUNICIPAL	0.7584	x8,925.00=	6768.70
HOMESTEAD EDUCATION	1.5257	x8,925.00=	13616.87
PENALTY FOR LATE FILED HOMESTEAD DECLARATION.	.0300	x13,616.87=	408.57

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

QUESTIONS ABOUT YOUR STATE PAYMENT (PROPERTY TAX ADJUSTMENT) OR HOMESTEAD DECLARATION SHOULD BE DIRECTED TO THE STATE OF VERMONT TAX DEPT. AT 866-828-2865 (TOLL FREE IN STATE) OR 802-828-2865 (LOCAL OR OUT OF STATE).

Revised Bill

1ST PAYMENT	2ND PAYMENT	3RD PAYMENT	4TH PAYMENT	TOTAL TAX	STATE PAYMENTS	NET TAX DUE
08/12/2013	11/12/2013	03/12/2014	06/12/2014	20,794.08	0.00	20794.08
5198.52	5198.52	5198.52	5198.52			

DETACH THE STUB BELOW AND RETURN WITH YOUR PAYMENT

CITY OF BURLINGTON
 TAX YEAR 2013-2014

1ST PAYMENT DUE 08/12/2013
OWNER NAME WOOL JOSEPH S
PARCEL ID 050-2-052.000
AMOUNT DUE 5,198.52
AMOUNT PAID Revised Bill

CITY OF BURLINGTON
 TAX YEAR 2013-2014

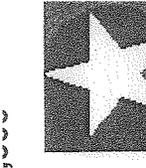
2ND PAYMENT DUE 11/12/2013
OWNER NAME WOOL JOSEPH S
PARCEL ID 050-2-052.000
AMOUNT DUE 5,198.52
AMOUNT PAID Revised Bill

CITY OF BURLINGTON
 TAX YEAR 2013-2014

3RD PAYMENT DUE 03/12/2014
OWNER NAME WOOL JOSEPH S
PARCEL ID 050-2-052.000
AMOUNT DUE 5,198.52
AMOUNT PAID Revised Bill

CITY OF BURLINGTON
 TAX YEAR 2013-2014

4TH PAYMENT DUE 06/12/2014
OWNER NAME WOOL JOSEPH S
PARCEL ID 050-2-052.000
AMOUNT DUE 5,198.52
AMOUNT PAID Revised Bill



17994!

MAP QUAD LOT

SUB LOT CARD

BURLINGTON, VT

IN PROCESS APPRAISAL SUMMARY

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value	Legal Description	User Acct
R1	609,900		34866.000	282,600	892,500		

Total Card	Entered Lot-Size
609,900	892,500
609,900	892,500

Source: OverRide

Parcel ID	050-2-052-000
-----------	---------------

PREVIOUS ASSESSMENT
Tax Yr Use Cat Bldg Value Yrd Items Land Size Land Value Total Value Asses'd Value Notes Date
2013 R1 ABST 609,900 0 34,866 282,600 892,500 Change of Value Notices 5/3/2013
2013 R1 PREL 609,900 0 34,866 282,600 892,500 6/19/2013
2012 R1 ABST 609,900 0 34,866 282,600 892,500 5/4/2012
2012 R1 FV 609,900 0 34,866 282,600 892,500 9/12/2012
2012 R1 PREL 609,900 0 34,866 282,600 892,500 6/20/2012 FOR TAX BILL 6/20/2012
2011 R1 ABST 609,900 0 34,866 282,600 892,500 abstract grand list 5.04.20 5/4/2011
2011 R1 FV 609,900 0 34,866 282,600 892,500 Year End Roll Process 8/11/2011
2011 R1 PREL 609,900 0 34,866 282,600 892,500 POST BOA 6.24.2011 6/24/2011

SALES INFORMATION
Grantor Legal Ref Type Date Sale Price V Tst Verif Assoc PCL Value Notes
DAVIS J STAIGE, 896-82 WD 11/12/2004 UNDETERMINED 1000000 No No
DAVIS J STAIGE, 480-102 WD 5/17/1993 285000 No No

BUILDING PERMITS
Date Number Descr Amount C/O Last Visit Fed Code F. Descr Comment
10/29/2012 2012 160981 Mechanic 8,380 A Install new Trian
4/13/2010 11/2010 119572 Mechanic 9,300 A Install new Trian
2/1/2010 2010 114749 Building 3,000 I Remove aluminum si
7/31/2009 10-0069CA Zoning I 6,500 I Remove aluminum si
7/17/2009 2009 108733 Building 1,000 I Repair existing fr
7/25/2005 999 REVIEW VALUE 2005- REPAIR SLATE ON SI
7/22/2005 2005 116410 Building 5,100 I B
6/4/1993 93-19709 35,000 I B Z P E M B
5/18/1993 93-19572 35,000 I

PROPERTY LOCATION
No Alt No Direction/Street/City
153 SUMMIT ST, BURLINGTON

OWNERSHIP
Owner 1: WOOL JOSEPH S
Owner 2: WOOL CLARE K
Owner 3:
Street 1: 153 SUMMIT ST
Street 2:
Twn/City: Burlington
St/Prov: VT
Postal: 05401

PREVIOUS OWNER
Owner 1: DAVIS J STAIGE -
Owner 2: DAVIS MARTHA W -
Street 1: 153 SUMMIT STREET
Twn/City: BURLINGTON
St/Prov: VT
Postal: 05401

NARRATIVE DESCRIPTION
 This Parcel contains 34866. SF of land mainly classified as Single Fam with a(n) COLONIAL Building Built about 1922, Having Primarily CLAPBOARD Exterior and SLATE Roof Cover, with 1 Units, 2 Baths, 1 HalfBaths, 0 3/4 Baths, 10 Rooms Total, and 5 Bdrms.

OTHER ASSESSMENTS
Code Descr/No Amount Com-int

PROPERTY FACTORS
Item Code Descr % Item Code Descr
Z U A ALL UTILITIES
o t
n l Exmpt
Flood Haz:
D B City 100 Topo 4 ENHANCIN
S SH Homestead 100 Street
t Traffic

LAND SECTION (First Z lines only)
Use LUC No of Units Price/Units Unit Type Land Type LT Base Factor Unit Price Adj Neigh Neigh Mod
R1 Single Fam 34866 0 15.51 0.523 340 GD

ACTIVITY INFORMATION
Date Result Name
3/31/2010 SIDING REPLC KK KELLINGTON
6/24/2009 ADDRESS CHG RG RGREEN
5/25/2005 INFROMAL REV TH T HUSEBY
4/19/2005 INFROMAL REV KK KELLINGTON
1/12/2005 DATA ENTRY BKS B SCHERMERHO
11/13/2004 ENTRY & SIG JE J ERVEY
11/11/2004 NOT HOME-EX JE J ERVEY

VERIFICATION OF VISIT NOT DATA
Sign: / / /

APPROVALS
User Acct
316468719421
Insp Date
08/06/13 14:23:47
LAST REV
Date Time
03/31/10 08:29:48
apro
7994

USER DEFINED
RAD: 340
OLD PID: 041586
State Dist: 3-05
CAD: 570
SPAN: 114-03:
Prior ID # 3:
Bus Use: 00
Rental Use: 00
HSC: 00
ASR Map:
Fact Dist:
Reval Dist:
Year:
Land Reason:
Bid Reason:

APPROVALS
User Acct
316468719421
Insp Date
08/06/13 14:23:47
LAST REV
Date Time
03/31/10 08:29:48
apro
7994

APPROVALS
User Acct
316468719421
Insp Date
08/06/13 14:23:47
LAST REV
Date Time
03/31/10 08:29:48
apro
7994

APPROVALS
User Acct
316468719421
Insp Date
08/06/13 14:23:47
LAST REV
Date Time
03/31/10 08:29:48
apro
7994

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User Acct
316468719421
Insp Date
08/06/13 14:23:47
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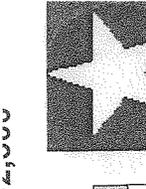
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PROPERTY LOCATION
 No. 153
 Direction/Street/City
 SUMMIT ST, BURLINGTON

OWNERSHIP
 Owner 1: WOOL JOSEPH S
 Owner 2: WOOL CLARE K
 Owner 3:
 Street 1: 153 SUMMIT ST
 Street 2:
 Town/City: Burlington
 State/Prov: VT
 Postal: 05401

PREVIOUS OWNER
 Owner 1:
 Owner 2:
 Street 1:
 Town/City:
 State/Prov:
 Postal:

NARRATIVE DESCRIPTION
 This Parcel contains 34866 SF of land mainly classified as Single Fam with a(n) RESCARAGEAPT Building Built about 1960, Having Primarily CLAPBOARD Exterior and ASPHALT SH Roof Cover, with 1 Units, 1 Baths, 0 HalfBaths, 0 3/4 Baths, 1 Rooms Total, and 1 Bdrms.

OTHER ASSESSMENTS
 Code Description/No Amount Com.Int

IN PROCESS APPRAISAL SUMMARY
 Use Code Building Value Yard Items Land Size Land Value Total Value
 Total Card 609,900
 Total Parcel 892,500
 Source: OverRide Total Value per SQ unit /Card: 0.00 /Parcel: 219.35

PREVIOUS ASSESSMENT
 Parcel ID 050-2-052-000
 Tax Yr Use Cat Bidg Value Yrd Items Land Size Land Value Total Value Asses'd Value

SALES INFORMATION
 Grantor Legal Ref Type Date Sale Code Sale Price V Tst Verif Assoc PCL Value
 PAT ACCT.

PROPERTY FACTORS
 Item Code Descip % Item Code Descip
 Z U
 o t
 n l
 Census: Exmpt
 Flood Haz:
 D B City 100 Topo
 S SH Homestead 100 Street
 t Traffic

LAND SECTION (First 7 lines only)
 Use Description LUC No of Units Depth/Price Units Unit Type Land Type LT Factor Base Value Adj Neigh Neigh Mod Neigh Mod
 R1 Single Fam 0 0.0000340 SQ FT SITE

ACTIVITY INFORMATION
 Date Result By Name
 4/19/2005 INFORMAL REV TH HUSEBY
 1/12/2005 DATA ENTRY BKS B SCHERMERHO
 11/13/2004 REFUSAL PART JE J SCHERMERHO
 11/11/2004 NOT HOME-EX JE J SCHERMERHO

BUILDING PERMITS
 Date Number Description Amount C/O Last Visit Fed Code F-Descrip Comment

GRANTOR INFORMATION
 Grantor Legal Ref Type Date Sale Code Sale Price V Tst Verif Assoc PCL Value

PRINT
 Date Time
 08/06/13 14:23:56
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 08/03/09 16:27:48
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John Vickery

From: Jeffrey A. Herwood
Sent: Tuesday, September 03, 2013 4:21 PM
To: John Vickery
Subject: FW: Homestead declarations

Importance: High

From: Spellman, Maribeth [<mailto:Maribeth.Spellman@state.vt.us>]
Sent: Tuesday, September 03, 2013 4:17 PM
To: Jeffrey A. Herwood
Cc: Kaigle, Aaron
Subject: Homestead declarations

Mr. Herwood,

Good afternoon. My colleague Aaron Kaigle informed me you were looking for information regarding efforts made by the Department of Taxes to publicize the changes to the homestead declaration filing timelines. Here is a list of the initiatives taken to date.

The Commissioner, Mary Peterson, participated in the following media interviews:

Jan. 14: WCAX :30 Show
Jan. 22: VPR

Michael Costa, my predecessor, participated in the following media interviews:

Feb. 4—WDEV
Feb. 4—WTSA
Feb. 6—WVMT
April 1—WSTJ

A Press release (sent Jan. 31, also posted on the Department's website), was run by the following media outlets:

Barre Times Argus
Fox 44
ABC 22
Manchester Journal
vtdigger.com
Rutland Herald
WCAX
Brattleboro Reformer
Boston.com (AP)
VPR
The Commons

Our Education and Outreach staff attended numerous events, during which they talked to Vermonters and gave out fact sheets on the homestead declaration.

In late February and early March, the Department sent letters, fact sheets, and posters to all clerks/treasurers and to many community organizations including community action councils, agencies on aging, and legal aid offices. Clerks and

Treasurers were asked to help notify homeowners, especially at Town Meeting, and were able to order more copies. Specifically, Burlington was sent 50 fact sheets and 12 posters.

All income tax booklets (which are available electronically on the website) had instructions that the homestead declaration was annual, this was also clearly written on the cover.

A letter was sent individually to 14,914 Vermonters (around August 8) that the Department believed may need to file a homestead declaration or property tax adjustment and had not yet done so.

Please let me know if you have any further questions.

Sincerely, Maribeth

Maribeth Spellman, Director
Policy, Outreach and Legislative Affairs
Vermont Department of Taxes
133 State Street
Montpelier, Vermont 05633-1401
Maribeth.Spellman@state.vt.us
(802) 828-0141



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Lee C. Melanson
23 Avenue B
Burlington, VT 05408

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 029-2-052-009
LOCATION: 23 Avenue B
AMOUNT REQUESTED: \$2077.95

AMOUNT RECOMMENDED FOR ABATEMENT: \$2077.95

COMMITTEE'S RECOMMENDATION: Abate the penalties and interest, due to being manifestly unjust.

MOTION MADE: Mason made motion to grant abatement. Brennan 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Committee deemed the request to be fair due to financial hardship. Owner willing to pay taxes and to work out a payment plan with City. Committee suggest a payment plan for principal of \$3,845.02.

Dear Lee C. Melanson,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

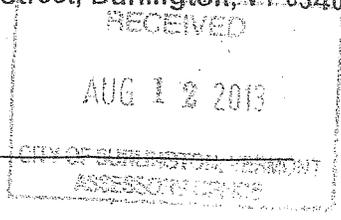
TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 08/12/2013



Name, Property Owner on Grand List: LEE C. MELANSON

Name, Applicant: LEE C MELANSON, OWNER
(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: _____

Executor/Administrator of Estate: _____

Mailing Address: MELANSON LEE 23 AVENUE B BURLINGTON, VT 05408

City, State, Zip code: BURLINGTON, VERMONT, 05408

Applicant's Email and Phone #: 802-233-0973 (WIFE) PENNY MELANSON 802-233-383-8131

Location of Property: VERMONT, BURLINGTON 23 AVENUE B, 05408

Parcel ID Number (000-0-000-000): 029-2-052.009 or, _____

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 5,897 - \$2,077.95

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

SEE ATTACHED

Signature [Signature] Date 8-12-03

Space below is saved for Board notes: _____ Date received: _____

how Tax Returns, wife's Job
SUB ATTACHED

RECEIVED
AUG 13 2013 P 1:55
BURLINGTON CLERK
TREASURER'S OFFICE

August 12, 2013

Lee Melanson
23 Avenue B
Burlington, VT 05408
(802) 233-0973

BURLINGTON CLERK
TREASURER'S OFFICE

2013 AUG 12 P 1:55

RECEIVED

Attention: Lori, Honorable Board members

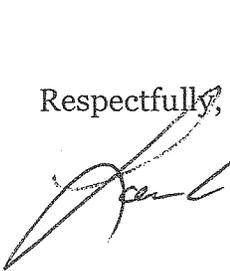
Lee recently discovered that he is paying a "Non-Residential" Education Tax. Lee has lived at the residence full-time as his Homestead for the past 7 years. He would like an abatement for the additional tax and the interest and fees that have accrued due to this increased tax bracket.

Lee would also like his situation to be taken into special consideration. He did not realize that he could file the Property Tax Adjustment form through the VT Dept of Taxes for these past 7 years. He just filed today (08/12/13) for the first time since owning the property, but rightfully believes that he is eligible and would have been eligible these past 7 years for a significant reduction. He was told by the State that he cannot file for previous years' consideration.

Given the current status, Lee will never be able to ever catch up on his payments. He only receives \$6,090 in Social Security Benefits (after having Child Support taken out - see attached) and this is the only source of income for him and his wife. He wishes to request that the past interest and fees be forgiven and for a hold to be placed on the current interest and fees. If this is granted, then for the next 28 months he can make payments of \$150 per month and successfully pay off what is owed for the past missed filings and get caught up to date.

Lee wishes to be present when his case is being considered.

Respectfully,



Lee Melanson

150 x 28 =
\$4,200



Social Security Administration
BURLINGTON VT

Date: August 12, 2013
Claim Number: 008-58-7944 DE
Name: LEE CURTIS MELANSON

LEE CURTIS MELANSON
23 AVE B
BURLINGTON, VT 05408-2507

You asked us for information from your record. The information that you requested is shown below. If you want anyone else to have this information, you may send them this letter.

Information About Supplemental Security Income Payments

Beginning August 2013, the current Supplemental Security Income payment is \$ 58.04.

This payment amount may change from month to month if income or living situation changes.

Supplemental Security Income Payments are paid the month they are due. (For example, Supplemental Security Income Payments for March are paid in March.)

If You Have Any Questions

If you have any questions, you may call us at 1-800-772-1213, or call your local Social Security office at 877-840-5776. We can answer most questions over the phone. You can also write or visit any Social Security office. Your closest office is located at:

SOCIAL SECURITY
58 PEARL STREET
BURLINGTON VT 05401

If you do call or visit an office, please have this letter with you. It will help us answer your questions.

Social Security Administration
BURLINGTON VT 05401

2013 AUG 12 P 1:55

RECEIVED

Date: August 12, 2013
Claim Number: XXX-XX-7944A
XXX-XX-7944DI

LEE C MELANSON
23 AVE B
BURLINGTON VT 05408-2507

You asked us for information from your record. The information that you requested is shown below. If you want anyone else to have this information, you may send them this letter.

Information About Current Social Security Benefits

Beginning December 2012, the full monthly Social Security benefit before any deductions is.....\$ 724.20

We deduct \$0.00 for medical insurance premiums each month.

The regular monthly Social Security payment is.....\$ 724.00
(We must round down to the whole dollar.)

= \$8,688
Annual

Social Security benefits for a given month are paid the following month. (For example, Social Security benefits for March are paid in April.)

Your Social Security benefits are paid on or about the third of each month.

Other Important Information

YOU ARE HAVING \$216.70 TAKEN OUT OF YOUR CHECK FOR GARNISHMENT.

RECEIVED
2013 AUG 12 P 1:55
BURLINGTON CLERK
TREASURER'S OFFICE

MAIL TO:

149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
C29-2-052.009	08/05/2013	2013-2014

Location: 23 AVENUE B

OWNER MELANSON LEE
23 AVENUE B
BURLINGTON VT 05408

SPAN # 114-035-12812 SCL CODE: 035

FOR INCOME TAX PURPOSES

ASSESSED VALUE	NON RESIDENTIAL
REAL 26,300	26,300
TOTAL TAXABLE VALUE 26,300	26,300
GRAND LIST VALUES 263.00	263.00

TAX RATE NAME	TAX RATE x GRAND LIST =	TAXES
MUNICIPAL	0.7584 x 263.00 =	199.43
NON RESIDENTIAL EDUCATION	1.6055 x 263.00 =	422.25

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

Revised Bill

RECEIVED
AUG 12 P 1:51
BURLINGTON OFFICE
TREASURER'S OFFICE

1st Payment	2nd Payment	3rd Payment	4th Payment	TOTAL TAX STATE PAYMENTS	NET TAX DUE
08/12/2013	11/12/2013	03/12/2014	06/12/2014	621.68	621.68
155.42	155.42	155.42	155.42		

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Clerk Treasurer Office TAX YEAR 2013-2014 Clerk Treasurer Office TAX YEAR 2013-2014 Clerk Treasurer Office TAX YEAR 2013-2014 Clerk Treasurer Office TAX YEAR 2013-2014

1ST PAYMENT DUE	
08/12/2013	
OWNER NAME	
MELANSON LEE	
PARCEL ID	
029-2-052.009	
AMOUNT DUE	155.42
AMOUNT PAID	Revised Bill

2ND PAYMENT DUE	
11/12/2013	
OWNER NAME	
MELANSON LEE	
PARCEL ID	
029-2-052.009	
AMOUNT DUE	155.42
AMOUNT PAID	Revised Bill

3RD PAYMENT DUE	
03/12/2014	
OWNER NAME	
MELANSON LEE	
PARCEL ID	
029-2-052.009	
AMOUNT DUE	155.42
AMOUNT PAID	Revised Bill

4TH PAYMENT DUE	
06/12/2014	
OWNER NAME	
MELANSON LEE	
PARCEL ID	
029-2-052.009	
AMOUNT DUE	155.42
AMOUNT PAID	Revised Bill



PROPERTY LOCATION

No	Alt No	Direction/Street/City
23		AVENUE B, BURLINGTON

OWNERSHIP

Owner 1:	MELANSON LEE
Owner 2:	
Owner 3:	
Street 1:	123 AVENUE B
Street 2:	
Twn/City:	BURLINGTON
St/Prov:	VT
Postal:	05408

PREVIOUS OWNER

Owner 1:	
Owner 2:	
Street 1:	
Twn/City:	
St/Prov:	
Postal:	

NARRATIVE DESCRIPTION

This Parcel contains . SF of land mainly classified as Mobile Home with a(n) MOBILE HOME Building Built about 2001, Having Primarily VINYL Exterior and ASPHALT SH Roof Cover, with 1 Units, 1 Baths, 0 HalfBaths, 0 3/4 Baths, 3 Rooms Total, and 2 Berms.

OTHER ASSESSMENTS

Code	Description/No	Amount	Com. Int

PROPERTY FACTORS

Item Code	Descr	%	Item Code	Descr
Z			U	ALL UTILITIES
o			t	
n			l	
			Exempt	
D	City	100	Topo	3 SUITABLE
s	SH Homestead	100	Street	
t			Traffic	

LAND SECTION (First 7 lines only)

Use Code	Description	Fact	No of Units	Price/Units	Depth/	Unit Type	Land Type	LT Factor	Base Value	Unit Price	Adj	Neigh	Neigh Influ	Neigh Mod	Inf1	%	Inf2	%	Inf3	%	Appraised Value	Alt Class	%	Spec Land Code	Use Value	Notes	
MH	Mobile Home		0			SQ FT	SITE		0	0	0.000	120															

Total ACHA: 0.00000 Total SF/SM: 0.00 Prime NB Desc: NEW N END

Disclaimer: This Information is believed to be correct but is subject to change and is not warranted. Database: AssessPro

aporo

Total: Spl Credit: Total: Total:

2013

Parcel Pmt	Tax Year	Name	Principal	Interest	Penalty	Other	Credits	Disc.	Total

029-2-052-009	2006	MELANSON LEE							

A									
C Misc	0.00	0.00	0.00	78.70	0.00	0.00	0.00	78.70	
C 1	242.82	240.55	9.71	0.00	0.00	0.00	0.00	493.08	
U 2	242.82	233.27	9.71	0.00	0.00	0.00	0.00	485.80	
M 3	242.82	223.56	9.71	0.00	0.00	0.00	0.00	476.09	
4	242.82	216.27	9.71	0.00	0.00	0.00	0.00	468.80	

Total	971.28	913.65	38.84	78.70	0.00	0.00	0.00	2,002.47	

P Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
A 1	0.00	77.74	9.71	0.00	0.00	0.00	0.00	87.45	
I 2	0.00	70.46	9.71	0.00	0.00	0.00	0.00	80.17	
D 3	0.00	36.34	9.71	0.00	0.00	0.00	0.00	46.05	
4	0.00	0.00	9.71	0.00	0.00	0.00	0.00	9.71	

Total	0.00	184.54	38.84	0.00	0.00	0.00	0.00	223.38	

D Misc	0.00	0.00	0.00	78.70	0.00	0.00	0.00	78.70	
U 1	242.82	162.81	0.00	0.00	0.00	0.00	0.00	405.63	
E 2	242.82	162.81	0.00	0.00	0.00	0.00	0.00	405.63	
3	242.82	187.22	0.00	0.00	0.00	0.00	0.00	430.04	
4	242.82	216.27	0.00	0.00	0.00	0.00	0.00	459.09	

Total	971.28	729.11	0.00	78.70	0.00	0.00	0.00	1,779.09	

029-2-052-009	2007	MELANSON LEE							

A									
C Misc	0.00	0.00	0.00	32.13	0.00	0.00	0.00	32.13	
1	129.69	113.10	5.19	0.00	0.00	0.00	0.00	247.98	
U 2	129.69	109.20	5.19	0.00	0.00	0.00	0.00	244.08	
M 3	129.69	104.00	5.19	0.00	0.00	0.00	0.00	238.88	
4	129.69	0.00	0.00	0.00	0.00	0.00	0.00	129.69	

Total	518.76	326.30	15.57	32.13	0.00	0.00	0.00	892.76	

P Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
A 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
I 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
D 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4	129.69	0.00	0.00	0.00	0.00	0.00	0.00	129.69	

Total	129.69	0.00	0.00	0.00	0.00	0.00	0.00	129.69	

D Misc	0.00	0.00	0.00	32.13	0.00	0.00	0.00	32.13	
U 1	129.69	113.10	5.19	0.00	0.00	0.00	0.00	247.98	
E 2	129.69	109.20	5.19	0.00	0.00	0.00	0.00	244.08	
3	129.69	104.00	5.19	0.00	0.00	0.00	0.00	238.88	
4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Total	389.07	326.30	15.57	32.13	0.00	0.00	0.00	763.07	

Parcel	Tax Year	Name	Pmt	Principal	Interest	Penalty	Other	Credits	Disc.	Total

029-2-052-009	2008	MELANSON LEE								
A -----										
C Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
C 1			134.69	8.09	0.00	0.00	0.00	0.00	0.00	142.78
U 2			134.69	9.44	0.00	0.00	0.00	0.00	0.00	144.13
M 3			134.69	57.41	10.78	0.00	0.00	0.00	0.00	202.88
4			134.69	91.79	10.78	0.00	0.00	0.00	0.00	237.26

Total			538.76	166.73	21.56	1.00	0.00	0.00	0.00	728.05

P Misc			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1			134.69	8.09	0.00	0.00	0.00	0.00	0.00	142.78
I 2			134.69	9.44	0.00	0.00	0.00	0.00	0.00	144.13
D 3			60.91	10.79	10.78	0.00	0.00	0.00	0.00	82.48
4			0.00	6.74	10.78	0.00	0.00	0.00	0.00	17.52

Total			330.29	35.06	21.56	0.00	0.00	0.00	0.00	386.91

D Misc			0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
U 1			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E 2			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3			73.78	46.62	0.00	0.00	0.00	0.00	0.00	120.40
4			134.69	85.05	0.00	0.00	0.00	0.00	0.00	219.74

Total			208.47	131.67	0.00	1.00	0.00	0.00	0.00	341.14

029-2-052-009	2009	MELANSON LEE								
A -----										
C Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
C 1			116.99	15.21	0.00	0.00	0.00	0.00	0.00	132.20
U 2			116.99	11.70	0.00	0.00	0.00	0.00	0.00	128.69
M 3			116.99	52.07	6.79	0.00	0.00	0.00	0.00	175.85
4			116.99	65.52	9.36	0.00	0.00	0.00	0.00	191.87

Total			467.96	144.50	16.15	1.00	0.00	0.00	0.00	629.61

P Misc			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1			116.99	15.21	0.00	0.00	0.00	0.00	0.00	132.20
I 2			116.99	11.70	0.00	0.00	0.00	0.00	0.00	128.69
D 3			32.09	7.02	0.00	0.00	0.00	0.00	0.00	39.11
4			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total			266.07	33.93	0.00	0.00	0.00	0.00	0.00	300.00

D Misc			0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
U 1			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E 2			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3			84.90	45.05	6.79	0.00	0.00	0.00	0.00	136.74
4			116.99	65.52	9.36	0.00	0.00	0.00	0.00	191.87

Total			201.89	110.57	16.15	1.00	0.00	0.00	0.00	329.61

Parcel	Tax Year	Name	Pmt	Principal	Interest	Penalty	Other	Credits	Disc.	Total

029-2-052-009	2010	MELANSON LEE								

A										
C Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
C 1			128.30	69.13	10.26	0.00	0.00	0.00	0.00	207.69
U 2			128.30	65.29	10.26	0.00	0.00	0.00	0.00	203.85
M 3			128.30	60.17	10.26	0.00	0.00	0.00	0.00	198.73
4			128.30	56.33	10.26	0.00	0.00	0.00	0.00	194.89

Total			513.20	250.92	41.04	1.00	0.00	0.00	0.00	806.16

P Misc			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I 2			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D 3			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

D Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
U 1			128.30	69.13	10.26	0.00	0.00	0.00	0.00	207.69
E 2			128.30	65.29	10.26	0.00	0.00	0.00	0.00	203.85
3			128.30	60.17	10.26	0.00	0.00	0.00	0.00	198.73
4			128.30	56.33	10.26	0.00	0.00	0.00	0.00	194.89

Total			513.20	250.92	41.04	1.00	0.00	0.00	0.00	806.16

029-2-052-009	2011	MELANSON LEE								

A										
C Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
C 1			148.53	49.96	9.48	0.00	0.00	0.00	0.00	207.97
U 2			148.53	58.09	11.88	0.00	0.00	0.00	0.00	218.50
M 3			148.53	52.13	11.88	0.00	0.00	0.00	0.00	212.54
4			148.53	47.66	11.88	0.00	0.00	0.00	0.00	208.07

Total			594.12	207.84	45.12	1.00	0.00	0.00	0.00	848.08

P Misc			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1			30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
I 2			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D 3			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total			30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00

D Misc			0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
U 1			118.53	49.96	9.48	0.00	0.00	0.00	0.00	177.97
E 2			148.53	58.09	11.88	0.00	0.00	0.00	0.00	218.50
3			148.53	52.13	11.88	0.00	0.00	0.00	0.00	212.54
4			148.53	47.66	11.88	0.00	0.00	0.00	0.00	208.07

Total			564.12	207.84	45.12	1.00	0.00	0.00	0.00	818.08

Parcel	Tax Year	Name	Pmt	Principal	Interest	Penalty	Other	Credits	Disc.	Total

029-2-052-009	2012	MELANSON LEE								

A										
C Misc		0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
C 1		149.39	20.50	0.00	0.00	0.00	0.00	0.00	0.00	169.89
U 2		149.39	23.03	2.80	0.00	0.00	0.00	0.00	0.00	175.22
M 3		149.39	40.27	11.95	0.00	0.00	0.00	0.00	0.00	201.61
4		149.39	28.33	11.95	0.00	0.00	0.00	0.00	0.00	189.67

Total		597.56	112.13	26.70	1.00	0.00	0.00	0.00	0.00	737.39

P Misc		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1		149.39	20.50	0.00	0.00	0.00	0.00	0.00	0.00	169.89
I 2		114.41	17.78	0.00	0.00	0.00	0.00	0.00	0.00	132.19
D 3		0.00	17.92	0.00	0.00	0.00	0.00	0.00	0.00	17.92
4		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total		263.80	56.20	0.00	0.00	0.00	0.00	0.00	0.00	320.00

D Misc		0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
U 1		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E 2		34.98	5.25	2.80	0.00	0.00	0.00	0.00	0.00	43.03
3		149.39	22.35	11.95	0.00	0.00	0.00	0.00	0.00	183.69
4		149.39	28.33	11.95	0.00	0.00	0.00	0.00	0.00	189.67

Total		333.76	55.93	26.70	1.00	0.00	0.00	0.00	0.00	417.39

029-2-052-009	2013	MELANSON LEE								

A										
C Misc		0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
C 1		150.15	6.61	0.00	0.00	0.00	0.00	0.00	0.00	156.76
U 2		150.15	15.31	1.21	0.00	0.00	0.00	0.00	0.00	166.67
M 3		150.15	13.21	12.01	0.00	0.00	0.00	0.00	0.00	175.37
4		150.15	10.51	12.01	0.00	0.00	0.00	0.00	0.00	172.67

Total		600.60	45.64	25.23	1.00	0.00	0.00	0.00	0.00	672.47

P Misc		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1		150.15	6.61	0.00	0.00	0.00	0.00	0.00	0.00	156.76
I 2		150.15	15.31	1.21	0.00	0.00	0.00	0.00	0.00	166.67
D 3		89.79	12.01	12.01	0.00	0.00	0.00	0.00	0.00	113.81
4		0.00	7.51	12.01	0.00	0.00	0.00	0.00	0.00	19.52

Total		390.09	41.44	25.23	0.00	0.00	0.00	0.00	0.00	456.76

D Misc		0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
U 1		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E 2		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3		60.36	1.20	0.00	0.00	0.00	0.00	0.00	0.00	61.56
4		150.15	3.00	0.00	0.00	0.00	0.00	0.00	0.00	153.15

Total		210.51	4.20	0.00	1.00	0.00	0.00	0.00	0.00	215.71

Pmt	Principal	Interest	Penalty	Other	Credits	Disc.	Total
----- ----- <u>Summary Tax Status Report</u> ----- -----							
A							
C Misc	0.00	0.00	0.00	116.83	0.00	0.00	116.83
C 1	1,200.56	523.15	34.64	0.00	0.00	0.00	1,758.35
U 2	1,200.56	525.33	41.05	0.00	0.00	0.00	1,766.94
M 3	1,200.56	602.82	78.57	0.00	0.00	0.00	1,881.95
4	1,200.56	516.41	75.95	0.00	0.00	0.00	1,792.92

Total	4,802.24	2167.71	230.21	116.83	0.00	0.00	7,316.99

P Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1	581.22	128.15	9.71	0.00	0.00	0.00	719.08
I 2	516.24	124.69	10.92	0.00	0.00	0.00	651.85
D 3	182.79	84.08	32.50	0.00	0.00	0.00	299.37
4	129.69	14.25	32.50	0.00	0.00	0.00	176.44

Total	1,409.94	351.17	85.63	0.00	0.00	0.00	1,846.74

D Misc	0.00	0.00	0.00	116.83	0.00	0.00	116.83
U 1	619.34	395.00	24.93	0.00	0.00	0.00	1,039.27
E 2	684.32	400.64	30.13	0.00	0.00	0.00	1,115.09
3	1,017.77	518.74	46.07	0.00	0.00	0.00	1,582.58
4	1,070.87	502.16	43.45	0.00	0.00	0.00	1,616.48

Total	3,392.30	1816.54	144.58	116.83	0.00	0.00	5,470.25

TOT = 3392.30
P+I = \$2077.95

2006-2013

Pmt	Principal	Interest	Penalty	Other	Credits	Disc.	Total
----- Summary Tax Status Report -----							
A	-----						
C Misc	0.00	0.00	0.00	116.83	0.00	0.00	116.83
C 1	1,353.74	523.15	34.64	0.00	0.00	0.00	1,911.53
U 2	1,353.74	525.33	41.05	0.00	0.00	0.00	1,920.12
M 3	1,353.74	602.82	78.57	0.00	0.00	0.00	2,035.13
4	1,353.74	516.41	75.95	0.00	0.00	0.00	1,946.10

Total	5,414.96	2167.71	230.21	116.83	0.00	0.00	7,929.71

P Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A 1	734.40	128.15	9.71	0.00	0.00	0.00	872.26
I 2	523.06	124.69	10.92	0.00	0.00	0.00	658.67
D 3	182.79	84.08	32.50	0.00	0.00	0.00	299.37
4	129.69	14.25	32.50	0.00	0.00	0.00	176.44

Total	1,569.94	351.17	85.63	0.00	0.00	0.00	2,006.74

D Misc	0.00	0.00	0.00	116.83	0.00	0.00	116.83
U 1	619.34	395.00	24.93	0.00	0.00	0.00	1,039.27
E 2	830.68	400.64	30.13	0.00	0.00	0.00	1,261.45
3	1,170.95	518.74	46.07	0.00	0.00	0.00	1,735.76
4	1,224.05	502.16	43.45	0.00	0.00	0.00	1,769.66

Total	3,845.02	1816.54	144.58	116.83	0.00	0.00	5,922.97

~~AAAAA~~

Penalty 144.58
Interest 1816.54
Other 116.83

2,077.95

WITH 2014 TAX



**TAX ABATEMENT SUB-COMMITTEE
IN CARE OF THE OFFICE OF THE ASSESSOR**

City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401

WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114

Fax (802) 865-7116

9/11/2013

Jennifer Muncil
19 Hoover Street
Burlington, VT 05401

RE: The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID: 054-2-062-000
LOCATION: 19 Hoover St
AMOUNT REQUESTED: \$3481.87

AMOUNT RECOMMENDED FOR ABATEMENT: \$0

COMMITTEE'S RECOMMENDATION: Deny the request. The taxes, penalties and interest are legal, just and collectable.

MOTION MADE: Mason made motion to deny abatement request. Brennan 2nd the motion. The motion was unanimous.

COMMITTEE'S REASONS: Committee is of the opinion that although the owner does have a hardship. It is not significant. The Committee finds that the owner has assets; two vehicles, equity in the house, is working and collects rental income.

Dear Jennifer Muncil,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday, October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor
For the Tax Abatement Committee

TAX ABATEMENT REQUEST FORM

Please submit one form per property tax abatement request

Additional copies of this form can be found at www.burlingtonvt.gov/CT/PropertyTax/Abatement

Submit to: Attention: Lori, Burlington City Hall, 2nd Floor—Room 20, 149 Church Street, Burlington, VT 05401

Date of this Request: 06/20/2013

Name, Property Owner on Grand List: JENNIFER MUNCIL

Name, Applicant: _____

(Describe the relationship of applicant to listed owner if the applicant is not the listed owner)

New Owner, Purchase Date: _____

Executor/Administrator of Estate: _____

Mailing Address: 19 Hoover Street

City, State, Zip code: BURLINGTON, VERMONT 05401

Applicant's Email and Phone #: jmuncil@gmail.com (802) 310-0586

Location of Property: 19 HOOPER STREET

Parcel ID Number (000-0-000-000): 054-2-062-000 or,

Account Number (PPP000000): _____ business personal property
(Can be found on the tax bill or property record card)

Dollar amount you are requesting abated: \$ 3,481.87

Circle abatement type requested: taxes penalties interest prior year delinquency other

Briefly describe your abatement request. You may submit a letter with more details of your request.

FINANCIAL HARDSHIP, PLEASE SEE ATTACHED LETTER DETAILING MY SITUATION

Signature [Signature]

Date 06/21/2013

Space below is saved for Board notes:

Date received:

RECEIVED
JUN 24 2013
CITY OF BURLINGTON, VERMONT
ASSESSORS OFFICE

RECEIVED
JUN 21 2 13 PM '13
BURLINGTON CLERK
REASSEMBLY OFFICE

June 14, 2013 →

1st letter received

RECEIVED
JUN 17 2013

Board of Assessors
Office of the Assessor
City Hall
149 Church Street, Room 17
Burlington, Vermont 05401

BURLINGTON, VERMONT
ASSESSORS OFFICE

RECEIVED
JUN 17 2013
CITY OF BURLINGTON
ASSESSOR

Dear Board of Assessors:

- Actually, she needs BOARD OF TAX ABATEMENT

I am writing to request an abatement hearing due to financial hardship regarding my inability to pay my property tax. I have lived at my home at 19 Hoover Street for 21 years. I have been forced, due to financial hardship, a volatile economy with limited employment opportunities, to rely on the financial support of friends while working part time jobs to support myself in an effort to avoid the foreclosure of my house.

Macro international

In 2007 I left a fulltime position with a company where I had worked for 12 years. This allowed me time to act as primary caregiver to my mother who had been diagnosed with dementia. During that time I supported myself by living off my savings while making necessary capital improvements to my home. My mother experienced 3 medical procedures that year which required hospital stays and rehabilitation which required much of my time as well. I worked closely with a local elder law estate planner attorney to prepare my mother financially for Medicaid services. When the economy took a turn for the worse I found that I could not acquire full time employment. I spent all of my retirement savings then became dependent on credit cards to help pay my living expenses. I have incurred much debt but have stayed current on all minimum monthly payments of credit cards and other debt and have never been delinquent on my mortgage payment, insurance or other consumer debt. I am, however, and unfortunately, delinquent on my property taxes to the City of Burlington.

I am a low-income Vermonter on Medicaid and a longtime resident of Burlington. My annual taxable income in comparison to total household income for school tax rebate purposes is significantly less. The State Tax Department [requires] that I include the taxable income of my housemate who is unrelated to me and has no special relationship to me. She is a renter who shares my living space but under the state statute I am required to include her annual income as my income. Her annual income significantly increases my Homestead Declaration or Total Household Income which, you know, determines my school property tax. I have addressed the issue with a state senator and hope to meet with the Department of Taxes to discuss not only my situation but the inequity of the statute as it relates to low-income persons in similar situations. (See table: Annual Income)

Annual Income and Total Homestead Household Income for 2009, 2011 and 2012

Income Tax Year	Wages From Federal Income Tax 1040 Wages & Salaries	From Federal Income Tax 1040 Total Taxable Income	Homestead Declaration Total Household Income for School Property Tax
2010	7,025	6,670	29,379
2011	11,628	11,678	46,485
2012	12,199	14,753	54,899

Does not include \$7,200 - Rental income

I am in the process of refinancing my house to pay off my debt. I tried earlier this year with a commercial bank and through VHFA but was told that my monthly income versus my debt ratio was insufficient. I'm working several part-time positions to get by but none of these jobs include health insurance or fulltime employment opportunity. I am a Medicaid recipient for health insurance only which, each month, I debate whether or not I can afford to keep because the monthly premiums are more that I can afford. I cannot begin to tell you how stressful the situation and how my general health has been affected. I have taken a personal note from friends in order to help survive this financial crisis. I respectfully ask the Board grant me a hearing so I can offer a reasonable and well planned solution to paying the City Treasurer my outstanding property tax debt.

Sincerely,

Jennifer Muncil

19 Hoover Street

865.0440

per

2011-2-12

fairport telephone recording

2nd Letter received w/ cover sheet and sent to Lori then given to us

June 20, 2013

Board of Tax Abatement
 Office of the Assessor
 City Hall
 149 Church Street, Room 17
 Burlington, Vermont 05401

RECEIVED
 2013 JUN 21 P 3:50
 BURLINGTON CLERK
 TREASURER'S OFFICE

Dear Board of Tax Abatement:

I am writing to request an abatement hearing due to financial hardship regarding my inability to pay my property tax. I have lived at my home at 19 Hoover Street for 21 years. I have been forced, due to financial hardship, a volatile economy with limited employment opportunities, to rely on the financial support of friends while working part time jobs to support myself in an effort to avoid the foreclosure of my house.

In 2007 I left a fulltime position with a company where I had worked for 12 years. This allowed me time to act as primary caregiver to my mother who had been diagnosed with dementia. During that time I supported myself by living off my savings while making necessary capital improvements to my home. My mother experienced 3 medical procedures that year which required hospital stays and rehabilitation which required much of my time as well. I worked closely with a local elder law estate planner attorney to prepare my mother financially for Medicaid services. When the economy took a turn for the worse I found that I could not acquire full time employment. I spent all of my retirement savings then became dependent on credit cards to help pay my living expenses. I have incurred much debt but have stayed current on all minimum monthly payments of credit cards and other debt and have never been delinquent on my mortgage payment, insurance or other consumer debt. I am, however, and unfortunately, delinquent on my property taxes to the City of Burlington.

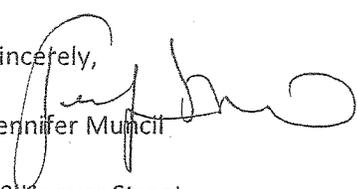
I am a low-income Vermonter on Medicaid and a longtime resident of Burlington. My annual taxable income in comparison to total household income for school tax rebate purposes is significantly less. The State Tax Department [requires] that I include the taxable income of my housemate who is unrelated to me and has no special relationship to me. She is a renter who shares my living space but under the state statute I am required to include her annual income as my income. Her annual income significantly increases my Homestead Declaration or Total Household Income which, you know, determines my school property tax. I have addressed the issue with a state senator and hope to meet with the Department of Taxes to discuss not only my situation but the inequity of the statute as it relates to low-income persons in similar situations. (See table: Annual Income)

Annual Income and Total Homestead Household Income for 2009, 2011 and 2012

Income Tax Year	Wages From Federal Income Tax 1040 Wages & Salaries	From Federal Income Tax 1040 Total Taxable Income	Homestead Declaration Total Household Income for School Property Tax
2010	7,025	6,670	29,379
2011	11,628	11,678	46,485
2012	12,199	14,753	54,899

I am in the process of refinancing my house to pay off my debt. I tried earlier this year with a commercial bank and through VHFA but was told that my monthly income versus my debt ratio was insufficient. I'm working several part-time positions to get by but none of these jobs include health insurance or fulltime employment opportunity. I am a Medicaid recipient for health insurance only which, each month, I debate whether or not I can afford to keep because the monthly premiums are more than I can afford. I cannot begin to tell you how stressful the situation and how my general health has been affected. I have taken a personal note from friends in order to help survive this financial crisis. I respectfully ask the Board grant me a hearing so I can offer a reasonable and well planned solution to paying the City Treasurer my outstanding property tax debt.

