



## BURLINGTON INTERNATIONAL AIRPORT

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### MEMO

**TO: Finance Board**

**FROM: Burlington International Airport**

**DATE: September 24, 2012**

**SUBJECT: Finance Board Approval Request – Acceptance of lease agreement**

The Burlington International Airport seeks Finance Board approval for the acceptance of the following lease agreement:

**Acceptance of the lease agreement with the Federal Aviation Administration, a division of the U.S. Department of Transportation**

The Federal Aviation Administration (FAA) is seeking to renew its lease agreement for the Air Traffic Control Tower and associated building at the Burlington International Airport, including parking for 54 vehicles. The terms of the proposed agreement would be for one (1) year, beginning on October 1, 2012 and ending on September 30, 2013, with a renewal option of thirty (30) years at the discretion of the Government. The FAA will make no monetary payments to the Airport as it is mutually agreed that the services provided are directly related to the operation of Airport, as required by the Government.

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**AUTHORIZATION FOR LEASE OF  
AIR TRAFFIC CONTROL TOWER AND  
GROUNDS AT BURLINGTON  
INTERNATIONAL AIRPORT**

In the year Two Thousand Twelve.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the City of Burlington (“City”) owns and operates the Burlington International Airport in South Burlington, Vermont (“Airport”); and

WHEREAS, the Airport’s Director of Planning and Development has reviewed FAA Lease No. DTFAEN-13-L-00045 with regard to Air Traffic Control Tower operations (“Tower Lease”), and in consultation with the Interim Director of Operations, deems the execution of the Tower Lease to be in the best interest of the City and public airport purposes,

NOW THEREFORE BE IT RESOLVED that upon the September 24, 2012 approvals of the Board of Finance and this body, the Interim Director of Aviation Gene Richards is hereby authorized and directed to execute on behalf of the City, the Tower Lease and any and all other documents required for the lawful culmination of the Tower Lease’s purposes, all subject to the prior review by the Chief Administrative Officer and the City Attorney, as necessary

NAME/PURPOSE OF CONTRACTS: Air Traffic Control Towner  
ADMINISTRATING DEPARTMENT: Airport  
CONTRACT TERM:  
ANTICIPATED GRANT AMOUNTS: N/A  
SOURCE OF FUNDS: N/A  
FISCAL YEAR:  
ACCOUNT NAME:  
ACCOUNT NUMBER:

200020-72 ; Resolution – Lease of Air Traffic Control Tower