



Burlington Fire Department



BUSINESS OFFICE

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TO: BOARD OF FINANCE and CITY COUNCIL

FROM: Lise E. Veronneau, Business Manager
BURLINGTON FIRE & POLICE DEPARTMENTS

DATE: March 21, 2013

RE: Vermont Department of Public Safety Grant
AGREEMENT # 02140-70132-202

This is a request from the **Burlington FIRE Department** to the Board of Finance and City Council to **accept this grant** to conduct training for Task Force Leader and Rescue Team Leaders including:

Swiftwater Operations , <u>April 4 – 8th, 2013</u> - (12 Members)	\$ 17,280.00
Task Force Leader, May 21st – 24th, 2013 - (3 members)	\$ 6,030.00
Rescue Team Manager, June 5th- 7th, 2013- (9 members)	\$ 12,510.00
Machinery Extrication Course , TBD - (28 Members)	\$ 41,943.42

Total \$ 77,763.42

The State of Vermont, Department of Public Safety funding in the amount of \$77,763.42 has been approved per the attached grant.

Grant begins on March 13, 2013 and ends on June 30, 2013.

There is no match requirement for this grant.

A resolution has been drafted and forwarded to the City Attorney to accept the grant and associated budget amendments including the following budget change:

INCREASE:

Revenue:

Account 101-15-044-4875_115 (Grant Public Safety Operating) \$ 77,763.42

Expense:

Account 101-15-044-5100 (Overtime)	\$65,763.42
Account 101-15-044-5200_105 (Minimum Staffing)	\$ 6,000
Account 101-15-044-5400_100 (Employee Medi-FICA tax)	\$ 1,500
Account 101-15-044-6700_110 (Travel & Training Materials)	\$ 2,400
Account 101-15-044-6800_140 (Fees for Services-Hospitality)	\$ 2,100

TOTAL \$77,763.42

Attached is the grant award document. Additional supporting documentation can be made available upon request. The purchasing guidelines with the State of Vermont for grants and City of Burlington will be followed.

CC: Seth Lasker, Fire Chief
Bruce Bourgeois, Deputy Chief