Sincerely,


Jennifer Muncil

19 Hoover Street

BURLINGTON CLERK
TREASURER'S OFFICE

2013 JUN 21 P 3:50

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City of Burlington NEMRC Tax Administration Version 8.1c
 File Edit Window Help About NEMRC

City of Burlington Tax Administration City of Burlington

Cash Receipts

Parcel ID: 054-2-062 - 000 Find Year: 2013 Find

Name: MUNCIL JENNIFER A Find Location: 19 HOOVER ST

Name 2: 054-2-062-000

	Payment 1	Payment 2	Payment 3	Payment 4	TOTAL		TOTAL DUE
Due Date	08/2/2012	11/2/2012	03/2/2013	06/2/2013			
Principal Due	780.21	780.21	780.21	780.21	3,120.84		
Interest Due	117.01	93.81	62.41	7.80	280.83		
Penalty Due	0.00	0.00	0.00	0.00	0.00		
Other Due	0.00						
TOTAL	897.22	873.82	642.52	788.01	3,401.57	Avail Credit: 0.00	3401.57

Check #: P1 Memo: Principal: 780.21

Receipt #: Apply Credit: Interest: 117.01

Amount: 3,401.67 Apply Credit: 0.00 Penalty: 0.00

Deposit #: 900085.0 Other: 0.00

Date: 06/21/2013

OK Receipt Cancel My Help

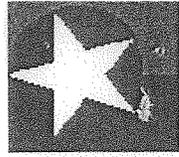
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 BURLINGTON CLERK
 TREASURER'S OFFICE

City of Burlington Tax Administration
Cash Receipts Report
Parcel 054-2-062-000, With Parcel Detail

Fiscal

Parcel	Year	Name	Date	Deposit	Check #	Receipt	Amount
054-2-062-000	2008	MUNCIL JENNIFER A	07/09/07	0.0		StatePmt	1,590.00
054-2-062-000	2008	MUNCIL JENNIFER A	08/10/07	123257.0	2088	MB	514.75
054-2-062-000	2008	MUNCIL JENNIFER A	10/11/07	129767.0	2121	PL	514.75
054-2-062-000	2008	MUNCIL JENNIFER A	01/29/08	132835.0	2166	BK	514.75
054-2-062-000	2008	MUNCIL JENNIFER A	05/05/08	133292.0	2220	SUE	514.75
054-2-062-000	2009	MUNCIL JENNIFER A	07/11/08	0.0		StatePmt	1,156.00
054-2-062-000	2009	MUNCIL JENNIFER A	08/05/08	129471.0	2253	ST	670.54
054-2-062-000	2009	MUNCIL JENNIFER A	11/10/08	137309.0	295	TE	670.54
054-2-062-000	2009	MUNCIL JENNIFER A	03/13/09	137930.0	342	TC	670.54
054-2-062-000	2009	MUNCIL JENNIFER A	06/12/09	143026.0	2398	SUE	670.54
054-2-062-000	2010	MUNCIL JENNIFER A	07/02/09	0.0		StatePmt	3,693.00
054-2-062-000	2010	MUNCIL JENNIFER A	07/29/09	140975.0	2425	BK	129.04
054-2-062-000	2010	MUNCIL JENNIFER A	10/30/09	142235.0	2467	SUE	129.04
054-2-062-000	2010	MUNCIL JENNIFER A	03/09/10	145416.0	2497	BK	129.04
054-2-062-000	2010	MUNCIL JENNIFER A	06/11/10	147024.0	2509	SUE	129.04
054-2-062-000	2011	MUNCIL JENNIFER A	08/12/10	148906.0	2522	SUE	1,079.57
054-2-062-000	2011	MUNCIL JENNIFER A	09/15/10	0.0		StatePmt	2,740.00
054-2-062-000	2011	MUNCIL JENNIFER A	03/10/11	157253.0	2564	SUE	104.14
054-2-062-000	2011	MUNCIL JENNIFER A	06/13/11	157586.0	2592	KMD	394.57
054-2-062-000	2012	MUNCIL JENNIFER A	07/01/11	0.0		StatePmt	1,994.00
054-2-062-000	2012	MUNCIL JENNIFER A	08/12/11	159480.0	2613	AB	100.00
054-2-062-000	2012	MUNCIL JENNIFER A	11/14/11	159494.0	2640	AB	200.00
054-2-062-000	2012	MUNCIL JENNIFER A	02/09/12	153747.0	2665	LB	100.00
054-2-062-000	2012	MUNCIL JENNIFER A	06/22/12	166727.0	2701	PL	2,168.39
054-2-062-000	2013	MUNCIL JENNIFER A	07/09/12	0.0		StatePmt	1,507.00

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TREASURERS OFFICE



IN PROCESS APPRAISAL SUMMARY

Use Code	Building Value	Yard Items	Land Size	Land Value	Total Value	Legal Description	User Acct
R1	105,700		3,900.000	110,000	215,700		
Total Card	105,700		0.090	110,000	215,700	Entered Lot Size	
Total Parcel	105,700		0.090	110,000	215,700	Total Land: 3300	
Source: OverRide			Total Value per SQ Unit /Card: 162.03	Parcel: 162.03		Land Unit Type: SF	

Tax Yr	Use	Cat	Bldg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Notes	Date
2012	R1	ABST	105,700	0	3,900	110,000	215,700	215,700	Change of Value Notices	5/3/2013
2013	R1	ABST	105,700	0	3,900	110,000	215,700	215,700	5.04.2012 ABSTRACT 3	5/4/2012
2012	R1	FV	105,700	0	3,900	110,000	215,700	215,700		9/12/2012
2012	R1	PREL	105,700	0	3,900	110,000	215,700	215,700	FOR TAX BILL 6/20/2012	
2011	R1	ABST	105,700	0	3,900	110,000	215,700	215,700	abstract grand list 5.04.20/5/4/2011	
2011	R1	FV	105,700	0	3,900	110,000	215,700	215,700	Year End Roll Process	8/11/2011
2011	R1	PREL	105,700	0	3,900	110,000	215,700	215,700	POST BOA 6.24.2011	6/24/2011
2010	R1	ABST	105,700	0	3,900	110,000	215,700	215,700	5.04.2010	5/4/2010

Parcel ID	054-2-062-000
GRANTOR	MUNCIL JENNIFER
LEGAL REF	452-66
TYPE	WD
DATE	5/4/1992
Sale Price	111000
Verif	No
Assoc PCL Value	No
Notes	From MS ACCESS DB table SalesData

Granor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Verif	Assoc PCL Value	Notes
MUNCIL JENNIFER	452-66	WD	5/4/1992		111000	No	No		From MS ACCESS DB table SalesData

SALES INFORMATION	TAX DISTRICT	PAT ACCT.

Building Number	Descrp	Amount	C/O	Last Visit	Fed Code	F. Descrp	Comment
1/26/2011 9:2011 129570	Plumbing	920.A					Install 40 Gal PV
3/4/2009	2009 104140	Mechanic	3,500	CLNF			Install new York L

Date	Number	Descrp	Amount	C/O	Last Visit	Fed Code	F. Descrp	Comment
1/26/2011 9:2011 129570	Plumbing	920.A						Install 40 Gal PV
3/4/2009	2009 104140	Mechanic	3,500	CLNF				Install new York L

PROPERTY LOCATION	Alt No	Direction/Street/City
19		HOOVER ST, BURLINGTON

OWNER	Street	City	State	Zip
Owner 1: MUNCIL JENNIFER A				
Owner 2:				
Owner 3:				
Street 1: 19 HOOVER STREET				
Street 2:				

PREVIOUS OWNER	Street	City	State	Zip
Owner 1:				
Owner 2:				
Street 1:				
Street 2:				

NARRATIVE DESCRIPTION
This Parcel contains 3900. SF of land mainly classified as Single Fam with a(n) CAPE COD Building Built about 1946, Having Primarily CLAPBOARD Exterior and ASPHALT SH Roof Cover, with 1 Units, 1 Baths, 0 HalfBaths, 0 3/4 Baths, 5 Rooms Total, and 3 Bdrms.

OTHER ASSESSMENTS	Code	Description/No	Amount	Com. Int

PROPERTY FACTORS	Item Code	Descrp	%	Item Code	Descrp
	Z			U	A
	o			t	
	n			i	
				Exmpt	
				Topo	3
				Street	
				Traffic	

LAND SECTION (First 7 lines only)	Use Code	Description	LUC	No of Units	Depth/Price/Units
	R1	Single Fam		3900	SQ FT
					SITE

ACTIVITY INFORMATION	Date	Result	By	Name
	5/28/2005	INFROMAL REV	RG	RGREEN
	1/25/2005	DATA ENTRY	KN	K NOSEK
	12/4/2004	ENTRY & SIG	PV	P VEALE
	11/22/2004	NOT HOME-EX	BKS	B SCHERMERHO

VERIFICATION OF VISIT NOT DATA	Sign:

Total AC/HA:	0.08953	Total SF/SM:	3900.00	Parcel LUC:	R1	Single Fam	Prime NB Desc	REDSTONE QUA
Total: 110,010		Total: 110,010		Total: 110,000		Total: 110,000		

MAIL TO:

149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

Penalty Interest
13% on unpaid June Tax
8% on other 3 Qtrs Tax

PARCEL ID	BILL DATE	TAX YEAR
054-2-062.000	06/10/2013	2012-2013

Location: 19 HOOVER ST

06/25/2013

OWNER MUNCIL JENNIFER A
19 HOOVER STREET
BURLINGTON VT 05401

HOUSESITE TAX INFORMATION	
SPAN # 114-035-18999	SCL CODE: 035
TOTAL PARCEL ACRES	0.09
HOUSESITE VALUE	215,700
HOUSESITE EDUCATION TAX	3,084.94
HOUSESITE MUNICIPAL TAX	1,542.90
HOUSESITE TOTAL TAX	4,627.84
FOR INCOME TAX PURPOSES	

ASSESSED VALUE	HOMESTEAD
REAL 215,700	215,700
TOTAL TAXABLE VALUE 215,700	215,700
GRAND LIST VALUES 2,157.00	2,157.00

BURLINGTON OFFICE
JUN 21 2013

TAX RATE NAME	TAX RATE	GRAND LIST	TAXES
MUNICIPAL	0.7153	2,157.00	1542.90
HOMESTEAD EDUCATION	1.4302	2,157.00	3084.94

Revised Bill

1st Payment	2nd Payment	3rd Payment	4th Payment	TOTAL TAX	STATE PAYMENTS	NET TAX DUE
08/12/2012	11/12/2012	03/12/2013	06/12/2013	4627.84	1507.00	3120.84
780.21	780.21	780.21	780.21			

Clerk Treasurer Office TAX YEAR 2012-2013

1ST PAYMENT DUE	
DATE	08/12/2012
OWNER NAME	MUNCIL JENNIFER A
PARCEL ID	054-2-062.000
AMOUNT DUE	780.21
AMOUNT PAID	Revised Bill

2ND PAYMENT DUE	
DATE	11/12/2012
OWNER NAME	MUNCIL JENNIFER A
PARCEL ID	054-2-062.000
AMOUNT DUE	780.21
AMOUNT PAID	Revised Bill

3RD PAYMENT DUE	
DATE	03/12/2013
OWNER NAME	MUNCIL JENNIFER A
PARCEL ID	054-2-062.000
AMOUNT DUE	780.21
AMOUNT PAID	Revised Bill

4TH PAYMENT DUE	
DATE	06/12/2013
OWNER NAME	MUNCIL JENNIFER A
PARCEL ID	054-2-062.000
AMOUNT DUE	780.21
AMOUNT PAID	Revised Bill

~~\$ 889.42~~
897.22

~~\$ 866.00~~
\$ 873.82

~~\$ 834.82~~
342.82

\$ 788.01

TOTAL \$ 3,481.11

with amount

PAYABLE TO:

MAIL TO:

Clerk Treasurer Office

149 Church Street
Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

TAX BILL

PARCEL ID	BILL DATE	TAX YEAR
054-2-062.000	08/29/2013	2013-2014

Location: 19 HOOVER ST

OWNER MUNCIL JENNIFER A
19 HOOVER STREET
BURLINGTON VT 05401

HOUSESITE TAX INFORMATION	
SPAN # 114-035-18999	SCL CODE: 035
TOTAL PARCEL ACRES	0.09
HOUSESITE VALUE	215,700
HOUSESITE EDUCATION TAX	3,290.93
HOUSESITE MUNICIPAL TAX	1,635.87
HOUSESITE TOTAL TAX	4,926.80
FOR INCOME TAX PURPOSES	

ASSESSED VALUE	HOMESTEAD
REAL 215,700	215,700
TOTAL TAXABLE VALUE 215,700	215,700
GRAND LIST VALUES 2,157.00	2,157.00

For more information about how education tax rates are determined, go online to: www.state.vt.us/tax/pvredtaxrates.shtml

TAX RATE NAME	TAX RATE	x GRAND LIST =	TAXES
MUNICIPAL	0.7584	x2,157.00=	1635.87
HOMESTEAD EDUCATION	1.5257	x2,157.00=	3290.93

Revised Bill

1st Payment	2nd Payment	3rd Payment	4th Payment	TOTAL TAX	4926.80
08/12/2013	11/12/2013	03/12/2014	06/12/2014	STATE PAYMENTS	1796.00
782.70	782.70	782.70	782.70	NET TAX DUE	3130.80

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

Clerk Treasurer Office
TAX YEAR 2013-2014

1ST PAYMENT DUE	
08/12/2013	
OWNER NAME	
MUNCIL JENNIFER A	
PARCEL ID	
054-2-062.000	
AMOUNT DUE	782.70
AMOUNT PAID	Revised Bill

2ND PAYMENT DUE	
11/12/2013	
OWNER NAME	
MUNCIL JENNIFER A	
PARCEL ID	
054-2-062.000	
AMOUNT DUE	782.70
AMOUNT PAID	Revised Bill

3RD PAYMENT DUE	
03/12/2014	
OWNER NAME	
MUNCIL JENNIFER A	
PARCEL ID	
054-2-062.000	
AMOUNT DUE	782.70
AMOUNT PAID	Revised Bill

4TH PAYMENT DUE	
06/12/2014	
OWNER NAME	
MUNCIL JENNIFER A	
PARCEL ID	
054-2-062.000	
AMOUNT DUE	782.70
AMOUNT PAID	Revised Bill

Cash Receipts

1. Parcel ID: 054-2-062 000 Find Year: 2013 Find

2. Name: MUNCIL JENNIFER A Find Locations: 19 HOOVER ST

3. Name 2: 054-2-062-000

	Payment 1	Payment 2	Payment 3	Payment 4	TOTAL
4. Due Date:	08/12/2012	11/12/2012	03/12/2013	06/12/2013	
5. Principal Due:	780.21	780.21	780.21	780.21	3,120.84
Interest Due:	132.61	108.21	78.01	54.61	374.44
6. Penalty Due:	62.42	62.42	62.42	62.42	249.68
7. Other Due:	1.00				
TOTAL:	976.24	951.84	920.64	897.24	3,745.96

Avail Credit: 0.00 TOTAL DUE: 3745.96

	Payment 1	Payment 2	Payment 3	Payment 4
8. Principal:	780.21	780.21	780.21	780.21
9. Interest:	132.61	108.21	78.01	54.61
Penalty:	62.42	62.42	62.42	62.42
Other:	1.00			

10. Disb: Amount: 3,745.96 Apply Credit: 0.00

Deposit #: 900065.0 Date: 09/03/2013

OK Receipt Cancel

My Help

City of Burlington Tax Administration
Detail Transactions Report
Parcel 054-2-062-000 All Tax Years Full Detail

Parcel	Tax Year	Name	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance
Bill Appl. To Prin.	Pmt 2		07/02/10			636		1,079.57	2,159.14
Bill Appl. To Prin.	Pmt 3		07/02/10			636		1,079.57	3,238.71
Bill Appl. To Prin.	Pmt 4		07/02/10			636		1,079.57	4,318.28
Rcpt. Appl. To Prin.	Pmt 1		08/12/10	2522	148906.0	665	SUE	-1,079.57	3,238.71
Rcpt. Appl. To Prin.	Pmt 1		09/15/10	StatePmt		687		-685.00	2,553.71
Rcpt. Appl. To Prin.	Pmt 2		09/15/10	StatePmt		687		-685.00	1,868.71
Rcpt. Appl. To Prin.	Pmt 3		09/15/10	StatePmt		687		-685.00	1,183.71
Rcpt. Appl. To Prin.	Pmt 4		09/15/10	StatePmt		687		-685.00	498.71
Adj. Appl. To Prin.	Pmt 1		09/15/10					685.00	1,183.71
Adj. Appl. To Prin.	Pmt 2		09/15/10					-394.57	789.14
Adj. Appl. To Prin.	Pmt 3		09/15/10					-290.43	498.71
Rcpt. Appl. To Prin.	Pmt 3		03/10/11	2564	157253.0	805	SUE	-104.14	394.57
Rcpt. Appl. To Prin.	Pmt 4		06/13/11	2592	157586.0	872	KMD	-394.57	0.00
Parcel Balance									0.00

Parcel	Tax Year	Name	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance
054-2-062-000	2012	MUNCIL JENNIFER A				19 HOOVER ST			
Bill Appl. To Prin.	Pmt 1		07/01/11			886		1,094.62	1,094.62
Rcpt. Appl. To Prin.	Pmt 1		07/01/11	StatePmt		886		-498.50	596.12
Bill Appl. To Prin.	Pmt 2		07/01/11			886		1,094.62	1,690.74
Rcpt. Appl. To Prin.	Pmt 2		07/01/11	StatePmt		886		-498.50	1,192.24
Bill Appl. To Prin.	Pmt 3		07/01/11			886		1,094.62	2,286.86
Rcpt. Appl. To Prin.	Pmt 3		07/01/11	StatePmt		886		-498.50	1,788.36
Bill Appl. To Prin.	Pmt 4		07/01/11			886		1,094.62	2,882.98
Rcpt. Appl. To Prin.	Pmt 4		07/01/11	StatePmt		886		-498.50	2,384.48
Rcpt. Appl. To Prin.	Pmt 1		08/12/11	2613	159480.0	916	AB	-100.00	2,284.48
Bill Appl. To Int.	Pmt 1		08/18/11			919		4.96	2,289.44
Bill Appl. To Int.	Pmt 1		08/26/11			926		19.84	2,309.28
Bill Appl. To Int.	Pmt 1		09/15/11			938		4.96	2,314.24
Bill Appl. To Int.	Pmt 1		10/14/11			959		4.96	2,319.20
Rcpt. Appl. To Prin.	Pmt 1		11/14/11	2640	159494.0	980	AB	-165.28	2,153.92
Rcpt. Appl. To Int.	Pmt 1		11/14/11	2640	159494.0	980	AB	-34.72	2,119.20
Bill Appl. To Int.	Pmt 1		11/18/11			984		3.31	2,122.51
Bill Appl. To Int.	Pmt 2		11/18/11			984		5.96	2,128.47
Bill Appl. To Int.	Pmt 2		11/22/11			986		23.84	2,152.31
Bill Appl. To Int.	Pmt 1		12/15/11			3		3.31	2,155.62
Bill Appl. To Int.	Pmt 2		12/15/11			3		5.96	2,161.58
Bill Appl. To Int.	Pmt 1		01/13/12			21		3.31	2,164.89
Bill Appl. To Int.	Pmt 2		01/13/12			21		5.96	2,170.85
Rcpt. Appl. To Prin.	Pmt 1		02/09/12	2665	153747.0	40	LB	-48.35	2,122.50
Rcpt. Appl. To Int.	Pmt 1		02/09/12	2665	153747.0	40	LB	-9.93	2,112.57
Rcpt. Appl. To Int.	Pmt 2		02/09/12	2665	153747.0	40	LB	-41.72	2,070.85
Bill Appl. To Int.	Pmt 1		02/15/12			44		2.82	2,073.67
Bill Appl. To Int.	Pmt 2		02/15/12			44		5.96	2,079.63
Bill Appl. To Int.	Pmt 1		03/15/12			65		2.82	2,082.45
Bill Appl. To Int.	Pmt 2		03/15/12			65		5.96	2,088.41
Bill Appl. To Int.	Pmt 3		03/15/12			65		5.96	2,094.37
Bill Appl. To Int.	Pmt 3		03/23/12			71		23.84	2,118.21
Bill Appl. To Int.	Pmt 1		04/16/12			87		2.82	2,121.03
Bill Appl. To Int.	Pmt 2		04/16/12			87		5.96	2,126.99

Parcel	Tax Year	Name	Description	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance
			Bill Appl. To Int.	Pmt 3	05/14/13		356		7.80	3,370.47
			Bill Appl. To Int.	Pmt 1	06/17/13		379		7.80	3,378.27
			Bill Appl. To Int.	Pmt 2	06/17/13		379		7.80	3,386.07
			Bill Appl. To Int.	Pmt 3	06/17/13		379		7.80	3,393.87
			Bill Appl. To Int.	Pmt 4	06/17/13		379		7.80	3,401.67
			Bill Appl. To Int.	Pmt 4	06/26/13		386		31.21	3,432.88
			Bill Appl. To Pen.	Pmt 1	06/26/13		386		62.42	3,495.30
			Bill Appl. To Pen.	Pmt 2	06/26/13		386		62.42	3,557.72
			Bill Appl. To Pen.	Pmt 3	06/26/13		386		62.42	3,620.14
			Bill Appl. To Pen.	Pmt 4	06/26/13		386		62.42	3,682.56
			Bill Appl. To Oth.	Pmt 1	06/26/13		386		1.00	3,683.56
			Bill Appl. To Int.	Pmt 1	07/16/13		398		7.80	3,691.36
			Bill Appl. To Int.	Pmt 2	07/16/13		398		7.80	3,699.16
			Bill Appl. To Int.	Pmt 3	07/16/13		398		7.80	3,706.96
			Bill Appl. To Int.	Pmt 4	07/16/13		398		7.80	3,714.76
			Bill Appl. To Int.	Pmt 1	08/14/13		420		7.80	3,722.56
			Bill Appl. To Int.	Pmt 2	08/14/13		420		7.80	3,730.36
			Bill Appl. To Int.	Pmt 3	08/14/13		420		7.80	3,738.16
			Bill Appl. To Int.	Pmt 4	08/14/13		420		7.80	3,745.96

Parcel Balance										
3,745.96										

Parcel	Tax Year	Name	Description	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance
054-2-062-000	2014	MUNCIL JENNIFER A					19 HOOVER ST			
			Bill Appl. To Prin.	Pmt 1	07/01/13		389		1,231.70	1,231.70
			Rcpt. Appl. To Prin.	Pmt 1	07/01/13	StatePmt	389		-449.00	782.70
			Bill Appl. To Prin.	Pmt 2	07/01/13		389		1,231.70	2,014.40
			Rcpt. Appl. To Prin.	Pmt 2	07/01/13	StatePmt	389		-449.00	1,565.40
			Bill Appl. To Prin.	Pmt 3	07/01/13		389		1,231.70	2,797.10
			Rcpt. Appl. To Prin.	Pmt 3	07/01/13	StatePmt	389		-449.00	2,348.10
			Bill Appl. To Prin.	Pmt 4	07/01/13		389		1,231.70	3,579.80
			Rcpt. Appl. To Prin.	Pmt 4	07/01/13	StatePmt	389		-449.00	3,130.80
			Bill Appl. To Int.	Pmt 1	08/14/13		420		7.83	3,138.63
			Bill Appl. To Int.	Pmt 1	08/21/13		424		31.31	3,169.94

Parcel Balance										
3,169.94										

Grand Total 6,915.90

782.70
x
4

3130.80

		10/3/2013	
Prepared by: Lori Olberg, Licensing, Voting & Records Coordinator			
Meeting Date	Type of Document	Action Requested	Return to Council
1/9/2012	Resolution: Creation of a Financial Literacy Web Page	progress report to the Council by the Interim CAO	2/13/2012
2/13/2012	Resolution: Ongoing and Future Relationship Between the City of Burlington and the University of Vermont	report due back to the Council by the Community Development and Neighborhood Revitalization Committee	3/26/2012
8/13/2012	Resolution: Strategic Plan Re Fiscal Health of the City	Board of Finance and the C/T Office will work to produce a strategic plan and present said plan to the Council in a worksession	1/7/13; 1/28/13
8/13/2012	Resolution: Landlord Accountability	report due back to CD & NR Committee from the Code Enforcement Office	not-specified
11/26/2012	Resolution: Moving Urban Agriculture Issues Forward	Board of Health to report back to the Council; Planning Commission to report back to the Council	6/24/2013
1/7/2013	Resolution: Charter Change to Prohibit Assault Weapons and High Capacity Clips	Public Safety Committee to convene a series of public hearings and work together with the BSD, BPD, Howard Services and the State Attorney's Office and other relevant organizations to make our schools and City as safe as can be	not-specified
3/11/2013	Resolution: Commission and Board Appointment Process	report due back from the Charter Change Committee to the Council	first meeting in November 2013
3/11/2013	Resolution: Survey to Determine if Commissions and Boards are Functioning Optimally	report due back from the Charter Change Committee to the Council	first meeting in November 2013
3/18/2013	Communication: Burlington Committee on Accessibility Strategy and Plan	future action to be taken	not-specified
4/15/2013	Resolution: Proposed Amendments to Appendix B Rules and Regulations of The City Council	postpone action for now	post City Council Retreat
6/10/2013	Resolution: City Attorney Constitutional Analysis of No Trespass Ordinance for Church Street Marketplace June 12, 2012	have the Ordinance Committee review Attorney John Franco's issues	not-specified
6/24/2013	Communication: John L. Franco, Jr., re: CSM Trespass Authority Ordinance Opinion Supplement	referred to the Ordinance Committee	not-specified
6/24/2013	Communication: City Attorney Blackwood, re: Livable Wage Rates for FY 2014	referred to the Ordinance Committee	not-specified
7/15/2013	Communication: UVM Housing Master Plan	referred to the Institution/Human Resources Committee	not-specified
7/15/2013	Communication: Richard Cate, UVM, re: COB and UVM MOU re: Zoning Amendments	referred to the Institution/Human Resources Committee	not-specified
8/12/2013	Ordinance: CDO Adaptive Reuse and Residential Bonuses ZA 13-11	referred to the Ordinance Committee	not-specified
8/12/2013	Communication: P & Z Director White, re: Proposed Zoning Amendment 13-11	referred to the Ordinance Committee	not-specified
8/12/2013	Ordinance: CDO Historic Building Materials ZA 13-12	referred to the Ordinance Committee	not-specified
8/12/2013	Communication: P & Z Director White, re: Proposed Zoning Amendment 13-12	referred to the Ordinance Committee	not-specified
8/12/2013	Resolution: Adoption of Council Priorities for 2013 - 2014 Council Year	report back from the "Priorities Committee"	9/23/2013

Meeting Date	Type of Document	Action Requested	Return to Council
9/23/2013	Resolution: Burlington Ward Redistricting Plan	report back from the Charter Change Committee	11/18/2013
9/23/2013	Resolution: Finalize A Strategic Plan for Diversity, Equity and Inclusion for the City of Burlington	final plan and adoption by the City Council	1/27/2014
9/23/2013	Ordinance: ZA 14-03 CDO--Conditional Uses in Mixed Use Districts	referred to the Ordinance Committee	not-specified
9/23/2013	Ordinance: ZA 14-04 CDO--Downtown Transition District Expansion	referred to the Ordinance Committee	not-specified
9/23/2013	Ordinance: Offenses & Miscellaneous Provisions - Article VI. Livable Wages	referred to the Ordinance Committee	not-specified

ADOPT FY 2014 BIKE PATH MAINTENANCE AND
IMPROVEMENT BUDGET AND AMENDING THE FY 2014
GENERAL FUND BUDGET ACCORDINGLY

In the year Two Thousand Thirteen.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the voters of the City of Burlington passed a ballot item in November of 2012 approving the increase of the City’s tax rate by one-half cent for the maintenance and improvement of the City’s bike path; and

WHEREAS, at the time of the adoption of the City’s FY 2014 Budget, the Bike Path Maintenance and Improvement Fund Budget had not been finalized; and

WHEREAS, the FY 2014 General Fund Budget adopted by the City Council did not include a transfer of the new tax levy to the new Bike Path Maintenance and Improvement Fund resulting in the FY 2014 General Fund Budget being out of balance; and

WHEREAS, at its meeting on September 30, 2013, the Board of Finance reviewed the attached Budget Worksheet report presenting the final FY 2014 Budget for Bike Path Maintenance and Improvement Fund and unanimously recommended City Council approval of same;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the attached final FY 2014 Bike Path Maintenance and Improvement Fund Budget; and

BE IT FURTHER RESOLVED that the FY 2014 General Fund Budget is hereby amended as follows:

Increase:

Expense:

101-00-7900_157	Interfund Transfer to Bike Path	\$188,813
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Revenue:

101-00-4000_167	Property Taxes – Bike Path Maint. & Improvement	\$188,813
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Decrease:

Expense:

101-00-7850	Contingency	\$188,813
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Revenue:

101-00-4000_100	Property Taxes – General City	\$188,813
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ADOPTION OF FY 2014 IMPACT FEES BUDGET

In the year Two Thousand Thirteen.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, pursuant to 24 V.S.A. § 5200, the City collects impact fees from new developments to pay their proportionate share of the cost of municipal and school capital projects and to pay for or mitigate the negative effects of construction; and

WHEREAS, the Chief Administrative Officer (CAO) of the City maintains records of all impact fee receipts and disbursements by category and includes a summary of them in each City annual report; and

WHEREAS, any expenditure of impact fees must be authorized by the CAO and distributed to city departments solely for the purpose of capital projects; and

WHEREAS, the CAO has prepared a budget to show the expected expenditures of those funds by department;

WHEREAS, projects to be funded by impact fees will be reviewed and approved by the Mayor and CAO offices, with advice of the City Attorney’s office when needed; and

WHEREAS, the Board of Finance reviewed and approved the attached Impact Fee Budget on September 30, 2013 and recommends approval by the City Council;

NOW, THEREFORE, BE IT RESOLVED that the City Council adopts the Impact Fee Budget for FY 2014 as attached and authorizes the CAO to authorize the specific expenditure of these impact fees pursuant to that budget for any purposes permitted by law, subject to the provisions of the City Council’s annual budget authorization resolution for FY 2014 and the City’s purchasing and capital expenditure policies.



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

TO: Mayor Miro Weinberger, Board of Finance, and City Council

FROM: Bob Rusten, Chief Administrative Officer
Rich Goodwin, Asst. Chief Administrative Officer - Finance

DATE: September 27, 2013

RE: Impact Fees

The purpose of Impact Fees is clearly defined below:

Title 24: Municipal and County Government

Chapter 131: IMPACT FEES § 5200. Purpose

It is the intent of this chapter to enable municipalities to require the beneficiaries of new development to pay their proportionate share of the cost of municipal and school capital projects which benefit them and to require them to pay for or mitigate the negative effects of construction. (Added 1987, No. 200 (Adj. Sess.), { 37, eff. July 1, 1989.)

As a requirement of **Sec. 3.3.9 Expenditure and Distribution of Impact Fees**, impact fees must be used for capital improvements to accommodate the demands created by new growth. The City's Chief Administrative Officer is required to maintain records of all impact fee receipts and disbursements by category, and include a summary of the same in each City Annual Report.

Any expenditure of impact fees must be authorized by the City's Chief Administrative Officer and distributed to city departments solely for the purpose of capital projects. We respectfully request that the impact fee balance as of June 30, 2013 be distributed to city departments, and adopted for the Fiscal Year 2014 Budget. A summary of expenditures is attached.



Impact Fee Budget Summary Report

Fiscal Year to Date 09/27/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted	Budget Amendments	Budget	Amended	Current Month Transactions	YTD Encumbrance	YTD Transactions	Budget - YTD	% used/Rec'd	Prior Year Total
Fund 201 - Impact Fees											
REVENUE											
Department 15 - Fire											
Division 000 - Admin	Impact Fees	140,521.00	.00	140,521.00	.00	.00	.00	.00	140,521.00	0	.00
Division 000 - Admin Totals		\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
Department 15 - Fire	Impact Fees	\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
Department 15 - Fire Totals		\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
Department 17 - Police											
Division 000 - Admin	Impact Fees	179,770.00	.00	179,770.00	.00	.00	.00	.00	179,770.00	0	.00
Division 000 - Admin Totals		\$179,770.00	\$0.00	\$179,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179,770.00	0%	\$0.00
Department 17 - Police	Impact Fees	\$179,770.00	\$0.00	\$179,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179,770.00	0%	\$0.00
Department 17 - Police Totals		\$179,770.00	\$0.00	\$179,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179,770.00	0%	\$0.00
Department 19 - Public Works											
Division 000 - Admin	Impact Fees	248,248.00	.00	248,248.00	.00	.00	.00	.00	248,248.00	0	.00
Division 000 - Admin Totals		\$248,248.00	\$0.00	\$248,248.00	\$0.00	\$0.00	\$0.00	\$0.00	\$248,248.00	0%	\$0.00
Department 19 - Public Works	Impact Fees	\$248,248.00	\$0.00	\$248,248.00	\$0.00	\$0.00	\$0.00	\$0.00	\$248,248.00	0%	\$0.00
Department 19 - Public Works Totals		\$248,248.00	\$0.00	\$248,248.00	\$0.00	\$0.00	\$0.00	\$0.00	\$248,248.00	0%	\$0.00
Department 21 - Fletcher Free Library											
Division 000 - Admin	Impact Fees	60,149.00	.00	60,149.00	.00	.00	.00	.00	60,149.00	0	.00
Division 000 - Admin Totals		\$60,149.00	\$0.00	\$60,149.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,149.00	0%	\$0.00
Department 21 - Fletcher Free Library	Impact Fees	\$60,149.00	\$0.00	\$60,149.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,149.00	0%	\$0.00
Department 21 - Fletcher Free Library Totals		\$60,149.00	\$0.00	\$60,149.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,149.00	0%	\$0.00
Department 23 - Parks and Recreation											
Division 000 - Admin	Impact Fees	248,662.00	.00	248,662.00	.00	.00	.00	.00	248,662.00	0	.00
Division 000 - Admin Totals		\$248,662.00	\$0.00	\$248,662.00	\$0.00	\$0.00	\$0.00	\$0.00	\$248,662.00	0%	\$0.00
Department 23 - Parks and Recreation	Impact Fees	\$248,662.00	\$0.00	\$248,662.00	\$0.00	\$0.00	\$0.00	\$0.00	\$248,662.00	0%	\$0.00
Department 23 - Parks and Recreation Totals		\$248,662.00	\$0.00	\$248,662.00	\$0.00	\$0.00	\$0.00	\$0.00	\$248,662.00	0%	\$0.00
Department 32 - Schools											
Division 000 - Admin	Impact Fees	48,524.00	.00	48,524.00	.00	.00	.00	.00	48,524.00	0	.00
Division 000 - Admin Totals		\$48,524.00	\$0.00	\$48,524.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,524.00	0%	\$0.00
Department 32 - Schools	Impact Fees	\$48,524.00	\$0.00	\$48,524.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,524.00	0%	\$0.00
Department 32 - Schools Totals		\$48,524.00	\$0.00	\$48,524.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,524.00	0%	\$0.00
REVENUE TOTALS		\$925,874.00	\$0.00	\$925,874.00	\$0.00	\$0.00	\$0.00	\$0.00	\$925,874.00	0%	\$0.00
EXPENSE											
Department 15 - Fire	Capital Outlay	140,521.00	.00	140,521.00	.00	.00	.00	.00	140,521.00	0	.00
Division 000 - Admin Totals		\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
Department 15 - Fire	Capital Outlay	\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
Department 15 - Fire Totals		\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00

AUTHORIZATION FOR CITY COUNCIL EXPENSE ACCOUNTS

In the year Two Thousand Thirteen.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, Section 3-132 of the City Charter provides that members of the City Council “shall receive proper reimbursement for any expenses necessarily incurred in fulfilling the duties of the member’s office;” and

WHEREAS, Section 20 of the Rules and Regulations of the City Council provides the following: “The city council shall annually, as part of the budget and upon recommendation of the mayor, set an expense account for each city councilor. The expense account is for expenses including reimbursement necessary for the performance of city council business. Councilors may combine, or pool, expenses with other councilors. Funds not spent by a city councilor at the end of his/her term shall not be available to the succeeding councilor;” and

WHEREAS, the FY 2014 budget was adopted with a single line item of \$70,000 for expense reimbursement for all councilors, and confusion has arisen about whether an individual councilor may seek reimbursement or if the entire City Council must authorize expenditures; and

WHEREAS, the City Council has voted to pay for certain expenses related to hiring a facilitator for the redistricting process using those reimbursement funds; and

WHEREAS, the Mayor and the Board of Finance on September 30, 2013, recommended the following action;

NOW, THEREFORE, BE IT RESOLVED that the total Council expense line item will be divided by 14, so that the sum of \$5,000 (less any funds that the Council has approved or will approve to be pooled and spent by the Council as a whole) is available in FY 2014 to each councilor for expenses necessary for the performance of city business; and

BE IT FURTHER RESOLVED that the Chief Administrative Officer or his designee is authorized to pay or reimburse councilors for such expenses up to that limit.

City Council - Reimbursement Account

From City Charter

§ 3-132. Mayor, city council, and other city officials

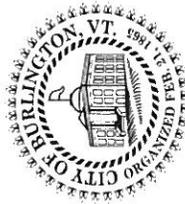
The mayor shall receive such annual compensation as shall be voted him or her by the city council, but the same shall not be less than \$12,000.00 per year. Each member of the city council, beginning with the first Monday of April 2002 shall receive \$1,500.00, and beginning the first Monday of April 2003 and thereafter, the annual sum of \$3,000.00. Compensation shall be prorated according to actual months of service. A member of the city council shall receive proper reimbursement for any expenses necessarily incurred in fulfilling the duties of the member's office. Regulations for determining eligibility for necessary expense reimbursement may be promulgated by the board of finance. The city council shall fix the compensation of all other city officers, except as herein otherwise provided.

From Ordinance – Council Rules

20 City councilor expense reimbursement.

The city council shall annually, as part of the budget and upon recommendation of the mayor, set an expense account for each city councilor. The expense account is for expenses including reimbursement necessary for the performance of city council business. Councilors may combine, or pool, expenses with other councilors. Funds not spent by a city councilor at the end of his/her term shall not be available to the succeeding councilor.

(Res. of 4-13-98; Res. of 12-21-11)



City Councilors - Financial Update

Fiscal Year to Date 08/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year Total
Fund 101 - General Fund										
EXPENSE										
Department 01 - City Council										
Division 000 - Admin										
5000 Salaries and Wages										
5000_100	Salaries and Wages Regular, Full Time	.00	.00	.00	.00	7,000.00	7,000.00	(7,000.00)	+++	19,250.00
5000_110	Salaries and Wages Regular Part Time	42,000.00	42,000.00	.00	.00	.00	.00	42,000.00	0	16,750.00
5000 - Salaries and Wages Totals		\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	\$35,000.00	17%	\$36,000.00
5400 Employee Benefits										
5400_100	Employee Benefits FICA	3,213.00	3,213.00	.00	.00	535.50	535.50	2,677.50	17	1,472.57
5400 - Employee Benefits Totals		\$3,213.00	\$3,213.00	\$0.00	\$0.00	\$535.50	\$535.50	\$2,677.50	17%	\$1,472.57
6010	Computer Equipment	.00	.00	.00	.00	.00	.00	.00	+++	5,238.88
6500 Professional and Consultant Services										
6500_118	Professional and Consultant Services Contractual Services	70,000.00	70,000.00	(450.00)	9,850.00	(3,950.00)	(3,950.00)	64,100.00	8	29,873.49
6500 - Professional and Consultant Services Totals		\$70,000.00	\$70,000.00	(\$450.00)	\$9,850.00	(\$3,950.00)	(\$3,950.00)	\$64,100.00	8%	\$29,873.49
6505 Councilor										
6505_105	Councilor Ward 1 - Worden	.00	.00	150.00	.00	150.00	150.00	(150.00)	+++	.00
6505_405	Councilor Ward 4 - Aubin	.00	.00	150.00	.00	150.00	150.00	(150.00)	+++	.00
6505_500	Councilor Ward 5 - Shannon	.00	.00	150.00	.00	150.00	150.00	(150.00)	+++	.00
6505_505	Councilor Ward 5 - Mason	.00	.00	150.00	.00	150.00	150.00	(150.00)	+++	.00
6505_600	Councilor Ward 6 - Blais	.00	.00	150.00	.00	150.00	150.00	(150.00)	+++	.00
6505_700	Councilor Ward 7 - Ayres	.00	.00	150.00	.00	150.00	150.00	(150.00)	+++	.00
6505_705	Councilor Ward 7 - Decelles	.00	.00	150.00	.00	300.00	300.00	(300.00)	+++	.00
6505 - Councilor Totals		\$0.00	\$0.00	\$1,050.00	\$0.00	\$1,200.00	\$1,200.00	(\$1,200.00)	+++	\$0.00
Division 000 - Admin Totals		\$115,213.00	\$115,213.00	\$600.00	\$9,850.00	\$4,785.50	\$4,785.50	\$100,577.50	13%	\$72,584.94
Department 01 - City Council Totals		\$115,213.00	\$115,213.00	\$600.00	\$9,850.00	\$4,785.50	\$4,785.50	\$100,577.50	13%	\$72,584.94
EXPENSE TOTALS		\$115,213.00	\$115,213.00	\$600.00	\$9,850.00	\$4,785.50	\$4,785.50	\$100,577.50	13%	\$72,584.94
Fund 101 - General Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		115,213.00	115,213.00	600.00	9,850.00	4,785.50	4,785.50	100,577.50	13	72,584.94
Fund 101 - General Fund Totals		(\$115,213.00)	(\$115,213.00)	(\$600.00)	(\$9,850.00)	(\$4,785.50)	(\$4,785.50)	(\$100,577.50)		(\$72,584.94)
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		115,213.00	115,213.00	600.00	9,850.00	4,785.50	4,785.50	100,577.50	13	72,584.94
Grand Totals		(\$115,213.00)	(\$115,213.00)	(\$600.00)	(\$9,850.00)	(\$4,785.50)	(\$4,785.50)	(\$100,577.50)		(\$72,584.94)

1
2 **Resolution Relating to**
3
4

RESOLUTION _____

Sponsor(s): Councilors Shannon,
Bushor, Aubin - Board of Finance

Introduced: _____

Referred to: _____

Action: _____

Date: _____

Signed by Mayor: _____

5
6 **AUTHORIZATION TO BURLINGTON**
7 **ELECTRIC DEPARTMENT TO**
8 **ENTER INTO STIPULATION**
9 **CONCERNING RENEWABLE ENERGY**
10 **CERTIFICATE SHARING ARRANGEMENT**

11
12
13 **CITY OF BURLINGTON**

14 In the year Two Thousand Thirteen.....

15 Resolved by the City Council of the City of Burlington, as follows:

16
17 That WHEREAS, Burlington Electric Department (“BED”) is a party in Vermont Public
18 Service Board (“PSB”) Docket No. 7782 relating to the standard-offer price for baseload
19 renewable power under the SPEED program generated by the 20 MW wood-fired electric
20 generation facility in Ryegate, Vermont (“Ryegate”); and

21 WHEREAS, as a component of this PSB Docket, Ryegate has proposed installing a
22 selective catalytic reduction system (“SCR”) to reduce nitrogen oxide (“NOx”) emissions from
23 the Ryegate facility at an estimated cost of \$6,000,000.00; and

24 WHEREAS, reduction of emitted pollutants and greenhouse gases in Vermont is
25 desirable; and

26 WHEREAS, installation of the SCR at the Ryegate facility will potentially qualify
27 Ryegate for higher-valued renewable energy certificates (“RECs”) in Connecticut or other New
28 England states; and

29 WHERAS, pursuant to 30 V.S.A. § 8009, all tradable RECs attributable to the electricity
30 produced by Ryegate must be transferred to the Vermont retail electricity providers (“Utilities”)
31 who purchase power from Ryegate; and

32 WHEREAS, absent some incentive to install the SCR, Ryegate would not expend the
33 funds and proceed; and

35

36

37

38 **Page 2**

39 **Resolution Relating to**

40

41

42 **AUTHORIZATION TO BURLINGTON**

43 **ELECTRIC DEPARTMENT TO**

44 **ENTER INTO STIPULATION**

45 **CONCERNING RENEWABLE ENERGY**

46 **CERTIFICATE SHARING ARRANGEMENT**

47

48

49 WHEREAS, Ryegate has proposed a stipulation wherein the Utilities who purchase, or

50 may be obligated to purchase, power from Ryegate would agree to a REC sharing arrangement

51 that would effectively distribute a portion of the higher value RECs that would currently be

52 distributed to the Utilities per 30 V.S.A. § 8009 to Ryegate when/if the SCR is installed and

53 Ryegate is qualified for higher valued RECs (“Stipulation”); and

54 WHEREAS, said Stipulation would incentivize Ryegate to install the SCR and

55 compensate Ryegate for the up-front cost of installing the SCR; and

56 WHEREAS, BED participated in the negotiation of the Stipulation and BED’s General

57 Manager has determined that it is in the best interest of BED and BED’s ratepayers to enter into

58 this Stipulation; and

59 WHEREAS, at its regularly scheduled meeting on September 11, 2013, the City of

60 Burlington Electric Commission approved the terms of the Stipulation; and

61 WHEREAS, at its regularly scheduled meeting on September 30, 2013, the Burlington

62 City Council Board of Finance approved the terms of the Stipulation.

63 NOW THEREFORE, BE IT RESOLVED THAT upon City Council approval, BED

64 General Manager, Barbara L. Grimes, on behalf of the City, is authorized to negotiate and

65 execute the Stipulation and any documents necessary to facilitate the Stipulation, subject to any

66 applicable City Purchasing Procedure and to prior review by the Chief Administrative Officer

67 and the City Attorney, as appropriate.

