

1
2 **Resolution Relating to**

RESOLUTION
Sponsor(s): Councilors Shannon,
Bushor, Aubin, Knodell: Bd. of Finance

Introduced: _____

Referred to: _____

Action: _____

Date: _____

Signed by Mayor: _____

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6
7 AUTHORIZATION TO EXECUTE CONTRACT FOR
8 DOWNTOWN PARKING GARAGES SECURITY SERVICES
9 TO GREEN MOUNTAIN CONCERT SERVICES
10

11
12 **CITY OF BURLINGTON**

13
14 In the year Two Thousand Thirteen.....

15 Resolved by the City Council of the City of Burlington, as follows:

16
17 That WHEREAS, the Department of Public Works (DPW) manages the three City-owned downtown
18 parking garages: Marketplace Garage, College St. Garage and Lakeview Garage; and

19 WHEREAS, the proper management of these facilities requires the provision of security services
20 to ensure public safety and wellbeing; and

21 WHEREAS, DPW issued a public Request for Quotations (Proposals) soliciting proposals for the
22 provision of security services, received four qualified bids at its bid opening on May 31, 2013, and based
23 on the bids determined that the low bidder, Green Mountain Concert Services, with a bid of \$83,545.00
24 (based on an hourly rate of \$23.00 which includes a \$1.00/hour vehicle fee), should be recommended to
25 be offered the contract (see attached memo and bid matrix); and

26 WHEREAS, the Department of Public Works presented this project to the Finance Board at its
27 meeting on June 17, 2012 and the Board reviewed and unanimously recommended approval by the City
28 Council of the acceptance of the bidder and the offer of a contract for security services with Green
29 Mountain Concert Services based on the terms of the request for quotations and this bidder’s proposal;

30 NOW, THEREFORE, BE IT RESOLVED that Department of Public Works Director Steve
31 Goodkind is hereby authorized on behalf of the City to execute a contract for downtown garage security
32 services with Green Mountain Concert Services based on the terms of the request for quotations, the
33 bidder’s proposal, and other terms and conditions required by the City Attorney, subject to the prior
34 review and approval of the City Attorney.

Steven Goodkind, P.E.
Director of Public Works

Patrick Buteau
*Assistant Director
Parking & Fleet Services*



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MEMORANDUM

To: Board of Finance and City Council
From: Patrick Buteau, Asst. Director DPW
Date: June 05, 2013
Subject: Security Services for Downtown Parking Garages.

A handwritten signature in black ink, appearing to be "PB", written over the "From:" line of the memorandum.

The Department of Public Works Traffic Division solicited bids for providing after hour uniformed Security Services at the Downtown Parking Garages for fiscal year 2014 which were due May 31, 2013.

Four bids were received and the results posted to the attached Matrix.

Based on the responses, Staff recommends the City award the Security Services contract to the low bidder; Green Mountain Concert Services at an hourly price of \$23.00 which includes a \$1.00 per hour vehicle fee. Over the anticipated use per year, Green Mountain Concert Services is \$6,812 cheaper than the second place bidder and \$9,526.5 cheaper than the existing provider, Hunter North Associates.

Award is contingent of receipt of required certificate of insurances.

We anticipate the new provider to begin work at the beginning of the new fiscal year July 01, 2013.

**Burlington DPW Traffic Division
Security Services Bid Opening May 31, 2013 @ 1:00 pm**

Vendor	Hourly Rate	Vehicle Hourly Rate	Holiday Rate	Liveable Wage Certification	Outsourcing Ordinance	Total Cost Annually
Censor Security	\$23.75	\$2.50	\$34.00	yes	yes	
3520 reg/130 holiday	\$83,600.00	\$912.50	\$4,420.00			
60 hours extra guard	\$1,425.00					\$90,357.50
Green Mt. concert Services	\$22.00	\$1.00	\$34.00	yes	yes	
3520 reg/130 holiday	\$77,440.00	\$365.00	\$4,420.00			
60 hours extra guard	\$1,320.00					\$83,545.00
Hunter North Associates	\$24.50	\$1.60	\$36.75	yes	yes	
3520 reg/130 holiday	\$86,240.00	\$584.00	\$4,777.50			
60 hours extra guard	\$1,470.00					\$93,071.50
Deter Security Inc.	\$27.95	\$2.00	\$36.35	yes	yes	
3520 reg/130 holiday	\$98,384.00	\$730.00	\$4,725.50			
60 hours extra guard	\$1,677.00					\$105,516.50