



BURLINGTON INTERNATIONAL AIRPORT

MEMO

TO: Finance Board

FROM: Burlington International Airport

DATE: May 15, 2012

SUBJECT: Finance Board Approval Request – Acceptance of Grant and Awarding of Contracts –Design Project (AIP-90)

The Burlington Airport seeks Finance Board and City Council approval for the acceptance of the following grant and award of associated contracts:

1. Acceptance of a Federal GRANT for Engineering Design Services and supporting services for (AIP-90). This grant is to provide Federal funding for the design of projects proposed at the airport over the next two years. These include:

- a. Design of Taxiway “B” Reconstruction including connections to Runway 1-19
- b. Design of phase 2 of reconstruction of cargo/customs apron including phasing plan.
- c. Update of Pavement Management Program
- d. Independent Fee Estimates for items a. and b. above
- e. Permitting related to items a. and b. above.

Total cost of this “Design only” grant will be \$303,300. The Federal Grant under the Airport Improvement Program will be in the amount of approximately **\$272,970** with a State share of approximately \$18,198 and a local share of approximately \$12,132. The local share costs are eligible for reimbursement by the Passenger Facility Program (PFC).

2. Authorization of award of engineering contract to McFarland-Johnson Engineers as the selected consultant to conduct the design of taxiway “B” reconstruction including connections to runway 1-19 in the amount of **\$131,300**. This work to be funded under a Federal Grant (AIP-90) as outlined in Item 1 above.

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- 3. Authorization of award of engineering contract to Jacobs Engineering** as the selected consultant to design phase 2 for the reconstruction of the cargo/customs apron including phasing plan in the amount of **\$112,726**. This work to be funded under a Federal Grant (AIP-90) as outlined in item 1 above.

The Airport needs authorization to accept the above mentioned grant, and award contracts related to the work included in the grants. A draft resolution related to these items is included with this Request.

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**AUTHORIZATION TO ACCEPT GRANT (AIP-90)
FOR AIRPORT DESIGN SERVICES AT
BURLINGTON INTERNATIONAL AIRPORT**

In the year Two Thousand Twelve.....
Resolved by the City Council of the City of Burlington, as follows, that:

WHEREAS, the City of Burlington (“City”) owns and operates the Burlington
International Airport (“Airport”); and

WHEREAS, the Interim Director of Aviation has determined that certain design services
related to reconstruction and widening of Taxiway “B”; Phase 2 reconstruction of portions of the
cargo/customs apron; and accomplishment of an update of the Airport’s Pavement Management
Study should be accomplished and would all be in the best interest of the City and of public
benefit and furtherance of public airport purposes; and

WHEREAS such design services will be paid for with funds from a Grant Anticipation
Note and short term financing in anticipation of said expenditures being reimbursed by State and
Federal Aviation Administration (“FAA”) Airport Improvement Project (“AIP”) grants (“Grant
Offers”), and

WHEREAS, the Airport seeks the acceptance by the City of an AIP Grant Offer
administered by the FAA in the approximate amount of \$272,070; with the state share (6%)
being \$18,138. and the local share (4%) being \$12,132, said funds intended as reimbursement for
the required design services; and

WHEREAS, the Interim Director of Aviation, after appropriate process, has determined
to contract with the following entities for the stated design services associated with the proposed
projects: McFarland-Johnson Engineers, in the anticipated amount of \$131,300. for design
related to reconstruction of taxiway “B”, and Jacobs Engineering, in the anticipated amount of

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**AUTHORIZATION TO ACCEPT GRANT (AIP-90)
FOR AIRPORT DESIGN SERVICES AT
BURLINGTON INTERNATIONAL AIRPORT**

\$112,726. for design related to the reconstruction of the cargo/customs apron (together, the
“Contracts”);

NOW THEREFORE BE IT RESOLVED THAT upon the May 14, 2012 approval of the
Board of Finance, and May____, 2012 approval of this body, the Honorable Mayor Miro
Weinberger be and hereby is authorized and directed to execute on behalf of the City of
Burlington agreements accepting the above-referenced Grant Offer from the United States of
America for the above-referenced projects.

BE IT FURTHER RESOLVED, that the Interim Director of Aviation, Robert McEwing,
be and hereby is authorized to execute on behalf of the City, the Contracts referenced above, and
all other documents which may be required for the acceptance of said Grant Offer and the pursuit
of its purposes, and/or documents related to the Contracts, subject to any applicable City
Purchasing Procedure, and subject to review and approval by the Chief Administrative Officer
and the City’s legal counsel, as necessary.

NAME/PURPOSE OF CONTRACTS:	Engineering Design Services (AIP-90)
ADMINISTRATING DEPARTMENT:	Airport
ANTICIPATED TOTAL COST OF PROJECTS:	\$303,300
SOURCE OF FUNDS:	Grant Anticipation Note and short-term financing in anticipation of Reimbursement by FAA AIP grant funds
FISCAL YEAR:	2012
ACCOUNT NAME:	AIP-90
ACCOUNT NUMBER:	4354xx/73990