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70 **Page 3**

71 **Resolution Relating to**

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75

76 **AUTHORIZATION TO BURLINGTON**

77 **ELECTRIC DEPARTMENT TO**

78 **ENTER INTO STIPULATION**

79 **CONCERNING RENEWABLE ENERGY**

80 **CERTIFICATE SHARING ARRANGEMENT**

81

82

83 NAME/PURPOSE OF CONTRACTS:	Ryegate SCR Stipulation
84 ADMINISTRATIVE DEPARTMENT:	Burlington Electric Department
85 CONTRACT AMOUNTS:	N/A
86 CONTRACT TERM:	9-years from PSB approval
87 DESIGNATION OF FUNDS:	No funds required
88 FISCAL YEAR:	2013
89 ACCOUNT NAME:	
90 ACCOUNT NUMBER:	

91 211150/15

STATE OF VERMONT
PUBLIC SERVICE BOARD

In Re: Investigation into the Establishment)
Of a Standard-Offer Price for Baseload) Docket No. 7782
Renewable Power under SPEED Program)

Stipulation Concerning REC Sharing Arrangement

After Installation of a Selective Catalytic Reduction System

This Stipulation is entered into this 3rd day of September 2013 by and between Ryegate Associates ("Ryegate"), Green Mountain Power Corporation, City of Burlington Electric Department, Vermont Electric Cooperative, Inc., Washington Electric Cooperative, Inc., Vermont Public Power Supply Authority (on behalf of its Member utilities), and the Town of Stowe Electric Department (collectively, "The Utilities"), (collectively referred to as the "Stipulating Parties").

I. Recitals

Whereas, Ryegate is the owner and operator of a 20 MW wood-fired electric generation facility in Ryegate, Vermont (the "Ryegate facility"); and

Whereas, the Ryegate facility is a qualifying small power production facility under 16 U.S.C. § 796(17)(C) and 18 C.F.R. part 292; and

Whereas, by Order dated October 29, 2012, the Vermont Public Service Board ("Board") set a price for a new ten year power purchase agreement ("PPA") for the Ryegate facility, pursuant to 30 V.S.A. § 8009 ("PPA Order"); and

Whereas, pursuant to 30 V.S.A. § 8009, Vermont Retail Electricity Providers are required to purchase power from the Ryegate facility at the price established in the PPA Order, unless a provider is otherwise exempt from the purchase requirement, i.e., , one-third of the electricity

supplied by the provider to its customers is from a plant that produces electricity from woody biomass; and

Whereas, under the statute any tradable renewable energy certificates ("RECs") attributable to the electricity purchased are transferred to the Vermont retail electricity providers; and

Whereas, the Ryegate facility currently qualifies for Connecticut Class II RECs; and

Whereas, the Ryegate facility currently utilizes selective non-catalytic reduction to control nitrogen oxide (NOx) emissions under its current air pollution control permit; and

Whereas, installation of a selective catalytic reduction system ("SCR") would reduce NOx from the Ryegate facility to a level that would potentially qualify the facility for higher-valued RECs in Connecticut or other New England states; and

Whereas, Ryegate is not currently required by state or federal law or regulation to reduce the NOx emissions of the facility beyond currently permitted levels by installing an SCR unit; and

Whereas, The PPA Order included, among other things, a requirement that Ryegate Associates file with the Board a proposal for the installation of an SCR at the Ryegate plant in order to qualify for higher valued RECs and for the resulting financial benefit of the SCR unit to be apportioned between Ryegate and the Utilities; and

Whereas, in April 2013, Ryegate submitted an SCR Proposal to the Board which included a REC revenue sharing arrangement; and

Whereas, Ryegate and the Utilities have been engaged in discussions concerning the SCR Proposal; and

Whereas, Ryegate and the Utilities have reached agreement on a revenue sharing for RECs should an SCR unit be installed at the Ryegate facility; and

Whereas, the Stipulating Parties agree to certain conditions that should be included in a Board Order in this docket; and

Therefore, in consideration of the above, the Stipulating Parties hereby stipulate as follows:

II. Terms Regarding SCR and RECs

1. In the event that Ryegate, in its sole discretion and at its sole expense, elects to install and operate an SCR system at the Ryegate facility, Ryegate and the Utilities agree that any RECs generated by the Ryegate facility will be distributed in the following proportions:
 - a. Years 0 through 2 – Ryegate 90%, Utilities 10% (first 24 months)
 - b. Years 3 through 7 – Ryegate 50%, Utilities 50% (next 60 months)
 - ~~c. Years 8 through end of current PPA – Ryegate 10%, Utilities 90% (remaining PPA term)~~

The first month under subparagraph 1.a. begins when RECs are actually being produced, i.e., after the SCR is operational and the RECs have been certified as something other than Connecticut Class II RECs either in Connecticut or pursuant to the provisions of a Renewable Portfolio Standard in one or more of the other New England States. The length of the last period under subparagraph 1.c. is dependent on when the SCR becomes operational.

2. The REC distributions to the Utilities provided in paragraph 1 above shall be based on the pro-rata assignment of energy to the utility under the PPA, and in accordance with 30 V.S.A. § 8009(g), for the period in which the RECs are generated.
3. Distribution of all RECs generated by the Ryegate facility pursuant to 30 V.S.A. § 8009(f)(2) will occur on a quarterly or other appropriate periodic basis through the transfer of electronic renewable generation certificates in the NEPOOL GIS system or its successor.

After distribution of RECs to the Utilities under 30 V.S.A. § 8009(f)(2) is first satisfied, RECs from the Ryegate facility will then be transferred back to Ryegate (or an entity designated by Ryegate), either by VEPP, Inc. (the "SPEED Facilitator") or the Utilities, in accordance with the percentages reflected in paragraph 1 above.

4. After the Board issues an Order approving the Stipulation, the Stipulating Parties will cooperate to adjust the method of distribution, if necessary, to further comply with 30 V.S.A. § 8009(f)(1), and to cooperate in making and memorializing any other arrangements that are necessary to implement this Stipulation.
5. The Utilities and Ryegate will cooperate in seeking certification of RECs produced by the ~~Ryegate facility (with installation of the SCR) as Connecticut Class I RECs, or any other type~~ of REC, regardless of state or class, as may be appropriate.
6. The Stipulating Parties acknowledge that in order to qualify for Connecticut Class I RECs after installation of the SCR system, any portion of the energy output of the Ryegate facility in the Connecticut Class I REC market for which RECs are sold may not be claimed or counted towards meeting any Vermont renewable energy policy goal or Renewable Portfolio Standard.
 - a. After installation of the SCR and qualification for Connecticut Class I RECs, the Utilities and Ryegate will not claim or count any portion of the energy output of the Ryegate facility in the Connecticut Class I REC market for which RECs are sold towards meeting any Vermont renewable energy policy goal or Renewable Portfolio Standard.
 - b. Should any portion of the energy output of the Ryegate facility be disqualified from the Connecticut Class I REC market due to such claiming or counting by any

Stipulating Party, the Board shall, upon request, determine the damages to be assessed to the responsible Stipulating Party (or Parties) and awarded to the damaged Stipulating Party (or Parties) for any loss in REC revenues due to such disqualification. Said damages shall be limited to the loss in REC revenue, and both the responsible and damaged Stipulating Parties shall have the duty to mitigate damages. In no event shall any Stipulating Party be subject to incidental, consequential or punitive damages. Should the Ryegate facility be disqualified from the Connecticut Class I REC market due to any action other than as specified in (a), this section will not apply. Stipulating Parties not responsible for the disqualification will bear no liability under this section.

- c. No Stipulating Party or Parties will be held responsible for damages which may result from complying with any new or existing Vermont statutory or regulatory reporting requirements that require the generation of the Ryegate facility to be counted for renewable generation. Additionally, No Stipulating Party or Parties will be held responsible if an unrelated party including but not limited to the Public Service Department, the Board, or the SPEED Facilitator issues any reporting that counts the generation of the Ryegate facility toward the Vermont renewable goals.
- d. The Stipulating Parties jointly request that the Board include in its approval of this agreement an order or requirement stating that RECs associated with any portion of the energy output of the Ryegate facility that are sold as Connecticut Class I RECs may not be claimed or counted towards meeting any Vermont renewable energy policy goal or Renewable Portfolio Standard.

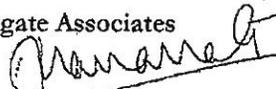
7. The Stipulating Parties will cooperate in obtaining the concurrence of the Public Service Department and the approval of the Board.
8. Subject to Ryegate's right, in its sole discretion, to determine whether to construct the SCR, in the event the SCR is installed Ryegate shall operate the SCR for all generation that is associated with the sale of energy through the term of its current contract with the SPEED Facilitator.
9. The Stipulating Parties request that the Board direct the SPEED Facilitator to take whatever actions are necessary to implement the REC sharing arrangement reflected in this Stipulation.

III. Other Terms

10. Based on the foregoing, the Stipulating Parties request that the Board adopt the provisions contained in section II of this Stipulation, in their entirety without material change or condition, as the full and final resolution of the issues presented in this proceeding.
11. The Stipulating Parties request that the Board retain continuing jurisdiction to resolve any matters or disputes arising under this Stipulation.
12. This Stipulation represents the entire agreement between the Stipulating Parties with respect to the matter addressed herein. It may be modified only upon mutual written agreement by the Stipulating Parties, and is subject to any necessary Board approvals.
13. The Stipulating Parties agree that this Stipulation shall not be construed by any party or tribunal as having precedential impact on any future proceeding involving the Stipulating Parties, except as necessary to implement this Stipulation or to enforce an order of the Board resulting from this Stipulation.

14. The Stipulating Parties agree that this Stipulation should not be construed by any party or tribunal as having precedential or any other impact on any other proceedings involving a different project, different subject matter, or other parties. With respect to such proceedings, the Stipulating Parties reserve the right to advocate positions that differ from those set forth in this Stipulation.
15. The Stipulating Parties agree that, should the Board fail to approve this Stipulation in its entirety, the Stipulating Parties' agreements set forth herein shall terminate and the Stipulating Parties shall have the right to submit filings in this docket and the Stipulating Parties' agreements in this Stipulation shall not be construed by any party or tribunal as ~~having precedential impact on any testimony or positions that may be advanced in these~~ proceedings. Any disputes arising under this Stipulation shall be resolved by the Board under Vermont law.
16. The Stipulating Parties hereby waive their rights under 3 V.S.A. § 811 to file written comments or present oral argument with respect to any proposal for decision issued by a hearing officer concerning this Stipulation, provided such proposal for decision is consistent in all material respects with this Stipulation and proposes that the Board approve this Stipulation in its entirety.

Ryegate Associates

By: 

Dated: 9/4/2013 

Green Mountain Power Corporation

By: _____

Dated: _____

City of Burlington Electric Department

By: _____

Dated: _____

Vermont Electric Cooperative, Inc.

By: _____

Dated: _____

Washington Electric Cooperative, Inc.

By: _____

Dated: _____

Vermont Public Power Supply Authority

By: _____

Dated: _____

Town of Stowe Electric Department

By: _____

Dated: _____

Ryegate Associates

By: _____
Dated: _____

Green Mountain Power Corporation

By: 
Dated: 9/4/2013

City of Burlington Electric Department

By: _____
Dated: _____

Vermont Electric Cooperative, Inc.

By: _____
Dated: _____

Washington Electric Cooperative, Inc.

By: _____
Dated: _____

Vermont Public Power Supply Authority

By: _____
Dated: _____

Town of Stowe Electric Department

By: _____
Dated: _____

Ryegate Associates

By: _____
Dated: _____

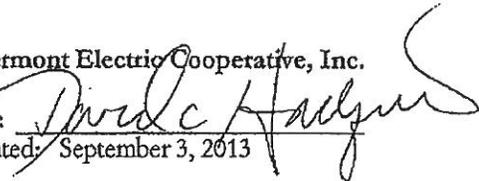
Green Mountain Power Corporation

By: _____
Dated: _____

City of Burlington Electric Department

By: _____
Dated: _____

Vermont Electric Cooperative, Inc.

By: 
Dated: September 3, 2013

Washington Electric Cooperative, Inc.

By: _____
Dated: _____

Vermont Public Power Supply Authority

By: _____
Dated: _____

Town of Stowe Electric Department

By: _____
Dated: _____

Ryegate Associates

By: _____
Dated: _____

Green Mountain Power Corporation

By: _____
Dated: _____

City of Burlington Electric Department

By: _____
Dated: _____

Vermont Electric Cooperative, Inc.

By: _____
Dated: _____

Washington Electric Cooperative, Inc.

By: *Robert H. [Signature]*
Dated: 9/4/2013

Vermont Public Power Supply Authority

By: _____
Dated: _____

Town of Stowe Electric Department

By: _____
Dated: _____

Rycgate Associates

By: _____
Dated:

Green Mountain Power Corporation

By: _____
Dated:

City of Burlington Electric Department

By: _____
Dated:

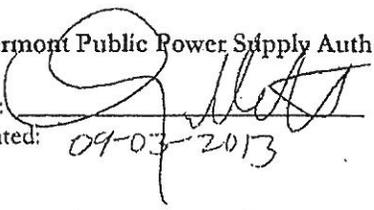
Vermont Electric Cooperative, Inc.

By: _____
Dated:

Washington Electric Cooperative, Inc.

By: _____
Dated:

Vermont Public Power Supply Authority

By: 
Dated: 09-03-2013

Town of Stowe Electric Department

By: _____
Dated:

Ryegate Associates

By: _____
Dated:

Green Mountain Power Corporation

By: _____
Dated:

City of Burlington Electric Department

By: _____
Dated:

Vermont Electric Cooperative, Inc.

By: _____
Dated:

Washington Electric Cooperative, Inc.

By: _____
Dated:

Vermont Public Power Supply Authority

By: _____
Dated:

Town of Stowe Electric Department

By: Ellen L. Burt
Ellen L. Burt, General Manager

Dated: September 4, 2013

MEMORANDUM

TO: City of Burlington City Council

FROM: Ken Nolan, Manager of Power Resources

DATE: October 2, 2013

RE: **Ryegate Associates RSCR Stipulation**

cc. Barbara Grimes

The Ryegate wood chip generator in Ryegate, Vermont had a contract to sell its output to all Vermont utilities through VEPP Inc. (the statewide purchasing agent for federal PURPA power). That contract, which was signed in the early '90's, utilized provisions of federal law to force the Vermont utilities to buy the plant's output at guaranteed prices. The federally mandated contract ended in October, 2012.

In preparation for their contract ending, the owners of Ryegate went to the Vermont legislature in 2011 and sought passage of a state law that would require the Vermont utilities to continue purchasing the output of the plant. In response the legislature passed new Baseload Renewable provisions to the state's existing SPEED statutes (the SPEED statutes require all utilities to buy the output of small renewable resources under a state program). The only generator that met the requirements to supply the Baseload Renewable power was Ryegate, which in essence meant that the legislature had required the Vermont utilities to buy the plant's output. The new contract between Ryegate and VEPP Inc. was executed this past spring, and Ryegate has continued to sell power to the Vermont utilities through this state contract since that time.

Importantly for BED, the Baseload Renewable statute also included a carve-out for any utility that received more than 33% of its energy from biomass resources in any year. Any utility that could demonstrate such a reliance on biomass did not have to buy the Ryegate power in the subsequent year. BED has purchased more than 33% of its energy from biomass (namely McNeil) since the law's passage and has therefore not purchased any of the Ryegate power.

After its new contract with VEPP Inc. was executed Ryegate determined that it would be economic to install a Regenerative Selective Catalytic Converter (RSCR), similar to the one McNeil had installed in 2008, to reduce air pollutant emissions and qualify the plant to sell Renewable Energy Certificates (RECs) in Connecticut and New Hampshire. However, the Baseload Renewable statute required them to turn over all RECs to the Vermont utilities, so to

move forward with the project Ryegate needed to negotiate a cost sharing arrangement with the utilities.

After nearly 6-months of negotiation the attached stipulation was reached. It requires Ryegate to provide the \$6 million of capital needed to install the RSCR, and in return shares any revenue received from REC sales. For the first 3-years Ryegate will get 90% of any revenue, to insure that they recoup their investment. For the next 3-years the revenue will be split 50-50, and for the final 3-years the utilities will receive 90% of the revenue. Even though BED is not receiving any power from Ryegate at the moment, BED staff was actively involved in the negotiation to make sure Burlington ratepayers would be protected if BED ever did receive the power. BED staff believes the stipulation is a reasonable compromise that will result in additional revenue to the Vermont utilities while providing cleaner air.

The Burlington Electric Commission approved the stipulation at its September meeting, with the recommendation that BED become a signatory to make sure that the protections it provides will be available to BED ratepayers in the event that BED is required to buy Ryegate power in the future.

AUTHORIZATION FOR CITY INVESTMENT POLICY

In the year Two Thousand Thirteen.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the City developed a cash management plan where over a three-year period, budgets have been appropriately funded, reducing the need for short-term borrowing; and

WHEREAS, the City voters approved the fiscal stability bond in 2012, which has also reduced the City's reliance on short-term borrowing; and

WHEREAS, some of the City's enterprise funds carry depreciation expenses forward from year to year; and

WHEREAS, the City has not utilized its line of credit in fiscal year 2014 to date; and

WHEREAS, these financial practices mean that the City now has the highest amount of cash available that it has had in seven years, and it would be in the best interests of the City to earn some return before these funds are needed; and

WHEREAS, the Chief Administrative Officer has proposed and the Board of Finance on September 30, 2013 recommended approval of an Investment Policy that provides guidelines for the short-term investment of these funds;

NOW, THEREFORE, BE IT RESOLVED that the City Council adopts the attached Investment Policy and authorizes the Chief Administrative Officer or his designee to invest funds pursuant to that Policy.



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

MEMORANDUM

TO: Board of Finance and City Council

FROM: Bob Rusten, Chief Administrative Officer & Rich Goodwin, ACAO for Finance

DATE: September 23, 2013

RE: Investment Policy

Background:

In any good home budgeting plan it is important to keep money in the bank for expenses you know you will need to make, to build up money to avoid borrowing for expenses you know you will need to make and to have a reserve for unexpected expenditures. If after you have estimated these needs you find that you have excess "money" you might decide that rather than keeping all of your money in a bank, with the current very low-interest rates, to invest that money in either long-term or short-term investments so your money can make you money.

A municipality is no different in that once we have accounted for all of the known and possible expenditures, it is important to assist the taxpayers by using revenues to make money. This should be done very cautiously, using very safe investments that are short-term in nature. And a City needs an Investment Policy to guide these decisions.

We believe the City is now in a position to make some safe short-term investments. How did we get here?

The City created and developed a cash management plan where over a three-year period we created budgets that were appropriately funded, thereby reducing the need for short-term borrowing. In addition, the voters approved

- Fiscal Stability Bond for \$9 million designed to infuse revenue and lessen the City's reliance on short-term borrowing.
- In some of the Enterprise Funds there has been a line called "Depreciation Expense" which is in essence money being carried forward in the Enterprise Fund from year to year which can be safely invested.

What this means is that during limited periods of time the City has revenue that can be invested for a short-term so that money can earn a better return than it sitting in the bank.

Due to all of the steps the City Council and Administration have taken, in FY 2014, the City has not utilized an established Keybank Line of Credit (LOC). The line of credit is \$10 million, and the amount used this fiscal year is zero. On August 12th, 2013, the cash balance was the highest it has been in over seven years at approximately \$20 million. The Clerk Treasurer's Office is requesting approval of a new investment policy. If passed, the new policy would authorize the CAO and Assistant CAO for Finance to invest and deposit up to \$5 million of any City Funds.

Why Invest?

The Clerk Treasurer's Office is responsible for the City's cash flow by depositing cash receipts promptly, ensuring that all financial claims are properly disbursed, and maximizing interest revenue by investing excess cash.

The City's credit rating agency, financial advisors, and auditors have all suggested that the City should have an investment policy. The investment policy submitted for approval demonstrates a commitment to stronger financial stability. It shall be the policy of the City of Burlington to preserve principal and maximize income, while maintaining liquidity to meet the City's need for cash. Investment decisions will be guided by the policy and will demonstrate overall transparency.

The interest income from these investments is a revenue stream that will help reduce the burden on taxpayers.

CITY OF BURLINGTON INVESTMENT POLICY 8/13/13

POLICY:

The purpose of this document is to provide guidelines for the prudent investment of the City of Burlington's funds and to outline the policies needed to maximize the efficiency of the City's cash management system.

SCOPE:

All monies entrusted to the Chief Administrative Officer as directed by the City Council shall be invested in accordance with this document.

AUTHORITY:

The Chief Administrative Officer or Assistant City Chief Administrative Officer (referenced in the remainder of this document as CAO) for the City of Burlington, in accordance with this policy, shall be authorized to invest and reinvest the funds of the City of Burlington.

INVESTMENT OBJECTIVE:

The primary objectives, in priority order, of investment activities shall be safety, maintenance of liquidity, and income.

- I. **Safety** – Safety of principal is the foremost objective of the investment program. Investments of the City of Burlington shall be undertaken in a manner that seeks to ensure the preservation of capital
- II. **Maintenance of Liquidity** – City of Burlington's investments will remain sufficiently liquid to enable the City to meet all operating and capital requirements, which might be reasonably anticipated.
- III. **Return on investment** – City of Burlington's investments shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow needs and any applicable transaction costs or other fees.

The City's investment portfolio shall be designed with the objective of meeting all legal requirements set forth by Federal, State, and Local laws.

AUTHORIZED FINANCIAL INSTITUTIONS:

Financial institutions having offices in the city of Burlington and then Vermont Institutions shall, provided all objectives listed above are equal, be given preference when

the City of Burlington invests its funds. All financial institutions must register to do business in the State of Vermont.

ALLOWABLE INVESTMENTS:

The CAO is authorized to invest and deposit any City funds, up to five million dollars (\$5,000,000) in any of the following:

1. Certificates of Deposit
2. Money Market Accounts
3. Savings Accounts
4. Now Accounts
5. Checking Accounts
6. U.S. Treasury Bills
7. Treasury Notes or Bonds
8. Municipal and State Bonds

To invest any City funds in an option not listed above, or to invest more than a total of \$5,000,000 will require City Council approval. The CAO of the City of Burlington will make decisions regarding the types of collateralization of deposits when needed. The form of collateral may include, but not be limited to, securities of the United States of America. Securities may be held by a third party custodian designated by the CAO and evidenced by safekeeping receipts.

ETHICS AND CONFLICTS OF INTEREST:

The CAO shall avoid any transaction that might impair public confidence in the City's Council's ability to govern effectively. Officers and employees involved in the investment process shall refrain from business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment decisions shall follow the requirements laid out in Section 133 of the City Charter (Conflict of Interest). All investments must meet City Ordinances such as Outsourcing and Union Deterrence.

COLLATERALIZATION

Collateralization is required on accounts and deposits and repurchase agreements over the amount guaranteed by the FDIC. The collateral must be in an amount equal to the excess deposit and it may consist only of securities in which municipalities may invest.

DIVERSIFICATION OF THE INVESTMENT PORTFOLIO:

The CAO shall maintain sufficient diversification of investments such that the ability of the City of Burlington to continue to do business on an ongoing basis will not be impaired because of a liquidity crisis occurring in any one institution with which the City

of Burlington has invested. This diversification provision will be considered met if the investments are in federally-supported instruments such as TBills or TNotes.

REVIEW PROCESS:

The CAO will report investment activity at least every 6 months to the Board of Finance unless there is a request by the Board.

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CREATION OF LIMITED SERVICE FULL TIME TELECOM
SUPPORT SPECIALIST POSITION AND ELIMINATION OF
CUSTOMER SERVICE REPRESENTATIVE POSITION –
BURLINGTON TELECOM

In the year Two Thousand Thirteen.....
Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the General Manager of Burlington Telecom has recommended creation of a
Telecom Support Specialist position and elimination of one of three Customer Service Representative
positions due to the changes in service demands for the utility; and

WHEREAS, the Human Resources Director has approved the creation of the Telecom Support
Specialist position as a limited service, full-time, non-union, non-exempt position and elimination of the
Customer Service Representation position and recommended a pay scale for the new position; and

WHEREAS, this request has been approved by the Board of Finance on September 30, 2013; and

WHEREAS, this position will be funded solely through the revenues generated by Burlington
Telecom and will be budget neutral for Fiscal Year 2014;

NOW THEREFORE, BE IT RESOLVED that the creation of a limited service, full-time, non-
union, non-exempt position of Telecom Support Specialist Position and the elimination of one of the three
Customer Service Representative Positions for Burlington Telecom shall be approved and shall be placed
at a Grade 7 within the Burlington Telecom Wage Table. The positions shall be created and eliminated,
respectively, upon the date of City Council approval and the Mayor’s signature.



**HUMAN RESOURCES
DEPARTMENT**
City of Burlington

179 South Winooski Avenue, Burlington, VT 05401

Voice (802) 865-7145
Fax (802) 864-1777
TTY (802) 865-7142

To: City Council

From: Benjamin Pacy, Human Resources Generalist
Susan Leonard, Human Resources Director

Date: October 2, 2013

Re: Burlington Telecom – Creation of Limited Service, Full Time Telecom Support Specialist Position and Elimination of one of the three Customer Service Representative Positions.

As detailed in the attached memo and job description, the General Manager of Burlington Telecom has requested the creation of a Telecom Support Specialist position and the elimination of one of the three Customer Service Representative Positions. This change is being requested to address the increase need for installations and disconnections at a more rapid pace.

The position, which will report to the Working Foreman – Outside Plant at Burlington Telecom, as shown on the attached existing and proposed organization charts, is being recommended to remain at a Telecom Grade 7, non-union, non-exempt position as the majority of the position mirrors that of the Outside Plant Technician position. The corresponding hourly wage rate \$20.87 per hour (the Customer Service Representative Position classification is a non-exempt non-union Telecom Grade 1 with an hourly wage rate of \$18.94 per hour). Creation of this position will not result in an addition to headcount funded by Telecom, nor will there be any increase in expenditures as the Customer Service Representative position has been vacant since the start of the Fiscal Year. The newly created position will be posted for filling.

We respectfully recommend your approval of the General Manager of Burlington Telecom's request to create a Telecom Support Specialist position and eliminate one of the three Customer Service Representative positions. This action was forwarded to the City Council on recommendation of the Board of Finance.

This position will become effective following City Council approval and the Mayor's signature upon the resolution, of which a draft is attached.

Thank you.

BOARD OF FINANCE

25 September 2013

BURLINGTON TELECOM – CREATION OF TELECOM SUPPORT SPECIALIST POSITION

BT's 2014 Budget contemplated the hiring of an additional residential Customer Service Representative in July 2103.

In the light of current demands on staffing BT is requesting the BOF agreement to change this position to that of a Telecom Support Specialist in lieu of the current posted CSR position. The proposed change in position will improve overall staffing efficiency at BT through the recruitment of an individual who will be able to multi task between two skill sets:

- Be responsible for installation and repair with a shifted schedule to enable BT to begin regularly offering installation appointments after 4PM during weekdays and provide Saturday appointments.
- Be responsible with providing back up support to the Customer Service Department

BT's FY 2014 budget currently includes compensation of \$40,126.67 for a Customer Service Representative. The proposed pay band for the Telecom Support Specialist position is \$43,407.17. With an anticipated start date of November 1, 2013 for this proposed position, there will be no adverse impact or incremental cost to the current FY14 budget. The estimated FY 2014 costs of the proposed position will be \$28,381.50.

This proposal has been thoroughly discussed and agreed with HR, who are supportive of these organizational changes.

I will be out of town on business at the time of the BOF, but available by phone at any time during the BOF meeting should there be any questions or concerns that Stacey Trudo or Amber Thibeault, the managers proposing this change, are unable to answer to your satisfaction

Sincerely,

Stephen Barraclough
Burlington Telecom

City of Burlington Job Description

Position Title: Telecom Support Specialist

Department: Burlington Telecom

Reports to: Working Foreman – Outside Plant

Pay Grade: Range 7 BT Table

Job Code: 1160

Exempt/Non-Exempt: Non-Exempt

Union: Non-Union

General Purpose: This position is mainly responsible, for FTTP (Fiber-to-the-Premise) installations, maintenance and repair of Burlington Telecom's transmission and distribution system. The position shall also serve as part of the customer service support team and shall be responsible for providing administrative support to internal and external customers.

Essential Job Functions: (This section outlines the fundamental job functions that must be performed in this position. The "Qualifications/Basic Job Requirements" and the "Physical and Mental/Reasoning Requirements and Work Environment" state the underlying requirements that an employee must meet in order to perform these essential functions. In accordance with the Americans with Disabilities Act, reasonable accommodations may be made to qualified individuals with disabilities to perform the essential functions of the position)

- Perform the installation, maintenance and repair of the transmission and distribution system.
- Participate in distribution system construction projects including any cost estimates.
- Ensure that FTTP (Fiber-to-the-Premise) installations and repairs conform to adopted industry standards.
- Part of the Burlington Telecom team to ensure any and all work performed is in support of all corporate goals and commitments to service.
- Ensure a safe working environment for self, employees and general public, by practicing work methods and elements in compliance with all applicable local, state and federal codes, standards, laws, and regulations; including, but not limited to National Electric Safety Code and OSHA.
- Participate in training opportunities as assigned and required.
- Identify and develop field equipment and hardware specifications.
- Create and maintain accurate, detailed records of Burlington Telecom's cable distribution system using facilities management system.
- Execute the closing of work orders after final job completion.
- Inventory control of equipment, including assignment of inventory to customer's account.
- Restoration of system outages related to the distribution system.

- Planning and design of distribution system improvements.
- Work in a supportive role with Network Operations for operation of the Class 5 voice switch to include installation, provisioning and maintenance.
- Work in a supportive role with Network Operations for operation of the electronics transport system to include installation, provisioning and maintenance.
- Preparation of the Outside Plant area's budget.
- Investigation and resolution of customer complaints regarding service as related to distribution system.
- Receive incoming calls and internal processing of service orders from inception to completion using multiple interfaces.
- Serve as the primary back-up for customer service, which shall include vacation time, sick time and high call volume periods.
- Support customer service team in the field to promote and sell offerings to individual customers.
- Must wear safety equipment, including, but not limited to; high voltage rubber gloves, safety glasses, hard hat, hearing protection and safety harness.
- Must be able to work independently and as part of a mixed team in a fast-paced, complex, detail-oriented office environment and field, that features many repetitive tasks and deadlines.

Non-Essential Job Functions:

- Perform other tasks as may be assigned.

Qualifications/Basic Job Requirements:

- Associate's degree in telecommunications, business or related discipline, or graduation from recognized industry certification programs in related hardware and software and five years experience in the construction, maintenance, repair and operations of telecommunication systems. Relevant experience may be substituted for educational requirements.
- Demonstrated experience in FTTP installation, maintenance and repair and the associated practices required.
- Demonstrated hands on experience with fiber optic splicing required.
- Knowledge of optical splitters and associated splicing practices required.
- Ability to read and interpret complex schematics, drawings, specifications, manuals and plans required.
- Must possess strong written and verbal communication skills and an ability to interact with coworkers and the public.
- Demonstrated ability to operate personal computers required.
- Ability to pass a pre-employment drug screening required.
- Ability to train for pertinent industry safety rules, practices and standards required.
- Ability to obtain and maintain First Aid and CPR certification within three months of

date hired.

- Ability to work nights, weekends and holidays required.
- Ability to obtain and maintain a valid drivers license required.
- Ability to maintain confidential information.
- Must be flexible and able to handle multiple tasks concurrently adjusting priorities.

Physical & Mental/Reasoning Requirements; Work Environment:

These are the physical and mental/reasoning requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental/reasoning requirements will not automatically disqualify a candidate or employee from the position.

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> seeing | <input checked="" type="checkbox"/> ability to move distances within and between warehouses/offices | <input checked="" type="checkbox"/> lifting (specify) 70 pounds |
| <input checked="" type="checkbox"/> color perception (red, green, amber) | <input checked="" type="checkbox"/> climbing | <input checked="" type="checkbox"/> carrying (specify) 70 pounds |
| <input checked="" type="checkbox"/> hearing/listening | <input checked="" type="checkbox"/> ability to mount and dismount forklift/truck | <input checked="" type="checkbox"/> driving (local/over the road) |
| <input checked="" type="checkbox"/> clear speech | <input checked="" type="checkbox"/> pushing/pulling | |
| <input checked="" type="checkbox"/> touching | | |
| <input checked="" type="checkbox"/> dexterity | | |
| <input checked="" type="checkbox"/> hand | | |
| <input checked="" type="checkbox"/> finger | | |
| <input type="checkbox"/> reading - basic | <input type="checkbox"/> math skills - basic | <input checked="" type="checkbox"/> analysis/comprehension |
| <input checked="" type="checkbox"/> reading - complex | <input checked="" type="checkbox"/> math skills - complex | <input checked="" type="checkbox"/> judgment/decision making |
| <input type="checkbox"/> writing - basic | <input checked="" type="checkbox"/> clerical | |
| <input checked="" type="checkbox"/> writing - complex | | |
| <input type="checkbox"/> shift work | <input checked="" type="checkbox"/> outside | <input type="checkbox"/> pressurized equipment |
| <input checked="" type="checkbox"/> works alone | <input checked="" type="checkbox"/> extreme heat | <input checked="" type="checkbox"/> moving objects |
| <input checked="" type="checkbox"/> works with others | <input checked="" type="checkbox"/> extreme cold | <input checked="" type="checkbox"/> high places |
| <input checked="" type="checkbox"/> verbal contact w/others | <input checked="" type="checkbox"/> noise | <input checked="" type="checkbox"/> fumes/odors |
| <input checked="" type="checkbox"/> face-to-face contact | <input checked="" type="checkbox"/> mechanical equipment | <input checked="" type="checkbox"/> hazardous materials |
| <input checked="" type="checkbox"/> inside | <input checked="" type="checkbox"/> electrical equipment | <input checked="" type="checkbox"/> dirt/dust |

Supervision:

Directly Supervises 0

Indirectly Supervises: 0

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by employees to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

Approvals:

Department Head: _____

Date: _____

Human Resources: _____

Date: _____

City of Burlington Job Description

Position Title: Customer Service Representative

Department: Burlington Telecom

Reports to: Residential Sales Manager

Pay Grade: Range 1

Job Code: 1081

Exempt/Non-Exempt: Non-Exempt

Union: N/A

General Purpose:

This position is responsible for providing superior service to Burlington Telecom customers including outbound sales. In addition this position will participate in and track the work order flow through internal and external systems.

Essential Job Functions: (This section outlines the fundamental job functions that must be performed in this position. The "Qualifications/Basic Job Requirements" and the "Physical and Mental/Reasoning Requirements and Work Environment" state the underlying requirements that an employee must meet in order to perform these essential functions. In accordance with the Americans with Disabilities Act, reasonable accommodations may be made to qualified individuals with disabilities to perform the essential functions of the position.)

- Receives incoming customer calls and handles/distributes them accordingly.
- Enters customer information into various internal systems.
- Tracks order flow to ensure timely completion of orders.
- Performs service order provisioning through multiple user interfaces of the following types:
 - Local number portability provisioning.
 - Number Portability Administration Center processing.
 - 911 data entry.
 - Directory Listings processing.
 - Local Service request/access service request provisioning.
 - Switch provisioning.
 - Video provisioning.
 - Line Data Base/Calling Name Services entry.
- Utilizes other systems and interfaces as needed.
- Processes customer payments.
- Participates in cross selling/ up selling of product lines.
- Receives, directs and or performs basic troubleshooting functions.
- Assists in the compilation of data for reports.
- Attends trainings as directed.

Non-Essential Job Functions:

- Performs other duties as required.

Qualifications/Basic Job Requirements:

- Two years of customer service experience in a similar setting serving a broad range of customers required.
- High School Diploma or equivalent required
- A general knowledge of telecommunications technologies preferred.
- Familiarity with the Verizon LNP, E911 and ASR/LSR systems preferred.
- PC Proficiency (Microsoft Office Products) as well as experience in database operation.
- Familiarity with Telecommunications Industry policies and procedures required.
- Ability to communicate effectively orally and in writing.
- Excellent interpersonal skills required.
- Must be able to work independently and as part of the customer service team in a fast-paced, complex, detail-oriented office environment that features many repetitive tasks and deadlines.
- Must be flexible and able to handle multiple tasks concurrently.
- Must provide all customers with prompt and courteous service.
- Upon conditional offer of employment, candidate must successfully complete a background check as per current City ordinance or policy.
- Must be able to work nights, weekends, and holidays.
- Position may require overtime.

Physical & Mental/Reasoning Requirements; Work Environment:

These are the physical and mental/reasoning requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental/reasoning requirements will not automatically disqualify a candidate or employee from the position.

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> seeing | <input checked="" type="checkbox"/> ability to move distances | <input type="checkbox"/> lifting (specify) |
| <input type="checkbox"/> color perception
(red, green, amber) | <input type="checkbox"/> within and between
warehouses/offices | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> hearing/listening | <input type="checkbox"/> climbing | <input type="checkbox"/> carrying (specify) |
| <input checked="" type="checkbox"/> clear speech | <input type="checkbox"/> ability to mount and
dismount forklift/truck | <input type="checkbox"/> pounds |
| <input checked="" type="checkbox"/> touching | <input type="checkbox"/> pushing/pulling | <input type="checkbox"/> driving (local/over
the road) |
| <input checked="" type="checkbox"/> dexterity | | |
| <input checked="" type="checkbox"/> hand | | |
| <input checked="" type="checkbox"/> finger | | |
| <input checked="" type="checkbox"/> reading - basic | <input checked="" type="checkbox"/> math skills - basic | <input checked="" type="checkbox"/> analysis/comprehension |
| <input type="checkbox"/> reading - complex | <input type="checkbox"/> math skills - complex | <input checked="" type="checkbox"/> judgment/decision
making |
| <input checked="" type="checkbox"/> writing - basic | <input checked="" type="checkbox"/> clerical | |
| <input type="checkbox"/> writing - complex | | |
| <input type="checkbox"/> shift work | <input type="checkbox"/> outside | <input type="checkbox"/> pressurized equipment |
| <input checked="" type="checkbox"/> works alone | <input type="checkbox"/> extreme heat | <input type="checkbox"/> moving objects |

Customer Service Representative

Page 3 of 3

<input checked="" type="checkbox"/> works with others	<input type="checkbox"/> extreme cold	<input type="checkbox"/> high places
<input checked="" type="checkbox"/> verbal contact w/others	<input type="checkbox"/> noise	<input type="checkbox"/> fumes/odors
<input checked="" type="checkbox"/> face-to-face contact	<input type="checkbox"/> mechanical equipment	<input type="checkbox"/> hazardous materials
<input checked="" type="checkbox"/> inside	<input type="checkbox"/> electrical equipment	<input type="checkbox"/> dirt/dust

Supervision:

Directly Supervises: 0 Indirectly Supervises: 0

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by employees to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

Approvals:

Department Head: _____ Date: _____

Human Resources: _____ Date: _____

(Created 07/05, revised 09/06, revised 10/18/06, updated regular service 11/06)

Revised : 04/24/2008; 09/13/2012

City of Burlington

Job Description

Position Title: Outside Plant Technician

Department: Burlington Telecom

Reports to: Working Foreman – Outside Plant

Pay Grade: Range 7 BT Table

Job Code: 1160

Exempt/Non-Exempt: Non-Exempt

Union: Non-Union

General Purpose: This position is mainly responsible, for FTTP (Fiber-to-the-Premise) installations, maintenance and repair of Burlington Telecom's transmission and distribution system.

Essential Job Functions: (This section outlines the fundamental job functions that must be performed in this position. The "Qualifications/Basic Job Requirements" and the "Physical and Mental/Reasoning Requirements and Work Environment" state the underlying requirements that an employee must meet in order to perform these essential functions. In accordance with the Americans with Disabilities Act, reasonable accommodations may be made to qualified individuals with disabilities to perform the essential functions of the position)

- Perform the installation, maintenance and repair of the transmission and distribution system.
- Assist in distribution system construction projects including any cost estimates.
- Ensure that FTTP (Fiber-to-the-Premise) installations and repairs conform to adopted industry standards.
- Work as part of the Burlington Telecom team to ensure any and all work performed is in support of all corporate goals and commitments to service.
- Ensure a safe working environment for self, employees and general public, by practicing work methods and elements in compliance with all applicable local, state and federal codes, standards, laws, and regulations; including, but not limited to National Electric Safety Code and OSHA.
- Participate in training opportunities as assigned and required..
- Assist Network Operations department in identifying and developing field equipment and hardware specifications.
- Assist Division Manager of Facility Engineering, Operations and Construction by creating and maintaining accurate, detailed records of Burlington Telecom's cable distribution system using facilities management system.
- Execute the closing of work orders after final job completion.
- Assist in the restoration of system outages related to the distribution system.
- Assist in planning and design of distribution system improvements.
- Work in a supportive role with Network Operations for operation of the Class 5 voice

switch to include installation, provisioning and maintenance.

- Work in a supportive role with Network Operations for operation of the electronics transport system to include installation, provisioning and maintenance.
- Assist in the preparation of the Outside Plant area's budget.
- Assist in the investigation and resolution of customer complaints regarding service as related to distribution system.

Non-Essential Job Functions:

- Perform other tasks as may be assigned.

Qualifications/Basic Job Requirements:

- Associate's degree in telecommunications, business or related discipline, or graduation from recognized industry certification programs in related hardware and software and five years experience in the construction, maintenance, repair and operations of telecommunication systems. Relevant experience may be substituted for educational requirements.
- Demonstrated experience in FTTP installation, maintenance and repair and the associated practices required.
- Demonstrated hands on experience with fiber optic splicing required.
- Knowledge of optical splitters and associated splicing practices required.
- Ability to read and interpret complex schematics, drawings, specifications, manuals and plans required.
- Must possess strong written and verbal communication skills and an ability to interact with coworkers and the public.
- Demonstrated ability to operate personal computers required.
- Ability to pass a pre-employment drug screening required.
- Ability to train for pertinent industry safety rules, practices and standards required.
- Ability to obtain and maintain First Aid and CPR certification within three months of date hired.
- Class B Commercial Driver's License endorsement required.
- Must wear safety equipment, including, but not limited to; high voltage rubber gloves, safety glasses, hard hat, hearing protection and safety harness.
- Must be able to work as part of a team.
- Ability to work nights, weekends and holidays required.
- Ability to obtain and maintain a valid drivers license required.
- Ability to maintain confidential information.

