



CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS

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PUBLIC WORKS ENGINEER

January 11, 2012

To: Board of Finance and City Council
From: Joel Fleming, Project Manager
CC: Steve Goodkind, Director Public Works
Re: Pearl Street Streetscape Improvements Project STP 5000 (16)
Professional Engineering Services

Attached is a contract amendment from Hoyle Tanner & Associates regarding the Pearl Street Streetscape Project for Professional Engineering Services. The original Board of Finance approval was for \$65,000 and I am proposing a contract change of up to \$22,000 for a total of \$87,000 to go towards final completion of pending items within the project scope.

Funding for this project is provided by the SAFETY-LU 5000(16) earmark with a 20% local match via the City of Burlington.

Please see attached documentation from Hoyle Tanner & Associates and contact me with any questions.

August 1, 2011

Ms. Carol Weston
Project Manager
City of Burlington
645 Pine Street
Burlington, VT 05401

**Hoyle, Tanner
& Associates, Inc.**

125 College Street, 4th Floor
Burlington, Vermont 05401
802-860-1331
802-860-6499 fax
www.hoyletanner.com

RE: Professional Engineering Services
Pearl Streetscape Improvement Project

Dear Ms. Weston:

Hoyle, Tanner & Associates, Inc. (Hoyle, Tanner) is submitting a contract amendment for the above referenced project. This amendment is based on the original contract including additional fees for an EPSC plan, BED meetings, Richardson building additional work, Masonic Temple building site review, and developing contract bid documents.

Increase in project management time due to the duration of the project extension from the original contract,

1. Additional fee for project management and meetings on Richardson building and Masonic temple building in connection with the above referenced project.
2. Development of an EPSC plan for the City of Burlington for the above referenced project.
3. Additional BED meeting and coordination.
4. Development of plans and specifications for portions of work that needs to bid separately from the City of Burlington's work on the project.

Enclosed you will find our standard Contract Amendment Form which summarizes the additional professional engineering services. Please sign both forms and return one signed copy to us for our records and retain the other copy for your records.

We look forward to the opportunity to provide professional engineering services to you on other projects. Please do not hesitate to call us if you have any questions or comments on this amendment.

Very truly yours,
HOYLE, TANNER & ASSOCIATES, INC.



Charles H. Swanson, P.E.
Vice President

CONTRACT AMENDMENT FORM

Hoyle, Tanner PROJECT NO.909023
 PROJECT: Pearl Streetscape Improvement Project
 CLIENT: City of Burlington

AMENDMENT NO.1
 DATE: August 1, 2011

CHANGE IN CONTRACT SCOPE

Hoyle, Tanner will amend its scope of services for the above described project:

CHANGE IN SCOPE OF SERVICES

FEE ADJUSTMENT

1.	Richardson & Maconic Temple Building Work	This scope item was deleted and paid for directly through the Marketplace	\$8,000.00
2.	EPSC Plan		\$3,000.00
3.	BED meetings & Coordination		\$2,500.00
4.	Bid Plan & Specification Development and execution		\$16,500.00
TOTAL FEE ADJUSTMENT, THIS AMENDMENT			\$25,000.00 \$22,000.00
TOTAL PREVIOUS FEE AMENDMENTS			\$0,000.00
ORIGINAL CONTRACT FEE AMOUNT			\$65,000.00
NEW TOTAL CONTRACT FEE AMOUNT			\$60,000.00 \$87,000.00

CHANGE IN CONTRACT TIME

Original or latest contract completion date: April of 2011
 New contract completion date: December 2011.

AUTHORIZATION

Original contract dated April 6, 2011 is hereby amended as indicated on this form.

Client to authorize amendment by signing form below.

For City of Burlington

For HOYLE, TANNER & ASSOCIATES, INC.

Please amend the contract and proceed with the project as indicated above.

Mr. Steven Goodkind
 (Name)

Charles Swanson
 (Name)

 (Title)

 (Title)

 (Date)

 (Date)