Physical & Mental/Reasoning Requirements; Work Environment:

These are the physical and mental/reasoning requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental/reasoning requirements will not automatically disqualify a candidate or employee from the position.

seeing ability to move distances lifting (specify)

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> color perception
(red, green, amber) | within and between
warehouses/offices | 70_ pounds |
| <input checked="" type="checkbox"/> hearing/listening | <input checked="" type="checkbox"/> climbing | <input checked="" type="checkbox"/> carrying (specify)
70_ pounds |
| <input checked="" type="checkbox"/> clear speech | <input checked="" type="checkbox"/> ability to mount and
dismount forklift/truck | <input checked="" type="checkbox"/> driving (local/over
the road) |
| <input checked="" type="checkbox"/> touching | <input checked="" type="checkbox"/> pushing/pulling | |
| <input checked="" type="checkbox"/> dexterity | | |
| <input checked="" type="checkbox"/> hand | | |
| <input checked="" type="checkbox"/> finger | | |
| <input type="checkbox"/> reading - basic | <input type="checkbox"/> math skills - basic | <input checked="" type="checkbox"/> analysis/comprehension |
| <input checked="" type="checkbox"/> reading - complex | <input checked="" type="checkbox"/> math skills - complex | <input checked="" type="checkbox"/> judgment/decision
making |
| <input type="checkbox"/> writing - basic | <input checked="" type="checkbox"/> clerical | |
| <input checked="" type="checkbox"/> writing - complex | | |
| <input type="checkbox"/> shift work | <input checked="" type="checkbox"/> outside | <input type="checkbox"/> pressurized equipment |
| <input checked="" type="checkbox"/> works alone | <input checked="" type="checkbox"/> extreme heat | <input checked="" type="checkbox"/> moving objects |
| <input checked="" type="checkbox"/> works with others | <input checked="" type="checkbox"/> extreme cold | <input checked="" type="checkbox"/> high places |
| <input checked="" type="checkbox"/> verbal contact w/others | <input checked="" type="checkbox"/> noise | <input checked="" type="checkbox"/> fumes/odors |
| <input checked="" type="checkbox"/> face-to-face contact | <input checked="" type="checkbox"/> mechanical equipment | <input checked="" type="checkbox"/> hazardous materials |
| <input checked="" type="checkbox"/> inside | <input checked="" type="checkbox"/> electrical equipment | <input checked="" type="checkbox"/> dirt/dust |

Supervision:

Directly Supervises 0 Indirectly Supervises: 0

Disclaimer:

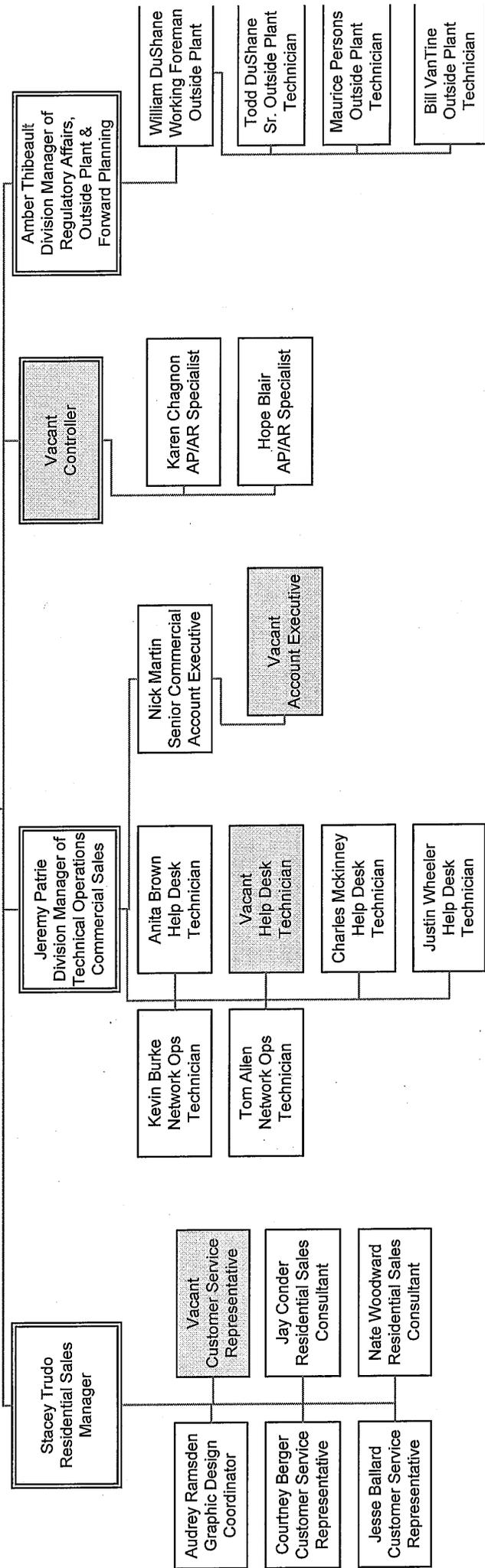
The above statements are intended to describe the general nature and level of work being performed by employees to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

Approvals:

Department Head: _____ Date: _____
Human Resources: _____ Date: _____

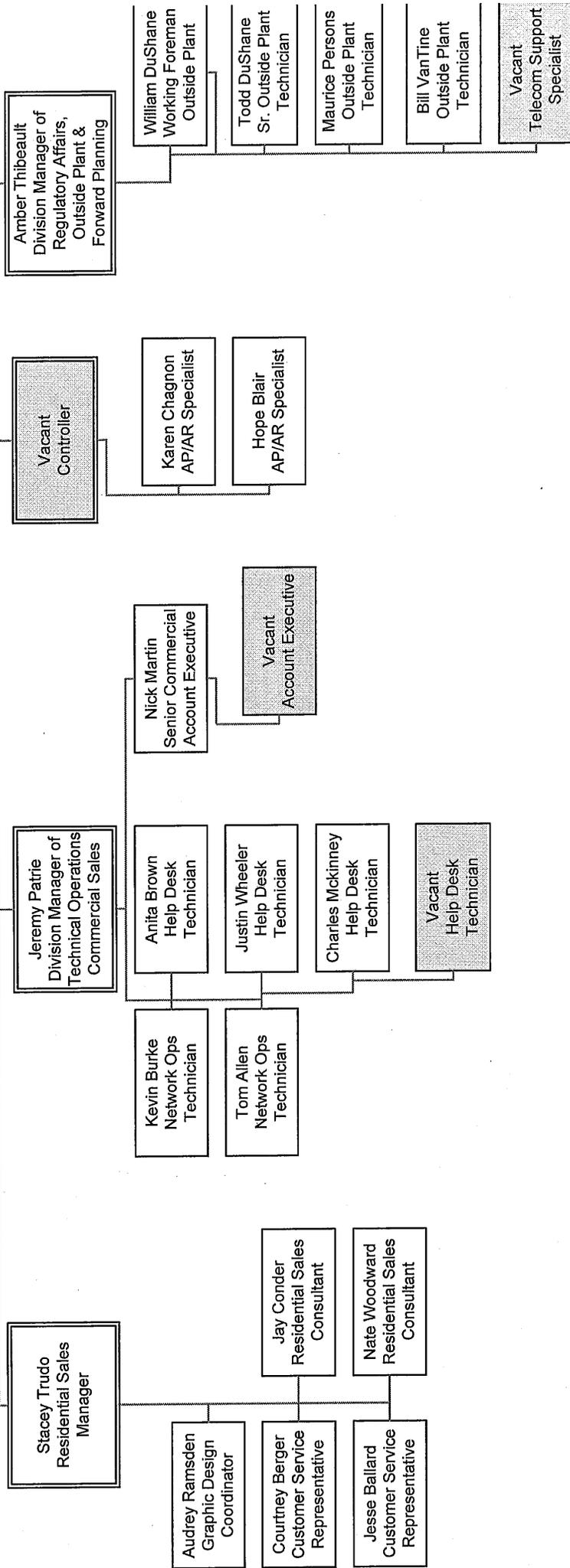
**Burlington Telecom
City of Burlington
September 2013**

**Stephen Barracough of
Dorman and Fawcett
Acting General Manager**



**Burlington Telecom
City of Burlington
Proposed October 2013**

**Stephen Barracough of
Dorman and Fawcett
Acting General Manager**



1
2 **Resolution Relating to**
3
4

RESOLUTION _____
Sponsor(s): Councilors Paul,
Blais _____
Introduced: _____
Referred to: _____
Action: _____
Date: _____
Signed by Mayor: _____

5
6 PROPOSED CHAMPLAIN COLLEGE PURCHASE OF
7 436 MAPLE STREET PROPERTY
8

9
10
11
12 **CITY OF BURLINGTON**

13
14 In the year Two Thousand Thirteen.....

15 Resolved by the City Council of the City of Burlington, as follows:

16
17 That WHEREAS, Champlain College is prepared to purchase a lot and residence located at 436 Maple
18 Street; and

19 WHEREAS, a 1994 Memorandum of Understanding (attached) between Champlain College and
20 the City requires Champlain College to seek and receive City Council approval before purchasing
21 properties outside delineated boundaries; and

22 WHEREAS, 436 Maple Street is outside the delineated boundaries and thus requires Council
23 approval; and

24 WHEREAS, Champlain College has confirmed that it will not, following the transfer of ownership
25 to the college, use the property for student housing; its intended use will be to provide housing for faculty,
26 staff members, and/or other non-student residents;

27 NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the Champlain
28 College purchase of the above-referenced property located at 436 Maple Street.
29
30

MEMORANDUM OF UNDERSTANDING AND AGREEMENT

This Memorandum of Understanding and Agreement ("Agreement") made and entered into this 21st day of October, 1994, by and between the City of Burlington, a Vermont municipal corporation ("City"), and Champlain College, Inc., a Vermont institution of higher education ("Champlain");

W I T N E S S E T H :

WHEREAS, it is in the best interest of both the City and Champlain that a comprehensive agreement be reached which will provide to both entities and to the Champlain College neighborhood opportunity to co-exist in the most advantageous manner possible; and

WHEREAS, to that end, the President and administrative staff at Champlain and the Mayor and administrative staff of the City have carried out comprehensive negotiations to achieve a solution to current and prospective problems and needs which will be beneficial to Champlain, the City and the entire City community; and

WHEREAS, the result of such negotiations has been the negotiation of this Agreement by the City and Champlain including as a fundamental principle that it will be most desirable to allow Champlain opportunity for reasonable growth within its established "Core Campus", "Transitional Area", and "Authorized Areas", (hereinafter defined) while simultaneously establishing definitive boundaries concerning

such campus so that the surrounding residential neighborhoods can be protected, and parking and traffic problems dealt with in the most efficient fashion; and

WHEREAS, prior to the execution of this Agreement, it was necessary for both the City's Planning Commission and City Council, Champlain's Board of Trustees and the general public to have opportunity to fully consider the Agreement, and to have full input with respect thereto prior to execution hereof; and,

NOW THEREFORE, IT IS AGREED by and between the City and Champlain as follows:

1. The "Core Campus" is defined as the central campus of Champlain College, the boundaries of which shall be as set forth on the map attached hereto and incorporated herein as Exhibit A, and defined on said map as "Core Campus".

2. "Transitional Area" is that area as defined on said Exhibit A as "UC Transitional".

3. "Authorized Areas" include the "Core Campus", the "Transitional Areas", and the central business district (as defined in the City's Zoning ordinance.)

4. The duration of this Agreement shall be twenty (20) years from the date of execution hereof. During the term hereof, Champlain shall not acquire, lease and/or utilize any additional property within the City located outside of the Authorized Areas that is not currently being utilized by Champlain, herein or except as may be mutually

agreed between the City's City Council and Champlain's Board of Trustees. Provided, however, the restrictions contained in this Paragraph shall not apply to the rental or leasing by Champlain of rooms in private homes for not more than two students in any particular building.

5. Notwithstanding the foregoing section, Champlain shall also have the right to acquire and to utilize buildings located outside of the "Authorized Areas" which are currently utilized for fraternity house, sorority house or institutional usage.

6. It is acknowledged by the parties hereto that the City's zoning standards have recently been amended to permit Champlain to develop that portion of its campus within the Core Campus at a lot coverage not exceeding sixty percent (60%) rather than the former maximum of forty percent (40%).

7. Champlain shall commit that there shall be no net loss of green space currently in existence within the Core Campus as a result of creating additional parking spaces. It shall be permissible for Champlain to convert existing green space areas to parking areas provided that an equal amount of existing lot coverage such as paved area is reconverted to green space. Champlain shall be authorized to attempt to meet future parking requirements at off-campus locations provided such locations are within a reasonable walking or shuttle bus distance from the campus and function as a workable part of an overall parking program.

8. The properties fronting on Harrington Terrace and Jackson Court shall be rezoned in such a fashion that only residential use shall be permitted. Champlain shall not acquire and/or utilize properties located on either of such streets for its institutional purposes.

9. The City shall permit Champlain to utilize the so-called Coolidge House at 312 Maple Street for administrative office purposes, and accept such use by Champlain.

10. Champlain shall either use the premises at 380 Maple Street for its residential purposes or shall convey such property with a covenant calling for subsequent residential use by the purchaser thereof for the duration of the final Agreement.

11. The City recognizes Champlain's need for and will support the development by Champlain within the above-described "Authorized Areas" of housing units for 100 students to be built in a "townhouse" format of 25 units. The City recognizes that such units may also be appropriately placed within 300 feet westerly of the centerline of South Willard Street (230 feet westerly of the centerline of South Willard Street for the so-called "Cannon" property) within the "Transitional Area" should such properties be acquired by Champlain, with some of such units also being permissibly placed on the property known and designated as 195 South Willard Street, or on Maple Street within the "Core Campus" area.

12. Should the properties referenced in Section 11 be acquired by Champlain, the existing buildings, additions thereto, and the land extending to 300 feet westerly of the centerline of South Willard Street (230 feet westerly of the centerline of South Willard Street for the "Cannon" property) may be used for institutional purposes. Champlain shall utilize the balance of such lot or lots to the westerly boundary line thereof as open space in order to create a buffer zone between the residential properties fronting on South Union Street and the more intense institutional use by Champlain of the properties fronting on South Willard Street. The westerly portion of such lots will be used for green space and passive recreation (reading, sitting, etc.) purposes. Champlain shall permit the general public to utilize such green space for such passive recreation purposes subject to reasonable controls by Champlain. However, if Champlain acquires the "Cannon" property, it shall have the right to use the existing brick barn/carriage house which borders the westerly boundary of said property for institutional purposes.

13. The City shall agree not to impose or implement resident-only parking on either Maple Street from South Prospect Street to South Union Street or on South Willard Street. Champlain shall not contest in any fashion the implementation of resident-only parking on Harrington Terrace, Jackson Court and Summit Street.

14. Champlain shall further endeavor to eliminate its existing parking deficit of 150 spaces by a combination of solutions including, without limitation, off-site parking lots, underground or decked parking in dual footprint structures, a parking garage if economically feasible, increased transit use, participation in a shuttle program, ride-sharing, van pools for working students, flex time class scheduling modules, restrictions on student car ownership and other demand-side techniques to reduce trip generation to and from the campus. Additionally, Champlain shall join and remain at all times throughout the duration of this Agreement a member of the so-called "parking consortium" made up of the University of Vermont, the Medical Center Hospital of Vermont, Trinity College and the University Health Center, Inc., which consortium is working to find solutions for parking and transportation needs which are jointly acceptable to the institutions and to the City. However, this Agreement shall not be construed to require that Champlain be participatory in any particular solution which the parking consortium may decide to implement. Champlain shall be excused from further commitment to the shuttle program at the Park and Ride facility proximate to the Burlington International Airport.

15. Upon the execution hereof, Champlain shall commit to making every effort to meet all of its institutional needs over the next twenty (20) years within the Authorized

Areas and/or by acquiring existing institutional, fraternity house or sorority house properties, as well as off-site shuttle lots for parking purposes. Champlain will use its best efforts to carry out such expansion within the Authorized Areas and will consult with the City before attempting to develop facilities outside the Burlington city limits.

16. If any change should occur during the term of this Agreement which causes Champlain to need to sell any properties it may have acquired subsequent to this date, Champlain shall grant to the City a right of first refusal to acquire such properties in the following manner: if Champlain receives a bona fide offer from any person or other entity to purchase one or more of the properties described in this section, Champlain shall send to the City a copy of the proposed contract (except for the name of the buyer) and notify the City of the intention of Champlain to accept the same. The City shall have the right within thirty (30) days to accept the terms of said contract in writing, and within seventy (70) days thereafter to purchase the property or properties in its own name, for the purchase price and on the terms specified in said contract. If the City shall not so elect within said period, Champlain may then sell the properties to the said buyer provided the said sale is on the same terms and conditions and for the price set forth in the said contract sent to the City. Champlain

shall have the right to attempt to sell multiple properties simultaneously as a package, and in such event, the City's right of first refusal herein must be exercised as to the entirety of the properties then being offered as a package. In the event the City fails to exercise the aforesaid right of first refusal in connection with a proposed sale, then such right shall be extinguished upon the consummation of said sale; however, if such sale is not consummated, the right of first refusal shall remain in effect during the entire term of this Agreement. If for any reason the City is unable or unwilling to close on the purchase of said property within the seventy (70) day period described herein, the City's right of first refusal shall lapse as to that property or properties.

17. Champlain's "College Master Plan" shall be amended to reflect the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the City and Champlain have executed this Agreement through the signatures of their duly authorized officers as of the day and date first above written.

CITY OF BURLINGTON

Cecilia M. Yuss
Witness

By: Peter C. Brownell
Mayor Peter C. Brownell
Duly Authorized

Michelle J. Gurney
Witness

STATE OF VERMONT
COUNTY OF CHITTENDEN, SS.

At Burlington, Vermont this 27th day of October, 1994,
Peter C. Brownell, Mayor, Duly Authorized Agent of the City
of Burlington, personally appeared and he acknowledges this
instrument, by him sealed and subscribed, to be his free act
and deed and the free act and deed of the City of
Burlington.

Before me, Cecilia M. Yelise
Notary Public

CHAMPLAIN COLLEGE, INC.

Cecilia M. Yelise
Witness

By: Roger A. Perry
Roger A. Perry, President
Duly Authorized

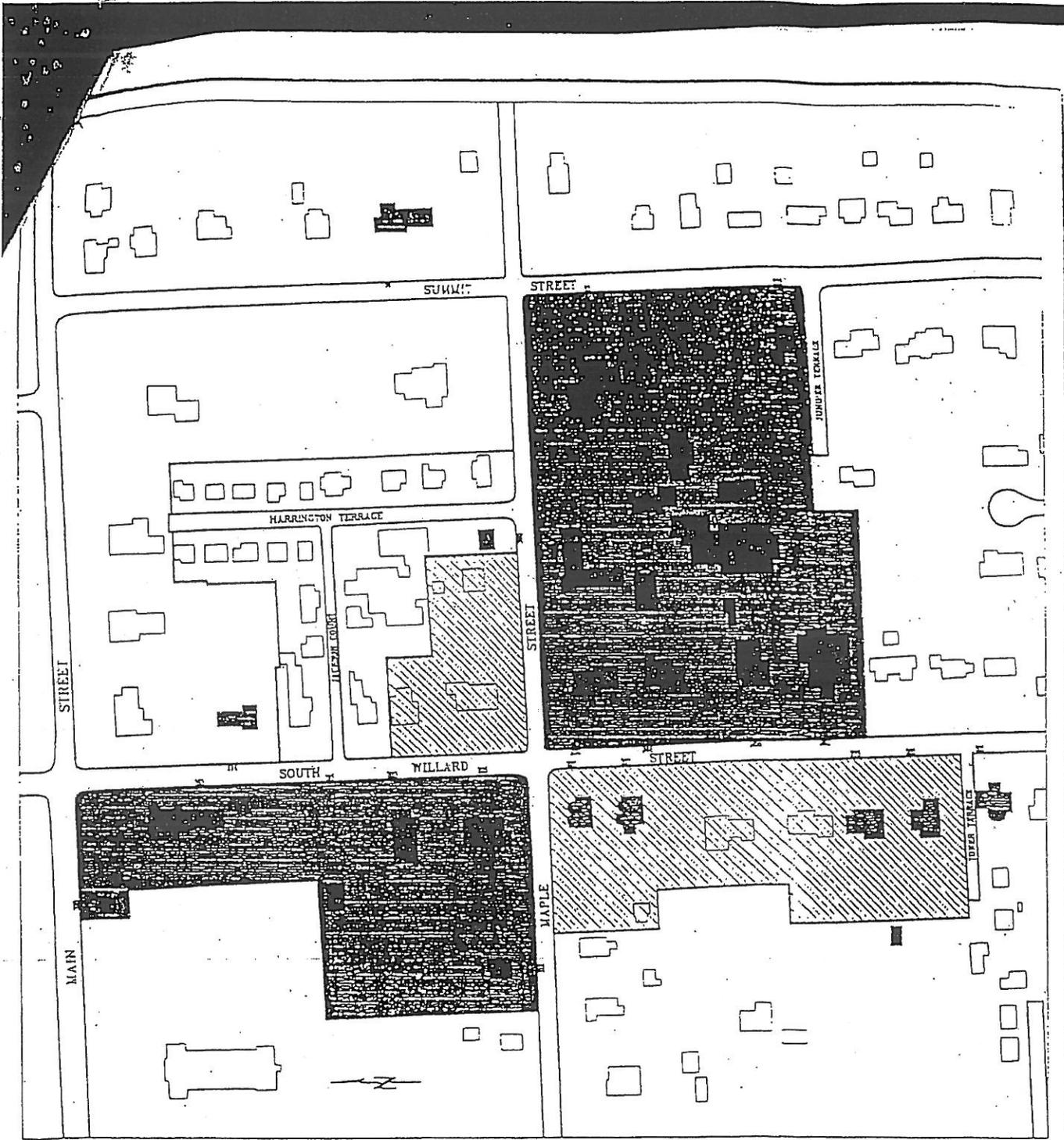
Michelle Yelise
Witness

STATE OF VERMONT
COUNTY OF CHITTENDEN, SS.

At Burlington, Vermont this 27th day of October, 1994,
Roger A. Perry, President, Duly Authorized Agent for
Champlain College, Inc., personally appeared and he
acknowledges this instrument, by him sealed and subscribed,
to be his free act and deed and the free act and deed of
Champlain College, Inc.

Before me, Cecilia M. Yelise
Notary Public

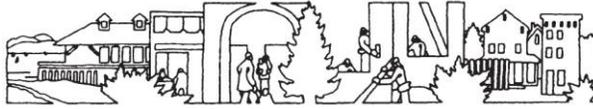
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Champlain College Proposed Core Campus Map

-  Core Campus
-  UC Transitional
-  Residential
-  Champlain College Buildings

Don H. [Signature]
[Signature]



COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

Celebrating 30 Years ~ 1983-2013

TO: City Council

FROM: Brian Pine, Assistant Director for Housing & Neighborhood Revitalization

DATE: October 2, 2013

RE: Authorization for Champlain College acquisition of 436 Maple Street

Per the 1994 Memorandum of Understanding (MOU) between Champlain College and the City of Burlington, the College is seeking City Council approval to acquire the above-referenced property. The MOU requires Champlain College to seek and receive City Council approval before purchasing properties outside delineated boundaries. This property is located just outside the "Core Campus" as depicted in the attached MOU.

Champlain intends to purchase this property and use it as it is currently zoned as single family residential and place faculty or staff in this home. Champlain is buying this property for the purpose of housing more Champlain faculty/staff closer to campus.

The subject property is presently owned by Mike and Diane Augusta. A longtime employee of Champlain College, Diane is retiring this winter and planning to move out of state. The Agustas wish to sell the property to Champlain. As depicted on the attached photo, the property is situated between the Champlain dorm known as Summit Hall (formerly SAE fraternity) and the sorority Kappa Alpha Theta, which Champlain previously leased for student housing. Champlain had identified this property in their 2007 Master Plan as a possible acquisition since it borders Champlain College property.

During the zoning rewrite process in 2008, Champlain sought to rezone this entire block to "University Campus" as many of the buildings are used for institutional purposes and it is the only block between Main and Maple between Edmunds and UVM that is not zoned UC. That rezoning was tabled during the process because of Council concerns and Champlain is no longer pursuing any zoning changes for this parcel.

For property tax purposes, the present value of \$386,900 will be maintained as required by State statute for educational institutions. Champlain will continue to pay property taxes as required by State statute.

The following documents are provided in support of this request: proposed resolution, the 1994 MOU, a Google earth orthophoto and excerpts from the 2007 Master Plan.

Please feel free to contact me if you wish to discuss this matter in advance of the upcoming Council meeting.

September 27, 2013

TO: Mayor Miro Wienberger, Burlington City Council

FROM: David J. Provost

COPY: Michael Agusta

TOPIC: Seeking City Council approval for Champlain College to buy 436 Maple Street

Background

1994 MOU – Champlain College and the City of Burlington entered into a Memorandum of Understanding in 1994 that outlined the College required City Council approval if it desired to purchase any property outside of its campus boundaries. The exception being existing fraternities and sororities and other intuitional facilities.

2007 Champlain College Master plan – Upon my arrival at Champlain College in 2005 I was met with overwhelming sentiment from neighbors and city officials that Champlain College builds beautiful buildings we just never know what's next. This as well as a condition of a permit was the impetus of the College creating a comprehensive master plan. In the plan we spelled out the desire of the College to take responsibility to house all of its undergraduate students and ease the housing burden found in the City of Burlington. In order to accomplish this the master plan identified a solution that consisted of 600 new beds on the hill and 600 beds in apartments in the City, but overseen by Champlain College. By September of 2014, 400 of the beds on the hill will have been added and by summer 2015 and estimated 400 to 500 beds in apartments at Ethan Allen Club and Eagles Club will have been completed. In the master plan a planned expansion on Summit Street next to Summit Hall is contemplated.

436 Maple Street – Summit Hall is flanked by one single family home to the south/east owned by Mike and Diana Agusta. This property was identified in the master plan as potential acquisition property and the opportunity has now poised itself for the College to acquire this property. The Agusta's are moving to North Carolina this summer and are looking to sell their home to the College. The College is seeking the approval from the City to purchase this property as it abuts a Champlain property and it is next to a UVM sorority. It is our intention to use the home for faculty and staff housing, to comply with current zoning regulations.

Attachments

- 1) 1994 MOU
- 2) 2007 Champlain College excerpts from the Master plan
 - a. Map of property location
 - b. Identification of potential interesting properties
- 3) Google map of property
- 4) Proposed resolution



Google earth

feet
meters



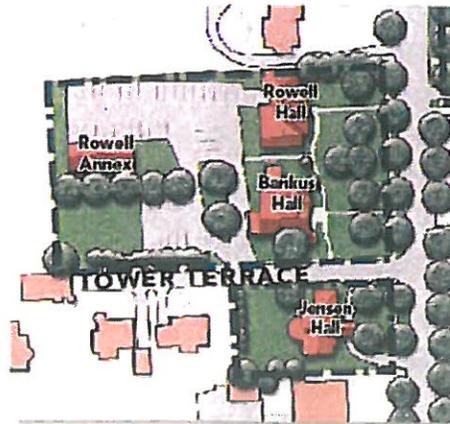
Tower Terrace Area

The Tower Terrace area does not see significant *physical* change under the master plan, but it is a focus of significant *land use* changes. This area consists of Rowell, Bankus, and Jensen residence halls, Rowell Annex (Champlain's physical plant facility), and a short road called Tower Terrace with three private residences at its terminus.

Due to the disruption and traffic caused by the activities of the physical plant, the master plan suggests relocating this function. Most physical plant functions (trades, etc.) will be relocated off-Hill, perhaps to the Pine Street corridor.

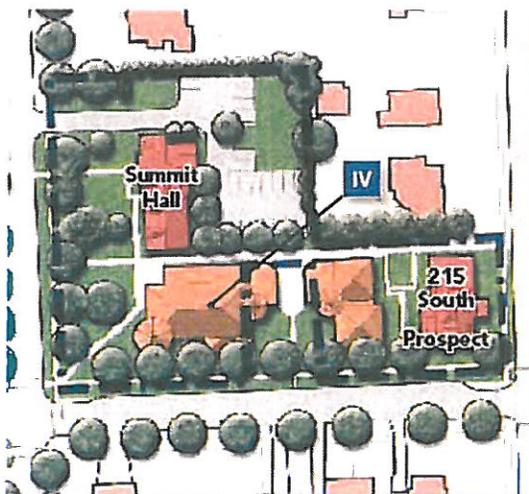
Rowell Annex will become the new home for Information Services, with the exception of help desk and media services functions that will remain in the academic core but will be consolidated at the S.D. Ireland Family Center for Global Business and Technology. The master plan also recommends removing the eight remaining parking spaces behind Jensen Hall.

FIGURE 49—TOWER TERRACE AREA: PROPOSED



Maple Street/Summit Street/Prospect Street

FIGURE 50—MAPLE BETWEEN SUMMIT AND SOUTH PROSPECT: PROPOSED



Under the master plan, the corner of Maple and Summit – diagonally across from Aiken Hall, where Summit House is currently located – remains a residential area. The College currently leases a former sorority house at 215 South Prospect Street for student housing. Acquiring this property and the house at 436 Maple Street creates a consolidated land holding that will be used to accommodate housing (VI) for approximately 91 additional students. This corner will begin to serve as another gateway into the campus.

FIGURE 51—VIEW OF MAPLE AND SUMMIT: PROPOSED



Other Areas of the Hill

This master plan attempts to rationalize Champlain’s on-Hill boundaries, containing the College’s physical growth and delineating clear and logical edges for the campus. In order to enhance Champlain as a compact, consolidated campus and to minimize intrusion into residential neighborhoods, if the College is able to accommodate residential needs through other elements of this master plan, the plan suggests divestment as a long-term possibility for North House, Sanders Hall, and South House.

There are several properties on the Hill that, were they to be placed on the real estate market, would be interesting possibilities for the College. Figure 52 illustrates these properties. Many are currently fraternity houses (e.g., Delta Psi, Phi Gamma Delta and Sigma Phi Epsilon), and would provide opportunities for the College to add to its housing supply without new construction, and without depleting Burlington’s supply of rental housing.

The two properties identified on South Prospect Street, one of which is a former fraternity house currently rented by the College, would provide a more rational boundary for Champlain. These properties could contribute to the College’s housing supply through reuse of existing buildings or through replacement of existing buildings with more efficient new residence halls.

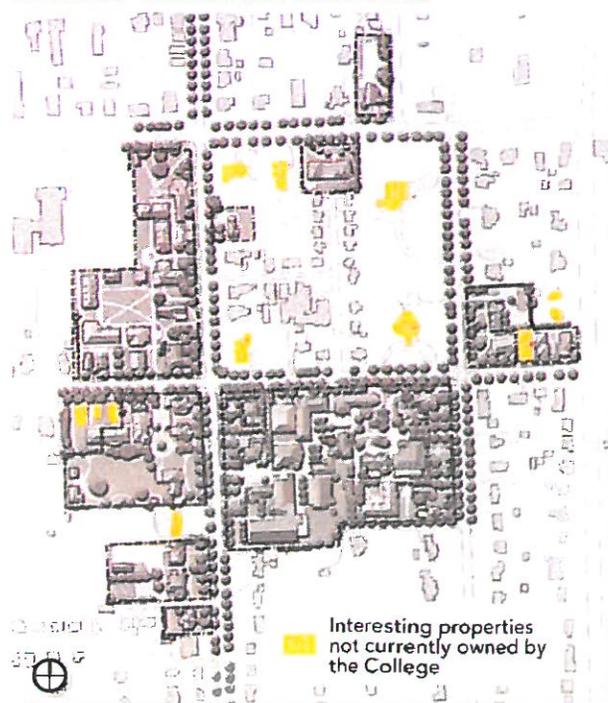
The apartment building at the corner of South Willard and Maple streets, if ever for sale and purchased by the College, would also add to the College's housing supply while preserving the existing built environment on the Hill.

Acquisition of existing on-Hill structures for use as student housing will proportionally decrease the amount of new residence hall construction contemplated in this master plan.

Grassemount provides an opportunity for additional on-Hill administration space, and would enable some of the functions that have moved from campus (e.g., Finance and Administration) to return. Grassemount could also serve as a "gateway" building on Main Street, helping to improve Champlain's visibility.

The residential property between Perry Hall and Rowell Hall would, if available, allow the College to better rationalize its boundaries, and create a new entrance to the parking behind Rowell. Champlain would then be in a position to remove all campus-related traffic from Tower Terrace.

FIGURE 52—INTERESTING POSSIBILITIES



Off-Hill Development

Champlain is committed to developing off-Hill apartment-style student housing in or close to downtown Burlington. Over the past several months, the College has worked closely with developers to identify potential sites for housing 150-300 students. Several sites will be needed to meet the campus goal of 600 off-Hill beds. Potential sites include the YMCA and the Ethan Allen property, as well as sites downtown and along the College and Main Street corridors. Additional details on off-site developments will be released as soon as possible.

On Hill "Interesting Possibilities" -

Propertities identified in Master Plan (map 52, page 79)

- 371 Main St - Sigma Phi Epsilon (frat house)
- 411 Main St. - Grassemount (institutional bldg)
- 297 1/2 Maple St. (garage of apt. bldg)
- 305 Maple St. (apt bldg)
- 315 Maple St. (apt. bldg)
- 436 Maple St. (residence)
- 201 S. Prospect - (multi-family)
- 205 S. Prospect - (apt. bldg)
- 158 S. Willard St. - Phi Gamma Delta (frat house)
- 216 S. Willard St. - (apt. bldg)
- 267 S. Willard St. (residence)
- 61 Summit St. - Delta Psi House (frat house)

Lori Olberg

From: Michael L Rowley <tye45io@gmail.com>
Sent: Thursday, September 26, 2013 9:46 AM
To: Lori Olberg
Subject: Message from Contact Us at www.BurlingtonVT.gov

This message was sent to you because you are a designated recipient for 'City Council' from <http://www.BurlingtonVT.gov/ContactUs>
Sent on 9/26/2013 9:45:35 AM from IP Address: 64.129.122.62

Comment/Question: “To arms!’ Desmoulins shouted in a trained voice that soared over the crowd, “To arms!” With the crowd other arms were raised, bearing pistols, swords, and pikes. “[They]will enter [...] tonight to butcher the inhabitants!” Desmoulins cried, and voices inside the crowd shouted, “We will defend ourselves!” [Robespierre, the voice of virtue, Otto J. Scott page 56]



Office of Mayor Miro Weinberger

MEMORANDUM

To: City Councilors
From: Mayor Miro Weinberger
Date: October 2, 2013
Re: Pension Summit extension request

I write to update you on progress with the Pension Summit, an important topic the City Council addressed in the attached Resolution titled "Convening of a Summit to Discuss the Underfunding of the City's Pension Plan and to Explore Options to Address Unfunded Liability" adopted August 12, 2013.

Per the Resolution, I have appointed a committee to join me in drafting the program for the Pension Summit. Councilor Norm Blais, Councilor Karen Paul, and Councilor Chip Mason—three sponsors of the Resolution—sit on the committee, as do Chief Administrative Officer Bob Rusten, City Attorney Eileen Blackwood, Human Resources Director Susan Leonard, Event Planner Deb Lichtenfeld (as a consultant), Chief of Staff Mike Kanarick, and Mayoral Projects Coordinator Brian Lowe. The committee is drafting a program for the Pension Summit consistent with the requirements outlined by the City Council, and has begun reviewing the draft for feedback with individuals and entities stipulated in the Resolution, which includes the four bargaining units representing City employees, the Board of the Burlington Employee Retirement System, two individuals owning commercial property in Burlington, two non-union City employees, and the Board of Finance.

My Administration respects the importance of delivering on the commitments outlined in the Resolution and has completed substantial work on the draft program for the Pension Summit. However, we will not be able to complete all of the outreach requirements prior to the October 7 City Council meeting—the last such meeting before October 15. Therefore, we respectfully request an extension of the deadline to November 15, allowing us to present the draft program at the November 4 City Council meeting.

Thank you.

CONVENING OF A SUMMIT TO DISCUSS THE UNDERFUNDING
OF THE CITY'S PENSION PLAN AND TO EXPLORE OPTIONS
TO ADDRESS UNFUNDED LIABILITY

In the year Two Thousand Thirteen.....
Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the City of Burlington has a full-time, permanent work force of more than 600 dedicated and resourceful employees and approximately 900 retirees and former employees vested in the City's retirement system; and

WHEREAS, it is in the long-term best interest of the City that it continues to have qualified and competent employees to perform those functions that are essential to the effective and efficient operation of the City and the delivery of City services; and

WHEREAS, the City Council recognizes the importance of the retirement/pension system in recruiting and retaining competent and committed employees; and

WHEREAS, it is in the interests of the citizens and taxpayers of the City, as well as in the interests of former, present and future City employees, that the City's retirement/pension system be a sustainable, viable and affordable plan that can fulfill its promises to city employees; and

WHEREAS, over the last few years the City taxpayers' contribution to the retirement/pension fund has increased each year while at the same time the unfunded liability of the fund has also increased; and

WHEREAS, the unfunded liability in the City's pension/retirement plan as of June 30, 2012 was \$60,611,827, an amount that creates an unsustainable retirement system and places an unreasonable tax burden upon the taxpayers of the City of Burlington; and

WHEREAS, the City is fortunate to have at its disposal individuals who have the ability to comprehend the nature of the problems facing our retirement/pension system, to hear from persons who wish to address those problems, and to put forth options to address the City's unfunded liability; and

WHEREAS, the City Council believes that the financial problems of our retirement/pension system are significant and there is an urgency to solve these issues and therefore the public must be informed in such a way so that they understand the long-term impacts of our not solving the structural issues within our retirement/pension system;

NOW, THEREFORE, BE IT RESOLVED that there is a need for a Retirement Summit where the

42 CONVENING OF A SUMMIT TO DISCUSS THE
43 UNDERFUNDING OF THE CITY'S PENSION PLAN
44 AND TO EXPLORE OPTIONS TO ADDRESS
45 UNFUNDED LIABILITY
46

47 public is made aware of our concern that maintaining the current structure of our retirement/pension
48 system is unsustainable; and

49 BE IT FURTHER RESOLVED that the City Council requests that the Mayor shall appoint a
50 committee to plan a Retirement Summit for not later than October 15th, 2013. The committee shall
51 create a program, to be approved by the City Council, designed so that attendees can understand, at a
52 minimum, the:

- 53 a) Long-term impact on renters and business-owners of maintaining the current pension structure.
- 54 b) Comparison of our public-sector pension system to private sector plans.
- 55 c) The complexity of our pension system and its administrative difficulty and cost.
- 56 d) Services our employees provide to the taxpayers, the value of these employees and therefore the
57 need to maintain a high-quality pension system to retain and recruit staff.
- 58 e) The impact our current pension system may have on the City's credit rating.
- 59 f) Long-term financial and other implication of maintaining the current pension structure.
- 60 g) How new government accounting standards may positively or negatively change our pension
61 valuation outlook, and whether it is likely that there will be future changes to government
62 accounting standards that will further impact our pension valuation.
- 63 h) How the City's costs to fund our pension system impacts the taxpayers, employees, current
64 retirees, City infrastructure and possible growth of the City's Grand List.
- 65 i) Appropriate balance of a variety of City revenues; and

66 BE IT FURTHER RESOLVED that prior to presenting its plan to the Council the committee shall
67 offer to meet with the elected leadership of each of the four bargaining units representing City employees,
68 the Board of the Burlington Employee Retirement System, at least two individuals owning commercial
69 property in Burlington, at least two non-unionized City employees, and with the City's Board of Finance
70 to review a draft program and solicit peoples' ideas on the draft; and

71 BE IT FURTHER RESOLVED that the once the Summit has occurred, and the City Council and
72 Administration has been able to assess the outcomes of the Summit, the Administration will present to the
73 City Council for its approval a draft process, the goal of which will be to identify solutions to the issues
74 raised at the summit. This draft process will be presented to the City Council no later than two months
75 after the Summit, and its creation shall follow the same guidelines used to create the Summit plan.

**March 4, 2014
Annual City Election Calendar**

Date	Event	Statutory Authority
Sunday, December 8	First day to warn first public hearing on proposed Charter Amendments	Sect. 2641, Title 17 V.S.A. Sect. 2645, Title 17 V.S.A. 70 days prior to election Not earlier than 40 days prior to Public Hearing
Wednesday, December 18	Last day to warn first public hearing on proposed Charter Amendments	Sect. 2641 (a), Title 17 V.S.A. Sect. 2645 (a)(6), Title 17 V.S.A. 60 days prior to election Not later than 30 days prior to Public Hearing
Monday, December 16	Last practical date for City Council to adopt proposed Charter Changes for City election	Practical consideration given City Council meeting schedule
Wednesday, December 18	First day to warn Second public hearing on proposed Charter Amendments	Sect. 2645, Title 17 V.S.A. Not earlier than 40 days prior to Public Hearing
Tuesday, January 7	Official copy of proposed Charter Amendments must be filed with the City Clerk	Sect. 2645, Title 17 V.S.A. at least 10 days prior to 1st Public Hearing
Saturday, December 28	Last day to warn Second public hearing on proposed Charter Amendments	Sect. 2645 (a)(6), Title 17 V.S.A. Not later than 30 days prior to Public Hearing
Friday, January 17 - noon	First Public Hearing on proposed Charter Amendments	City Council Schedule at least 30 days prior to election
Thursday, January 23	Last day to file petitions signed by 5% of voters with City Clerk for items to be included on City Election Ballot	Sect. 2642, Title 17 V.S.A. not less than 40 days prior to election
Thursday, January 23	First day to warn City Election	Sect. 2642, Title 17 V.S.A. 40 days prior to election
Thursday, January 23	Last day for Board of Civil Authority to designate Polling Places	Sect. 2501, Title 17 V.S.A. 40 days prior to election
Monday, January 27 5:00 p.m.	Deadline for filing nominating petitions and endorsement forms for City Offices including City Councilor, Inspector of Election, School Commissioner	Sect. 2681 (a), Title 17 V.S.A. 6th Monday prior to election
Monday, January 27	Second Public Hearing on proposed Charter Amendments	Practical consideration
Monday, January 27	Last practical date for revisions to proposed Charter Amendments by City Council	Practical consideration
Monday, January 27	Last practical date for City Council to approve non-Charter ballot questions	Practical consideration



**March 4, 2014
Annual City Election Calendar**

Tuesday, January 28	Non-conforming petitions returned by Clerk	Sect. 2681 (e), Title 17 V.S.A.	within 24 hrs of receipt
Wednesday, January 29 5:00 p.m.	Deadline to submit supplemental petitions (if necessary)	Sect. 2681 (e), Title 17 V.S.A.	Wed. after filing deadline
Wednesday, January 29	Deadline for filing (withdrawing) consent to be on the ballot	Sect. 2681 (e), Title 17 V.S.A.	Wed. after filing deadline
Friday, January 31	Last practical day to post Notice of City Election	Sect. 2501, Title 17 V.S.A.	not less than 30 days prior to election
Friday, January 31	Voter Registration Checklist Posted	Sect. 2141, Title 17 V.S.A.	at least 30 days prior to election
Wednesday, February 12	Receive Local Ballots for City Election	Sect. 2521, Title 17 V.S.A.	at least 20 days prior to election
Wednesday, February 12	Last day to post charter changes based upon comments at Public Hearings		
Friday, February 14	Last practical day to post warning of public informational meeting on any public questions	Sect. 2680, Title 17 V.S.A.	at least 10 days prior to Public Informational meeting
Saturday, February 22	Last day to post sample ballots for City Election	Sect. 2522, Title 17 V.S.A.	at least 10 days prior to election
Saturday, February 22	Last day to Test Ballots and Voting Machines	Sect. 2493 (b), Title 17 V.S.A.	at least 10 days prior to election
Monday, February 24 7:00 p.m.	Practical day to hold Public Informational Meeting on non-Charter Ballot questions	Sect. 2680, Title 17 V.S.A.	within 10 days of election
Wednesday, February 26	Deadline for applications to register to vote and be added to the Registered Voter Checklist or file Intent to Apply for addition to Checklist for City election City Clerk's Office Open Until 5:00 p.m.	Sect. 2144 (a), Title 17 V.S.A.	Wed. preceding election
Wednesday, February 26	Last day to publish Notice of City Election in local paper of general circulation	Sect. 2641, Title 17 V.S.A.	at least 5 days prior to election
Friday, February 28	Last day to request that an Absentee Ballot be mailed to voter	Practical Consideration	
Saturday, March 1	City Clerk's Office Open from 9:00 a.m. to noon for early/absentee voting		
Monday, March 3	Last day to request and vote by absentee ballot City Clerk's Office Open until 5:00 p.m. for early/absentee voting	Sect. 2531 (a), Title 17 V.S.A.	
Tuesday March 4 7:00 a.m. to 7:00 p.m.	Election Day - Polls Open	Sect. 2531, Title 17 V.S.A.	

SPECIAL FUNDS REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected		Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
150-08-035--	Human Resources/Health and Dental Insurance	\$148,314	11	\$10,348,377	\$0	\$10,348,377	\$0	\$317,833	\$10,030,544	3.07%	
175-00-013--	Non-Departmental/Liability Insurance	\$54,682	6	\$1,669,065	\$0	\$1,669,065	\$0	\$108,714	\$1,560,351	6.51%	
175-00-015--	Non-Departmental/Workers Compensation	\$29,373	3	\$1,530,000	\$0	\$1,530,000	\$0	\$69,633	\$1,460,367	4.55%	
230-33-000--	Market Place/Admin	\$5,475	6	\$805,552	\$0	\$805,552	\$0	\$251,790	\$553,762	31.26%	
230-33-390--	Market Place/Public Relations	\$350	4	\$109,816	\$0	\$109,816	\$0	\$26,100	\$83,716	23.77%	
230-33-391--	Market Place/General Maintenance	\$1,170	3	\$11,000	\$0	\$11,000	\$0	\$6,104	\$4,896	55.49%	
235-04-005--	Clerk/Treasurer/Waterfront TIF	\$0	1	\$2,289,497	\$0	\$2,289,497	\$0	\$0	\$2,289,497	0.00%	
245-19-000--	Public Works/Admin	\$63,386	5	\$980,500	\$0	\$980,500	\$0	\$126,630	\$853,870	12.91%	
264-19-200-450-	Public Works/Traffic/Right of Way	\$154,829	10	\$1,522,000	\$0	\$1,522,000	\$0	\$321,652	\$1,200,348	21.13%	
264-19-200-451-	Public Works/Traffic/Municipal Parking Garage	\$48,786	5	\$706,440	\$0	\$706,440	\$0	\$98,234	\$608,206	13.91%	
264-19-200-452-	Public Works/Traffic/Airport Parking	\$39,116	4	\$822,001	\$0	\$822,001	\$0	\$82,941	\$739,060	10.09%	
264-19-200-454-	Public Works/Traffic/Signals	\$0	4	\$155,000	\$0	\$155,000	\$0	\$0	\$155,000	0.00%	
264-19-200-455-	Public Works/Traffic/College Street Garage	\$51,768	5	\$656,518	\$0	\$656,518	\$0	\$105,509	\$551,009	16.07%	
264-19-200-456-	Public Works/Traffic/Lakeview Garage	\$60,943	5	\$818,515	\$0	\$818,515	\$0	\$105,332	\$713,184	12.87%	
Grand Total		\$658,192	72	\$22,424,281	\$0	\$22,424,281	\$0	\$1,620,471	\$20,803,810	7.23%	

SPECIAL FUNDS EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses		Adopted Budget	Budget Amendments	Amended Budget	Encumbrance s	YTD Expended	Remaining Balance	% Expensed	Memo & Notes
150-08-035--	Human Resources/Health and Dental Insurance	\$826,499	13	\$10,348,377	\$0	\$10,348,377	\$93,722	\$1,368,148	\$8,886,507	14.13%	
175-00-013--	Non-Departmental/Liability Insurance	\$44,537	9	\$1,669,065	\$0	\$1,669,065	\$11,379	\$115,619	\$1,542,067	7.61%	
175-00-015--	Non-Departmental/Workers Compensation	\$88,279	5	\$1,530,000	\$0	\$1,530,000	\$4,270	\$197,525	\$1,328,205	13.19%	
230-33-000--	Market Place/Admin	\$40,776	35	\$301,517	\$2,000	\$303,517	\$8,940	\$57,369	\$237,209	21.85%	
230-33-390--	Market Place/Public Relations	\$18,818	19	\$204,643	-\$2,000	\$202,643	\$62,935	\$26,672	\$113,036	44.22%	
230-33-391--	Market Place/General Maintenance	\$31,088	28	\$333,764	\$0	\$333,764	\$65,457	\$45,061	\$223,246	33.11%	
235-04-005--	Clerk/Treasurer/Waterfront TIF	\$0	10	\$2,289,497	\$0	\$2,289,497	\$0	\$83,574	\$2,205,923	3.65%	
235-04-006--	Clerk/Treasurer/Downtown TIF	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
245-19-000--	Public Works/Admin	\$5,257	22	\$1,033,195	\$0	\$1,033,195	\$4,878	\$45,537	\$982,780	4.88%	
264-19-200-450-	Public Works/Traffic/Right of Way	\$63,659	58	\$1,314,755	\$0	\$1,314,755	\$21,042	\$117,218	\$1,176,496	10.52%	
264-19-200-451-	Public Works/Traffic/Municipal Parking Garage	\$44,075	55	\$715,482	\$0	\$715,482	\$55,786	\$81,194	\$578,501	19.15%	
264-19-200-452-	Public Works/Traffic/Airport Parking	\$39,116	33	\$721,266	\$0	\$721,266	\$5,303	\$78,266	\$637,697	11.59%	
264-19-200-453-	Public Works/Traffic/School Crossing Guards	\$12,514	24	\$253,535	\$0	\$253,535	\$46	\$26,438	\$227,052	10.45%	
264-19-200-454-	Public Works/Traffic/Signals	\$16,058	35	\$481,567	\$0	\$481,567	\$54,426	\$33,763	\$339,378	18.31%	
264-19-200-455-	Public Works/Traffic/College Street Garage	\$38,172	52	\$804,683	\$0	\$804,683	\$37,405	\$67,362	\$699,916	13.02%	
264-19-200-456-	Public Works/Traffic/Lakeview Garage	\$36,461	53	\$577,534	\$0	\$577,534	\$34,948	\$67,806	\$474,780	17.79%	
Grand Total		\$1,305,309	452	\$22,578,880	\$0	\$22,578,880	\$460,535	\$2,411,551	\$19,706,794	12.72%	

AIP's EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses		Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
404-35-700--	Airport/Capital Projects	\$0	1	\$697,558	\$0	\$697,558	\$0	\$0	\$697,558	0.00%	
405-35-700--	Airport/Capital Projects	\$0	1	\$582,372	\$0	\$582,372	\$0	\$0	\$582,372	0.00%	
406-35-700--	Airport/Capital Projects	\$0	1	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.00%	
407-35-700--	Airport/Capital Projects	\$0	1	\$729,261	\$0	\$729,261	\$0	\$0	\$729,261	0.00%	
408-35-700--	Airport/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
409-35-700--	Airport/Capital Projects	\$0	1	\$918,852	\$0	\$918,852	\$0	\$0	\$918,852	0.00%	
410-35-700--	Airport/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
412-35-700--	Airport/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
421-35-700--	Airport/Capital Projects	\$0	1	\$468,395	\$0	\$468,395	\$0	\$0	\$468,395	0.00%	
426-35-700--	Airport/Capital Projects	\$0	1	\$304,326	\$0	\$304,326	\$0	\$0	\$304,326	0.00%	
429-35-700--	Airport/Capital Projects	\$6,565	1	\$109,653	\$0	\$109,653	\$88,868	\$8,305	\$12,480	88.62%	
430-35-700--	Airport/Capital Projects	\$0	1	\$146,755	\$0	\$146,755	\$142,314	\$0	\$4,441	96.97%	
431-35-700--	Airport/Capital Projects	\$986	1	\$64,142	\$0	\$64,142	\$44,753	\$986	\$18,403	71.31%	
432-35-700--	Airport/Capital Projects	\$17,250	1	\$2,096,789	\$0	\$2,096,789	\$129,436	\$11,746	\$1,955,607	6.73%	
433-35-700--	Airport/Capital Projects	\$247,296	1	\$5,554,976	\$0	\$5,554,976	\$365,825	\$247,296	\$4,941,855	11.04%	
434-35-700--	Airport/Capital Projects	\$0	1	\$2,785,685	\$0	\$2,785,685	\$4,984	\$0	\$2,780,701	0.18%	
435-35-700--	Airport/Capital Projects	\$0	1	\$1,190,000	\$0	\$1,190,000	\$3,600	\$0	\$1,186,400	0.30%	
436-35-700--	Airport/Capital Projects	\$0	1	\$203,000	\$0	\$203,000	\$0	\$0	\$203,000	0.00%	
437-35-700--	Airport/Capital Projects	\$0	1	\$1,309,835	\$0	\$1,309,835	\$3,300	\$0	\$1,306,535	0.25%	
450-35-700--	Airport/Capital Projects	\$146,980	1	\$890,795	\$0	\$890,795	\$157,726	\$146,980	\$586,090	34.21%	
Grand Total		\$419,076	20	\$18,056,394	\$0	\$18,056,394	\$940,806	\$415,313	\$16,700,275	7.51%	

AIP's REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected	Original Budget	Amendments	Amended Budget	Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
Grand Total										

Not processed until year end

CAPITAL FUNDS REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected		Adopted Budget	Budget Amendments	Amended Budget	YTD Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
700-04-700--	Clerk/Treasurer/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
700-23-000-701-	Parks and Recreation/Admin/Pennies for Parks	\$3	3	\$349,654	\$0	\$349,654	\$0	\$5	\$349,649	0.00%	FY14 not updated
700-23-000-702-	Parks and Recreation/Admin/Greenbelt	\$0	1	\$188,813	\$0	\$188,813	\$0	\$0	\$188,813	0.00%	FY14 not updated
700-23-000-703-	Parks and Recreation/Admin/Conservation Legacy	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
705-19-700--	Public Works/Capital Projects	\$0	2	\$0	\$0	\$0	\$0	\$50,000	-\$50,000		FY14 not updated
706-19-700--	Public Works/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
709-19-150-700-	Public Works/Engineering/Street Capital	\$5,197	4	\$298,000	\$0	\$298,000	\$0	\$14,927	\$283,073	5.01%	FY14 not updated
709-19-150-800-	Public Works/Engineering/Open	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
709-19-150-803-	Public Works/Engineering/Sidewalk Improvement Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
709-19-700--	Public Works/Capital Projects	\$0	1	\$2,000,000	\$0	\$2,000,000	\$0	\$0	\$2,000,000	0.00%	FY14 not updated
718-19-700--	Public Works/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
745-31-700--	CEDO/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
Grand Total		\$5,200	18	\$2,836,467	\$0	\$2,836,467	\$0	\$64,932	\$2,771,535	2.29%	

CAPITAL FUNDS EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses		Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
700-04-700--	Clerk/Treasurer/Capital Projects	\$9,781		\$400,000	\$0	\$400,000	\$0	\$9,781	\$390,220	2.45%	FY14 not updated
700-23-000-701-	Parks and Recreation/Admin/Pennies for Parks	\$38,317	8	\$349,654	\$0	\$349,654	\$87,074	\$42,305	\$220,275	37.00%	FY14 not updated
700-23-000-702-	Parks and Recreation/Admin/Greenbelt	\$7,317	25	\$166,467	\$0	\$166,467	\$0	\$12,951	\$153,516	7.78%	FY14 not updated
700-23-000-703-	Parks and Recreation/Admin/Conservation Legacy	\$10,478	14	\$168,915	\$0	\$168,915	\$1,250	\$16,450	\$151,215	10.48%	FY14 not updated
705-19-700--	Public Works/Capital Projects	\$0	2	\$120,000	\$0	\$120,000	\$0	\$0	\$120,000	0.00%	
706-19-700--	Public Works/Capital Projects	\$0	2	\$0	\$0	\$0	\$0	\$0	\$0		
708-19-700--	Public Works/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
709-19-150-700-	Public Works/Engineering/Street Capital	\$11,657	26	\$2,685,908	\$0	\$2,685,908	\$10,552	\$33,665	\$2,641,691	1.65%	FY14 not updated
709-19-150-800-	Public Works/Engineering/Open	\$1,679	4	\$0	\$0	\$0	\$0	\$3,695	-\$3,695		
709-19-150-801-	Public Works/Engineering/FHWA	\$0	2	\$0	\$0	\$0	\$21,699	\$0	-\$21,699		
709-19-150-802-	Public Works/Engineering/Open 2	\$0	1	\$95,184	\$0	\$95,184	\$0	\$0	\$95,184	0.00%	
709-19-150-803-	Public Works/Engineering/Sidewalk Improvement Projects	\$0	1	\$434,839	\$0	\$434,839	\$3,847	\$0	\$430,992	0.88%	FY14 not updated
709-19-150-804-	Public Works/Engineering/Federal Transit Administration	\$0	1	\$3,360,000	\$0	\$3,360,000	\$0	\$0	\$3,360,000	0.00%	
709-19-700--	Public Works/Capital Projects	\$0	1	\$2,681,000	\$0	\$2,681,000	\$27,615	\$0	\$2,653,385	1.03%	FY14 not updated
715-19-700--	Public Works/Capital Projects	\$0	3	\$6,916,651	\$0	\$6,916,651	\$0	\$0	\$6,916,651	0.00%	
716-19-700--	Public Works/Capital Projects	\$0	3	\$431,358	\$0	\$431,358	\$0	\$0	\$431,358	0.00%	
718-19-700--	Public Works/Capital Projects	\$375	3	\$941,500	\$0	\$941,500	\$80,289	-\$750	\$861,961	8.45%	FY14 not updated
724-19-700--	Public Works/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
745-19-700--	Public Works/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
745-31-700--	CEDO/Capital Projects	\$0	1	\$0	\$0	\$0	\$0	\$0	\$0		
Grand Total		\$79,604	104	\$18,751,476	\$0	\$18,751,476	\$232,326	\$118,095	\$18,401,055	1.87%	

RETIREMENT EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses		Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
125-08-000-	Human Resources/Admin	\$5,141	27	\$231,716	\$0	\$231,716	\$0	\$9,950	\$221,766	4.29%	
125-08-036-	Human Resources/Retirement	\$1,157,521	10	\$13,780,022	\$0	\$13,780,022	\$0	\$2,295,948	\$11,484,074	16.66%	
Grand Total		\$1,162,662	37	\$14,011,738	\$0	\$14,011,738	\$0	\$2,305,898	\$11,705,840	16.46%	

RETIREMENT REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected		Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
125-08-000-	Human Resources/Admin	\$0	1	\$50	\$0	\$50	\$0	\$0	\$50	0.00%	
125-08-036-	Human Resources/Retirement	\$776,463	14	\$13,725,988	\$0	\$13,725,988	\$0	\$1,618,339	\$12,107,649	11.79%	
Grand Total		\$776,463	15	\$13,726,038	\$0	\$13,726,038	\$0	\$1,618,339	\$12,107,699	11.79%	

WASTEWATER DEPARTMENT REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected		Adopted Budget	Budget Amendments	Amended Budget	YTD Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
480-19-425-000-	Public Works/Wastewater/Administration	\$651,392	3	\$7,753,382	\$0	\$7,753,382	\$0	\$1,217,196	\$6,536,186	15.70%	
480-19-425-430-	Public Works/Wastewater/Main Plant	\$125	2	\$200,000	\$0	\$200,000	\$0	\$125	\$199,875	0.06%	Sludge not recorded for August; bi-annual contract billing
480-19-425-431-	Public Works/Wastewater/North Plant	\$0	2	\$74,000	\$0	\$74,000	\$0	\$7,890	\$66,110	10.66%	
480-19-425-432-	Public Works/Wastewater/East Plant	\$0	1	\$40,000	\$0	\$40,000	\$0	\$889	\$39,111	2.22%	
Grand Total		\$651,517	8	\$8,067,382	\$0	\$8,067,382	\$0	\$1,226,100	\$6,841,282	15.20%	

WASTEWATER DEPARTMENT EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses		Adopted Budget	Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
480-19-425-000-	Public Works/Wastewater/Administration	\$143,384	47	\$4,382,681	\$0	\$4,382,681	\$10,906	\$238,127	\$4,133,649	5.68%	
480-19-425-430-	Public Works/Wastewater/Main Plant	\$75,298	40	\$2,419,082	\$0	\$2,419,082	\$290,915	\$134,994	\$1,993,173	17.61%	Electricity encumbered for year
480-19-425-431-	Public Works/Wastewater/North Plant	\$14,630	30	\$381,564	\$0	\$381,564	\$102,268	\$37,664	\$241,632	36.67%	Electricity/Contractual Service encumbered for year
480-19-425-432-	Public Works/Wastewater/East Plant	\$31,567	28	\$503,846	\$0	\$503,846	\$76,120	\$51,581	\$376,145	25.35%	
480-19-425-433-	Public Works/Wastewater/Pump Stations	\$12,299	18	\$188,569	\$0	\$188,569	\$13,598	\$25,637	\$149,333	20.81%	
Grand Total		\$277,178	163	\$7,875,742	\$0	\$7,875,742	\$493,807	\$488,003	\$6,893,931	12.47%	

WATER DEPARTMENT REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected		Adopted Budget	Amendments	Amended Budget	Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
460-19-400-000-	Public Works/Water/Administration	\$510,389	7	\$5,645,233	\$0	\$5,645,233	\$0	\$896,318	\$4,748,915	15.88%	
460-19-400-410-	Public Works/Water/Production	\$250	2	\$2,000	\$0	\$2,000	\$0	\$250	\$1,750	12.50%	
460-19-400-411-	Public Works/Water/Distribution	\$0	2	\$379,000	\$0	\$379,000	\$0	\$6,111	\$372,889	1.61%	
460-19-400-412-	Public Works/Water/Metering	\$0	1	\$30,000	\$0	\$30,000	\$0	\$2,486	\$27,514	8.29%	
Grand Total		\$510,639	12	\$6,056,233	\$0	\$6,056,233	\$0	\$905,164	\$5,151,069	14.95%	

WATER DEPARTMENT EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses	Adopted Budget	Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
460-19-400-000-	Public Works/Water/Administration	\$34,983	\$1,720,929	\$0	\$1,720,929	\$13,113	\$84,684	\$1,623,131	5.68%	
460-19-400-410-	Public Works/Water/Production	\$96,791	\$1,788,560	\$0	\$1,788,560	\$205,269	\$159,634	\$1,423,656	20.40%	Electricity encumbered for year
460-19-400-411-	Public Works/Water/Distribution	\$56,431	\$1,505,055	\$0	\$1,505,055	\$57,677	\$137,246	\$1,310,132	12.95%	Electricity/Contractual Service encumbered for year
460-19-400-412-	Public Works/Water/Metering	\$17,588	\$352,814	\$0	\$352,814	\$28,857	\$41,737	\$282,219	20.01%	
460-19-400-413-	Public Works/Water/Billing	\$6,579	\$174,422	\$0	\$174,422	\$8,448	\$28,573	\$137,401	21.23%	
Grand Total		\$212,371	\$5,541,780	\$0	\$5,541,780	\$313,365	\$451,876	\$4,776,539	13.81%	

AIRPORT REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected	Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
400-35-000--	Airport/Admin	\$81,267	\$2,569,478	\$0	\$2,569,478	\$0	\$188,467	\$2,381,011	7.33%	
400-35-430--	Airport/Terminal Operations	\$219,469	\$5,338,014	\$0	\$5,338,014	\$0	\$687,516	\$4,650,498	12.88%	
400-35-431--	Airport/Airfield Operations	\$34,737	\$1,725,060	\$0	\$1,725,060	\$0	\$197,714	\$1,527,346	11.46%	
400-35-432--	Airport/Industrial Park	\$94,409	\$1,604,804	\$0	\$1,604,804	\$0	\$305,568	\$1,299,236	19.04%	
400-35-433-600-	Airport/Parking Operations/Parking Garage	\$555,901	\$7,100,000	\$0	\$7,100,000	\$0	\$980,799	\$6,119,201	13.81%	
400-35-433-601-	Airport/Parking Operations/Park & Shuttle	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
400-35-434--	Airport/Other Properties	\$229,462	\$261,593	\$0	\$261,593	\$0	\$238,548	\$23,045	91.19%	Need to change Cash Receipt Code and re-allocate car rental concession to 400-35-430
Grand Total		\$1,215,245	\$18,598,949	\$0	\$18,598,949	\$0	\$2,598,613	\$16,000,336	13.97%	

AIRPORT EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses	Adopted Budget	Budget Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
400-35-000--	Airport/Admin	\$111,432	\$1,282,397	-\$4,000	\$1,278,397	\$27,974	\$215,407	\$1,035,016	19.04%	
400-35-044--	Airport/Grants	\$0	\$545,000	\$0	\$545,000	\$0	\$0	\$545,000	0.00%	
400-35-430--	Airport/Terminal Operations	\$669,570	\$7,887,566	-\$26,000	\$7,861,566	\$363,249	\$2,543,220	\$4,955,097	36.97%	% expensed high due to large bond principal and interest payments made in July
400-35-431--	Airport/Airfield Operations	\$172,431	\$3,958,540	\$12,000	\$3,970,540	\$87,081	\$433,890	\$3,449,569	13.12%	
400-35-432--	Airport/Industrial Park	\$107,466	\$1,706,459	-\$18,500	\$1,687,959	\$7,509	\$266,476	\$1,413,974	16.23%	
400-35-433-600-	Airport/Parking Operations/Parking Garage	\$78,159	\$2,929,385	\$16,500	\$2,945,885	\$15,123	\$760,234	\$2,170,529	26.32%	
400-35-433-601-	Airport/Parking Operations/Park & Shuttle	\$632	\$10,421	\$0	\$10,421	\$2,627	\$632	\$7,162	31.28%	
400-35-434--	Airport/Other Properties	\$139,877	\$575,367	\$20,000	\$595,367	\$11,982	\$148,462	\$434,923	26.95%	
Grand Total		\$1,279,567	\$18,895,135	\$0	\$18,895,135	\$515,545	\$4,368,321	\$14,011,269	25.85%	

BURLINGTON TELECOM REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected	Adopted Budget	Amendments	Amended Budget	Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
483-43-000--	Burlington Telecom/Admin	\$93,906	\$1,214,670	\$0	\$1,214,670	\$0	\$189,875	\$1,024,795	15.63%	
483-43-463--	Burlington Telecom/Sales	\$130,268	\$1,600,600	\$0	\$1,600,600	\$0	\$250,119	\$1,350,481	15.63%	
483-43-464--	Burlington Telecom/Customer Service & Marketing	\$386,035	\$4,685,780	\$0	\$4,685,780	\$0	\$758,200	\$3,927,580	16.18%	
Grand Total		\$610,209	\$7,501,050	\$0	\$7,501,050	\$0	\$1,198,194	\$6,302,856	15.97%	

BURLINGTON TELECOM EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses	Adopted Budget	Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
483-43-000--	Burlington Telecom/Admin	\$165,677	\$2,459,008	\$0	\$2,459,008	\$157,954	\$282,599	\$2,018,455	17.92%	
483-43-460--	Burlington Telecom/Outside Plant	\$39,302	\$675,976	\$0	\$675,976	\$138,819	\$76,584	\$460,573	31.87%	
483-43-461--	Burlington Telecom/Network Operations	\$14,154	\$453,854	\$0	\$453,854	\$1,752	\$29,071	\$423,031	6.79%	
483-43-462--	Burlington Telecom/Cost of Goods Sold	\$165,970	\$2,038,180	\$0	\$2,038,180	\$1,180,340	\$331,883	\$525,957	74.19%	COGS encumbered for six months
483-43-463--	Burlington Telecom/Sales	\$5,945	\$282,133	\$0	\$282,133	\$2,097	\$13,735	\$266,301	5.61%	
483-43-464--	Burlington Telecom/Customer Service & Marketing	\$37,724	\$742,727	\$0	\$742,727	\$3,501	\$76,337	\$662,889	10.75%	
483-43-465--	Burlington Telecom/Help Desk	\$15,153	\$256,352	\$0	\$256,352	\$801	\$30,726	\$224,824	12.30%	
483-43-466--	Burlington Telecom/Legal & Regulatory	\$8,463	\$248,069	\$0	\$248,069	\$2,433	\$28,156	\$217,480	12.33%	
Grand Total		\$452,388	\$7,156,299	\$0	\$7,156,299	\$1,487,697	\$869,090	\$4,799,512	32.93%	

CEDO EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses	Adopted Budget	Amendments	Amended Budget	Encumbrances	YTD Expended	Remaining Balance	% Expensed	Memo & Notes
301-31-000--	CEDO/Admin	\$147,036	\$713,965	\$0	\$713,965	\$2,273	\$322,909	\$388,783	45.55%	For all accounts - CEDO will present budget amendments to the Board of Finance that will allow us to start posting revenue and expense to appropriate grant sources and years.
301-31-301-301-	CEDO/Community Development/Neighborhood Support Services	\$799	\$92,331	\$0	\$92,331	\$4,333	\$1,285	\$86,713	6.08%	
301-31-301-302-	CEDO/Community Development/AmeriCorps	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-302-2012	CEDO/Community Development/AmeriCorps/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-302-2013	CEDO/Community Development/AmeriCorps/Sub-program 2013	\$2,015	\$29,458	\$0	\$29,458	\$0	\$2,104	\$27,354	7.14%	
301-31-301-303-	CEDO/Community Development/Cost Share	\$46	\$5,980	\$7,500	\$13,480	\$0	\$69	\$13,411	0.51%	
301-31-301-320-	CEDO/Community Development/CDBG - Admin	\$1,162	\$361,273	\$0	\$361,273	\$4,833	\$1,411	\$355,029	1.73%	
301-31-301-321-2011	CEDO/Community Development/CDBG - Brownfields/Sub-program 2011	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-321-2012	CEDO/Community Development/CDBG - Brownfields/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-321-2013	CEDO/Community Development/CDBG - Brownfields/Sub-program 2013	\$0	\$45,000	\$0	\$45,000	\$0	\$0	\$45,000	0.00%	
301-31-301-322-2011	CEDO/Community Development/CDBG - Micro Enterprise/Sub-program 2011	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-322-2012	CEDO/Community Development/CDBG - Micro Enterprise/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$21	\$-21		
301-31-301-322-2013	CEDO/Community Development/CDBG - Micro Enterprise/Sub-program 2013	\$0	\$137,000	\$0	\$137,000	\$0	\$0	\$137,000	0.00%	
301-31-301-323-2011	CEDO/Community Development/CDBG - Economic Development/Sub-program 2011	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-323-2012	CEDO/Community Development/CDBG - Economic Development/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$15	\$-15		
301-31-301-323-2013	CEDO/Community Development/CDBG - Economic Development/Sub-program 2013	\$645	\$60,000	\$0	\$60,000	\$0	\$645	\$59,355	1.08%	
301-31-301-324-2010	CEDO/Community Development/CDBG - Housing Initiative Prog/Sub-program 2010	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-324-2011	CEDO/Community Development/CDBG - Housing Initiative Prog/Sub-program 2011	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-324-2012	CEDO/Community Development/CDBG - Housing Initiative Prog/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-324-2013	CEDO/Community Development/CDBG - Housing Initiative Prog/Sub-program 2013	\$0	\$203,049	\$0	\$203,049	\$0	\$0	\$203,049	0.00%	
301-31-301-325-2009	CEDO/Community Development/CDBG - Neighborhood Revital/Sub-program 2009	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-325-2010	CEDO/Community Development/CDBG - Neighborhood Revital/Sub-program 2010	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-325-2012	CEDO/Community Development/CDBG - Neighborhood Revital/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-325-2013	CEDO/Community Development/CDBG - Neighborhood Revital/Sub-program 2013	\$0	\$111,877	\$0	\$111,877	\$0	\$0	\$111,877	0.00%	
301-31-301-326-	CEDO/Community Development/HUD	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-305-315-	CEDO/Housing/HOME	\$0	\$324,775	\$0	\$324,775	\$0	\$0	\$324,775	0.00%	
301-31-305-316-	CEDO/Housing/Burlington Housing Trust	\$46,500	\$283,320	\$0	\$283,320	\$250	\$59,000	\$224,070	20.91%	
301-31-305-317-	CEDO/Housing/Lead	\$23,104	\$1,219,450	\$0	\$1,219,450	\$193,579	\$64,620	\$961,251	21.17%	
301-31-315-360-	CEDO/Community Justice/Safer Communities	\$0	\$306,650	\$0	\$306,650	\$0	\$40	\$306,610	0.01%	
301-31-315-361-	CEDO/Community Justice/General	\$4,153	\$22,500	\$0	\$22,500	\$1,629	\$4,924	\$15,947	29.13%	
301-31-315-362-	CEDO/Community Justice/VOCA/PJ	\$0	\$117,000	\$0	\$117,000	\$0	\$0	\$117,000	0.00%	
301-31-315-363-	CEDO/Community Justice/2nd Chance COSA	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-315-364-	CEDO/Community Justice/RICC	\$0	\$22,000	\$0	\$22,000	\$0	\$0	\$22,000	0.00%	
301-31-315-365-	CEDO/Community Justice/Graffiti Coordinator	\$0	\$35,000	\$0	\$35,000	\$0	\$0	\$35,000	0.00%	
301-31-315-367-2009	CEDO/Community Justice/IAG/Sub-program 2009	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-315-367-2010	CEDO/Community Justice/IAG/Sub-program 2010	\$0	\$0	\$1,673	\$1,673	\$0	\$0	\$1,673	0.00%	
301-31-315-367-2011	CEDO/Community Justice/IAG/Sub-program 2011	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-315-367-2012	CEDO/Community Justice/IAG/Sub-program 2012	\$0	\$9,145	\$0	\$9,145	\$0	\$0	\$9,145	0.00%	
301-31-315-368-2011	CEDO/Community Justice/CIC/Sub-program 2011	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-330-340-	CEDO/Special Projects/Legacy	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-330-341-	CEDO/Special Projects/Legacy SEIP	\$0	\$35,000	\$0	\$35,000	\$0	\$0	\$35,000	0.00%	
301-31-330-342-	CEDO/Special Projects/EPA - Brownfield	\$0	\$100,000	\$0	\$100,000	\$0	\$0	\$100,000	0.00%	
301-31-330-343-	CEDO/Special Projects/Battlefield	\$0	\$5,316	\$0	\$5,316	\$0	\$0	\$5,316	0.00%	
301-31-330-344-	CEDO/Special Projects/Micro-Enterprise	\$0	\$18,587	\$0	\$18,587	\$0	\$2	\$18,585	0.01%	
301-31-330-345-	CEDO/Special Projects/Legacy - ECOS	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Grand Total		\$225,459	\$4,258,676	\$9,173	\$4,267,849	\$206,897	\$457,045	\$3,603,907	15.56%	

CEDO REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected	Adopted Budget	Amendments	Amended Budget	Encumbrances	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
301-31-000--	CEDO/Admin	\$1,929	\$550,275	\$0	\$550,275	\$0	\$14,622	\$535,653	2.66%	Revenues not yet recorded for Westlake, Due from Traffic, Admin Fee, Aviation and P&Z Grant
301-31-301-301-	CEDO/Community Development/Neighborhood Support Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-302-2012	CEDO/Community Development/AmeriCorps/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-302-2013	CEDO/Community Development/AmeriCorps/Sub-program 2013	\$0	\$29,458	\$0	\$29,458	\$0	\$0	\$29,458	0.00%	Quarterly Reporting and Drawdown to be done in October
301-31-301-303-	CEDO/Community Development/Cost Share	\$0	\$5,980	\$7,500	\$13,480	\$0	\$6,875	\$6,605	51.00%	Correction needs to be done for budget amendment
301-31-301-320-	CEDO/Community Development/CDBG - Admin	\$0	\$361,273	\$0	\$361,273	\$0	\$0	\$361,273	0.00%	Drawdown to be done in October
301-31-301-321-2013	CEDO/Community Development/CDBG - Brownfields/Sub-program 2013	\$0	\$45,000	\$0	\$45,000	\$0	\$0	\$45,000	0.00%	Drawdown to be done in October
301-31-301-322-2012	CEDO/Community Development/CDBG - Micro Enterprise/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-322-2013	CEDO/Community Development/CDBG - Micro Enterprise/Sub-program 2013	\$0	\$137,000	\$0	\$137,000	\$0	\$0	\$137,000	0.00%	Drawdown to be done in October
301-31-301-323-2013	CEDO/Community Development/CDBG - Economic Development/Sub-program 2013	\$0	\$60,000	\$0	\$60,000	\$0	\$0	\$60,000	0.00%	Drawdown to be done in October
301-31-301-324-2012	CEDO/Community Development/CDBG - Housing Initiative Prog/Sub-program 2012	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-301-324-2013	CEDO/Community Development/CDBG - Housing Initiative Prog/Sub-program 2013	\$0	\$203,049	\$0	\$203,049	\$0	\$0	\$203,049	0.00%	Drawdown to be done in October
301-31-301-325-2013	CEDO/Community Development/CDBG - Neighborhood Revital/Sub-program 2013	\$0	\$111,877	\$0	\$111,877	\$0	\$0	\$111,877	0.00%	Drawdown to be done in October
301-31-305-315-	CEDO/Housing/HOME	\$19,175	\$324,775	\$0	\$324,775	\$0	\$19,175	\$305,600	5.90%	Drawdown as expended
301-31-305-316-	CEDO/Housing/Burlington Housing Trust	\$7,777	\$283,320	\$0	\$283,320	\$0	\$15,553	\$267,767	5.49%	J/E needed for quarterly dedicated tax
301-31-305-317-	CEDO/Housing/Lead	\$51,666	\$1,219,450	\$0	\$1,219,450	\$0	\$124,359	\$1,095,091	10.20%	Quarterly Reporting and Drawdown to be done in October
301-31-315--	CEDO/Community Justice	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-315-360-	CEDO/Community Justice/Safer Communities	\$0	\$306,650	\$0	\$306,650	\$0	\$0	\$306,650	0.00%	Quarterly Reporting and Drawdown to be done in October
301-31-315-361-	CEDO/Community Justice/General	\$1,412	\$22,500	\$0	\$22,500	\$0	\$2,905	\$19,595	12.91%	
301-31-315-362-	CEDO/Community Justice/VOCA/PJ	\$0	\$117,000	\$0	\$117,000	\$0	\$0	\$117,000	0.00%	Quarterly Reporting and Drawdown to be done in October
301-31-315-364-	CEDO/Community Justice/RICC	\$0	\$22,000	\$0	\$22,000	\$0	\$0	\$22,000	0.00%	Quarterly Reporting and Drawdown to be done in October
301-31-315-365-	CEDO/Community Justice/Graffiti Coordinator	\$0	\$35,000	\$0	\$35,000	\$0	\$1,148	\$33,852	3.28%	GF Operating Transfer
301-31-315-366-	CEDO/Community Justice/2nd Chance - HC MEND	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-315-367-2009	CEDO/Community Justice/JAG/Sub-program 2009	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-315-367-2010	CEDO/Community Justice/JAG/Sub-program 2010	\$0	\$0	-\$1,673	-\$1,673	\$0	\$0	-\$1,673	0.00%	
301-31-315-367-2011	CEDO/Community Justice/JAG/Sub-program 2011	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-315-367-2012	CEDO/Community Justice/JAG/Sub-program 2012	\$0	\$9,145	\$0	\$9,145	\$0	\$0	\$9,145	0.00%	
301-31-330-340-	CEDO/Special Projects/Legacy	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-330-341-	CEDO/Special Projects/Legacy SEIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-330-342-	CEDO/Special Projects/EPA - Brownfield	\$0	\$100,000	\$0	\$100,000	\$0	\$0	\$100,000	0.00%	Grant begins 10/1/13
301-31-330-343-	CEDO/Special Projects/Battlefield	\$0	\$5,316	\$0	\$5,316	\$0	\$2,351	\$2,965	44.23%	
301-31-330-344-	CEDO/Special Projects/Micro-Enterprise	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
301-31-330-345-	CEDO/Special Projects/Legacy_ECOS	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Grand Total		\$81,959	\$3,949,068	\$5,827	\$3,954,895	\$0	\$186,989	\$3,767,906	4.73%	

GENERAL FUND EXPENDITURES
For the Month of August 2013

Organization #	Organizational Set	August Expenses	Adopted Budget	Budget Amendments	Amended Budget	YTD Encumbrances	YTD Expended	Remaining Balance	% Expended	Memo & Notes
101		\$645	\$0	\$0	\$0	\$0	\$0	\$0		
101-00--	Non-Departmental	\$0	\$17,657,528	\$0	\$17,657,528	\$0	\$1,705	\$17,655,823	0.01%	
101-01-000--	City Council/Admin	-\$450	\$115,213	\$0	\$115,213	\$9,850	\$3,586	\$101,778	11.66%	
101-01-001--	City Council/Regional Programs	\$161,474	\$2,115,254	\$0	\$2,115,254	\$136,719	\$248,895	\$1,729,640	18.23%	
101-02-000--	Mayor's Office/Admin	\$20,009	\$309,014	\$0	\$309,014	\$0	\$38,880	\$270,134	12.58%	
101-04-000--	Clerk/Treasurer/Admin	\$134,889	\$1,946,102	\$0	\$1,946,102	\$12,741	\$289,142	\$1,644,219	15.51%	
101-04-010--	Clerk/Treasurer/Elections/Voter Registration	\$242	\$19,350	\$0	\$19,350	\$0	\$242	\$19,108	1.25%	
101-04-011--	Clerk/Treasurer/Information Technology	\$38,683	\$645,149	\$0	\$645,149	\$25,244	\$128,387	\$491,517	23.81%	
101-04-012--	Clerk/Treasurer/Payroll	\$21,246	\$225,545	\$0	\$225,545	\$645	\$38,889	\$186,011	17.53%	
101-05-000--	City Attorney/Admin	\$54,933	\$935,564	\$0	\$935,564	\$3,611	\$104,463	\$827,490	11.55%	
101-06-000--	Planning and Zoning/Admin	\$49,008	\$690,008	\$0	\$690,008	\$4,949	\$96,512	\$588,546	14.70%	
101-07-000--	City Assessor/Admin	\$16,186	\$237,972	\$0	\$237,972	\$105	\$33,265	\$204,602	14.02%	
101-08-000--	Human Resources/Admin	\$29,823	\$503,523	\$0	\$503,523	\$1,196	\$62,589	\$439,738	12.67%	
101-15-000--	Fire/Admin	\$60,200	\$821,123	\$1,000	\$822,123	\$98,612	\$121,206	\$602,305	26.74%	Utilities encumbered for year; budget amendment needed for salaries
101-15-040--	Fire/Fire Suppression	\$452,102	\$5,523,004	\$0	\$5,523,004	\$14,920	\$954,274	\$4,553,810	17.55%	
101-15-041--	Fire/Emergency Medical Services	\$70,420	\$1,000,693	\$0	\$1,000,693	\$13,917	\$167,669	\$819,107	18.15%	
101-15-042--	Fire/Fire Protection	-\$1,038	\$0	\$0	\$0	\$0	\$0	\$0		
101-15-043--	Fire/Fire Training	\$0	\$0	\$0	\$0	\$0	\$570	-\$570		Journal entry will be booked to reclass expenses to budgeted line items
101-15-044--	Fire/Grants	\$14,849	\$77,763	\$82,264	\$160,027	\$0	\$14,849	\$145,178	9.28%	
101-17-000--	Police/Admin	\$1,326	\$120,000	\$0	\$120,000	\$9,383	\$1,326	\$109,291	8.92%	
101-17-044--	Police/Grants	\$51,559	\$432,237	\$0	\$432,237	\$9,721	\$51,559	\$370,957	14.18%	
101-17-050--	Police/Police Uniform Services	\$773,658	\$9,242,843	\$0	\$9,242,843	\$132,184	\$1,596,331	\$7,514,328	18.70%	
101-17-051--	Police/Airport Security	\$30,428	\$633,329	\$0	\$633,329	\$1,000	\$46,698	\$585,631	7.53%	
101-17-052--	Police/Dispatch and Communications	\$76,293	\$997,256	\$0	\$997,256	\$21,755	\$151,804	\$823,697	17.40%	
101-17-053--	Police/Parking Enforcement	\$38,093	\$502,262	\$0	\$502,262	\$14,413	\$73,100	\$414,749	17.42%	
101-19-000--	Public Works/Admin	\$42,780	\$521,807	\$0	\$521,807	\$17,291	\$81,813	\$422,703	18.99%	
101-19-150--	Public Works/Engineering	\$62,378	\$884,557	\$0	\$884,557	\$1,284	\$124,882	\$758,390	14.26%	
101-19-151--	Public Works/Equipment Maintenance	\$170,665	\$2,293,759	\$0	\$2,293,759	\$13,319	\$305,659	\$1,974,781	13.91%	
101-19-152-480	Public Works/Streets/Snow Removal	\$2,312	\$1,007,764	\$0	\$1,007,764	\$0	\$5,372	\$1,002,392	0.53%	
101-19-152-481	Public Works/Streets/Street Maintenance	\$130,288	\$1,204,062	\$0	\$1,204,062	\$30,865	\$254,928	\$918,269	23.74%	
101-19-152-482	Public Works/Streets/Street Concrete	\$29,546	\$404,863	\$0	\$404,863	\$10,127	\$43,783	\$350,954	13.32%	
101-19-153--	Public Works/Recycling	\$28,054	\$511,200	\$0	\$511,200	\$850	\$60,516	\$449,834	12.00%	
101-19-154--	Public Works/Inspection Services	\$26,753	\$579,193	\$0	\$579,193	\$1,068	\$54,355	\$523,770	9.57%	Seasonality of permits
101-19-155--	Public Works/Central Facility	\$8,199	\$487,211	\$0	\$487,211	\$30,059	\$11,529	\$445,623	8.54%	
101-19-400-412	Public Works/Water/Metering	-\$198	\$0	\$0	\$0	\$0	\$0	\$0		
101-20-000--	Code Enforcement/Admin	\$71,880	\$1,019,013	\$0	\$1,019,013	\$1,169	\$138,061	\$879,783	13.66%	
101-21-060--	Fletcher Free Library/General Services	\$119,103	\$1,441,641	\$1,000	\$1,442,641	\$48,433	\$261,647	\$1,132,561	21.49%	
101-21-061--	Fletcher Free Library/Summer Reading Program	\$1,988	\$15,383	\$0	\$15,383	\$0	\$4,075	\$11,308	26.49%	
101-21-062--	Fletcher Free Library/English as a Second Language	\$0	\$6,200	\$0	\$6,200	\$0	\$0	\$6,200	0.00%	
101-23-000-000	Parks and Recreation/Admin/Administration	\$29,313	\$514,356	\$0	\$514,356	\$1,810	\$59,618	\$452,927	11.94%	Majority of spending in this budget is done during the summer (life guards and 3rd of July event).
101-23-000-230	Parks and Recreation/Admin/Parks Planning	\$5,665	\$74,334	\$0	\$74,334	\$0	\$11,343	\$62,991	15.26%	Higher rate of spending in summer for camp programming start up for school year programs
101-23-044--	Parks and Recreation/Grants	\$0	\$20,000	\$20,000	\$40,000	\$0	\$0	\$40,000	0.00%	
101-23-100-000	Parks and Recreation/Parks/Administration	\$48,009	\$488,025	-\$10,000	\$478,025	\$13,296	\$69,315	\$395,415	17.28%	Majority of revenue in summer for July 3rd event
101-23-100-235	Parks and Recreation/Parks/Grounds Maintenance	\$26,825	\$374,575	\$5,000	\$379,575	\$7,907	\$57,325	\$314,343	17.19%	Higher percentage of revenue comes from summer camp programming, still awaiting prepaids to be deposited
101-23-100-236	Parks and Recreation/Parks/Buildings Maintenance	\$44,770	\$542,992	-\$2,820	\$540,172	\$24,915	\$89,536	\$425,722	21.19%	Higher rate of revenues from summer festival schedule, still awaiting some payments and deposits
101-23-100-237	Parks and Recreation/Parks/Trees & Greenways	\$22,995	\$216,782	\$0	\$216,782	\$644	\$45,517	\$170,621	21.29%	
101-23-100-238	Parks and Recreation/Parks/Community Gardens	\$1,861	\$19,540	\$0	\$19,540	\$3,529	\$1,861	\$14,149	27.59%	
101-23-100-239	Parks and Recreation/Parks/Cemeteries	\$17,914	\$235,743	\$5,000	\$240,743	\$6,835	\$36,291	\$197,617	17.91%	
101-23-101-000	Parks and Recreation/Recreation/Administration	\$22,300	\$253,460	\$0	\$253,460	\$12,746	\$110,503	\$130,211	48.63%	Majority of spending in this budget is done during the summer (life guards and 3rd of July event).
101-23-101-245	Parks and Recreation/Recreation/Recreation Programs	\$79,586	\$507,310	\$0	\$507,310	\$7,296	\$169,925	\$330,090	34.93%	Higher rate of spending in summer for camp programming start up for school year programs
101-23-101-246	Parks and Recreation/Recreation/Events	\$6,421	\$102,980	\$0	\$102,980	\$9,585	\$15,254	\$78,141	24.12%	
101-23-101-247	Parks and Recreation/Recreation/Bus Operations	\$0	\$12,000	\$0	\$12,000	\$0	\$0	\$12,000	0.00%	
101-23-101-248	Parks and Recreation/Recreation/Athletic Programs	\$12,199	\$176,692	\$0	\$176,692	\$1,402	\$27,286	\$148,005	16.24%	
101-23-103-255	Parks and Recreation/Facilities/Leddy Arena	\$50,034	\$663,823	\$0	\$663,823	\$86,656	\$90,596	\$486,572	26.70%	
101-23-103-256	Parks and Recreation/Facilities/Memorial Auditorium	\$9,315	\$166,398	\$0	\$166,398	\$16,957	\$12,139	\$137,302	17.49%	
101-23-103-257	Parks and Recreation/Facilities/North Beach	\$47,423	\$285,642	\$0	\$285,642	\$16,073	\$89,636	\$179,934	37.01%	Majority of spending in the primary use summer season
101-23-103-258	Parks and Recreation/Facilities/Waterfront	\$73,769	\$484,238	\$0	\$484,238	\$29,980	\$129,623	\$324,635	32.96%	Majority of spending in the primary use summer season
101-23-103-259	Parks and Recreation/Facilities/Miller Center	\$8,780	\$82,595	\$2,820	\$85,415	\$13,497	\$18,006	\$53,913	36.88%	Utility encumbrance for the quarter increasing %
101-23-103-260	Parks and Recreation/Facilities/Public Buildings	\$23,608	\$511,528	\$0	\$511,528	\$71,566	\$45,266	\$394,695	22.84%	
101-27-000-000	Burlington City Arts/Admin/Administration	\$43,856	\$479,500	\$0	\$479,500	\$24,012	\$72,812	\$382,676	20.19%	
101-27-000-050	Burlington City Arts/Admin/Marketing	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-000-051	Burlington City Arts/Admin/Development	\$3,577	\$46,261	\$0	\$46,261	\$1,091	\$7,595	\$37,575	18.78%	
101-27-175--	Burlington City Arts/BCA Center	\$41,395	\$459,910	\$0	\$459,910	\$25,160	\$72,958	\$361,791	21.33%	
101-27-176-055	Burlington City Arts/Arts Education/Print Studio	-\$1,992	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-176-056	Burlington City Arts/Arts Education/Clay Studio	-\$6,483	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-176-057	Burlington City Arts/Arts Education/Photo Studio	\$565	\$0	\$0	\$0	\$0	\$1,752	-\$1,752		
101-27-176-058	Burlington City Arts/Arts Education/Visual Arts	\$82,397	\$412,476	\$0	\$412,476	\$21,227	\$99,907	\$291,342	29.37%	
101-27-176-059	Burlington City Arts/Arts Education/Art from the Heart	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-176-060	Burlington City Arts/Arts Education/Gallery Education	-\$18,039	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-177--	Burlington City Arts/Festivals/Events	\$9,910	\$72,897	\$0	\$72,897	\$200	\$35,778	\$36,919	49.35%	

101-27-178--	Burlington City Arts/Public Art	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Grand Total		\$3,474,302	\$62,331,442	\$104,264	\$62,435,706	\$1,061,813	\$6,942,397	\$54,431,496	12.82%	

GENERAL FUND REVENUE
For the Month of August 2013

Organization #	Organizational Set	August Collected	Adopted Budget	Budget Amendments	Amended Budget	YTD Encumbrance	YTD Collected	Remaining to be Collected	% Collected	Memo & Notes
101		\$4,960	\$0	\$0	\$0	\$0	\$0	\$0		
101-00--	Non-Departmental	\$69,093,665	\$41,606,343	\$0	\$41,606,343	\$0	\$8,485,627	\$33,120,716	20.40%	
101-04-000--	Clerk/Treasurer/Admin	\$395,837	\$2,531,037	\$0	\$2,531,037	\$0	\$636,122	\$1,894,915	25.13%	
101-05-000--	City Attorney/Admin	\$3,902	\$200,000	\$0	\$200,000	\$0	\$7,804	\$192,196	3.90%	
101-06-000--	Planning and Zoning/Admin	\$87,983	\$486,234	\$0	\$486,234	\$0	\$130,541	\$355,693	26.85%	
101-07-000--	City Assessor/Admin	\$150	\$94,100	\$0	\$94,100	\$0	\$150	\$93,950	0.16%	
101-08-000--	Human Resources/Admin	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
101-15-000--	Fire/Admin	\$2,783	\$889,000	-\$1,000	\$888,000	\$0	\$2,783	\$885,218	0.31%	
101-15-042--	Fire/Fire Protection	\$23,000	\$900,000	\$0	\$900,000	\$0	\$30,691	\$269,309	10.23%	
101-15-044--	Fire/Grants	\$0	\$77,763	\$82,264	\$160,027	\$0	\$0	\$160,027	0.00%	
101-17-000--	Police/Admin	\$34,771	\$0	\$0	\$0	\$0	\$44,131	\$44,131		
101-17-044--	Police/Grants	\$0	\$432,237	\$0	\$432,237	\$0	\$7,733	\$439,970	-1.79%	
101-17-050--	Police/Police Uniform Services	\$48,335	\$590,200	\$0	\$590,200	\$0	\$57,424	\$532,776	9.73%	
101-17-051--	Police/Airport Security	\$95,189	\$1,142,270	\$0	\$1,142,270	\$0	\$190,379	\$951,892	16.67%	
101-17-052--	Police/Dispatch and Communications	\$0	\$40,000	\$0	\$40,000	\$0	\$108	\$39,892	0.27%	
101-17-053--	Police/Parking Enforcement	\$120,316	\$1,436,100	\$0	\$1,436,100	\$0	\$237,294	\$1,198,806	16.52%	
101-19-000--	Public Works/Admin	\$41,287	\$495,450	\$0	\$495,450	\$0	\$82,443	\$413,007	16.64%	
101-19-150--	Public Works/Engineering	\$0	\$862,293	\$0	\$862,293	\$0	\$0	\$862,293	0.00%	
101-19-151--	Public Works/Equipment Maintenance	\$143,445	\$1,958,039	\$0	\$1,958,039	\$0	\$267,066	\$1,690,973	13.64%	
101-19-152-480-	Public Works/Streets/Snow Removal	\$0	\$215,000	\$0	\$215,000	\$0	\$0	\$215,000	0.00%	
101-19-152-481-	Public Works/Streets/Street Maintenance	\$276	\$1,168,920	\$0	\$1,168,920	\$0	\$169,980	\$998,940	14.54%	
101-19-152-482-	Public Works/Streets/Street Concrete	\$25	\$815,000	\$0	\$815,000	\$0	\$25	\$814,975	0.00%	
101-19-153--	Public Works/Recycling	\$41,110	\$511,200	\$0	\$511,200	\$0	\$78,785	\$432,415	15.41%	
101-19-154--	Public Works/Inspection Services	\$127,831	\$720,000	\$0	\$720,000	\$0	\$197,053	\$522,947	27.37%	Seasonality of permits
101-19-155--	Public Works/Central Facility	\$0	\$247,140	\$0	\$247,140	\$0	\$0	\$247,140	0.00%	
101-20-000--	Code Enforcement/Admin	\$7,617	\$1,043,350	\$0	\$1,043,350	\$0	\$24,975	\$1,018,375	2.39%	
101-21-060--	Fletcher Free Library/General Services	\$5,181	\$138,100	-\$1,000	\$137,100	\$0	\$12,201	\$124,899	8.90%	
101-21-061--	Fletcher Free Library/Summer Reading Program	\$0	\$15,000	\$0	\$15,000	\$0	\$50	\$14,950	0.33%	
101-21-062--	Fletcher Free Library/English as a Second Language	\$0	\$6,500	\$0	\$6,500	\$0	\$0	\$6,500	0.00%	
101-23-000-000-	Parks and Recreation/Admin/Administration	\$180	\$12,500	\$0	\$12,500	\$0	\$345	\$12,155	2.76%	
101-23-044--	Parks and Recreation/Grants	\$0	\$20,000	\$20,000	\$40,000	\$0	\$0	\$40,000	0.00%	
101-23-100-000-	Parks and Recreation/Parks/Administration	\$3,367	\$25,000	\$0	\$25,000	\$0	\$6,269	\$18,731	25.08%	
101-23-100-235-	Parks and Recreation/Parks/Grounds Maintenance	\$0	\$24,500	\$0	\$24,500	\$0	\$0	\$24,500	0.00%	
101-23-100-236-	Parks and Recreation/Parks/Buildings Maintenance	\$4,249	\$10,000	\$0	\$10,000	\$0	\$6,765	\$3,235	67.65%	
101-23-100-237-	Parks and Recreation/Parks/Trees & Greenways	\$0	\$23,000	\$0	\$23,000	\$0	\$0	\$23,000	0.00%	
101-23-100-238-	Parks and Recreation/Parks/Community Gardens	\$0	\$23,000	\$0	\$23,000	\$0	\$117	\$22,883	0.51%	
101-23-100-239-	Parks and Recreation/Parks/Cemeteries	\$10,095	\$131,200	\$0	\$131,200	\$0	\$22,495	\$108,705	17.15%	
101-23-101-000-	Parks and Recreation/Recreation/Administration	\$16,940	\$49,000	\$0	\$49,000	\$0	\$40,468	\$8,532	82.59%	Majority of revenue in summer for July 3rd Event
101-23-101-245-	Parks and Recreation/Recreation/Recreation Programs	\$54,887	\$397,900	\$0	\$397,900	\$0	\$228,516	\$169,384	57.43%	Higher percentage of revenue comes from summer camp programming, still awaiting prepaids to be deposited
101-23-101-246-	Parks and Recreation/Recreation/Events	\$19,920	\$93,000	\$0	\$93,000	\$0	\$37,783	\$55,217	40.63%	Higher rate of revenues from summer festival schedule, still awaiting some payments and deposits
101-23-101-247-	Parks and Recreation/Recreation/Bus Operations	\$0	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.00%	
101-23-101-248-	Parks and Recreation/Recreation/Athletic Programs	\$9,012	\$110,000	\$0	\$110,000	\$0	\$38,862	\$71,138	35.33%	
101-23-103-255-	Parks and Recreation/Facilities/Leddy Arena	\$30,351	\$617,000	\$0	\$617,000	\$0	\$89,006	\$527,994	14.43%	
101-23-103-256-	Parks and Recreation/Facilities/Memorial Auditorium	\$10,599	\$205,400	\$0	\$205,400	\$0	\$19,240	\$186,160	9.37%	
101-23-103-257-	Parks and Recreation/Facilities/North Beach	\$85,486	\$536,500	\$0	\$536,500	\$0	\$277,385	\$259,115	51.70%	Majority of revenue from summer months
101-23-103-258-	Parks and Recreation/Facilities/Waterfront	\$183,067	\$1,149,800	\$0	\$1,149,800	\$0	\$389,358	\$760,442	33.86%	Higher percentage of revenue from summer months
101-23-103-259-	Parks and Recreation/Facilities/Miller Center	\$4,645	\$95,500	\$0	\$95,500	\$0	\$13,509	\$81,991	14.15%	
101-23-103-260-	Parks and Recreation/Facilities/Public Buildings	\$0	\$36,500	\$0	\$36,500	\$0	\$0	\$36,500	0.00%	
101-27-000-000-	Burlington City Arts/Admin/Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-000-051-	Burlington City Arts/Admin/Development	\$21,215	\$625,500	\$0	\$625,500	\$0	\$81,870	\$543,631	13.09%	
101-27-175--	Burlington City Arts/BCA Center	\$14,300	\$160,500	\$0	\$160,500	\$0	\$18,628	\$141,872	11.61%	
101-27-176-055-	Burlington City Arts/Arts Education/Print Studio	-\$9,582	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-176-056-	Burlington City Arts/Arts Education/Clay Studio	-\$25,582	\$15,038	\$0	\$15,038	\$0	\$5,422	\$9,616	36.06%	
101-27-176-057-	Burlington City Arts/Arts Education/Photo Studio	-\$12,188	\$0	\$0	\$0	\$0	\$0	\$0		
101-27-176-058-	Burlington City Arts/Arts Education/Visual Arts	\$64,789	\$240,625	\$0	\$240,625	\$0	\$77,974	\$162,651	32.40%	
101-27-177--	Burlington City Arts/Festivals/Events	\$1,009	\$21,500	\$0	\$21,500	\$0	\$1,009	\$20,491	4.69%	
101-27-178--	Burlington City Arts/Public Art	\$2,430	\$0	\$0	\$0	\$0	\$5,950	-\$5,950		
Grand Total		\$67,430,388	\$62,649,239	\$100,264	\$62,749,503	\$0	\$12,008,868	\$50,740,635	19.14%	

Department	Dept Name	Division	Div Name	Program	Program Name	SubProgram	SubProgram Description	Fund	Fund Name
00	Non-Departmental	000	Admin	000	Administration	2009	Sub-program 2009	101	General Fund
01	City Council	001	Regional Programs	050	Marketing	2010	Sub-program 2010	125	Retirement
02	Mayor's Office	005	Waterfront TIF	051	Development	2011	Sub-program 2011	150	Self insurance
04	Clerk/Treasurer	006	Downtown TIF	055	Print Studio	2012	Sub-program 2012	175	Liability Ins. & Workers Comp.
05	City Attorney	010	Elections/Voter Registration	056	City studio	2013	Sub-program 2013	230	Church Street Marketplace
06	Planning and Zoning	011	Information Technology	057	Photo Studio			235	Tax Increment Financing (TIF)
07	City Assessor	012	Payroll	058	Visual Arts			245	Stormwater
08	Human Resources	013	Liability Insurance	059	Art from the Heart			264	Traffic
15	Fire	015	Workers Compensation	060	Galleries Education			301	CECO
17	Police	035	Health and Dental Insurance	230	Parks Planning			400	Airport
19	Public Works	036	Retirement	235	Grounds Maintenance			404	AIP 87 - Land Aca 2011
20	Code Enforcement	040	Fire Suppression	236	Buildings Maintenance			405	AIP 88 - LAND 2010 PHASE 2
21	Fleets/Fire Library	041	Emergency Medical Services	237	Trees & Greenways			406	AIP89-2012 development
23	Parks and Recreation	042	Fire Protection	238	Community Gardens			407	AIP88 - LAND 2011B
27	Burlington City Arts	043	Fire Training	239	Cemeteries			408	AIP DBE PLAN
31	CEO	044	Grants	245	Recreation Programs			409	AIP 81 - LAND 2010 PROPERTIES
33	Market Place	050	Police Uniform Services	246	Events			410	AIP 86 - WILDLIFE HAZARD
35	Airport	051	Airport Security	247	Bus Operations			412	AIP - TAXIWAY G PHGA
43	Burlington Telecom	052	Dispatch and Communications	248	Athletic Programs			421	AIP 74 - LAND 09 NOISE
60	BCDC	053	Parking Enforcement	255	Leddy Arena			426	AIP 78 - Land 2010 Noise
		060	General Services	256	Memorial Auditorium			429	AIP90 - Engineering Design Servic
		061	Summer Reading Program	257	North Beach			430	AIP91-Part150 NEM Update
		062	English as a Second language	258	Waterfront			431	AIP 93 - Glycol Treatment Plan
		100	Parks	259	Miller Center			432	AIP - 92 LAND-2012 A NOISE
		101	Recreation	260	Public Buildings			433	AIP - 94 LAND-2012 B NOISE
		103	Facilities	301	Neighborhood Support Services			434	AIP-95 Taxiway B Recon / Sewage
		150	Engineering	302	AmeriCorps			435	AIP-96 Cargo apron rehab
		151	Equipment Maintenance	303	Cost Share			436	AIP-97 Design Update Security
		152	Streets	315	HOME			437	AIP-98 Land Acq. - 4 Parcels
		153	Recycling	316	Burlington Housing Trust			450	FFC
		154	Inspection Services	317	Lead			460	Water
		155	Central Facility	320	CDBG - Admin			480	Wastewater
		175	BCA Center	321	CDBG - Brownfields			483	Burlington Telecom
		176	Arts Education	322	CDBG - Micro Enterprise			501	Perpetual Care
		177	Festivals/Events	323	CDBG - Economic Development			603	Community Development
		178	Public Art	324	CDBG - Housing Initiative Prog			700	Capital Fund - General
		200	Traffic	325	CDBG - Neighborhood Revital			705	Capital Fund - Engineering 5000
		301	Community Development	326	HUD			706	Capital Fund - FEMA
		305	Housing	340	Legacy			708	Church Street Improvements
		315	Community Justice	341	Legacy SEIP			709	Capital - DPW Projects
		330	Special Projects	342	EPA - Brownfield			715	Waterfront Access
		390	Public Relations	343	Battlefield			716	Wayfinding
		391	General Maintenance	344	Micro-Enterprise			718	Champlain Parkway
		400	Water	345	Legacy ECDS			724	ARRA Financing
		425	Wastewater	360	Safer Communities			745	Moran Plant
		430	Terminal Operations	361	General				
		431	Airfield Operations	362	VOCA/PJ				
		432	Industrial Park	363	2nd Chance COSA				
		433	Parking Operations	364	RICC				
		434	Other Properties	365	Graffiti Coordinator				
		460	Outside Plant	366	2nd Chance - HC MEND				
		461	Network Operations	367	JAG				
		462	Cost of Goods Sold	368	CIC				
		463	Sales	410	Production				
		464	Customer Service & Marketing	411	Distribution				
		465	Help Desk	412	Metering				
		466	Legal & Regulatory	413	Billing				
		600	BCDC	430	Main Plant				
		700	Capital Projects	431	North Plant				
				432	East Plant				
				433	Pump Stations				
				450	Right of Way				
				451	Municipal Parking Garage				
				452	Airport Parking				
				453	School Crossing Guards				
				454	Signals				
				455	College Street Garage				
				456	Lakeview Garage				
				480	Snow Removal				
				481	Street Maintenance				
				482	Street Concrete				
				600	Parking Garage				
				601	Park & Shuttle				
				700	Street Capital				
				701	Pennies for Parks				
				702	Greenbelt				
				703	Conservation Legacy				
				800	Open				
				801	FHWA				
				802	Open 2				
				803	Sidewalk Improvement Projects				
				804	Federal Transit Administration				

Change to appropriate month / year

Data for Sheet Header:

For the Month of August 2011

Lori Olberg

From: Kirby, Katherine E <kkirby@smcvt.edu>
Sent: Wednesday, October 02, 2013 3:55 PM
To: Worden, Kevin; Tracy, Maxwell K.; Knodell, Jane; Vince Brennan; Rachel Siegel; Bryan Aubin; Shannon, Joan; Mason, Chip; Paul, Karen; Blais, Norman; Ayres, Tom; Decelles, Paul; Lori Olberg
Subject: Winooski F-35 Resolution
Attachments: Winooski F35_Resolution.pdf

Dear Burlington City Councilors,

I want to thank you for giving your attention and consideration to the topic of the potential F-35 basing in South Burlington at BTV. I am extremely grateful that you are creating the opportunity for public discussion of this issue, and you are considering the Burlington City Council's role and responsibility in the decision-making process.

It occurred to me that it might be helpful for you all to have on-hand the Resolution put forth by the Winooski City Council in, July 2012. The Winooski City Council Resolution adopts the position that I would encourage Burlington to adopt, in that they concluded that there are too many unknowns and unanswered questions to support the basing at this time. Like Burlington, Winooski asked many questions of the Air Force, and found that the answers they received were not adequate to alleviate concern and uncertainty. Their Resolution does not oppose the basing for all time. Rather, it asks that Burlington be removed from consideration from *this round*.

Many of us believe that this is a reasonable compromise, because it would allow us to be considered at a later date, when the plane has (1) a flight history and established safety record and (2) a diminished risk of crash. Further, (3) once the plane is being regularly flown, perhaps it will be *demonstrated* that it can be flown more quietly than the FEIS (and previous DEIS's) say is possible. Currently, the Air Guard is claiming that they can fly it more quietly. But they've never flown this plane. And there is no evidence from Eglin (where the plane is being flown currently) to support their claim. Isn't it reasonable to hold off bringing it to our populated area until such time as this can be *demonstrated or proven*? There is no reason to think that we would go from being the Air Force's #1 choice (at this time) to being out-of-consideration during a later round of basing. So it is unclear why proponents of the basing will not consider this compromise.

I could not find email addresses for David Hartnett or Sharon Bushor, so I would greatly appreciate it if someone could forward this Winooski Resolution, and my message, along to them.

Again, thank you very much for your thoughtful consideration of this issue.

Sincerely,

Katherine E. Kirby, Ph.D.

Associate Professor, Philosophy Department

Director, Global Studies Program

St. Michael's College

Colchester, VT 05430



CITY OF WINOOSKI CITY COUNCIL

MAYOR MICHAEL O'BRIEN
Mayor@winooski.vt.org
COUNCILOR SETH LEONARD
COUNCILOR JOHN LITTLE
COUNCILOR SARAH ROBINSON
COUNCILOR SALLY TIPSON
KATHERINE R. DECARREAU
CITY MANAGER

Resolution

RE: Comment on the Revised Draft Environmental Impact Statement on the Proposed Beddown of the F-35A at the Burlington Air National Guard Station

Whereas the United States Air Force is considering changing the current fighter jets at the Burlington Air Guard Station from the current F 16 to the F 35A, and

Whereas the City of Winooski is directly impacted by the operations of the Vermont Air National Guard and, as such, wished to respond to a request for comments on the Revised Draft of the Environmental Impact Statement issued by the United States Air Force, and

Whereas the City of Winooski wishes to support the Vermont Air National Guard located at the Burlington International Airport, and

Whereas the City of Winooski recognizes the valuable impact of the Air Guard Station on the local economy, and

Whereas the City of Winooski, the State of Vermont, the Federal Department of Housing and Urban Development, and our private partners have invested over \$175 million dollars in revitalizing our downtown which, in turn, has sparked a revitalization of the entire City of Winooski as an attractive place to live and work, and

Whereas the Revised Environmental Impact Statement has been released by the United States Air Force, indicating increased noise in the City both in maximum volumes and in the average Day Night Level (DNL) resulting in adverse, unavoidable impacts on noise level, which will rise to or above the Federal Aviation Administration has determined to be incompatible with residential land use, and

Whereas the sixty five (65) decibel DNL contour band in either scenario would encompass more than fifty percent (50%) of our community as a result of the proposed change in operations, disproportionately impacting the residents of the city including most of the low income and minority populations outlined in the study, and

Whereas the Revised Environmental Impact Statement indicated that the F 35A is louder than the F 16, leaving serious concerns about the potential increase in health risks related to the exposure of residents including those in a nursing home, several senior living complexes, and a school, and

Whereas the conditions outlined in the Revised Draft of the Environmental Impact Statement leave open the possibility that property values would decline and the downtown would become less desirable, and

Whereas the Revised Draft of the Environmental Impact Statement indicates significant impact to a healthy environment for the community, and

Whereas the Environmental Impact Statement process has been difficult and divided our community, the overwhelming number of public statements demonstrate our citizen's desire to stop the deployment, and

Whereas the Winooski City Council has issued a Resolution on May 21, 2012 and a Statement on June 18, 2012 in response to the original Draft Environmental Impact Statement, and

Whereas in that Resolution. the City of Winooski has requested information from the United States Air Force and have yet to receive complete responses, and

Whereas the Revised Draft of the Environmental Impact Statement in Section 2.2.6 states that McEntire Joint National Guard Base is the "environmentally preferred alternative for ANG basing locations", and

Whereas we are proud of our little city of 7,300 people where over twenty (20) languages are spoken; we are proud to hear the number of our residents who love living and working in the City; and we recognize our responsibility to protect that new energy and investment of time and passion as well as money,

Now, by the Mayor and City Council of the City of Winooski, therefore be it

Resolved the Revised Draft of the Environmental Impact Statement did not adequately address the questions and concerns expressed in our Resolution of May 21, 2012 and our Statement issue on June 18, 2012, and

Further Resolved the Winooski City Council opposed any activity that will increase noise in a manner that will have a detrimental effect on our community, and

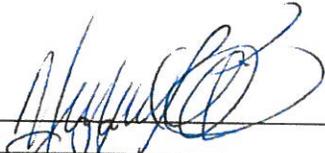
Further Resolved that noise impacts must be mitigated to ensure that both the DNL contours and the maximum noise levels remain at their current state (magnitude and spatial orientation) as with F 16 operations, and

Further Resolved that the Winooski City Council formally requests that the Burlington Air Guard Station be removed from consideration of current basing of the F 35A.

Resolution # 2013 - 2

Dated July 12, 2013

Affirmative Vote









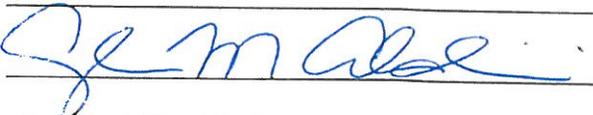


Negative Vote

Adopted 7/12/13

Rejected

Attest



Assistant City Clerk

Approved Date

7/12/13



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

October 01, 2013

To: Payroll
City Council

From: Bob Rusten, Chief Administrative Officer

Re: Notice of Employee Contribution toward Health Insurance – Non-Bargaining

Over the last four years the cost of the City's medical insurance program has increased by over \$2,000,000. During this same time the non-union employee contribution rate has not increased. This memo serves to direct payroll and notify the City Council that beginning on the full pay period beginning October 14 the employee contribution toward City sponsored health insurance for all non-bargaining employees will increase from 3% to 3.61% of an employee's base wage. The 3.61% contribution equates to that being assessed to participating, full-time AFSCME represented employees.

Per Resolution #12 of the City Council adopted August 10, 2009, the City Council authorized "a variable percent of wages and salary based upon increases in total costs [of the City's health plan] . . . to be further defined for implementation upon completion of collective bargaining". The City has recently resolved the last remaining collective bargaining agreement (IBEW) open at the time of passage of this Resolution and, as such, is now implementing the variable percent of wages and salary provision of the Resolution.

We will also be notifying non-unionized employees of the new rate.

C: Susan Leonard, Director of Human Resources

MARTHA R. LANG, PH.D.
138 COLCHESTER AVENUE
BURLINGTON, VERMONT 05401
802-862-1094

Handout 9/23/13
CC

September 23, 2013

President Shannon and
Burlington City Councilors
City Hall
149 Church Street
Burlington, VT 05401

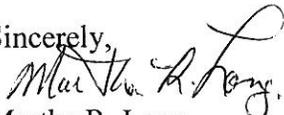
Dear President Shannon and Burlington City Councilors:

Ward 1 residents are concerned about the Burlington School District's proposal to sell 150 Colchester Avenue. It was first announced this June and since that time the school department has cancelled several presentations on the proposed sale. If the city council is asked to consider this land transaction I would like to suggest you have the following information:

1. The backup documents for the renovations for St. Joseph's School. For example, which contractors gave what prices for what work. And, why the costs have gone from \$1.5M to \$2.4M.
2. A copy of the appraisal for St. Joseph's School. Currently the only appraisal information on St. Joseph School belongs to the Diocese of Vermont and it is not a public document. There is only a one page summary sheet available. To even consider purchasing \$2M in real estate with such limited information seems rather foolish.
3. The purchase and sales agreement. One was not available with the first MOU in June.
4. A copy of the lease/sales agreement on Taft School. It was also not available with the first MOU.
5. An explanation on where the fifty office workers, who can't be moved to St. Joseph, which is in a residential zone, are going to go and at what cost.

Thank you.

Sincerely,


Martha R. Lang.

DELIBERATIVE AGENDA
LOCAL CONTROL COMMISSION
CONTOIS AUDITORIUM, CITY HALL
MONDAY, JUNE 10, 2013
7:06 P.M.

PRESENT: City Council President Shannon, Commissioners Bushor, Worden, Knodell, Tracy, Brennan, Siegel, Aubin, Mason, Blais, Paul, Ayres and Decelles

ABSENT: Commissioner Hartnett

CITY ATTORNEY'S OFFICE: Eileen Blackwood

CLERK/TREASURER'S OFFICE: Rich Goodwin, Lori Olberg, Scott Schrader, Bob Rusten and Paul Sisson

CITY COUNCIL PRESIDENT SHANNON PRESIDING:

1. AGENDA

On a motion by Commissioners Blais and Ayres the agenda was unanimously adopted as is.

2. CONSENT AGENDA

On a motion by Commissioners Blais and Ayres the consent agenda was unanimously adopted thus taking the following actions as indicated:

2.01. OUTSIDE CONSUMPTION PERMIT, PARKING AREA (one day only):

VFW, 176 South Winooski Avenue, Sunday, August 4, 2013, 12:00 p.m. – 5:00 p.m.

*waive the reading, accept the communication, place it on file and approve the one day only outside consumption permit application for VFW to include the parking area, rear of the building for a membership BBQ, Sunday, August 4, 2013, 12 p.m. – 5 p.m.

3. FIRST CLASS RESTAURANT LIQUOR LICENSE APPLICATION (2013-2014):

Luna61VT.Inc., d/b/a Revolution Kitchen (formerly Levity), 9 Center Street

Commissioners Blais and Ayres made a motion to approve the First Class Restaurant Liquor License Application for Luna61VT.Inc., d/b/a Revolution Kitchen. The motion passed unanimously.

3.01. OUTSIDE CONSUMPTION PERMIT APPLICATION (2013-2014):

Luna61VT.Inc., d/b/a Revolution Kitchen (formerly Levity), 9 Center Street

Commissioners Blais and Ayres made a motion to approve the Outside Consumption Permit Application for Luna61VT.Inc., d/b/a Revolution Kitchen. The motion passed unanimously.

4. OUTSIDE CONSUMPTION PERMIT APPLICATION (2013-2014):

RiRa Irish Pub, The Whiskey Room, College Street side

Commissioners Blais and Ayres made a motion to approve the Outside Consumption Permit Application for RiRa Irish Pub, The Whiskey Room. The motion passed unanimously.

5. ADJOURNMENT

Without objection, City Council President Shannon adjourned the Local Control Commission meeting at 7:08 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary

REGULAR MEETING, CITY COUNCIL
MONDAY, JUNE 10, 2013
7:08 P.M.

PRESENT: see above

CITY COUNCIL PRESIDENT SHANNON PRESIDING:

1. AGENDA

On a motion by Councilors Mason and Bushor the agenda was unanimously adopted as amended as follows: note title change for agenda item 2. PRESENTATION: Airport Strategic Plan, Adam Whiteman, Managing Director, Frasca & Associates, LLC, consultant to the Airport Strategic Planning Committee and Karen Paul, Co-Chair, Airport Strategic Planning Committee, additional comments on the Plan by community members of the Committee Ed Colodny, Ann Beland, Louise Stoll and Ernie Pomerleau; add to the agenda item 2.01. COMMUNICATION: Burlington International Airport, Airport Strategic Planning Committee Recommendations, June 10, 2013; re-number agenda item 9. RESOLUTION: Endorsement of IATSE Collective Bargaining Agreement 2012-2015 (Councilors Shannon, Knodell, Bushor, Aubin: pending BOF approval) as agenda item 3.5; add Councilor Ayres as a co-sponsor for agenda item 5.01. RESOLUTION: Amendment and Re-adoption of the Burlington Municipal Development Plan (Councilors Paul, Blais, Knodell, Decelles, Worden, Bushor, Siegel, Mason, Brennan, Shannon, Aubin, Tracy); note proposed amendment for agenda item 10. RESOLUTION: City Attorney Constitutional Analysis of No Trespass Ordinance for Church Street Marketplace June 12, 2012 (Councilors Siegel, Tracy, Brennan); suspension of the Council rules to change the public forum time certain to 7:45 p.m.

Councilor Paul stated that the planBTV resolution will have two additional co-sponsors with Councilor Ayres and Hartnett.

2. PRESENTATION: Airport Strategic Plan, Adam Whiteman, Managing Director, Frasca & Associates, LLC, consultant to the Airport Strategic Planning Committee and Karen Paul, Co-Chair, Airport Strategic Planning Committee, additional comments on the Plan by community members of the Committee Ed Colodny, Ann Beland, Louise Stoll and Ernie Pomerleau

Councilor Paul stated that the City Council passed a resolution to create the Airport Strategic Planning Committee. The need for a strategic plan coincided with the appointment of Gene Richards as the Director of Aviation and the Mayor's vision for a financially strong and stable Airport positioned for the

next decade. It is an economic driver for Burlington and the region for commerce, business and tourism. The Committee was tasked with creating a plan for long term financial strength, increasing airline service, expanding the number of travelers, an operations plan, a consideration of regional role and benefits, and the Airport Commissions' role in governance. The Committee was made up of 11 individuals and met 14 times to craft this plan. Representatives from South Burlington and Winooski City Councils were also involved.

Adam Whiteman, Frasca and Associates, stated that the Committee approached their task as a three step process. They gathered information to define the issue, then developed a mission statement and core values, and finally made recommendations to respond to the Committee charge. They invited a number of speakers to talk about what is happening in the Airport and airline industries, Airport governance models, and Airport privatization. After each of these presentations, the City performed a SWOT analysis. They were asked to view the Airport in terms of Strengths, Weaknesses, Opportunities, and Threats. They used the results to identify key issues and challenges the Airport faces. They identified Airport infrastructure as a strength but the credit rating as a weakness. There were opportunities for targeted marketing, crafting a new relationship with Airlines, and in the Canadian market. Threats were identified as competition from other regional airports, inflexibility in finances, slowing population growth, noise, and reductions in Canadian airport charges. Committee members then focused on specific areas of concern. These were used to craft recommendations. They spent a lot of time discussing financial issues at the Airport. The goal is to create the lowest cost to Airlines while providing financial flexibility for the Airport. Weak reserves, low credit ratings, passenger declines, and industry dynamics to keep prices low were all identified. They discussed maintaining and increasing air service options, airline consolidation, and competition with other regional airports. They discussed that BTV staffing should be structured in such a way that they can implement recommendations. There was discussion that the existing governance structure could limit the implementation of the strategic plan. The Committee felt it was important for the Airport to have a mission and vision statement articulated in one place. It was developed by staff to serve as a guide. The core values are integrity, safety, teamwork, accountability, and customer service. The Committee crafted recommendations and action steps. Some were straightforward, such as redefining the relationship with the airlines by crafting a new airline use agreement. Another was to develop a multi-year financial plan to improve the Airport's liquidity position. The Committee was concerned with maintaining and increasing air service through relations with airlines and marketing. The Committee felt that accomplishing recommendations will rely on appropriate staffing levels and they will be reviewing current staff. They want to ensure that BTV is an economic driver. They raised concerns about the current governance structure and the airports ability to meet its goals. They are recommending expanding the role of the Airport Commission so it is similar to how the Burlington Electric Commission has operated. The Commission would be responsible for all business agreements. They would report to the City Council and would be subject to a veto if the contract is over \$200,000 or longer than two years of duration. They would also require advance City Council approval for setting employee wages and salaries, acquiring any property by eminent domain, and authorizing revenue bonds and other debt obligations. They also recommended creating a seat on the Airport Commission for a Winooski City Council appointee, considering having a Director of Aviation selected by a list of three candidates that the Airport Commission would recommend, and exploring the advantages and disadvantages of converting to a regional airport form of governance.

Councilor Paul stated they were lucky to have Joe McNeil serve on the Committee as Secretary. He was the main crafter of the recommendations. They will also be presented in resolution format at a future date. She thanked those who contributed to the plan.

Louise Stoll, ASPC, outlined her history of working on large transportation projects. She found working on this committee interesting. Their consultant was great and always found answers to their questions and offered knowledge about the aviation industry. There were some issues with the recommendation. She felt the amount of money that airport governance would handle on their own was too low. She feels they need

Airport Commissioners who commit themselves to that job. The Airport will get bigger and should be more independent. She thinks they have come up with a good plan.

Ed Colodny, ASPC, thanked the Council and the Mayor for allowing him to serve on the Committee. He outlined his history of working in Airports and travelling in them and thanked those who served on the Committee. There are things that they would like to look different, but many of them are operational, such as split security lines. It would be nice to start from scratch and build an Airport designed for today's security, but that may not be feasible. The runway is terrific, operations are good, customer amenities are being improved. They need to ensure they are keeping airlines happy. He commended the Airport staff for new service to Atlanta. He does not feel this Airport is in crisis and feels they can address the issues that they have. One issue is governance. As long as the City of Burlington is a financial backer of the Airport, they will have the last word. Whatever governance changes may be reasonable have to accommodate the fact that the City has the fiduciary responsibility.

Ernie Pomerleau, ASPC, stated the Airport is Burlington's top economic stimulator. They have the beginning of a plan and have already started to launch it. The business community brought in a consultant and found that the Airport was very crucial and they felt they could help bring ideas to it. It spawned this program. Many large businesses are located here because of the Airport. This is a great Airport and there are huge opportunities.

Councilor Paul thanked the Committee. The creation of the Airport Strategic Planning Committee was done at the urging of the Mayor and she thanked him for that vision and allowing her to serve as co-chair.

City Council President Shannon thanked the Committee for their work. There will be a resolution to move this forward at the next meeting. She inquired if the Council has further questions. Councilor Bushor stated she would prefer to recess this item, go to public forum, and then return to this item to allow them to ask questions while members of the committee are present. City Council President Shannon agreed.

Councilor Bushor inquired where they could find more information about the topics. Joe McNeil, ASPC, recommended they review the minutes from the meetings which include details about the discussion. Councilor Bushor inquired if she could see the changes between the draft and final reports. Mr. McNeil stated she could. Councilor Bushor stated they mentioned empowering the Airport Commission in a way similar to the Burlington Electric Commission operated formerly. They have changed how the Electric Commission is operating and inquired what iteration of operation they should be looking to. She inquired if it was more important just to look at the list of recommendations. Mr. McNeil stated she can look at the list of recommendations which is how the Burlington Electric Commission once operated with a few modifications. The modification was to the amount and period of contracts because of the passage of time. Councilor Bushor stated they mentioned the acquisition of property through eminent domain. She inquired if an outright purchase would require the City to be involved. Mr. McNeil stated if the purchase contract were for less than \$200,000, the City would not be involved. Councilor Bushor inquired if the Committee is recommending that they examine the Charter in the long term. The short term recommendation was that normal business operations up to a magnitude should be within the authority of the Commission. Purchase or sale of land would not offend that concept. Eminent domain is in a different category altogether. They could put the buying or selling of land on that list, it could be done and be consistent with normal business affairs. Councilor Bushor stated the core values are wonderful and suggested they remove the word should. Those values should be adhered to completely. She read the draft and cares a lot about the success of the Airport. It is valuable to the community, region and State. She thanked the Committee for their work and thanked Ed Colodny for his service.

Councilor Tracy stated a portion of the report listed that the livable wage requirements as a potential threat. He inquired what the rationale behind that statement was and feels that paying a livable wage makes the community stronger. Mr. Whiteman stated it was raised by committee members because they

need to be able to compete with other concessioners. Councilor Tracy stated they included a section on the community impact and he feels the F-35 is one of the biggest community impacts. He inquired how they chose to deal with that issue and inquired if new information from the Air Force influenced that. Mr. McNeil stated the Committee looked to the passenger and fixed based operator side of the Airport. They did not spend a lot of time on the military side. They invited members of the Air National Guard to be part of the Committee, but they did not routinely attend. The committee focused on the business-side of the Airport. Councilor Tracy stated this plan has recommendations and everything listed in the plan will have to be dealt with individually.

Councilor Brennan stated they had discussed new flights to Toronto and Atlanta. He inquired if they have looked to market for potential employees in those areas, as they are both diverse and multicultural. Mr. McNeil stated that is a critical point that the committee felt was important. Their first goal is to not lose customers. Within the existing market, they will promote the Airport. They have heard stories about people flying or not flying out of Burlington for business purposes. They hope to be aggressive in marketing the value of the Airport to the existing customer base so they will use it to the greatest degree possible. Councilor Brennan stated it was noted during the public comment period that the City has an aggressive lead based paint program. There are planes at the Airport that use fuel that is leaded. The EPA has recognized that and has not made any movement yet. He does not see that in the SWOT analysis and does not feel using a fuel with lead is the best thing. Mr. McNeil stated they did not look at that. They went through hundreds of potential items but they did not discuss that one. Councilor Brennan stated he appreciates their work and hopes they will work on this in the future.

Councilor Worden stated each department has to focus on issues that pertaining to them and do not always see what issues will affect other departments. The Planning and Zoning side talks about housing preservation and replacement. That relates to housing in Burlington, but he hopes they will consider that as a guiding principle for development at the Airport.

Councilor Decelles inquired if the committee quantified what would happen if Burlington International Airport were located elsewhere. Mr. McNeil stated the Airport is the largest economic driver in the State of Vermont. The sustained good economy here is largely because of this facility. Their view was that Burlington would be nowhere near the community it now is without this jump.

Councilor Siegel stated she was shocked to see the livable wage listed under “threats” in the SWOT analysis. She can see arguments for including livable wage in any of the categories, but finds it disheartening that it is only listed under threats. She hopes that people will recognize that the livable wage ordinance is an asset to the community and is a strength and opportunity. Mr. McNeil stated one committee member argued that the fact that they are not meeting livable wage requirements is a threat to the Airport.

Councilor Mason thanked the Committee for their work.

Mayor Weinberger thanked those who served on the Committee. They have conveyed the importance of this institution to the community and that it must be an asset that is cultivated and cared for over time.

2.01. COMMUNICATION: Burlington International Airport, Airport Strategic Planning Committee Recommendations, June 10, 2013

Councilors Mason and Paul made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

3. PUBLIC FORUM

City Council President Shannon opened the public forum at 7:54 p.m.

<u>Name</u>	<u>Ward/Affiliation</u>	<u>Subject</u>
Ron Ruloff	Ward 3 Resident	Client Advisory Group, Chittenden Emergency Food Shelf, Drug Problems
Christian Jordan	Ward 3 Resident	Zoning Residential in Downtown Burlington
Bea Bookchin	Ward 6 Resident	Against No-Trespass Ordinance
Sandy Baird	Ward 1 Resident	Against No-Trespass Ordinance
Robert Bristow-Johnson	Ward 7 Resident	Ward Redistricting
Charlie Giannoni	Ward 3 Resident	CSWD and Redistricting
Genese Grill	Ward 3 Resident	Against No-Trespass Ordinance
Lee Burch	Ward 4 Resident	Against No-Trespass Ordinance
Kelly Devine	Burlington Business Association	In favor of planBTV
Charles Simpson	Ward 6 Resident	Against Airport Strategic Plan

Mayor Weinberger honored Interim CAO Paul Sisson for his service and presented him with a plaque.

With no one further coming forward and no objection from the remaining Council, City Council President Shannon closed the public forum at 8:19 p.m.

3.5. (was 9.) RESOLUTION: Endorsement of IATSE Collective Bargaining Agreement 2012-2015
(Councilors Shannon, Knodell, Bushor, Aubin: pending BOF approval)

Councilors Bushor and Worden made a motion to waive the reading and adopt the resolution.

City Council President Shannon stated that the Board of Finance decided not to vote on this and wanted to bring it directly to the Council.

Joe McNeil, Esq., McNeil, Leddy, and Sheahan, stated this was an outlier of the collective bargaining agreements that the City deals with. It does not involve a direct expenditure of City funds. It was a pass through. These were part-time employees who worked for the City at Memorial Auditorium and Contois Auditorium when there were public, ticketed shows. They did staging, rigging, lighting and preparation of sets for the show. The City has recognized this organization as the certified bargaining representative of this class of employees since the 1980s. They negotiate contracts periodically. ITASE desired to expand their jurisdiction and the City desired to contain it to its existing limits. ITASE wanted its scope of coverage to include shows at the Waterfront or Oakledge Park. The Parks and Recreation Department was not comfortable with that level of expansion. They decided to roll the existing contract over for another three year period. Compensation and coverage will remain the same. This does not involve a payment of City money, but collection of revenues and payment of a portion of those revenues to those setting up performances.

Councilor Knodell inquired if the terms of employment are comparable to the terms of employment of similar employees in the rest of the City. Mr. McNeil stated they are with the exception of the CPI. It is 2.25% to 4.25%, which is not outrageously different than other contracts. They attempted to bring the numbers down, but since they were agreeing to a rollover, they allowed them to remain the same.

Councilor Blais inquired if the terms of this agreement would have a positive or negative impact on upcoming negotiations. Mr. McNeil stated he does not believe that it would.

The motion passed unanimously.

4. PUBLIC HEARING: Corrective Action Plan for Environmental Remediation of 151 South Champlain Street – Requirement for Vermont Brownfield Revitalization Loan Fund Application

Brian Pine, CEDO, stated that this hearing was required by the EPA to use funds to clean up contaminated sites. The developer of the project was seeking a Brownfield Loan to clean up a property in the South End on South Champlain Street. It has been the subject of work since 2002. They have done site assessments. It was a significant enough barrier to moving ahead with the development that the partners opted not to move forward. This is the culmination of many years of effort and a significant investment of environmental assessment funds.

Steve LaRosa, Weston and Sampson Engineers, stated he has done a number of investigations and has written a corrective action plan. The subject site is at 151 South Champlain Street. There is a historic building on the street called The Blinn House. During the 1950s, there was a cleaning establishment which released dry cleaning solvents into the subsurface. This was discovered in 2002 when they began investigating the property. They determined that contaminant has migrated with the ground water to the edge of the lake. The level of contamination is above drinking water standards but below the standards needed for an aggressive cleanup. It is an old plume that has been established for over 60 years. They have determined that the best method to address this residual contamination is to make sure that people are not coming into contact with it. They developed a corrective action plan with three phases. They installed mitigation systems in three buildings on Battery Street, which prevent fumes from entering their basements. They have been operating since 2009 and are monitored to ensure they are capturing the soil gas. The second phase was to look at other buildings in the area where people may be exposed to the contamination. They identified only two buildings in the neighborhood with the potential to be contaminated. They recommended continued monitoring of the two buildings. The third phase is to continue monitoring levels and ensure their mitigation systems are working. They are also keeping people who own these buildings informed of what they find. The only step they have not taken is to install a mitigation system in The Blinn House. The building is vacant and has been for many years. Now that there is interest in developing the property, they need to install a mitigation before people can inhabit that space. This will complete their mitigation process.

David Schlansky stated he became involved with this property about a year and a half ago. He is an attorney and has worked with Brownfield Development for fifteen of the twenty years he has been practicing. This is a classic in-fill opportunity in that the downtown area is fairly dense but there is a gap at this location. There is a vacant building and vacant space, but there is also contamination. He has received a lot of help from the City and the State because there are people who care about what happens to this property. They hope to oversee the remedial work. This loan is important to implementing that. The loan will help put remediation efforts into The Blinn House and allow them to adaptively re-use that building. They have created plans for how they would like to rehab the property and have received National Parks Services approval to do so. They are still in the early stages of what they would like to do with that space, but they hope to develop something positive for the City.

Mr. Pine stated that this was a 30 day comment period. Technical questions or comments regarding the corrective action plan should be directed to the Vermont Department of Environmental Conservation.

City Council President Shannon thanked them for their efforts on this project.

City Council President Shannon opened the public hearing at 8:40 p.m.

Councilor Bushor stated that there was a comment that overall, City staff is supportive of the project. She inquired if there are some reservations. Mr. Pine stated they are totally supportive.

Councilor Brennan thanked them and feels this project will have a positive outcome for the City. He inquired why the individual needed to answer technical questions is not at this meeting. Mr. Pine stated Mr. LaRosa can answer technical questions. The process requires that the State be the repository for comments for the public hearing questions. City Council President Shannon requested any questions that cannot be answered tonight be relayed to the State. Mr. Pine stated he will do that. Councilor Brennan stated the memo talks about contamination and inquired what those contaminations are. It also referenced clean water standards, and inquired what those contaminants are. Mr. LaRosa stated they are derivatives from dry cleaning solvent used in the 1950s. It was called Perc or Perchloroethylene. It is a chlorinated organic substance that is very volatile. It is being phased out of operation because it is a carcinogen, is volatile, and is persistent in the environment. They also found some petroleum compounds in the groundwater that are not sourced from this site. However, they are not at a level that requires mitigation. Perchloroethylene is the primary contaminant in both the ground and the water. These compounds are very persistent. The last time the chemicals were released on the site was 1958, but the contaminants are still there. The State requires them to monitor the site for 70 more years. The amount of vapor being generated is decreasing along with the levels in the groundwater, but they expect they will need to have these ventilation systems in place for 70 years. Councilor Brennan inquired if there will be a monitoring of the system itself to ensure that it is working. Mr. Larosa stated there are alarms on the systems in the building. If the fan stops operating, an alarm will sound and there are notes telling them how to handle it. They monitor the concentrations annually, but he hopes they can decrease them in the future. They have seen that regardless of weather conditions and operations in the buildings, the contaminants are not getting in.

With no one further coming forward and no objection from the remaining Council, City Council President Shannon closed the public hearing at 9:08 p.m.

- 4.01. COMMUNICATION: Nick Warner and Brian Pine, CEDO, re: Public Hearing on Corrective Action Plan for Environmental Remediation of 151 South Champlain Street – Requirement for Vermont Brownfield Revitalization Loan Fund Application

Councilors Mason and Ayres made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

5. PUBLIC HEARING: Proposed Municipal Development Plan Amendment – **planBTV: Downtown and Waterfront Master Plan**

David White, Planning and Zoning Director, thanked the Council and the community for their work on this project. The Downtown and Waterfront Master Plan has been award the 2013 Plan of the Year from the Vermont Planners Association. Sandrine Thibault has also been recognized as the Planner of the Year by the Vermont Planners' Association.

City Council President Shannon opened the public hearing at 9:10 p.m.

Rolf Kielman, a local architect, spoke in favor of planBTV.

Peter Owens, CEDO Director and Ward 3 Resident, spoke in favor of planBTV.

With no one further coming forward and no objection from the remaining Council, City Council President Shannon closed the public hearing at 9:16 p.m.

- 5.01. RESOLUTION: Amendment and Re-adoption of the Burlington Municipal Development Plan (Councilors Paul, Blais, Knodell, Decelles, Worden, Bushor, Siegel, Mason, Brennan, Shannon, Aubin, Tracy, Ayres and Hartnett)

Councilors Paul and Ayres made a motion to waive the reading and adopt the resolution.

Councilor Paul stated this represents both the beginning and the end of a journey. In 2009, the idea and vision for planBTV first became a reality. She looked at the resolution that was passed then, and found that everything in it happened. They applied for and received a HUD grant through the work of many City Departments. The plan is a cohesive vision of what the community wants for the future of Burlington. It is the first time that they will link the Downtown and the Waterfront in an effective and sustainable way. The resolution is co-sponsored by every member of the Council and it will adopt the plan and requests they make every effort to implement it.

Councilor Knodell stated there is a Waterfront Revitalization Plan which will remain in place alongside planBTV. Both are contained within the Municipal Development Plan. The Public Trust Doctrine says the lands have to be used in a way consistent with the public good, and that is still in place. They also have past policy statement that the future of the Urban Reserve is yet to be determined. That remains in place, as the area covered by planBTV ends where the Urban Reserve begins.

Councilor Brennan thanked them all for their work. He hopes they recognize the key piece of affordable housing put forth in this plan. It is greatly needed and duly noted. He looks forward to activities that will come forward to make the City even more livable.

City Council President Shannon stated when this started in 2009 Councilors were torn on issues regarding zoning. They worked together to develop this resolution to move forward. They kept the 50/50 Ordinance that required half of the downtown to be commercial. It was a holding place to ensure there was both residential and commercial development continued. The idea was that they could keep that holding place and then move forward to find better solutions. They got the money to ensure that happened. She has never seen a process like this that engaged the community and found a way to utilize that feedback. She is pleased to hear this was recognized by the planning community.

The motion passed unanimously.

- 5.02. COMMUNICATION: David E. White, AICP, Director of Planning & Zoning, re: Proposed Municipal Development Plan Amendment – planBTV: Downtown and Waterfront Master Plan

Councilors Paul and Ayres made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

6. COMMUNICATION: Amy Jewell, Administrative Manager, CSWD, re: Proposed FY 14 Budget

Tom Moreau, CSWD General Manager, stated that he was there to request support for the CSWD FY14 Budget. The good news was that the budget was down 2.7% or \$240,000. The bad news was that revenues were down even more. One reason is because they had a problem with compost that cost them nearly \$800,000. A persistent herbicide contaminated it and they did not receive that revenue. The other reason revenue is down is because they have a fee on trash. Chittenden County's trash is at the lowest point it has been in the last 14 years. They are down to below 3 pounds per person per day, which is less than the national average of 3.7 pounds. They hope that Burlington's bio-solids will be down \$4 per ton. There is an increase at the drop off center of 2 cents per pound.

Councilor Bushor stated she always looks to see if their representative is present and supportive of the budget. She inquired if the vote on the budget in May was unanimously. Mr. Moreau stated it did pass unanimously, although Burlington's representative was not present. That was the same night that there was significant flooding in Burlington. The City can vote for the budget, against it with a written reason, or not vote which is counted as a yes. Councilor Bushor inquired if all members were present with the exception of Burlington. Mr. Moreau stated Winooski was also not present. Councilor Bushor stated there was a public forum speaker who touched on some of the things in the budget. There was a reference to cutting back on the ability to take tires and appliances. Mr. Moreau stated that they will still take tires and appliances, but they can no longer take them for free. The compost issue represented about 10% of their budget, so they have had to make some cuts this year. There used to be a weekend where people could drop off tires and appliances for free. There is a concern in rural communities that tires and appliances will accumulate on the side of the road. If that becomes an issue they may reconsider. Councilor Bushor stated the resident who spoke was hoping that this would only be for one year because he felt it would hurt low income people. She inquired if they hope this will only be for this year. Mr. Moreau stated he does not yet see it as permanent. Their population has increased for the last fourteen years, as have wages and fuel. They have also been able to cut their budget by nearly half a million dollars. They are seeing soft recycling markets and are being paid 15-20% less than they were 15 years ago. They will have to continue to look at global markets in the coming years when making decisions. Councilor Bushor inquired if the recycled paint program will be continued. Mr. Moreau stated it was going to be cut, but the Legislature passed a paint bill. When a person buys paint, a fee will be incorporated into the price. The American Coatings Association will recycle that paint. They were asked to be the recycler, so it will likely stay. Councilor Bushor inquired if anyone in the Administration reviews the budget and if they have a position on the budget. Mayor Weinberger stated he does not have a formal position on the budget. Councilor Bushor stated she will not hold the budget up unless other Councilors have concerns. City Council President Shannon suggested they could postpone action at this meeting and place it on the consent agenda at the next meeting.

Councilors Ayres and Paul made a motion to waive the reading, accept the communication and place it on file and postpone action on the budget until the next City Council meeting. The motion passed unanimously.

6.01. COMMUNICATION: FY 2014 BUDGET PROPOSAL, CSWD

Councilors Ayres and Paul made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

7. PUBLIC HEARING: Burlington Comprehensive Development Ordinances:

- Proposed Amendment ZA-13-02-Lot Line Adjustment – Vestigial Alleys
- Proposed Amendment ZA-13-04-Garage Size and Orientation

David White, Planning and Zoning Director, stated that these have been reviewed by the Planning Commission and Ordinance Committee. The first is 13-02-Lot Line Adjustment for Vestigial Alleys.

There are a few situations in the City where the vestiges of alleyways are along property lines. Over the years some of the alleyways have been assumed by the properties on one side or the other and are no longer continuous. When a property owner wishes to assume that portion of the property, it is a laborious process to go through a full-fledged subdivision. The proposal is to address them as lot line adjustments. The second is 13-04-Garage Size and Orientation, which has to do with design standards where the proportion of the street facing garage face to the rest of the structure is regulated. In more modern residential subdivisions, the streetscape is often characterized by a number of large garage doors. That is not Burlington's character, which is why it is regulated in that way. This makes front doors and houses the dominant feature as a person walks down the street. This does not accommodate smaller lots. The standards will be amended to allow the garage face to be up to 50% of the street face of the building rather than 30%. This will accommodate development on smaller lots which will be less land consumptive. Creation of more housing allows for greater affordability of that development.

City Council President Shannon opened the public hearing at 9:39 p.m.

Councilor Blais stated the notion of the alleyways is interesting to him as an attorney. He inquired if that is similar to adverse possession, which happens when an owner of a piece of property uses and adjacent piece of land for an extended period of time and then absorbs it. Mr. White stated they do not recognize whether the adverse possession has taken place or not. That alleyway is owned by someone, so if a neighbor approaches them to purchase the land, this facilitates that property.

Councilor Mason stated when this happens a person still has to purchase the land, but this deals with the administrative side and allows them to avoid going through a formal sub-division process. Both of these were heard at the Ordinance Committee and were passed unanimously.

Councilor Siegel inquired about a portion of the ordinance that says the number of stalls in a garage shall be limited to the number of bedrooms that there are in the accessory dwelling. She stated she finds it horrifying that there would be a need for that many garage bays. This speaks to their car culture and she hopes someday this will be limited to one bay per household.

City Council President Shannon closed the Public Hearing at 9:43p.m.

- 7.01. ORDINANCE: COMPREHENSIVE DEVELOPMENT ORDINANCE – Lot Line Adjustments; Vestigial Alley ZA #13-02 (Planning Department, Planning Commission; Councilors Mason, Bushor, Paul: Ordinance Committee)(2nd reading)

Councilors Mason and Bushor made a motion to waive the 2nd reading and adopt the ordinance. The motion passed unanimously.

- 7.02. ORDINANCE: COMPREHENSIVE DEVELOPMENT ORDINANCE – Garage Size and Orientation ZA #13-04 (Planning Department, Planning Commission; Councilors Mason, Bushor, Paul: Ordinance Committee) (2nd reading)

Councilors Mason and Bushor made a motion to waive the 2nd reading and adopt the ordinance.

City Council President Shannon stated she will not support this ordinance. It was originally created to eliminate the dominance of cars in their built environment. She appreciates the comment that the existing ordinance does not accommodate smaller lots, but she feels it really does not accommodate larger garages on smaller lots. She shares concerns about allowing as many car bays as there are bedrooms. It seems excessive and not reflective of their values.

The motion passed by a vote of 9-4 with City Council President Shannon, Councilors Tracy, Brennan, and Siegel voting against.

- 7.03. COMMUNICATION: Clerk/Treasurer's Office, re: Public Hearing Notice, Burlington Comprehensive Development Ordinance, Proposed Amendment ZA-13-02-Lot Line Adjustment – Vestigial Alleys and Proposed Amendment ZA-13-04 – Garage Size and Orientation

Councilors Mason and Ayres made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

8. CONSENT AGENDA

Councilor Worden stated he will recuse himself regarding consent agenda items 8.02.through 8.05. since his firm is an engineering sub-consultant.

On a motion by Councilors Bushor and Decelles the consent agenda was unanimously adopted thus taking the following actions as indicated:

- 8.01. COMMUNICATION: Lori Olberg, Licensing, Voting & Records Coordinator, re: Accountability List

*waive the reading, accept the communication and place it on file

- 8.02. RESOLUTION: Authorization to Execute Memorandum of Agreement with Correction Re: Waterfront Access North Project – BED Easement (Councilor Shannon)

*waive the reading and adopt the resolution

- 8.03. COMMUNICATION: Resolution relating to Authorization to Execute Memorandum of Agreement Re: Waterfront Access North Project –BED Easement] (Councilors Shannon, Bushor, Paul: Board of Finance)

*waive the reading, accept the communication and place it on file

- 8.04. COMMUNICATION: Memorandum of Agreement Between the City of Burlington and the City Of Burlington Electric Department

*waive the reading, accept the communication and place it on file

- 8.05. COMMUNICATION: Diagram of Easement

*waive the reading, accept the communication and place it on file

- 8.06. RESOLUTION: Approval of and Authorization to Execute Agreements with the Chittenden County Regional Planning Commission (CCRPC) for Consultant Planning Services for the Railyard Enterprise Project and North Avenue Corridor Study Project (Councilors Shannon, Bushor, Knodell, Aubin: Board of Finance)

*waive the reading and adopt the resolution

- 8.07. COMMUNICATION: Agreement to Provide Local Match for Special Planning/Project Development Project Between the City of Burlington Public Works Dept. and Chittenden County Regional Planning Commission in Association with CCRPC's Agreement with Parsons Brinckerhoff (PL 2013-16)

*waive the reading, accept the communication and place it on file

8.08. COMMUNICATION: Agreement to Provide Local Match for Special Planning/Project Development Project Between the City of Burlington Public Works Dept. and Chittenden County Regional Planning Commission in Association with CCRPC's Agreement with Resources Systems Group, Inc. (PL 2013-18)

*waive the reading, accept the communication and place it on file

8.09. COMMUNICATION: Nicole Losch, Transportation Planner, Office of Planning, DPW, re: Authorization to Enter Agreements to Provide Local Match

*waive the reading, accept the communication and place it on file

8.10. RESOLUTION: Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of the City's Right-of-way with Junior's Downtown (Councilors Blais, Tracy, Ayres: License Committee)

*waive the reading and adopt the resolution

8.11. COMMUNICATION: License Agreement for Tables and Chairs Junior's Downtown 2013-2014 Season

*waive the reading, accept the communication and place it on file

8.12. RESOLUTION: Authorization to Enter into License Agreement to Maintain a Sign Extending Over a Portion of the City's Right-of-way with Livery Barn, LLC (Councilors Blais, Tracy, Ayres: License Committee)

*waive the reading and adopt the resolution

8.13. COMMUNICATION: License Agreement for Sign with Livery Barn 2013-2014 Season

*waive the reading, accept the communication and place it on file

8.14. RESOLUTION: Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of the City's Right-of-way with Nunyuns Bakery & Café (Councilors Blais, Tracy, Ayres: License Committee)

*waive the reading and adopt the resolution

8.15. COMMUNICATION: License Agreement for Tables & Chairs with Nunyuns Bakery & Café 2013-2014 Season

*waive the reading, accept the communication and place it on file

8.16. RESOLUTION: Authorization to Enter into License Agreement to Maintain Whiskey Barrels and Stools on a Portion of the City's Right-of-way with RiRa Irish Pub (Councilors Blais, Tracy, Ayres: License Committee)

*waive the reading and adopt the resolution

8.17. COMMUNICATION: License Agreement for Whiskey Barrels, Stools and Stanchions with Chains with RiRa Irish Pub 2013-2014 Season

*waive the reading, accept the communication and place it on file

8.18. COMMUNICATION: Paul Sisson, re: Budget Amendments Report – May 2013

*waive the reading, accept the communication and place it on file

8.19. COMMUNICATION: Budget Amendments Report From Date: 5/1/2013 – To Date: 5/31/2013

*waive the reading, accept the communication and place it on file

8.20. COMMUNICATION: Jeff Nick, Nick and Morrissey Development, re: Request for an additional four (4) weeks for meter bags at 29 Church Street (on the Cherry Street side)

*waive the reading, accept the communication, place it on file and approve the request for an additional 4 weeks for meter bags at 29 Church Street (on the Cherry Street side)

8.21. COMMUNICATION: Michael Schirling, Chief of Police, TJ Donovan, State's Attorney, William Sorrell, Attorney General and Tristram Coffin, United States Attorney, re: Community Impact Teams and other information

*waive the reading, accept the communication and place it on file

8.22. COMMUNICATION: Tony Redington, 20 North Winooski Avenue, Apt. 2, re: Comments Before The Burlington City Council, June 3, 2013 Regarding Burlington PlanBTV

*waive the reading, accept the communication and place it on file

8.23. COMMUNICATION: Jean Poulin, Customer Service Associate, Clerk/Treasurer's Office, re: Dogs Not Registered for 2013 6/3/2013

*waive the reading, accept the communication and place it on file

8.24. COMMUNICATION: Lori Olberg, Licensing, Voting and Record Coordinator, re: Schedule of Meetings of the City Council through August, 2014 A=Adjourned; R=Regular; S=Special; T=Tentative DRAFT

*waive the reading, accept the communication, place it on file, review and send any changes to Lori Olberg no later than Wednesday, June 19, 2013 with the plan being to adopt the final schedule at the June 24, 2013 City Council Meeting

8.25. COMMUNICATION: Amy Bovee, Executive Secretary, re: Board of Finance, Monday, May 13, 2013 Minutes

*waive the reading, accept the communication and place it on file

8.26. COMMUNICATION: Amy Bovee, Executive Secretary, re: Board of Finance, Thursday, May 23, 2013 Minutes

*waive the reading, accept the communication and place it on file

8.27. COMMUNICATION: Amy Bovee, Executive Secretary, re: Redistricting Committee, Monday, April 8, 2013 Minutes

*waive the reading, accept the communication and place it on file

8.28. COMMUNICATION: Amy Bovee, Executive Secretary, re: Redistricting Committee, Tuesday, April 16, 2013 Minutes

*waive the reading, accept the communication and place it on file

10. RESOLUTION: City Attorney Constitutional Analysis of No Trespass Ordinance for Church Street Marketplace June 12, 2012 (Councilors Siegel, Tracy, Brennan)

Councilors Siegel and Brennan made a motion to waive the reading and adopt the resolution.

Councilor Siegel stated after they passed the Church Street No-Trespass Ordinance, she heard repeatedly from people asking her to reconsider her decision. She sought more information, much of which is

summarized in Attorney Franco's memo. She believes they should not discuss the content of the memo until they can also discuss the City Attorney's Memo from last spring. If they wish to uphold the Administration's commitment to transparency, they must waive the attorney-client privilege and make the document public. People are asking to know what is in the memo, and it should not be discussed in a secret executive session. They can then discuss all of the information and decide if they stand by their previous decision.

Councilor Brennan stated he is in favor of everything that is presented tonight. They should be open and transparent in this process. He hopes the Council as a whole will see this as a process that they are open about. They are a body of the people and this is important. Some may want to frame this question as something other than what they are trying to do, but they cannot have a full discussion without this information.

Councilor Decelles stated he was unable to find that email communication. It is difficult for him to make a decision without having that communication in front of him. He wants to ensure that the entire City Council has the three documents in front of them.

Councilors Decelles and Knodell made a motion to postpone action on this agenda item until the next meeting.

Councilor Bushor stated she will support the motion to postpone. She feels this has been controversial ever since it was adopted. She supports facing this issue, but feels people need to be prepared for that discussion.

Councilor Blais requested a 2 minutes recess. The Council recessed.

Councilor Siegel inquired if it is possible to hold the ordinance so that the Police cannot use it until they can discuss it further. City Council President Shannon stated that they cannot.

The motion to postpone action failed by a vote of 5-8 with Councilors Knodell, Bushor, Decelles, Brennan and Siegel voting in favor.

Councilors Blais and Ayres made a motion to amend the resolution to send the ordinance back to the Ordinance Committee.

Councilor Blais stated that they would be ill advised to waive the attorney-client privilege as it relates to any activity they have already moved. It is not a question of transparency and there are very sound reasons for having privileged communications with their attorney. What is happening is that there is politician's remorse on behalf of some of the Councilors who voted for this ordinance. Political concern over policy matters should not cause them to waive that privilege. There is more behind this than just the disclosure of the past City Attorney's opinion. The current City Attorney has agreed to present a current opinion taking Attorney Franco's opinions into consideration and it would be disseminated publically. It would set forth her current understanding of the constitutionality of the ordinance. He understands that the makers of the resolution were not satisfied with that offer. If they wish to determine the present understanding of the issue, they will have that. If this were ever challenged in court, the City Attorney would have to defend them. The disclosure being sought would put them in a position of needing to decide whether their own attorney or Attorney Franco has a more sound opinion. He does not feel they should act in that capacity. The amendment would send the matter back to the Ordinance Committee so they could take all viewpoints into consideration and decide if there should be a revision.

Councilor Bushor stated as a member of the Ordinance Committee, she feels the issues pertain to the entire Council. The City Attorney is here to serve the Council and offer them advice. They are not

obligated to take that advice. She would prefer they had not brought the political commentary into this. There is a difference of opinion and a concern about the legality of something that they passed. She is conflicted about how to proceed. She would like another chance for the City Attorney to speak to them now that they have the opinion from John Franco. She met with the City Attorney to understand the attorney-client privilege and understand why it is so guarded. She does not support the amendment, but does not want the conversation or issue to die. The public has been consistently concerned about the implementation of this, infringement of people's rights, and whether or not the street belongs to the City. For the benefit of Burlingtonians they need to collectively address this issue. She does not want to send it to a Committee. She will not support the amendment.

Councilor Brennan stated he is taken back by some of Councilor Blais' comments that are political in nature. He was conflicted when they voted on this. He tried not to vote on it, but reluctantly voted for it. He values the intent, which is to try to address a problem, but he feels it is the wrong tool. He will not support the amendment.

Councilor Mason stated he will be supporting the amendment because he feels that relinquishing their attorney-client privilege is the wrong tool. He understands the desire to have a fuller discussion on the constitutionality on the ordinance. The sanctity of attorney-client privilege should not be waived. The amendment is a way to reconsider the ordinance. He is frustrated because they held a number of public hearings on this issue. These issues should have been vetted. He wished that they had conversations about constitutionality at the executive session at one of those meetings. He will support the amendment to allow the Ordinance Committee to determine if revision is necessary.

Councilor Tracy stated he is also displeased by Councilor Blais' comments about politician's remorse. He was asked earlier in the day for his opinion on the matter. None of his comments were at all related to politics, but were about constitutionality. He feels that amending the resolution casts a shadow of doubt over the City Attorney's Office and the Council, and feels like they are trying to hide something.

Councilor Ayres stated he is an ardent advocate for civil liberties across the political spectrum and shares the concerns that have been voiced by constituents. He did not serve on the Council when this first came forward. He has concerns about the constitutionality of the ordinance. He will support the amendment to refer this ordinance because concerns about constitutionality should not trump attorney-client privilege. They need to respect that tradition while still giving this issue a thorough re-airing.

Councilor Worden stated when they voted for the resolution, they were voting for the job that they were hoping to get done. Now that they have determined this might not be the right tool, he would like to expedite the process of revisiting this and revising it if necessary. He is not in favor of delaying the process or of the original resolution which called for more discussion. He will support Councilor Blais' amendment, as it is the quickest way to begin the process of review. Civil liberties are very important to him and he wants to make sure they have this right.

Councilor Knodell inquired if the City Attorney feels they should never waive attorney-client privilege no matter what. City Attorney Blackwood stated she does not. The City Council has the right to waive privilege when they deem that it is in the best interest of the City. There are times that they give the City Council advice, but they may choose to reveal that. Councilor Knodell stated she believes that it would be in their best interest to go back to the original resolution and waive attorney-client privilege. It shows that they have nothing to hide, and it will promote an open discussion of constitutionality issues. She would like to hear the City Attorney's interpretation of the Franco memo. It will be an educational opportunity for the community. She worries that if it is sent to the Ordinance Committee, it will not get the airing that it needs. She will not support the amendment.

Councilor Siegel stated she appreciates the comment that they do not always have to hold the privilege. Her understanding was that in the past, privileged items that were not personnel related were often made public. She does not have a strong opinion about whether this should take place at the Council level or Ordinance Committee level. She is more concerned about making the memo public, as it looks very suspicious if they do not. If the document is sound, there is nothing to hide. If there is something suspect, they need to get it out. There is no reason to keep it secret.

Councilor Bushor requested that if this is referred back to the Ordinance Committee, she would like to request that they televise that meeting.

Councilor Decelles inquired if the amendment fails and the resolution is passed, the Mayor would have fourteen days or two meetings to sign the resolution before they would be able to release the document. City Attorney Blackwood stated she does not know the answer to that. Councilor Decelles stated he was not at that meeting. They all recognized that something needed to be done downtown, and this was a way to rectify it. They are recognizing that people are not happy with this and the outcome it has produced. He would have voted for it. He does not have that document in front of him. He has to vote no on the resolution. He will support the amendment because he does not have the document.

The amendment passed by a vote of 8-5 with Councilors Bushor, Knodell, Tracy, Brennan and Siegel voting against.

The motion to adopt the resolution as amended passed unanimously.

10.01. COMMUNICATION: John L. Franco, Jr., Law Offices of John L. Franco, Jr., re:
Church Street Marketplace District Trespass Authority
Ordinance

Councilors Siegel and Brennan made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

11. COMMITTEE REPORTS (5 mins.)

Councilor Paul stated that the Parks Arts and Culture Committee will be meeting to discuss the Public Investment Action Plan which has now completed phase 1. The PIAP team had three meetings and advanced some projects to the next phase. They will also have the master planners for the Parks Master Plan attending the meeting.

Councilor Worden stated that the Community Development and Neighborhood Revitalization Committee will be meeting.

Councilor Mason stated that the Ordinance Committee will be meeting to discuss the livable wage. They will also address three of the Zoning Amendments in the RH District.

City Council President Shannon stated that she has shifted some of the Committee assignments based on the change of membership of the Board of Finance. Councilor Decelles will be serving on the North Avenue Project that Councilor Aubin previously served on. Councilor Worden will be the Chair of the CD Committee. There will be a work session on BT. There will also be an executive session on negotiations. They are planning a work session on redistricting. The Committee had its last meeting and voted to advance three plans to the City Council. She feels they would benefit from discussion before attempting to come to a consensus on a plan. The Council will be holding its retreat. The EIS for the F-35s is out and she has been working on a communication to the Council. She is cutting and pasting relevant pieces and is trying to determine the best way to create a more condensed document.

12. COMMUNICATION: City Councilors, re: General City Affairs (oral)(10 mins.)

Councilor Bushor stated that the Ward 1 NPA will be meeting. The Mayor will be highlighting the budget for them. She recently visited the Airport to see the first flight of Delta take off. This was a new flight so they had the plane fly under an arch of water. The highlight for her was the Mayor's daughter who watched this.

13. COMMUNICATION: Mayor Weinberger, re: General City Affairs (oral)(5 mins.)

This item was not addressed at this meeting.

14. ADJOURNMENT

Without objection, City Council President Shannon adjourned the Regular City Council Meeting at 10:31 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary

DRAFT

DELIBERATIVE AGENDA
SPECIAL CITY COUNCIL WORKSESSION
CONFERENCE ROOM 12, CITY HALL
MONDAY, JUNE 24, 2013
6:08 P.M. TO 6:57 P.M.

PRESENT: City Council President Shannon, Councilors Ayres, Mason, Bushor, Siegel, Paul, Tracy, Decelles, Worden, Knodell, Aubin, Blais, Hartnett and Brennan

CITY COUNCIL PRESIDENT SHANNON PRESIDING:

1. AGENDA

The agenda was adopted as is.

2. COMMUNICATION: Burlington Redistricting Committee, re: Report to City Council, June 8, 2013

- 2.01. WARD REDISTRICTING 4 WARDS 12 COUNCILORS MAP
- 2.02. WARD REDISTRICTING 6 WARDS 13 COUNCILORS MAP
- 2.03. WARD REDISTRICTING 8 WARDS 16 COUNCILORS MAP

3. ADJOURNMENT

The Special City Council Work session adjourned at 6:57 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary

LOCAL CONTROL COMMISSION
CONTOIS AUDITORIUM, CITY HALL
MONDAY, JUNE 24, 2013
7:07 P.M.

PRESENT: City Council President Shannon, Commissioners Bushor, Worden, Knodell, Tracy, Brennan, Siegel, Aubin, Hartnett, Mason, Blais, Paul, Ayres and Decelles

CITY ATTORNEY'S OFFICE: City Attorney Blackwood

CLERK/TREASURER'S OFFICE: Bob Rusten, Scott Schrader and Rich Goodwin

CITY COUNCIL PRESIDENT SHANNON PRESIDING:

1. AGENDA

On a motion by Commissioners Blais and Ayres the agenda was unanimously adopted as is.

2. CONSENT AGENDA

On a motion by Commissioners Blais and Ayres the consent agenda was unanimously adopted thus taking the following actions as indicated:

2.01. APPLICATION FOR SPECIAL EVENT PERMIT (two days only): VT Brewers Festival
*waive the reading, accept the communication, place it on file and approve the application for special event permit for the VT Brewers Festival for July 19th and July 20th, 2013 at the Burlington Waterfront Park

2.02. REQUEST FOR ADDITIONAL INDOOR SEATING/HOURS OF OPERATION:

Skinny Pancake, 60 Lake Street, Suite 1A

*waive the reading, accept the communication, place it on file and approve the request for additional indoor seating contingent upon Fire Marshal approval and the request for additional hours of operation for the Skinny Pancake

3. FIRST CLASS RESTAURANT LIQUOR LICENSE APPLICATION (2013-2014):

Hen of the Wood – Burlington, LLC, 55 Cherry Street

Commissioners Blais and Ayres made a motion to approve the first class restaurant liquor license application for Hen of the Wood – Burlington, LLC. The motion passed unanimously.

4. FIRST CLASS RESTAURANT LIQUOR LICENSE APPLICATION (2013-2014):

Ramen, 131 Main Street

Commissioners Blais and Ayres made a motion to approve the first class restaurant liquor license application for Ramen. The motion passed unanimously.

5. OUTSIDE CONSUMPTION PERMIT APPLICATION (2013-2014):

AS LLC, d/b/a Junior's Downtown, 176 Main Street

Commissioners Blais and Ayres made a motion to approve the outside consumption permit application for Junior's Downtown. The motion passed unanimously.

6. ADJOURNMENT

Without objection, City Council President Shannon adjourned the Local Control Commission at 7:11 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary

ADJOURNED MEETING, CITY COUNCIL
MONDAY, JUNE 24, 2013
7:12 P.M.

PRESENT: see above

CITY COUNCIL PRESIDENT SHANNON PRESIDING:

1. AGENDA

On a motion by Councilors Mason the agenda was unanimously adopted as follows: add to the consent agenda item 5.16.1. COMMUNICATION: Ryan Betcher, Burlington International Airport, re: City Council Approval Request – TSA Terminal Lease Space Renewal with the consent action to “waive the reading, accept the communication and place it on file;” add to the consent agenda item 5.18.1. COMMUNICATION: Heather Kendrew, Burlington International Airport, re: Finance Board Approval Request – Canoe Portage Easement for GMP Corporation with the consent action to “waive the reading, accept the communication and place it on file;” add to the consent agenda item 5.19.1. COMMUNICATION: Patrick Buteau, Asst. Director DPW, re: Security Services for Downtown Parking Garages with the consent action to “waive the reading, accept the communication and place it on file;” note that consent agenda item 5.29. is a RESOLUTION not a COMMUNICATION; add to the consent agenda item 5.65. RESOLUTION: Authorization to Enter into Agreement with Blue Cross and Blue Shield of Vermont as FY 2014-16 Health Insurance Program Administrator Provider (Councilors Aubin, Bushor, Knodell, Shannon: Board of Finance, pending BOF approval) with the consent action to “waive the reading and adopt the resolution;” add to the consent agenda item 5.66. COMMUNICATION: Susan Leonard, Director of Human Resources, re: Employee Benefits’ Agreements; Health Care with the consent action to “waive the reading, accept the communication and place it on file;” add to the consent agenda item 5.67. COMMUNICATION: Joan Shannon, City Council President, re: F-35 DEIS response to Council questions with the consent action to “waive the reading, accept the communication and place it on file;” add to the consent agenda item 5.68. RESOLUTION: Friendship Agreement Between the City of Burlington and the City of Honfleur, Lower Normandy, France (Councilor Blais) with the consent action to “waive the reading and adopt the resolution;” add Councilor Bushor as a co-sponsor for agenda item 14. RESOLUTION: Creating Greater Efficiencies Through Centralized Purchasing (Councilors Brennan and Paul); add to the Deliberative Agenda item 15.01.01. APPOINTMENT: CCRPC, Alternate (Term expires 6/30/15); remove from the consent agenda item 5.41. COMMUNICATION: John L. Franco, Jr., Law Office of John L. Franco, Jr., re: Church Street Marketplace District Trespass Authority Ordinance Opinion Supplement and place it on the Deliberative Agenda as item 16.02; remove from the consent agenda item 5.42. COMMUNICATION: City Attorney Blackwood, re: Livable Wage Rates for FY 2014 and place it on the Deliberative Agenda as item 16.5.; add to the consent agenda item 5.68 RESOLUTION: Friendship Agreement between the City of Burlington and Honfleur, Lower Normandy, France (Councilor Blais) with the consent action to “waive the reading and adopt the resolution”.

Councilor Siegel requested that consent agenda item 5.40. COMMUNICATION: Susan A. Comerford, On Behalf of Diversity Now to Mayor Weinberger, re: Diversity and City Hiring Process be removed from the consent agenda and placed on the deliberative agenda as agenda item 16.6.

Councilor Brennan requested that consent agenda item 5.57. COMMUNICATION: Mayor Miro Weinberger, re: Re-Organization of Mayor’s Office be removed from the consent agenda and placed on the deliberative agenda as agenda item 16.7.

2. INDOOR ENTERTAINMENT PERMIT APPLICATION (2013-2014):

Hen of the Wood – Burlington, LLC 55 Cherry Street

Councilors Blais and Ayres made a motion to approve the indoor entertainment permit application for Hen of the Wood – Burlington, LLC. The motion passed unanimously.

3. PUBLIC HEARING: Church Street Marketplace – Establishment of Common Area Fees for Fiscal Year 2014

Ron Redmond, Church Street Marketplace Director, stated that this was the second step of a two phase process. This will approve the common area fee increase. The proposed increase is 2.5%. The Marketplace Commission held a public hearing and property owners were present. Tonight there will be

an additional public hearing if anyone would like to speak to the Council. They will then vote to approve the proposed common area fees.

City Council President Shannon opened the public hearing at 7:24 p.m.

No one came forward to speak.

City Council President Shannon closed the public hearing at 7:24 p.m.

3.01. RESOLUTION: Church Street Marketplace – Establishment of Common Area Fees for Fiscal Year 2014 (Councilors Shannon, Blais)

Councilors Bushor and Blais made a motion to waive the reading and adopt the resolution. The motion passed unanimously.

3.02. COMMUNICATION: Clerk/Treasurer's Office, re: Notice of Public Hearing, Monday, June 24, 2013, Church Street Marketplace District, City of Burlington

Councilors Bushor and Blais made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

4. PUBLIC FORUM

City Council President Shannon opened the public forum at 7:25 p.m.

<u>Name</u>	<u>Ward/Affiliation</u>	<u>Subject</u>
Robert Pettersen	Ward 5 Resident	Conservation Board Applicant
Tom Torti	Lake Champlain Regional Chamber of Commerce	Support Appointment of DPW Director
The Council took a two minute recess.		
Charles Giannoni	Ward 3 Resident	Redistricting, Public Works Appointment
Hilary Martin	Ward 2 Resident	Conservation Board Applicant
Thomas Grace	Ward 1 Resident	Transparency – Church Street
Kelly Devine	Burlington Business Association	Support Appointment of DPW Director
Alex Buckingham	Ward 3 Resident	Against Trespass Ordinance
Kurt Wright	Ward 4 Resident	Trespass Ordinance
Mark Porter	Public Works Commission	Resident Only Parking
Israel Smith	Ward 3 Resident	Development Review Board Alternate Applicant

Stephanie Young	Ward 7 Resident	Conservation Board Applicant
July Sanders	Ward 3 Resident	CSWD Alternate Applicant
Ernie Pomerleau & Lise Veronneau	Honfleur Sister City Committee	Honfleur Friendship Agreement

There being no one further coming forward and no objection from the remaining Council, City Council President Shannon closed the public forum at 7:59 p.m.

5. CONSENT AGENDA

On a motion by Councilors Bushor and Knodell the consent agenda was unanimously adopted thus taking the following actions as indicated:

- 5.01. COMMUNICATION: Lori Olberg, Licensing, Voting & Records Coordinator, re: Accountability List
*waive the reading, accept the communication and place it on file
- 5.02. RESOLUTION: Authorization to Enter into License Agreement with Engineers Construction, Inc. to Encumber Sidewalk and Greenbelt and Occupy Six Metered Parking Spaces on a Portion of the City's Right-of-way (Councilors Blais, Tracy, Ayres: License Committee)
*waive the reading and adopt the resolution
- 5.03. COMMUNICATION: Norman Baldwin, PE, Assistant Director – Technical Services and Ronald Gore, Excavation Inspector, DPW, re: 101 Main Street
*waive the reading, accept the communication and place it on file
- 5.04. RESOLUTION: Authorization to Enter into License Agreement to Maintain Tables and Chairs on a Portion of the City's Right-of-way with Das Bierhaus (Councilors Blais, Tracy, Ayres: License Committee)
*waive the reading and adopt the resolution
- 5.05. RESOLUTION: Amended Budget – Stormwater (Councilors Shannon, Bushor, Knodell, Aubin: Board of Finance)
*waive the reading and adopt the resolution
- 5.06. RESOLUTION: Extension of Delegation of Authority for Budget-Neutral Adjustments Within City Departments' Individual Budgets (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.07. RESOLUTION: Municipal Authorization for Deposit and Withdrawal of City of Burlington Funds and Other Banking Procedures (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.08. RESOLUTION: Adoption of FY 2014 Parks and Recreation Comprehensive Fees Policy (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution

- 5.09. RESOLUTION: Authorization to Execute Contract for Leddy Arena Locker Room Improvements with Neagley & Chase (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.10. RESOLUTION: Authorization to Execute Lease Renewal with Hangar Condo Association at Burlington International Airport (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.11. COMMUNICATION: Ryan Betcher, Burlington International Airport to the Board of Finance; City Council, re: Finance Board Approval Request – Hangar Condominium Association Lease Renewal
*waive the reading, accept the communication and place it on file
- 5.12. RESOLUTION: Authorization to Accept Grant and to Contract for Reconstruction of a Portion of the Cargo Apron (Phase I) at Burlington International Airport (AIP-96) (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.13. RESOLUTION: Authorization to Accept Grant and to Contract for Reconstruction of Taxiway B and Construction of Sewage Receiving Station at Burlington International Airport (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.14. RESOLUTION: Authorization to Accept Grant (AIP-98), Purchase Property, and Award Contract at Burlington International Airport (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.15. RESOLUTION: Authorization to Accept Grant and to Contract for Design of Upgrade to Airport Security System at Burlington International Airport (AIP-97) (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.16. RESOLUTION: Authorization to Execute Lease Renewal with Transportation Security Administration at Burlington International Airport (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.16.1. COMMUNICATION: Ryan Betcher, Burlington International Airport, re: City Council Approval Request – TSA Terminal Lease Space Renewal
*waive the reading, accept the communication and place it on file
- 5.17. RESOLUTION: Approval of License Agreement Between Encore BTV Schools Solar II, LLC and the Burlington School District (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.18. RESOLUTION: Authorization to Grant Easement to Green Mountain Power Corporation (Councilors Shannon, Bushor, Aubin, Knodell: Board of

Finance)

*waive the reading and adopt the resolution

5.18.1. COMMUNICATION: Heather Kendrew, Burlington International Airport, re: Finance Board Approval Request – Canoe Portage Easement for GMP Corporation

*waive the reading, accept the communication and place it on file

5.19. RESOLUTION: Authorization to Execute Contract for Downtown Parking Garages Security Services to Green Mountain Concert Services (Councilors Shannon, Bushor, Aubin: Board of Finance)

*waive the reading and adopt the resolution

5.19.1. COMMUNICATION: Patrick Buteau, Asst. Director DPW, re: Security Services for Downtown Parking Garages

*waive the reading, accept the communication and place it on file

5.20. RESOLUTION: Department of Parks and Recreation FY 2013 Budget Amendment Requests Related to Calahan Park Field of Dreams Fund Balance Carryover (Board of Finance)

*waive the reading and adopt the resolution

5.21. RESOLUTION: Authorization to Enter into Amendment to License Agreement with Mansfield Professional Building, LLC to Reduce the Fee Paid to Occupy One Metered Parking Space on a Portion of the City's Right-of-way (Councilors Blais, Tracy, Ayres: License Committee)

*waive the reading and adopt the resolution

5.22. RESOLUTION: Authorization for FY 2013 Budget Amendment Related to Memorial Auditorium (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

*waive the reading and adopt the resolution

5.23. RESOLUTION: Authorization re 2013 Justice Assistance Grant (JAG) Funding for Crime Prevention Programs (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

*waive the reading and adopt the resolution

5.24. COMMUNICATION: Mayor Miro Weinberger, re: 2013 Justice Assistance Grant (JAG)

*waive the reading, accept the communication and place it on file

5.25. RESOLUTION: Authorization for Acceptance of Safer Communities Grant Amendment From Vermont Department of Corrections (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

*waive the reading and adopt the resolution

5.26. COMMUNICATION: Karen Vastine, Community Justice Center Coordinator, Burlington Community Justice Center, re: Department of Corrections Grant Amendment: "Safer Communities" (Grant #03520-1285)

*waive the reading, accept the communication and place it on file

5.27. RESOLUTION: Authorization to Execute Memorandum of Understanding with US Ignite (Councilors Shannon, Paul)

*waive the reading and adopt the resolution

- 5.28. COMMUNICATION: Ed Antczak, CEDO, re: What is US Ignite?
*waive the reading, accept the communication and place it on file
- 5.29. RESOLUTION: Authorization to Submit 2013 Burlington Consolidated Plan and One-Year Action Plan (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.30. COMMUNICATION: Peter Owens, CEDO Director and Marcy Krumbine, Assistant Director for Community Development, re: 2013 Five Year Consolidated Plan Community Development Block Grant Proposed Allocations 2013 Action Plan for Housing & Community Development Resolution
*waive the reading, accept the communication and place it on file
- 5.31. COMMUNICATION: Marcy Krumbine, Assistant Director for Community Development, CEDO, re: 2013 Consolidated Plan for Housing & Community Development
*waive the reading, accept the communication and place it on file
- 5.32. COMMUNICATION: Marcy Krumbine, Assistant Director for Community Development, CEDO, re: 2013 Action Plan for Housing & Community Development
*waive the reading, accept the communication and place it on file
- 5.33. COMMUNICATION: CEDO, re: 2013 Revised Development Project Board Recommendations for Council
*waive the reading, accept the communication and place it on file
- 5.34. COMMUNICATION: CEDO, re: 2013 Revised Public Service Board Recommendations for Council
*waive the reading, accept the communication and place it on file
- 5.35. COMMUNICATION: Steve Goodkind, DPW Director to Mayor Miro Weinberger, re: CCSW Budget
*waive the reading, accept the communication, place it on file and recommend approval of the CCSW budget
- 5.36. COMMUNICATION: Burlington Redistricting Committee, re: Report to the City Council June 8, 2013
*waive the reading, accept the communication and place it on file
- 5.37. COMMUNICATION: Burlington Police Department, re: Information Release
*waive the reading, accept the communication and place it on file
- 5.38. COMMUNICATION: Harry Chen, MD, Commissioner of Health to William Ward, re: Town Health Officer Re-appointment
*waive the reading, accept the communication and place it on file
- 5.39. COMMUNICATION: Matthew Bushey, DAB, Alternate, re: Resignation
*waive the reading, accept the communication, place it on file, advertise the vacancy and congratulate Matthew Bushey for his DAB appointment as a Full Member
- 5.43. COMMUNICATION: Lori Olberg, Licensing, Voting and Records Coordinator, re:

Schedule of Meetings of the City Council through August, 2014

A=Adjourned; R=Regular; S=Special; T=Tentative

*waive the reading, accept the communication and place it on file

5.44. SPECIAL EVENT PERMIT APPLICATION (three days only): Radio Bean Coffeehouse
*waive the reading, accept the communication, place it on file and approve the special event permit application for July 26 through July 28, 2013 for Radio Bean Coffeehouse at Burlington College, 351 North Avenue, outside, live music, dancing, with EMS detail for periods of time when more than 900 people are present, evacuation plan

5.45. INDOOR ENTERTAINMENT PERMIT APPLICATION (2013-2014): Pizza Barrio
*waive the reading, accept the communication, place it on file and approve the 2013-20134 Indoor Entertainment Permit Application for Pizza Barrio

5.46. SPECIAL EVENT OUTDOOR ENTERTAINMENT PERMIT APPLICATION (July):

Monkey House, SEABA Parking lot, Community Food Truck Stop, 7/5, 7/12, 7/19, 7/26
*waive the reading, accept the communication, place it on file and approve the special event outdoor entertainment permit application for Monkey House for the four Fridays of July, 4 p.m. – 9 p.m.

5.47. COMMUNICATION: Benjy Adler, Co-owner, Skinny Pancake, re: Request for Additional Hours Re: Indoor Entertainment Permit

*waive the reading, accept the communication, place it on file and grant the request for additional hours for indoor entertainment

5.48. SPECIAL EVENT INDOOR ENTERTAINMENT PERMIT APPLICATION (two days only):

Pacific Rim, 161 Church Street, Friday and Saturday: June 28th and June 29th, Dancing, Amplified Music
*waive the reading, accept the communication, place it on file and approve the special event indoor entertainment permit application for two days only for Pacific Rim

5.49. SPECIAL EVENT INDOOR ENTERTAINMENT PERMIT APPLICATION (two days only):

Pacific Rim, 161 Church Street, Friday and Saturday: July 5th and July 6th, Dancing, Amplified Music
*waive the reading, accept the communication, place it on file and approve the special event indoor entertainment permit application for two days only for Pacific Rim

5.50. SPECIAL EVENT INDOOR ENTERTAINMENT PERMIT APPLICATION (one day only):

Skinny Pancake, 60 Lake Street, Suite 1A, Saturday, July 6th, 8 p.m. – 2 a.m, Grand Re-opening
*waive the reading, accept the communication, place it on file and approve the one day only special event indoor entertainment permit application for Skinny Pancake

5.51. RESOLUTION: Budget Amendment for Equipment Maintenance (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

*waive the reading and adopt the resolution

5.52. COMMUNICATION: Patrick Buteau, Asst. Director, DPW to the Board of Finance & City Council, re: Equipment Maintenance Line Item Transfers

*waive the reading, accept the communication and place it on file

- 5.53. RESOLUTION: Authorization to Enter into Agreement with Northeast Delta Dental as FY 2014-2016 Dental Insurance Program Administrator/Provider (Councilors Shannon, Bushor, Aubin, Knodell: pending approval on 6/24/13)
*waive the reading and adopt the resolution
- 5.54. RESOLUTION: Authorization to Enter into Agreement with the Standard as FY 2014-15 Life and AD&D Insurance Program Administrator/Provider (Councilors Shannon, Bushor, Aubin, Knodell: pending approval on 6/24/13)
*waive the reading and adopt the resolution
- 5.55. RESOLUTION: Authorization to Enter into License Agreement to Erect and Maintain Awnings Extending Over a Portion of the City's Right-of-way with Stacks Sandwiches (Councilors Blais, Tracy, Ayres: License Committee)
*waive the reading and adopt the resolution
- 5.56. RESOLUTION: Re-organization of the Office of the Mayor; Elimination of the Assistant to the Mayor for Operations and Communications, Elimination of the Assistant to the Mayor for Open Government, Innovation and Mayoral Initiatives, Creation of Staff, Creation of Mayoral Projects Coordinator (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)
*waive the reading and adopt the resolution
- 5.58. COMMUNICATION: Susan Leonard, Human Resources Director to the City Council, Board of Finance and the Institutions and Human Resources Policy Committee, re: Recommendation: Mayor's Office Reorganization: Elimination of both Assistant to the Mayor Positions; Creation of Chief of Staff and Mayoral Projects Coordinator Positions
*waive the reading, accept the communication and place it on file
- 5.59. COMMUNICATION: City of Burlington Mayor's Office Organizational Chart
*waive the reading, accept the communication and place it on file
- 5.60. COMMUNICATION: Proposed City of Burlington Mayor's Office Organizational Chart
*waive the reading, accept the communication and place it on file
- 5.61. COMMUNICATION: City of Burlington Job Description, Chief of Staff, Mayor's Office
*waive the reading, accept the communication and place it on file
- 5.62. COMMUNICATION: City of Burlington Job Description, Mayoral Projects Coordinator, Mayor's Office
*waive the reading, accept the communication and place it on file
- 5.63. COMMUNICATION: City of Burlington Job Description, Office Assistant II, Mayor's Office
*waive the reading, accept the communication and place it on file
- 5.64. RESOLUTION: Authorization to Enter into License Agreement to Erect and Maintain a Canopy and Lamp Extending Over a Portion of the City's Right-of-way With Computers for Change (Councilors Blais, Tracy, Ayres)
*waive the reading and adopt the resolution
- 5.65. RESOLUTION: Authorization to Enter into Agreement with Blue Cross and Blue Shield of Vermont as FY 2014-16 Health Insurance Program Administrator

Provider (Councilors Aubin, Bushor, Knodell, Shannon: Board of Finance, pending BOF approval)

*waive the reading and adopt the resolution

5.66. COMMUNICATION: Susan Leonard, Director of Human Resources, re: Employee Benefits' Agreements; Health Care

*waive the reading, accept the communication and place it on file

5.67. COMMUNICATION: Joan Shannon, City Council President, re: F-35 DEIS response to Council questions

*waive the reading, accept the communication and place it on file

5.68. RESOLUTION: Friendship Agreement Between the City of Burlington and the City of Honfleur, Lower Normandy, France (Councilor Blais)

*waive the reading and adopt the resolution

6. APPOINTMENT: Department of Public Works Director

Mayor Weinberger stated he is excited to have made a decision on his appointment of the next Department of Public Works Director. He sees DPW as a unique department which on one hand provides for the most basic municipal needs. It also is important in moving the City forward in high aspirations of having a clean lake, being safe to walk and bike, and being greener. Chapin Spencer is uniquely capable of leading a department that is responsible for such a vast array of activities. He has proven himself to be a dynamic and effective leader and manager. The root of that success comes from his strong communication skills and ability to work with others to get things done. He will partner with the same agencies and individuals that he currently works with outside of City government. He has proven himself to be an able project manager of large public projects. He will move the City forward to achieve its long term goals and has a passionate commitment to the community. Much of his passion and commitment has been focused on Burlington public infrastructure projects. When he was introduced to the Public Works Commission, the longest serving member of that Commission reacted positively and favorably. He noted that as a City Councilor, Chapin worked harder than anyone to make sure that voters approved a street capital bond. This is the seventh department head he has appointed since taking office, and he feels positive about all of them. None of his other appointments have generated as much enthusiasm as this one. They have an opportunity to make a personnel decision that will impact the future of the City in a profound way.

Councilors Paul and Ayres made a motion to appoint Chapin Spencer as the Director of the Department of Public Works.

Councilor Bushor stated that she had the opportunity of working with Chapin as a co-councilor in Ward 1. It was at a difficult time while Fletcher Allen was growing and they tried to balance their needs with the quality of life needs of the surrounding neighborhoods. There were many meetings of people who had very different viewpoints, and Chapin is very skilled at bringing people with different viewpoints together and moving forward with a plan that works. He is a skilled mediator and will do a very good job. The one thing that was pointed out is that he is not an engineer. They can address that by looking at the number of engineers that they have now. They will have a director with a different skill set. She will be supporting him and looks forward to seeing what DPW can do for the community. He is the right person for this time in Burlington because of their desire to become more bike and pedestrian friendly. Having that leadership will offer a new direction.

Councilor Siegel stated that she is disturbed by the proposed appointment of Chapin Spencer. This is not because of who Chapin is. She agrees that he is uniquely qualified. She is disturbed because the Mayor has stated he is committed to work for diversity and equity, but has not followed through with actions. He

has the right to appoint whoever he chooses and is not mandated to conduct a search. However, if he is committed to equity that is what he needs to do. Without a thorough search, they lose the ability to see if there are other uniquely qualified candidates that would also fulfill the Mayor's commitment to diversifying City leadership. They also do a disservice to Chapin himself for not allowing him to make a case for his appointment in a competitive way. She is a fan of Chapin and looks forward to working with him, but she will be voting against his appointment to voice her concerns with the Mayor's process.

Councilor Brennan stated this is painful for him. Chapin has been on the Council and has been an upstanding member of the community. The accolades he has received are well deserved. He will also not be supporting his appointment because of the process that the Mayor has chosen. He spoke to the Mayor in great length about creating diversity and equity. The community is changing and they have to create opportunity. This is a historic day with the Supreme Court ruling of Fisher v. University of Texas, which narrows how they go about seeking diversity. Strict scrutiny is being asked. They need to cast a wider net to create that opportunity. When the appointment of the Parks and Recreation Director came into play, he expressed that it would have been nice to see a larger pool of candidates. At the time of the appointment of the Airport Director, he had understood that Mr. Richards was being appointed for the interim and it would not become permanent. He did vote for that permanent appointment reluctantly. It is difficult when candidates are brought forward who are part of the community, are like us, and do a good job. They have another key role who will be appointed without a search. They need to be deliberate if they want diversity. They live in a community where individuals may rise to the top, but there is still inequity. When he worked on diversity issues on the School Board, one of the most disturbing comments that he heard was when an African American teacher came forward. He expressed that on his first day at Edmunds Middle School, the children in the classroom could not believe he was the teacher and not the custodian. That is what they need to fight against. He says this is not to imply that the Mayor is intentionally doing this, it is likely totally unintentional, but they have to be deliberate to move forward in a way that allows real change to happen. He would love to see Chapin in the position, but he also sees that they are not creating opportunities for others who may be equally deserving.

Councilor Worden stated twelve years ago he ran into Chapin, his City Councilor at the time, and asked him how the process would work to be on a Committee or Board. He chatted at length about the opportunities and supported him as he began his service on the Design Advisory Board. Since then, he has done some amazing things in the City. He has unified a diverse group of folks around issues. When they heard of Director Goodkind's retirement, he was at a loss to who could fill his shoes. He thanked Director Goodkind for his many years of dedicated service. He had not thought of Chapin's name, but when it was brought forward he saw someone who can fill the role that the City needs when charting a course for what the City needs. He will support the nomination and vote for him tonight.

Councilor Tracy stated he is excited that Chapin has been put before them today. He shares his colleagues concerns about the process, and will make sure that they do not have a similar process in the future. When he heard the name, he was very excited because he walks and bikes in the City. He views Chapin as an advocate for people like him. It will be challenging because he will be speaking to a broader public with different concerns. He has heard two broad camps. The first are those who expressed concern over his lack of engineering degree and experience in management of an organization with more employees and a broader prevue. He inquired how he will manage that transition. Chapin Spencer, Public Works Director Candidate, stated he understands how demanding this job will be. He is not an engineer, but the City Engineer position has not always been combined with the Public Works Director position. Under Steve Goodkind, the position was conjoined. They are moving forward a model where it will not be. They will need to select a City Engineer to do that job. He believes a \$32 million department with 100 employees dealing with a diverse scope of work needs someone at the top looking at strategic direction, policy, and allocating resources to get work done. He does not have the technical day to day expertise, but he believes that will help him rise to the level the City needs to tackle a number of issues they face. Councilor Tracy stated the other camp is people who are very excited for the potential for expansion of bike and pedestrian infrastructure. When talking about the appointment, they said when there have been opportunities for bike

lanes or funding, they have taken them. The larger question is about difficult battles they will be facing, such as the sidewalk work that needs to be done, the bike path, or developing a north south corridor for bikers. He inquired how he will balance his passion for biking and walking issues with the other issues the City is facing. Mr. Spencer stated it will be a balance. He will first get his feet on the ground with day to day services. Public Works provides critical services through water, wastewater, and snow plowing. There are some policy opportunities that are very complex and will require extensive public process and conversations with a number of stakeholders. There are currently conversations about residential parking, downtown parking districts, and storm water regulations that are hot button issues they need to stay on top of. They just passed planBTV which is a roadmap for how to move forward. He is excited to work to implement key pieces there. They will turn the department into a highly performing, customer service oriented organization.

Councilor Mason stated he will enthusiastically support Chapin. One thing he has learned as a City Councilor is the importance of Public Works. He had a long conversation with Chapin and came away feeling very enthusiastic about his candidacy. He seems well-versed but willing to accept his limitations. He has shown his ability to lead and foster an engaged public. That skill set will serve him well.

Mr. Spencer stated it is a pleasure to be here and acknowledged the good work that Director Goodkind has done in his decades of service. He has been gracious in his offer to assist in the transition. He was motivated to consider this opportunity because of the talented staff that DPW has. There are four very talented Assistant Directors and a staff he is getting to know. Burlington has high standards and there will be many calls. That passion for the City and the desire to elevate the quality of life is shared. He has been proud to dedicate his life toward working for the City. They have engaged citizens, an engaged business community, and a political process that engages people. While it is an asset, it is also a challenge in moving public policy through the system. He is ready to work within that environment to move Burlington forward. There is tremendous opportunity and he is honored by the Mayor's support. The conversations around diversity and equity are not ones he shies away from. He is passionate about these issues. He believes he can make an impact on those issues through day to day management of the Department. They must include the community on decision making and personnel hires and he is ready to make that step.

Councilor Hartnett stated they all know that Chapin is well qualified. He thinks about national searches that they have had for Department Heads in the past. There were no diversity candidates found in those searches. Just because they put something out to a nationwide search does not mean they will get diversity or the right person for the job. The Administration has showed a commitment to the City of Burlington by hiring local people who are well qualified and committed to the success of the City. That is important. The directors of the Airport and Parks are committed to seeing Burlington succeed, and Chapin has that same commitment. He is glad they are looking here first and not spending money to bring candidates in to decide if they like Burlington. These candidates are here for the right reasons. He believes they have picked the right person for the job.

Mayor Weinberger stated he applauds the commitment to diversity and feels he has shown through his actions that he shares that commitment. They have created a committee that is creating a Strategic Plan for Diversity and Equity issues. They have conducted five searches for the six other department heads he has appointed. Those have been productive searches that resulted in significant victories in progress towards diverse leadership in the City. They have the first woman of color ever to lead a City Department at the Library. They have Eileen Blackwood as the first woman to serve as City Attorney. They have a community engagement specialist who is a woman of color. They have pushed Department Heads for greater awareness on diversity issues. Many Department Heads are participating in the We All Belong Program. They held a Department Head meeting to discuss the ECHO Race exhibit. Many Department Heads brought employees back to that exhibit. Next year, they have the ability for the Human Resources Department to provide cultural competency training to every employee. This is a record that needs to go farther and will continue in the years ahead.

Councilor Paul stated it is a pleasure to support and vote for Chapin Spencer for the next Director of Public Works. She has known him for a long time. She got to know him well when they travelled to Boulder and learned about their downtown. She came to understand why he will be a great DPW Director. He has the ability to be a tireless worker, which is incredibly important for DPW. He has the temperament to deal with people who are unhappy with the Department because of issues of snow plowing, sidewalks, and street paving. When looking around the room, she thinks about the article that was recently published about the Mayor. Her understanding was that there was pretty unanimous support for the Department Head appointments this Mayor has made. They are a group of dedicated, creative, tireless people with a lot of energy. She is happy to support a local person and him for the position.

The motion passed by a vote of 12-2 with Councilors Siegel and Brennan voting against.

- 6.01. COMMUNICATION: Mayor Miro Weinberger, re: Appointment of Public Works Director

Councilors Paul and Ayres made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

- 6.02. COMMUNICATION: S. Chapin Spencer, re: Resume

Councilors Paul and Ayres made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

7. RESOLUTION: Annual Appropriation and Budget for Fiscal Year Beginning July 1, 2013 (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

And

8. RESOLUTION: Annual Appropriation and Budget for Regional Programs for Fiscal Year Beginning July 1, 2013 (Councilors Shannon, Bushor, Knodell, Aubin: Board of Finance)

And

9. RESOLUTION: Temporary Loans in Anticipation of Taxes for the Fiscal Year Beginning July 1, 2013 (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

And

10. RESOLUTION: Annual Tax Assessments on the Property Grand List of the City for the Purposes Therein Set Forth for the Fiscal Year Beginning July 1, 2013 (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

Councilors Knodell and Bushor made a motion to waive the readings and adopt the resolutions.

Councilor Aubin stated that these will be some of the most important resolutions that they will vote on all year. They relate to the FY14 budget, tax rate and financial tools to continue them on a path that was set in motion to right the City's financial ship. Per the City Charter, the Council must approve the Mayor's Recommended Annual Budget. It holds the line on general property taxes while maintaining services that citizens have come to expect. Given the City's contractual obligations and the bike path and fiscal stability bond considerations, the Administration began the budget process with a \$1.5 million budget

gap. The Mayor and Administration were able to bridge that gap without impacting City services. There will be an overall increase in property taxes due to ballot items, the fee paid to CCTA and pension costs. They are increasing liquidity and continuing on the road to fiscal stability. The fee structures for parking, water, wastewater, recycling, and street closure rates are listed. This is the result of collaboration between the Mayor, CAO's Office, Department Heads, and the Board of Finance. They will be voting for the Regional Programs budget separately, as Councilor Ayres is involved in First Night. He supports the budget and the Board of Finance approved it unanimously.

Councilor Ayres stated he is the executive director of First Night Burlington. There is an item in the City's community programs budget that supports First Night. He will recuse himself from that resolution.

Councilor Bushor stated that agenda item 8 acknowledges the conflict that Councilor Ayres has and inquired why it needs to be voted on separately. City Attorney Blackwood stated because he has a conflict of interest, Councilor Ayres should not vote on the Regional Programs budget. Councilor Bushor inquired if it would have been appropriate to divide the question and vote on the Regional Programs budget separately. City Attorney Blackwood stated that is what she suggested. City Council President Shannon stated she plans to hold a vote on each resolution separately but they were moved as a slate. Councilor Bushor inquired if the purpose of the resolution is to acknowledge the conflict of interest. City Council President Shannon stated that is correct and they will take the vote separately. Councilor Bushor stated she agrees this is the most important night of the year because they are taking what they hear from their constituents and making it come alive in the budget. As City Councilors, they try to advise the Mayor and Administration on the priorities that they have identified. There are some fee increases that were referenced. She is a little concerned about affordability as fees increase. She worries about those who might be faced with increased fees. In the Parks and Recreation budget, there was a bus that transports students that would be eliminated. There was no plan she heard to address transportation for students. She looks forward to making sure that comes back to the Council to ensure that students who need to access programs can. As a working parent, that type of transportation is absolutely paramount. There were increases that they had no control over, such as CCTA and County Tax. They continue to have to invest in the retirement system and it is a large amount of money. They need to figure out what they can do to deal with that. She will support the budget and feels it is balanced and delivers services that are expected.

Councilor Knodell stated that her spouse is employed by Champlain Valley Office of Economic Opportunity which receives funding from the City. She was told in a conversation with the City Attorney that disclosing that information was adequate. City Attorney Blackwood stated there is no specific line item in the Budget for CVOEO, which makes it different from Councilor Ayres' situation with First Night. Bill Ward, Code Enforcement Director, stated the line item relates to specific contracts that they have with the Vermont Apartment's Association and CVOEO. It is not specific to CVOEO but is a contractual obligation. Councilor Knodell stated this budget does a decent job of protecting core City services and managing expenses. The growth in the operating budget is kept to 3.3%. They are looking forward to a discussion of the process for next year. The process this year was rushed at the end and did not allow time to engage the public or make any amendments. When adding all of the new City taxes, there is about \$1.8 million. When looking at how those new taxes are used, they can look at increased payments into TIF, debt service, payments into BERS, the total is \$1.9 million. This is why they had to look at fees. It was extremely difficult for departments to put together a budget in which they had to absorb personnel increases in order to maintain that constant City tax rate. They need to be realistic about what it costs to deliver services. Some costs will be covered through increased fees and dedicated taxes. Half of the increase in property taxes was approved by voters in November. When looking at new taxes, they are for financial uses, which are important but do not help cover the cost of delivering basic services.

Councilor Tracy stated that the budget has been an interesting and informative process. They held a number of work sessions and Department Heads did a good job explaining their budgets and the preview of their department. He thanked them for coming and sharing information with the Council. In any

budget, they have to choose to prioritize things based on the challenges the City is facing. He inquired what things they chose to prioritize and why. Mayor Weinberger stated there were some guiding principles that anchored their thinking. There was a desire to avoid further increases to the property taxes beyond those that were voted on in November. It is a focus to be able to move the City forward with respect to a number of capital projects. There is progress with capital infrastructure. They will continue their efforts to complete \$1 million of Penny for Parks projects. There will be 42 projects in parks around the City with upgrades and enhancements. That will be joined by enhancements and investments in the City's capital assets. They will invest in facilities such as the Library and crosswalk signalization. They decided to make new investments in the City's storm water infrastructure. The City has been a leader in that area and is one of two storm water utilities in Vermont. Funding for that utility has not kept up with the initial projections on monthly bills. There is a belief that the lake needs to be clean and the investments need to be made smartly and efficiently. Fully funding that will make them major players in this discussion about how to keep Lake Champlain clean and will allow Burlington to remain a leader. Councilor Tracy stated there is no general fund tax increase as the result of strong work by the CAO's Office. It does not seem they will be able to continue to find efficiencies and inquired if there will have to be an increase to the general fund tax rate at some point. Mayor Weinberger stated he appreciates the hard work done by Department Heads and the CAO. The work around efficiencies is work to be proud of. The City Attorney's Office has brought some major functions in house that were previously done by outside counsel. That will save tens of thousands of dollars and will enhance services in the City Attorney's Office. They will have a system of contract management in place which will log contracts and improve oversight of things like the livable wage ordinance. Good thinking can save money and improve services, such as the Library's examination of when the Library is busiest and reallocating staff hours. He is unsure yet how they will continue to look at increased efficiencies. They will not be waiting until next spring to continue these discussions. Budget work will continue through the first quarter to see if they can find additional savings. They will be in a better position to answer that question in 90 days.

Councilor Aubin thanked Councilor Knodell for moving this forward as a slate. He hoped to discuss the importance of each resolution. He requested that the resolutions be moved forward separately. City Council President Shannon stated all of the resolutions have been moved. Once discussion is closed, they will vote on each. Now is the opportunity to speak on any of the resolutions. Councilor Aubin stated the regional programs budget devotes a section of the budget to regional programs that support their quality of life. First Night is one of those programs, so they removed this item from the slate due to Councilor Ayres conflict of interest. He hopes that everyone will support the resolution unanimously. Agenda item 9 authorized pledging of the City's credit with temporary loans in an amount not to exceed 25% of the taxes assessed upon the grand list. The loan will be repaid within the next tax payment. It allows for short term loans in anticipation of tax receipts. The aggregate amount will not exceed \$10 million. It will allow the City to function efficiently and will allow the City to repay any loans when taxes are received. Agenda item 10 formally adopts the tax assessment on the grand list. The Council will vote on the tax rate. The tax rate is broken up into several categories. He outlined each of the categories. This rate is higher mainly due to ballot items, CCTA fees, and pension costs. He will support this.

Councilor Worden stated that the work sessions that were conducted were well received and very informative. He consulted with City Attorney Blackwood about his need to recuse himself on items related to the Waterfront North Project. His firm is a sub-consultant on that project. There is a change so that capital projects are wrapped into the budget. Only the general City-wide decision to move forward on the budget is included, so he has been advised that he does not need to recuse himself.

Agenda items 7, 9 and 10 passed unanimously by a vote of 13-0. Councilor Hartnett was not at the table.

Agenda item 8 passed unanimously by a vote of 12-0 with Councilor Ayres abstaining. Councilor Hartnett was not at the table.

11. RESOLUTION: Authorization for Public Improvement Bonds for Fiscal Year 2014
(Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

Councilors Aubin and Ayres made a motion to waive the reading and adopt the resolution.

Councilor Aubin stated that this resolution authorizes the City to borrow money on the credit of the City for an amount not to exceed \$2 million for working capital. It also authorizes the City to borrow money in an amount not to exceed \$3 million for the needs of the Burlington Electric Department. It also authorizes the City to borrow an amount not to exceed \$2 million for the School Department. These not to exceed amounts are authorized by the Charter and must be voted on each year.

Councilor Bushor stated there is a missing component to the resolution. The resolution does not read that the School Board authorized them to move forward with the borrowing.

Councilors Bushor made an amendment to add language that states the School Board voted to recommend the borrowing. Councilors Aubin and Ayres accepted the amendment as friendly.

The motion passed unanimously as amended.

Councilor Hartnett stated he stepped away from the table for the vote on the budget, but stated he overwhelmingly supports it and would have voted yes.

12. RESOLUTION: Approving the Pledging of the Credit of the City in Anticipation of the Receipt of Revenue from the Airport Department (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

And

13. RESOLUTION: Approving the Issuance of Grant Anticipation Notes for the Costs of Certain Airport Improvement Projects (Councilors Shannon, Bushor, Aubin, Knodell: Board of Finance)

Councilors Aubin and Paul made a motion to waive the readings and adopt the resolutions.

Councilor Aubin stated that these resolutions authorize short term borrowing for the Airport. The first authorizes the City to borrow up to \$3 million in Revenue Anticipation Notes. These notes secure revenue anticipated to be received by the Airport. This allows them to borrow for regular business expenses should the revenue be anticipated but not yet received. The second allows borrowing of up to \$3 million in Grant Anticipation Notes. These borrowings are allowed in the amount of a grant to be received from the FAA. There is often a delay in getting that money and this money is spent in anticipation.

The motion passed unanimously.

14. RESOLUTION: Creating Greater Efficiencies Through Centralized Purchasing
(Councilors Brennan, Paul & Bushor)

Councilors Brennan and Paul made a motion to waive the reading and adopt the resolution.

Councilor Brennan stated that this resolution spoke to finding efficiencies, as the Mayor referenced. It also will create more accountability through the process in the many departments that the City has.

Councilor Bushor stated that this resolution is near and dear to her heart and she has worked over the years to get the City and School Department to do joint purchasing to save some money. This resolution

identifies that they can do much better within the City's own limits. It is surprising sometimes that it takes a while to come to these moments. There should be a purchasing department. Offering that to one key person will allow this to grow. Someday New World may make this easier. This is where they can save some money.

Councilor Paul stated she and Councilor Brennan have been working on this for some time. They have been working to find a way to centralize some purchasing. There is a need for efficiencies and this is not mainly operational. It could really help the budget. They can find ways to save money. When Paul Sisson was the Interim CAO he was supportive of the resolution. The new CAO is also supportive. She does not know what the amount will be, but they will do the best that they can.

CAO Rusten thanked them for the resolution and involving the CAO's office in the development of it. He thanked the Assistant CAOs for their work on the budget and the work they will be doing through this resolution.

The motion passed unanimously by a vote of 13-0. Councilor Decelles was not at the table.

15. COMMUNICATION: Clerk/Treasurer's Office, re: Openings Burlington City Commissions/Boards

Councilors Siegel and Brennan made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

15.01. APPOINTMENT: CCRPC (Term expires 6/30/15)

Councilor Knodell nominated Andy Montroll.

Andy Montroll was re-appointed to the CCRPC.

15.01.01. APPOINTMENT : CCRPC, Alternate (Term expires 6/30/15)

Councilor Siegel nominated Infinite Culcleasure. She stated she did not realize that Andy Montroll was intending to reapply and gave Infinite misinformation. She asked him if he would instead be interested in the alternate position and he said he would be. He attends a many meetings, is interested in policy, and is committed.

Councilor Worden stated he is in favor of the nomination. Infinite has attended so many meetings that he was unsure what his interests are, as they seem to be very broad. He has a lot of knowledge about policy issues facing the City. When he saw the two applicants for this position, he was challenged to think about who he would like to represent them regionally. This will allow them both to serve.

Councilor Ayres echoed Councilors Siegel and Worden's comments. He knew Infinite when he was a UVM student and have followed his engagement in the community since then. He is articulate and engaged in the community. He will bring an important voice. He is engaged with the New American community which is an invaluable voice to have at the table.

Infinite Culcleasure was appointed to the CCRPC, as the Alternate.

15.02. APPOINTMENT: CSWD, Alternate (Term expires 5/31/14)

Councilors Bushor and Brennan made a motion to postpone action on the appointment until July 15.

Councilor Bushor stated she recalls that they have appointed a member of the Department of Public Works to be the Alternate. Typically the Director is the representative, and a member of the Department is the alternate. There is rationale for that, as these are budgetary decisions that impact the Department of Public Works and the City. There is no Charter mandate about this. She would like to give the Director an opportunity to discuss this and determine if they agree that it should be someone from the Department. She feels badly about the people who have put their names forward, but does not feel good about moving forward on this.

Councilor Mason stated he respects the logic behind that motion, but he feels uncomfortable with it, as it is not in the Charter. It would take some time to modify the Charter. These were applicants who applied for a position. While historically it has been held for a DPW employee, they are getting ahead of themselves if they put aside two applicants who applied on time.

Councilor Siegel stated one applicant said he reached out to the Department and was told that it could be a member of the Community.

Councilor Ayres stated he has an issue with creating the public impression that they are encouraging people to apply for these positions. They have two capable candidates who have stepped up for the position. They would then say their historical precedent is to appoint someone from the Department of Public Works. It does a disservice to those who stepped forward and are capable of filling this role.

Councilor Bushor stated she is not looking for a Charter Change. This position gets to go into Executive Sessions and make decisions about fees. The person who has served in this role is not the Director of the Department. In the past they filled it with someone who had applied and the Department came back and said they felt it should be someone affiliated with the Department because of the fiduciary responsibility. She feels the Department should make some kind of comment on this before they fill the position.

Councilor Hartnett inquired what the Director of Public Works thinks. Chapin Spencer, DPW Director, stated he is not prepared to answer this question until he has more information. Councilor Hartnett stated he will support the motion to postpone.

Councilor Worden stated he agrees that they have two good members before them and would hate for them to lose interest, but they would like to get input from the Department.

The motion to postpone action passed by a vote of 12-2 with Councilors Ayres and Mason opposed.

15.03. APPOINTMENT: Conservation Board (Term expires 6/30/16)

Councilor Ayres nominated Stephanie Young.

Councilor Tracy nominated Hilary Martin.

Councilor Siegel stated the third applicant's application came in late and is not eligible for consideration. She will support Hilary Martin. She has been involved in the community and has been organically farming in the Intervale. The Intervale is a vital part of the City. It is a great opportunity to have her local agricultural background on the Conservation Board. She also has skill and experience in outreach and gathering public input.

Councilor Tracy stated he will support Stephanie Young. She brings a diverse background as an environmental lawyer and a marine biologist. The City is on the shores of what many have called the sixth Great Lake. She will be able to bring her perspective as a marine biologist to Conservation Board decisions. She has a stellar career as an environmental lawyer and advocate. She can now bring the

perspective of young family members in the community, as she is now a stay at home mom caring for her child.

Councilor Bushor stated she received communications from both applicants. She has rarely seen two more qualified people. She tried to look at what else could help her make a decision. She found that Ward 2 is not represented and has made her choice based on location. She is glad that Stephanie Young is involved in the community because she has great qualifications. She will be supporting Hilary Martin.

Stephanie Young received 8 votes from City Council President Shannon, Councilors Hartnett, Worden, Paul, Blais, Ayres, Aubin and Mason.

Stephanie Young was appointed to the Conservation Board.

15.04. APPOINTMENT: Development Review Board, Alternate (Term expires 6/30/15)

Councilor Knodell nominated Israel Smith.

Israel Smith was appointed to the DRB, as an Alternate.

15.05. APPOINTMENT: Fence Viewer (Term expires 6/30/14)

Councilor Knodell nominated Megan O'Rourke for Fence Viewer.

Megan O'Rourke was re-appointed as a Fence Viewer.

16. RECONSIDERATION OF CITY ATTORNEY CONSTITUTIONAL ANALYSIS OF NO TRESPASS ORDINANCE FOR CHURCH STREET MARKETPLACE JUNE 12, 2012 (COUNCILORS SIEGEL, TRACY, BRENNAN)

Councilors Decelles and Knodell made a motion to reconsider the City Attorney Constitutional Analysis of No Trespass Ordinance for Church Street Marketplace June 12, 2012.

Councilor Decelles stated that last week he felt he had cast the right vote. He did not have the communication in front of him so he voted no because he did not have the information. A day later he received the communication and read it. He came to the conclusion that this is a policy issue. Any time the City passes a policy related issue that governs people in the community, it is important to release that information to them. They need to have a clear understanding of the policies and the City Attorney's view on them.

The motion passed by a vote of 12-2 with Councilors Blais and Mason voting against.

16.01. PROPOSED AMENDED RESOLUTION PER COUNCILOR DECELLES:
City Attorney Constitutional Analysis of No Trespass Ordinance for
Church Street Marketplace June 12, 2012 (Councilors Siegel, Tracy,
Brennan, as amended by Councilor Decelles)

Councilors Decelles and Tracy made a motion to amend the resolution to waive attorney-client privilege and send it to the Ordinance Committee for further review.

Councilor Decelles stated he is pleased with Councilor Blais' amendments to the previous resolution. Tonight is not the time to discuss the merits of the ordinance that is in effect. This is a matter of a policy recommendation from the City Attorney's Office that should be released.

Councilor Ayres made a motion to amend the Ordinance Committee's report back date from September to October.

Councilor Ayres stated he will support the amendment. He knows that the Ordinance Committee has a lot on their plates, and he does not want this to be rushed.

Councilor Decelles inquired if that would make the Committee's life easier in doing thorough work on this issue. Councilor Mason stated it would. They would not be able to get it done by September with the backlog of other issues. They will address it sooner if possible.

Councilor Decelles and Tracy accepted the amendment as friendly.

Councilor Hartnett stated he believes this should be addressed as soon as possible. It has been a hot button topic and he hopes they can address it and move on.

Councilor Decelles inquired what the Mayor thinks about this issue and if his office would be willing to release the document sooner. Mayor Weinberger stated he understands that this issue is about whether the City Council wants to waive its attorney-client privilege and make the document public. He supports the release of the memo. He wants to correct inaccurate reports that he is unwilling to release the memo. He shares the thinking that the debate over the memo's release has become a needless distraction from discussing valid points about the merits of the ordinance. He believes it can be released quickly once the vote has been held.

Councilor Blais stated it is regrettable that the discussion about this matter has suggested that there is something to hide. There has never been anything to hide, but there is something to protect. It is clear that the memo will be released and they will see that there has never been anything to hide. What there has been is a duty to protect their ability to converse in a confidential manner with the attorneys. They should be able to give their opinion on whatever is before them. Sometimes that will require them to play devil's advocate. The duty of the lawyer is to give the client the opposing view to consider as well. They should demand lawyers give them that opposing view. The lawyers who staff their committees are going to realize that if they give their opinion on a matter of controversy, there is a good chance it could be subject to public scrutiny. That is regrettable, because as humans, they will be less likely to give forthright opinions knowing that it might appear in the press. Some will see this vote as a victory for transparency. There was nothing ever to hide in that memo. This will result in the loss of the ability to have candid forthright discussions with their Attorneys.

Councilor Mason stated he approaches this issue much like Councilor Blais. He is a practicing attorney and understands the importance of attorney-client privilege. He will not support the amendment because they will be responding to public pressure. The process will be the same as it would be had they not released the memo. The amendment was responsive to the public cries about a discussion about the constitutionality. He believes that is an important policy discussion to have, but does not believe that they need to set a precedent of releasing privileged information because someone is upset with a policy decision. The process is one that was put in place last week. Attorney Franco's memo was referred to the Ordinance Committee, the City Attorney's Office has been asked to respond to the memo, and they will now be referring a supplementary memo from Attorney Franco. He is concerned that they are engaged in a trial by public information. He believes this is a question of interpretation, and the Council should not be put in a role of judging. There could be a challenge in Federal District Court, as was done with the buffer zone. That is the process that is supposed to take place. He feels they are trying to judge at the Council level. He will not support this because it establishes a bad precedent.

Councilor Tracy stated this is a matter of going along with a long held tradition of releasing information on policy matters. Every City Attorney for the last 50 years has done that. The precedent is being forthright about the citizens of Burlington about how they are making decisions.

Councilor Worden stated he feels there will be multi-partisan support for this. He understands the reservations. The original resolution included no provision for addressing the no-trespass ordinance. He voted for the amendment because it referred it back to the Ordinance Committee. This resolution does that and includes waiving of the attorney-client privilege. The issue he is concerned about is their responsibility of being a proactive force on behalf of the City. The Council has been reactive in situations where they had an opportunity to be proactive. There was an issue tonight about the process of appointing a Department Head. Instead of raising issues up front, they let the process unfold and then talked about the dislike of the process. This was supported unanimously. They asked last minute questions just before the vote, even though it had been before the Council and the Ordinance Committee for six years. If there are issues that are important, it is important to get in front of it and communicate with constituents. They can be debated in the forums that have been set up to address the issues. He will support the resolution.

Councilor Bushor stated she felt she was proactive as a member of the Ordinance Committee. She asked for the City Attorney's opinion and was very hesitant through the whole process. There has been an evolution of Library, then City Hall Park, and then Church Street. She felt Church Street was very different and based her decision on the City Attorney's opinion. In light of new information, she has to think about what she should do. She will have to decide how to deal with conflicting information. They do the best they can to make a decision with the information available.

Councilor Hartnett stated this process weakens the original resolution, especially with the way it has been received. There have been other cases in front of them where something like this comes up. It is inexcusable that the Council voted 14-0 on this initially and that they have spent so much time on it now. It has been a distraction. The sooner this can be put to bed, the better off they will be.

Councilor Aubin stated that he is curious about the origin of the idea that policy decisions brought by the City Attorney have always been public.

Councilor Knodell stated they are doing a good thing by releasing this memo for the public to see. The way to get to a good decision is through vigorous debate and coming to a decision based on various views. It is not the case that they should never waive attorney-client privilege. This case involves basic civil liberties of people in the community, and they need as much public information as possible on these issues. Her direct experience was that previous City Attorneys almost never had privileged information. This memo predates the current City Attorney.

Councilor Paul stated she attended the press conference this morning. One person who attended was John Franco, who stated there were stacks of policy memos dating back to a time before he was City Attorney. That is where the comment came from, though she does not know if it is true or not.

The motion to adopt the resolution as amended passed by a vote of 11-3 with Councilors Hartnett, Mason and Blais voting against.

16.02. (was 5.41.) COMMUNICATION: John L. Franco, Jr. Law Office of John L. Franco, Jr.,
re: Church Street Marketplace District Trespass
Authority

Councilors Bushor and Knodell made a motion to waive the reading, accept the communication, place it on file and refer it to the Ordinance Committee. The motion passed unanimously.

Councilor Decelles left the meeting.

16.5. (was 5.42.) COMMUNICATION: City Attorney Blackwood, re: Livable Wage Rates for FY 2014

Councilor Mason stated that he had requested this be pulled off of the Consent Agenda because it was an issue that is of importance to the City. When items are on consent agenda, it is not seen by viewers on Channel 17. He requested a brief explanation of the memo from the City Attorney. City Attorney Blackwood stated this was intended to be a communication from the CAO, as required by the ordinance. Former CAO Sisson had a calculation of livable wage rates done based on the City's Ordinance and his understanding of a number of economic factors. The rate he came up with is lower than what is seen in the memo as the livable wage rate. The City's Ordinance has a floor so that they cannot go lower than the 2010 rates. This year they will use the same rates as were used in 2010.

Councilor Bushor requested they refer this to the Ordinance Committee.

Councilors Mason and Bushor made a motion to waive the reading, accept the communication, place it on file and refer the communication to the Ordinance Committee. The motion passed unanimously.

16.6 (was 5.40.) COMMUNICATION: Susan A. Comerford, On Behalf of Diversity Now to Mayor Weinberger, re: Diversity and City Hiring Process

Councilors Siegel and Brennan made a motion to waive the reading, accept the communication and place it on file.

Councilor Siegel stated she removed this from the Consent Agenda because it was an important issue and is well articulated. It is a letter from Diversity Now to the Mayor regarding the appointment of the Department of Public Works. She read the letter aloud.

Mayor Weinberger stated his office responded to the inquiry within a half hour and they will be having a meeting.

The motion passed unanimously.

16.7 (was 5.57.) COMMUNICATION: Mayor Miro Weinberger, re: Re-Organization of Mayor's Office

Councilors Brennan and Siegel made a motion to waive the reading, accept the communication and place it on file. The motion passed unanimously.

17. COMMITTEE REPORTS (5 mins.)

Councilor Knodell stated that the Public Safety Committee will be meeting in the Community Room at the Police Department. They will be joining the Neighborhood Safety Initiative. It is open to the public and they will be launching a door to door survey about public safety. The purpose is to understand the unique issues across the City and to develop strategies with the Police Department.

Councilor Tracy stated that there will be a Transportation, Energy and Utilities meeting to discuss CCTA hours and schedules and the North Avenue Corridor Study.

Councilor Mason stated that the Ordinance Committee will be meeting to have its second hearing on the Livable Wage Ordinance. They have invited Doug Hoffer, Gene Richards and Jesse Bridges.

Councilor Worden stated that the Community Development and Neighborhood Revitalization Committee met and discussed neighborhood revitalization between the Downtown and the Institutions. Folks from Champlain College, UVM, CEDO and the Planning Office were in attendance.

Councilor Siegel stated that the Charter Change Committee will be meeting to discuss a number of gun safety measures they may bring to the Council. She is a member of the Diversity and Equity Committee

and they will be holding their last meeting. There will be a presentation of the Strategic Plan at their next Council meeting.

City Council President Shannon stated that they held their Council retreat and there was a request to have a work session to discuss Council priorities. She sent a communication that she created from the draft EIS with the answers to questions they had raised about the F-35s. If there is any further action that the Council wants to take, they have until July 18 to make submissions for the final EIS.

18. COMMUNICATION: City Councilors, re: General City Affairs (oral)(10 mins.)

Councilor Brennan stated that he wanted to speak to the change of staff in the Mayor's Office. He does not have a problem with the Mayor structuring his Administration in the way he chooses. He felt it was important to note how they can move down a path of looking towards things that are familiar. The Mayor had two positions of equal pay status. One was occupied by a woman and the other by a man. For unrelated reasons, the woman has moved on and the restructuring took place. Now the individual who is a man is moving to a higher pay grade. They need to be mindful of the power that they possess and recognizing that the City is diverse.

Councilor Tracy stated that he and Councilor Knodell will be at Barrio Bakery to hear from constituents.

Councilor Hartnett stated that it was good to be back attending meetings and he appreciates the support given to him and his family. His household is in a pretty good place now and he hopes that continues. The outpouring of support from the Council, community and the Mayor's Office has been touching and he thanked them. There will be a softball game put on by the Wounded Warriors. They are a team that travels across the country. All proceeds go to the Wounded Warrior Fund. The program was put together by a Rice High School graduate. They are competitive and it is amazing to watch them play with missing arms and legs. The Mayor will be participating on the opposing team. He hopes people will attend.

19. COMMUNICATION: Mayor Weinberger, re: General City Affairs (oral)(5 mins.)

Mayor Weinberger stated that it was great to have Councilor Hartnett back and his thoughts will continue to be with him and his family.

The Administration received a ruling from the arbitrator of the IBEW negotiations last week. City Attorney Blackwood will prepare a summary and distribute the full decision by the end of the week.

He visited the Library on the opening day of their summer reading program. They do outreach throughout the School System and it generates an enormous amount of participation from the community's children. Nearly half of the children in the School system sign up and commit to read a certain number of books each week. They earn rewards for completing their commitments. It is great to see and children can join throughout the summer.

He visited BHS for graduation day. It was a wonderful celebration. He checked up with students as a follow up to his week in the high school. It was satisfying to report some ongoing involvement between the Schools and City that resulted from that week. Next year there will be a Youth Advisory Committee that high school students will be able to sign up for. They will get credit for participating in that Committee throughout the year. They will be encouraging participation in the Youth on Boards program. They have had a difficult time keeping positions of that program filled. They will be tasked with outreach. They have their first set of interns in City Hall from Burlington High School as part of an initiative that Kesha Ram has been doing in her position. The first round was just college students, but this group brings high school students. They add to the capacity in City Hall to do research and proactively look at problems.

The Year End Study (YES) Program that is part of the Partnership for Change was successful. It was an activity that high school students committed themselves to in the last two weeks of school. One group looked at the Moran project and did an extensive set of interviews with a number of stakeholders on the Waterfront. They have given an excellent concluding report. The program will continue in future years. He celebrated the partnership at the Intervale last week and brought attention to the year of transformative work he and his Administration have done.

Councilors Bushor and Knodell made a motion to suspend the rules and extend the meeting. The motion passed unanimously.

20. ADJOURNMENT

Without objection, City Council President adjourned the Adjourned City Council Meeting at 10:35 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary

CITY COUNCIL WITH MAYOR PRESIDING
MONDAY, JUNE 24, 2013
10:35 P.M.

PRESENT: see above

MAYOR WEINBERGER PRESIDING:

1. AGENDA

On a motion by Councilors Hartnett and Aubin the agenda was unanimously adopted as is.

2. APPOINTMENT: Cemetery Commission (Term expires 6/30/16)

Councilor Ayres nominated Barry Trutor to the Cemetery Commission.

Barry Trutor was appointed to the Cemetery Commission unanimously.

3. APPOINTMENT: Design Advisory Board (Term expires 6/30/16)

Councilor Tracy nominated Jeremy Gates.

City Council President Shannon nominated Ron Wanamaker.

Councilor Worden stated that he does not know the first nominee. He has worked with Ron Wanamaker on the Design Advisory Board. He will vote for him and feels he has done a lot of good work. He is an active community member and knows historic buildings inside and out.

Councilor Knodell stated Jeremy Gates attended a Ward 2/3 NPA meeting. He is an architect on a project on North Winooski Ave and did a nice job. This is an opportunity for someone who has not served the City a chance to serve.

Councilor Aubin inquired what the precedent is for appointing someone who does not live in the City. Councilor Worden stated in his experience, there have been those with a specialty in this area that have

served. Typically they work within the City and have related experience, which this candidate does. City Attorney Blackwood stated there is nothing specific that requires the person to live in the City.

Councilor Paul stated she does not know the first applicant. She does know Ron Wanamaker very well. He has been on the Design Advisory Board and has been a valuable contributor to that Board. She will support him.

Councilor Worden stated in addition to his local presence, Ron Wanamaker is a contractor. Most of the people on the board are architects, so he brings a diverse and different experience to the Board.

City Council President Shannon stated that she is worried about them using her guidance about whether or not someone has to be a City resident. The Church Street Marketplace Commission is another example where there are members who are not residents. The Design Advisory Board does not specifically say that you do not have to be a resident. She takes comfort in knowing that this has happened in the past.

Jeremy Gates received 6 votes from Councilors Hartnett, Siegel, Brennan, Tracy, Knodell and Bushor.

Ron Wanamaker received 8 votes from Councilors Aubin, Paul, Blais, Ayres, Worden, Shannon and Mason.

Ron Wanamaker was appointed to the Design Advisory Board.

4. APPOINTMENT: Fire Commission (Term expires 6/30/16)

City Council President Shannon nominated Scot Sweeney.

Scot Sweeney was unanimously appointed to the Fire Commission.

5. ADJOURNMENT

Without objection, Mayor Weinberger adjourned the City Council With Mayor Presiding Meeting at 10:47 p.m.

Attest:

Lori Olberg, Licensing, Voting & Records Coordinator & Amy Bovee, Executive Secretary